

1 Mont Vernon School Board

2 Thursday, October 12th, 2017

3 Meeting Minutes

4 Attendees:

5 Administrative Team: Peter Warburton- Superintendent of Schools, Adam Steel– Business
6 Administrator, John Schuttinger-Principal, Christine Landwehrle- Director of Curriculum &
7 Professional Development, Meg Beauchamp- Director of Student Services, Bruce Chakrin-
8 Director of Technology, Edmundo Martinez- Technology Department, Mrs. Dawn Garneau- 6th
9 Grade Teacher MVVS, Ms. Laura Graham- 6th Grade Teacher MVVS, and Ms. Karin Alger- 4th
10 Grade Teacher MVVS.

11 Mont Vernon School Board: Thomas Driscoll- Chair, Sarah Lawrence- Vice Chair, Jason
12 Chavez- Secretary, Stephen O’Keefe, and Kim Roberge

13 Minute Taker: Danae Marotta

14 Public: MV Police Chief Kevin Furlong, 6th Grade MVVS Students and Community Members.

15 I. CALL TO ORDER

16 **Chair Mr. Thomas Driscoll called the meeting to order at 6:05 PM.**

17 II. ANNOUNCEMENTS

18 A. Principal’s Report

19 Principal Schuttinger began his October’s Principal’s Report noting that the annual
20 Grandparent’s / Senior Friend’s Day was another huge success. All grade levels performed a
21 musical number entertaining all our families. He added that they are very grateful for Ms.
22 Katherine Dupuis and her ideas and talents in decorating the MPR for the past four years.

23 He added that they are also very appreciative of the time their Music Teacher, Ms. Lesha
24 Colthart, has dedicated to this event. She began the planning last May and even had students
25 starting to rehearse before the school year ended.

26 He added a special thanks to the PTA and the many volunteers who came to support in
27 decorating and organizing the day.

28 He then noted the goals for the Board, adding that he had worked with Ms. Christine
29 Landwehrle, Director of Curriculum and Professional Development to develop them.

30 Goal 1: Develop and implement high quality curriculum, assessment and instructional practices
31 to support personalized student learning. (Multi-year goal)

- 32 • Teachers will develop, implement and collaboratively score two Performance Tasks per grade
33 level. (2017-2018)

34 • Teachers will deepen their understanding of standards-based grading as seen through pre and
35 post staff survey. (2017-2018)

36 • Teachers will begin to individualize student learning by utilizing Dreambox as seen in usage
37 reports. (2017-2018)

38 Goal 2: Establish a community, classroom and school-wide that fosters and ensures the social
39 emotional development and growth of all. (Multi-year goal)

40 • Teacher's trained in Responsive Classroom will implement practices. (Morning Meeting, Quiet
41 Time, Energizers.). Four additional teachers will be trained in Responsive Classroom. (2017-
42 2018)

43 • School counselor will pilot social-emotional learning curriculum in grade Kindergarten through
44 Eighth grade and submit a survey to reflect on program and implementation. (2017-2018)

45
46 He then finalized by adding that Mrs. Dawn Garneau and Ms. Laura Graham are here with some
47 students to discuss their trip to Environmental Camp.

48 1. Environmental Camp

49 Three 6th Grade students then discussed their time at Nature's Classroom Environmental Camp.
50 They discussed the living quarters and activities such as painting with flowers, frog dissection,
51 another discussed building a shelter with materials found in nature.

52 Mrs. Dawn Garneau. 6th Grade Teacher, MVVS, then discussed the discussion of the frog.

53 A student then discussed nature art and cosmetics.

54 Another student discussed transition time, the rock climbing wall, basketball court, pickle ball,
55 and the gaga pits.

56 The students explained the dining, adding that you can sit with your friends. They also explained
57 that after lunch they would put the uneaten food in a bucket to weigh and ultimately reduce
58 waste.

59 Mrs. Garneau discussed that they are doing cave paintings based off of actual cave paintings,
60 crossing art with social studies.

61 Mr. Driscoll asked the students what their favorite part of camp was.

62 The students replied, being with their field group leader, hiking with their field group leader, and
63 fun with their friends.

64 Mr. Driscoll asked what their least favorite part was.

65 The students discussed their least favorite parts.

66 The Board thanked the students, Mrs. Garneau and Ms. Graham.

67 B. Correspondence

68 None

69 C. Committee Reports

70 Mr. Steven O’Keefe noted that the Professional Development Committee met a couple weeks
71 back and they are launching a great November session.

72 Ms. Christine Landwehrle noted that they will be having about 20 individual sessions, the key
73 note speakers are at 8 am, and she will send out signups for the Board members. She added that
74 Dr. Thomas Guskey’s *On Your Mark* is on CBE and mastery learning (SHS on Monday,
75 November 13th).

76 She then noted that they are trying to run a Genius Bar where paraprofessionals can learn more
77 about topics that are of interest to them (November 13th)

78 Mr. O’Keefe noted that they have been discussing the Superintendent Evaluation Committee and
79 that they have had some policy recommendations.

80 The Board thanked Mr. O’Keefe.

81 Discussion ensued.

82 Ms. Roberge asked if they could discuss the Principal’s Spotlight. She added that it would be
83 great to get it out to more people than just us.

84 Superintendent Mr. Peter Warburton added that all the Principal’s Reports will be featured on
85 www.oneschoolstreet.org. So that people can look at different districts, it will be available
86 October 25th, 2017.

87 Ms. Roberge remarked that it would be great for it to be in the Amherst Cabinet (MV section).

88 Principal Schuttinger noted that he will send it monthly to the MV flyer as a link.

89 Ms. Roberge noted that anything that they can do would be really nice.

90 III. PUBLIC TIME

91 No Public Comment

92 IV. CONSENT AGENDA

93 A. Minutes

94 1. September 14, 2017

95 B. Treasurer’s Reports

96 1. May 2017

97 2. June 2017

98 C. Budget Transfer

99 1. TSFR 2018 001

100 2. TSFR 2018 002

101 3. TSFR 2018 003

102 Mr. Driscoll asked Mr. Steel to explain the Budget transfers.

103 Mr. Steel reviewed the first one on page 25 the non-union salary increases, to the individual
104 people.

105 Mr. Driscoll then suggested it saying “distributed allocated nonunion increases”.

106 Mr. Steel noted that they had a change in staff over the summer, so a turnover in staff. They save
107 money in special education but spent in guidance and speech.

108 He added that he will review it more closely and get back to the Board.

109 Ms. Roberge commented on the need of a transfer, and asked for clarification.

110 Mr. Steel added that he will ask, Ms. Katie Hannan, Finance Director as she has been emailing
111 him.

112 **Ms. Kim Roberge motioned to accept Consent Agenda item B. Treasurer’s Reports 1. May**
113 **2017 and 2. June 2017. Mr. Stephen O’Keefe seconded the Motion. The vote was**
114 **unanimous. Motion passed.**

115 **Ms. Kim Roberge motioned to accept Consent Agenda item A. Minutes 1. September 14,**
116 **2017. Mr. Thomas Driscoll seconded the Motion. 3 in favor, Motion passed. Ms. Sarah**
117 **Lawrence and Mr. Jason Chavez abstained.**

118 V. PRESENTATIONS

119 A. Science Curriculum

120 Ms. Christine Landwehrle, Director of Curriculum and Professional Development noted that Ms.
121 Karin Alger, 4th Grade Teacher and STEM Coordinator is here to discuss the Science Curriculum
122 and the work that they did this summer.

123 Ms. Landwehrle discussed that Every NGSS standard has three dimensions:

- 124 • Disciplinary core ideas (content)
125 • Scientific and engineering practices
126 • Cross-cutting concepts

127 She then discussed that they have been using Mystery Science is a resource to help teachers
128 deliver the science curriculum. They start by using a question and explore the concepts.

129 Ms. Alger then discussed that it is a different way of teaching science K-5, relating to the NGSS.
130 She added that everything is moving at a fast pace.

131 Ms. Landwehrle added that it is a quick teaching point, and science instruction has to switch and
132 change to get students engaged.

133 Ms. Alger noted that she finished the last Mystery Science and then asked the students what they
134 had thought about it. She added that it is a great program. She added that they had just finished
135 the phenomena “Will a Mountain last forever”. She discussed that there are also extras, with
136 articles, additional video clips and it is hard to get everything in. She then noted that it brings in
137 topics of erosion and was so much fun for the kids.

138 She then noted that it ties in to engineering is elementary. She then discussed a real life project
139 with sugar cubes.

140 Mr. Driscoll asked if all the grades have the kits.

141 Ms. Landwehrle replied, no,

142 Ms. Alger replied that over second grade would be too challenging.

143 Ms. Landwehrle noted that other companies make kits for younger children and it is engaging
144 with labs and activities.

145 Ms. Roberge asked if the students and parents had access.

146 Ms. Landwehrle replied that it is teacher log in. Mystery Science is fairly new, and only out
147 within a few years.

148 Ms. Lawrence asked why is it only K-5.

149 Ms. Alger added that K-5 has specific standards and that the 6th grade has their science
150 textbooks.

151 Ms. Landwehrle then showed the Board this is the K-4 topic list for the topics that are in every
152 grade.

153 She then discussed the Agenda summer curriculum work K-4 for two days. She then discussed
154 that they used One Note and they had a lot of time to work together to develop their curriculum.

155 She then discussed the Curriculum Framework with Competencies (crosscutting concepts),
156 Standards (Performance expectations), Essential Questions and Enduring Understandings
157 (Disciplinary Core Ideas).

158 Mr. Driscoll asked if Mystery Science used in C/W.

159 Ms. Landwehrle replied yes, it was Ms. Jen Eccelston, Math Coordinator and Ms. Alger that had
160 found then resource (two years ago).

161 Mr. Driscoll added that it seems like it fits with the first unit.

162 Ms. Landwehrle added that it is a work in progress, especially K-2.

163 Mr. O’Keefe asked if a C/W teacher has access to the One Note curriculum.

164 Ms. Landwehrle replied, yes, adding that having it in one place is key.

165 Ms. Landwehrle added that they have not secured their REAP grant yet. Ms. Hannan had been
166 working on getting it but it has taken some time due to a change in funding procedures.
167 She added that they have talked about bringing in a group called Mad Science for a full day.
168 Ms. Alger added that they also have a local MV resident that does work with the kids.
169 Ms. Landwehrle then discussed future work and assessments and expanding K-12.
170 She then discussed the future STEM work.
171 Mr. Driscoll asked if there are any shortcomings.
172 Ms. Alger discussed that they went through the lab down the hall and developed a list of
173 consumables that will be helpful for the teachers.
174 Ms. Landwehrle remarked that the lab is a store room for consumables, so if teachers know that
175 they are going to do an experiment they can see if the materials are there before they go out an
176 buy it.
177 Mr. Driscoll asked if there are any technology needs.
178 Ms. Alger replied, no, not that she knows about.
179 Ms. Landwehrle added that they have an electricity unit and she has budgeted for more science
180 kits and will see how this year goes. If you look at the topics, you can do many of those with
181 basic consumables like sugar cubes and baking soda.
182 Ms. Roberge asked about enrichment.
183 Ms. Alger then noted that Mr. Earl Rich has been back with the Maker Space and the kids are
184 having great fun with that.
185 Ms. Landwehrle added that the science packet is in for the agenda packet for review and they
186 will be looking for approval next month.
187 The Board thanked Ms. Landwehrle and Ms. Alger.

188 B. Technology Update

189 Mr. Bruce Chakrin, Director of Technology, then gave the Board a software, hardware and
190 infrastructure update.
191 He first discussed that a lot of what they are doing is based on the changing role of the teacher,
192 more specifically, learning management. What that relates to is hundreds of standards to deal
193 with and many resources in their heads. The role of technology is to find the resources to apply
194 to the students that need the help in particular standards.
195 He then discussed the new technology planning for the next three years noting that it will be
196 ready in November. He added that they have put together their K-8 integrators together with the
197 ISTE standards. ISTE is the big organization that drives technology in education. It is for

198 educators. The conference is huge, these are the titles of the ISTE standards. He added that it is
199 set up for age groups. If you read these titles it relates to the makerspace, the engineering, the
200 science stuff, etc. The goal is to have a library of activities for the teachers to integrate these
201 skills into the core curriculum.

202 He then discussed the resources update, noting that owing software is the thing of the past. It is
203 mostly web based with yearly subscriptions. He then noted that the app Clever pulls data so that
204 the kids can log into Clever and get into lots of applications. He added that there is a thing for
205 Clever badges for the younger kids. They use them at C/W.

206 Ms. Roberge asked where they could get their badges.

207 Mr. Chakrin replied, he will see what he can do.

208 He then discussed that the Safari Montage Library of Educational videos will be getting a new
209 interface next month.

210 Mr. Driscoll asked if they can track usage.

211 Mr. Chakrin replied, yes, on some things.

212 Mr. Driscoll noted, only on MV usage.

213 Mr. Chakrin replied that he will get back to the Board and that the sites themselves some do
214 track stuff.

215 Principal Schuttinger then discussed Dreambox Learning.

216 Ms. Landwehrle replied Ms. Charline Brown is spearheading it, and goes into every classroom
217 every day.

218 Principal Schuttinger then noted that 4th and 6th are piloting Empower Learning. It has been a lot
219 of work behind the scenes and Ms. Alger is one of the pilot teachers.

220 Mr. Driscoll asked if they would they be able to report out to parents

221 Ms. Landwehrle added that this is a big change and they are looking at the timeline,

222 Mr. Driscoll commented that the common thread was for parents to get real-time information.

223 Ms. Roberge asked for the timeline

224 Ms. Landwehrle replied that this year they are piloting the grading side then next year
225 implement.

226 Ms. O'Keefe asked if it is data input.

227 Ms. Landwehrle replied, yes, some of it is and some is finer detail.

228 Mr. O'Keefe added that one of the concerns is if they launch beyond Ms. Alger that it might be
229 too much work for teachers.

230 Ms. Landwehrle replied that the hope is that the system gets built this year. She noted that it has
231 been positive so far from the teachers.

232 Discussion ensued.

233 Ms. Roberge asked about teacher buy in.

234 Mr. Chakrin then discussed that in C/W and AMS, Aimsweb was upgraded to Aimsweb Plus
235 (progress monitoring tool). And that allows for more efficiency for teachers 3rd grade and up.

236 He then discussed that they are still using Brainpop. It is a library of animated educational
237 videos. They have expanded into educational games and coding activities and is a really nicely
238 designed product.

239 Mr. Schuttigner then noted that with the app Raz-Kids, the kids can be read to.

240 Mr. Chakrin added that the teachers can monitor the student's progress as well.

241 He then discussed that Noodletools is used K-12.

242 He then discussed that Office 365 has Class Notebook with the One Note interface. They can
243 make a comment with voice, and research has shown that it has a greater impact on the kids.

244 He then discussed the SIS and Data Management is now in the Cloud with more services and
245 better integrations. The other thing is the external data Aimsweb etc., and pull that from the other
246 side of the vision system and then create reports within the system.

247 He then gave an example of a default report of attendance, demographics etc. It can be managed
248 as well.

249 Principal Schuttinger then introduced Mr. Edmundo Martinez, Technology Department.

250 Mr. Edmundo Martinez, then discussed that there are 500 different assets in this school, with
251 computers, laptops, projectors, smartboards etc.

252 Mr. Driscoll asked about backups.

253 Mr. Chakrin replied, yes, they backup in circle to different locations.

254 Ms. Roberge asked if they are tracking what our teachers are using in relation to budgeting.

255 Mr. Chakrin replied, yes, some applications do allow them to see usage. Brainpop has been very
256 popular.

257 Ms. Roberge added that they can be trying things every year, but they want to be consistent.

258 Mr. Martinez then highlighted the desktops and that 56 have more than 4 years on them and 7 are
259 over 7 years, 1 is 16 years old, and he has it in his workshop. The problem is that the applications
260 do not like the computers, it does not match the system. He added that he has repurposed the
261 computers. He added that smartboards do not need a lot of processing power.

262 He then discussed that they have two workstations, that are old but usable.

- 263 He then remarked that they are putting a lot on their bandwidth and that is part of the
264 infrastructure plan.
- 265 He then discussed the projectors and that they have 5 or 6 that they cannot get bulbs for so those
266 will be scrapped. He added that almost every single room has a projector. He then discussed the
267 smartboards.
- 268 He added that there are 33 new phones that are putting a load on the network.
- 269 Mr. Martinez then discussed the 1:1 initiative. He remarked that this year they bought 23 laptops
270 that are dedicated to the 6th grade. They are labeled with their names and they stay in the
271 classroom. They do not go home with the students. For the rest of the school they have 60
272 laptops that are on the carts.
- 273 Mr. Driscoll asked what the cost of the laptops is.
- 274 Mr. Chakrin replied the Lenovo N24's are approximately \$240.
- 275 Mr. O'Keefe asked about laptops in regards to the budget.
- 276 Mr. O'Keefe asked if it was only for students.
- 277 Mr. Martinez replied that the teacher laptops are only a year old, and in a few years they should
278 have laptops for everyone. Then it will be on a replacement cycle.
- 279 Ms. Roberge asked why they are not closer to a 1:1 ratio.
- 280 Principal Schuttigner added they should be there next year.
- 281 Mr. Martinez mentioned there is some infrastructure work that he is doing repairing cables in the
282 attic, broken wires and repair outlets.
- 283 Mr. Chakrin discussed that they are upgrading the Wi-Fi with 1-2 access points in every
284 classroom. He added that they are trying to alleviate the log in issues.
- 285 He then noted that the Bandwidth is now at 100-mbs with a reduced need for local backup
286 server.
- 287 He added that next year they are looking at hyper-converged infrastructure.
- 288 The Board thanked Mr. Chakrin and Mr. Martinez.
- 289 **Ms. Kim Roberge motioned to enter into Non-Public Session RSA 91-A: 3 II. (a) (b) (c) at**
290 **8:07 PM. Ms. Sarah Lawrence seconded the Motion.**
- 291 **Mr. Driscoll called a Roll call: Driscoll-Yes, Lawrence-Yes, Chavez-Yes, Roberge-Yes, and**
292 **O'Keefe- Yes.**
- 293 Non-Public session was entered at 8:08 p.m.
- 294 Minutes taken by Jason Chavez

295 Present: P. Warburton, A. Steele, T.Driscoll, J. Chavez, K.Roberge, S. O’Keefe, S. Lawrence
296 The board discussed student matters.

297 **Motion to exit nonpublic session by Kim Roberge. Sarah Lawrence seconded the motion.**

298 Roll call -- T.Driscoll, K. Roberge, J. Chavez, S. O’Keefe, S. Lawrence – all in favor.

299 Exited Non-public session at 8:27 p.m.

300 C. 2018-2019 Budget Proposal

301 **The Board resumed Public session at 8:27PM.**

302 Mr. Adam Steel gave the Board an update on the bussing.

303 He then discussed adding a second late bus.

304 Mr. Steel noted that Ms. Hannan got back to him about the Budget Transfers.

305 Mr. Driscoll asked if they can they look into how the mistake was made.

306 Mr. Steel replied, yes.

307 **Mr. Thomas Driscoll motioned to approve Consent Agenda item C. Budget Transfer 1.**
308 **TSFR 2018 001, 2. TSFR 2018 002 and 3. TSFR 2018 003. Ms. Sarah Lawrence seconded**
309 **the Motion. 4 in favor, Motion passed. Ms. Kim Roberge abstained.**

310 Mr. Steel commented that he is going to provide the Board a brief overview and then send this to
311 the Budget Committee after.

312 He first discussed that it is a large increase with two separate topics, one, Special education add
313 5.3% (\$249,564) and then three teaching positions add 5.7% (\$267,686).

314 The Default Budget Calculation is a 4.4% increase over FY18.

315 The difference between the default and the proposed is 7.0%

316 He then discussed the proposed budget calculation. He added that the paraprofessionals do not
317 have dental and he and Superintendent Warburton discussed that it was important to add.

318 He then added that he is summarizing.

319 Mr. Driscoll noted that he is pleased with the spreadsheets.

320 Mr. Steel then noted the Budget Composition.

321 He then discussed the major stories, Special education costs increase significantly from FY18,
322 Addition of 3 classroom teaching positions to have 2 per grade level K-6

323 Transportation savings anticipated

- 324 • Caring Hands issue resolved
325 • Savings from reduction of bus realized
- 326 And, Addition of dental insurance coverage for paraprofessionals.
327
- 328 He then reviewed the certified staffing and non-certified staffing.
329 He then discussed the projected tax impact.
- 330 He added that the warrant articles would be the teacher contract and the maintenance fund
331 contribution.
- 332 Mr. Driscoll asked about the unassigned fund balance.
- 333 Mr. Steel then discussed what is in progress at this time: Health Insurance GMR expected in
334 October , Amherst Tuition to be updated, SAU #39 budget and apportionment to be updated with
335 Board approval, Enrollment projections updated after 10/1 and Adequacy aid estimated due in
336 November.
- 337 Mr. Driscoll asked if they drop down a few students potentially.
- 338 Mr. Steel replied, yes.
- 339 Mr. Steel finalized that is the budget, and that he is looking for additional feedback.
- 340 Mr. O’Keefe thanked Mr. Steel, he then asked about the teachers and adding the additional
341 teachers as a warrant article. He noted his concern with the extra costs with special education.
- 342 Mr. Steel replied, first they can separate the teachers, if the voters say no, and ten move into
343 town, and break the 6th grade into two classes, they could not do it. First, the no means no, even
344 if they had the funds, an emergency meeting would be to petition the superior court with 5 parts,
345 they would have to meet those 5 parts. He added that it would be difficult to overcome.
- 346 Mr. Chavez asked about the warrant article applying.
- 347 Mr. Steel added that it could be done and there are arguments on both sides.
- 348 Mr. O’Keefe commented that he is trying to think outside the box in terms of the staffing.
349 Discussion ensued over enrollment.
- 350 Mr. Steel remarked that the voters appreciate a plan, so if there is a three year plan.
- 351 Mr. Driscoll commented that will not solve the issue.
- 352 The Board went back to the staffing levels.
- 353 Ms. Landwehrle added her concern with deep content and noted that Mrs. Dawn Garneau could
354 do it, but she is not an expert.
- 355 Ms. Roberge commented that at that point, they should send students to AMS.

356 Ms. Landwehrle emphasized the deep content in the 6th grade.

357 Mr. Steel asked the Board is he hearing for no support for a second 6th grade teacher. If so, he
358 would like to bring it to the budget committee without it.

359 Mr. Chavez mentioned he likes the idea of a warrant article.

360 Ms. Lawrence asked what is the difference is between the 5th and 6th grade.

361 Ms. Roberge remarked that she would be in support of hiring 1 additional teacher.

362 Discussion ensued.

363 Mr. Driscoll asked what would Principal Schuttinger what he would do in this situation.

364 Mr. Schuttigner replied, yes, keep two teachers in 6th grade due to the content, PACE work and
365 Empower. He added that there is a lot of work there.

366 Ms. Lawrence and Ms. Roberge agreed with adding 1 teacher.

367 Ms. Lawrence commented that she is not expecting the voters to vote in three new teachers.

368 Mr. Steel added that Special Ed aid, new name for Cat Aid. It lags a year behind, there is a
369 formula for it and then second by the legislature. It comes back as revenue for the town.

370 Superintendent Mr. Peter Warburton remarked that if it gets put on a warrant article then people
371 begin to expect it. He added that it is something to think about.

372 Discussion ensued.

373 Mr. Steel recommended the Board to ask the questions before in the form, preferably.

374 Mr. Driscoll remarked that it is a good process.

375 VI. DISCUSSION

376 A. Memorandum of Understanding between MVPD and MVSD

377 Mont Vernon Police Chief Mr. Kevin Furlong then discussed the MOU between MVPD and
378 MVSD.

379 He added that it was not brought on by any situation or event. He added that he didn't recreate
380 the wheel and referenced RSA Section 193-D: 4, it is a State law that they have this in place. He
381 added that they have documentation between the school and the PD.

382 Mr. Driscoll asked why they need to have it.

383 Business Administrator, Mr. Adam Steel, replied that it is just for clearer lines of authority, who
384 has jurisdiction. He then explained in the situation of simple assault who would fall under this
385 jurisdiction.

386 Chief Furlong added that it opens up that form of communication. He added that it might be an
387 escalating issue that is going on in two separate entities.

388 Ms. Lawrence asked if they have this form in ASD.

389 Chief Furlong, replied yes, it is verbatim with the exception with the location.

390 Superintendent Warburton added that it was recently that the ASD had signed it.

391 Chief Furlong noted that the first document is the MOU. The big thing is the education for the
392 school staff. He added that this form was generated by the NH DOE and is 99% informational.
393 This does open up the lines of communication.

394 Mr. Driscoll commented that it seems straightforward.

395 Chief Furlong agreed.

396 Ms. Lawrence asked if they could make this a first look.

397 Chief Furlong noted that they are in violation of state law for not having this in place,

398 Superintendent Warburton added that they will bring it back.

399 Mr. Driscoll asked if Superintendent Warburton was ok with it.

400 Superintendent Warburton replied, yes.

401 The Board thanked Chief Furlong.

402 B. Form Ed317 – Report of Theft, Destruction or Violence in a Safe School Zone

403 VII. INFORMATIONAL

404 A. MVSD Expenditure Report for Qtr. 1

405 Mr. Steel discussed that things are on the tight side and he is not terribly concerned.

406 B. Title I Non-Participation Survey Results

407 Ms. Landwehrle noted that she had met with Ms. Charline Brown and Principal Schuttigner to
408 review the survey.

409 She then noted that they are concerned with the long summer, and suggested they split the
410 summer up.

411 It was helpful to see but because they have made a change with the interventionists they are
412 unsure of the next steps.

413 Mr. Driscoll suggested they make phone calls for probing in depth answers.

414 Ms. Landwehrle noted that it started July 11th for 4 weeks.

415 Ms. Lawrence suggested that they change the name for summer school perception.

416 Ms. Landwehrle asked the Board if it makes sense to phone parents to get more information,

417 Mr. O’Keefe commented, yes, get more feedback and then come up with ideas.

418 Ms. Lawrence suggested they also use an online computer program as well.

419 Ms. Landwehrle commented that students can do a drop in program and if they do it before
420 school that might work. The teacher could get a stipend too. She added that with limited funding
421 the students could do the work online and then check in with a teacher.

422 C. School District Consolidation

423 Superintendent Warburton discussed that they have been meeting as committee and then a
424 subcommittee. He noted that they have a slide deck and that there will be two meetings one the
425 25th and 26th then on the 24th with the Amherst PTA and that is a general forum. Then two
426 others in December. He added that they can't do it all in one and break it up.

427 He then added that any feedback they have is great. He added that he will talk at the SAU Board
428 about the second round of two night meetings. The Boards can decide what will work best for
429 them.

430 Mr. O'Keefe asked if they are we still trying to come up with goals for the district and if that is
431 the plan or no longer the case.

432 Superintendent Warburton replied that is a good question. The problem with consolidation is that
433 it might not happen. They will have a better idea after the public forums and he is not sure how
434 everyone will feel.

435 Mr. O'Keefe commented on the listening piece with what the community wants from us.

436 Superintendent Warburton replied, yes, it is a consolidation opening but they have to lead with
437 something.

438 Mr. O'Keefe commented that he believes that the consolidation is the answer for a question that
439 they do not know yet.

440 Ms. Lawrence added that it is an equity experience already and she is seeing where Mr. O'Keefe
441 is going.

442 Mr. Driscoll remarked that he understands that there are less opportunities in a smaller K-6 in a
443 small town with athletics, etc. He added that if they lead with they are thinking of consolidating
444 schools, then they might get more people for feedback.

445 Superintendent Warburton suggested changing the Mont Vernon piece and that if they sat
446 together they can change it. It would also bring in some of the pieces that Mr. O'Keefe is
447 concerned with.

448 Mr. O'Keefe added that it should focus on getting information for feedback on the direction of
449 the school, not just a sales pitch for consolidation.

450 Ms. Lawrence commented that it is opening the discussion.

451 Superintendent Warburton suggested he think about it and they can meet to discuss further.

452 The Board thanked Superintendent Warburton.

453 VIII. ACTION ITEMS

454 A. Policies – 1st Readings

- 455 1. BEDH – Public Participation at School Board Meetings
- 456 2. DA – Fiscal Management Policy
- 457 3. DB – Annual Budget
- 458 4. DBC – Budget Preparation
- 459 5. DBI – Budget Implementation
- 460 6. DBJ – Transfer of Appropriations
- 461 7. DD – Funding Proposals and Applications
- 462 8. DEA – Revenues from Local Tax Sources
- 463 9. DFA – Investment Policy
- 464 10. DFEB – Admission Fees and Donations for Programs
- 465 11. DG – Depository of Funds
- 466 12. DGA – Authorized Signatures
- 467 13. DI – Fiscal Accounting and Reporting
- 468 14. DIAM – Board Review and Signing of Manifests
- 469 15. DID – Fixed Assets & Durable Goods Inventories
- 470 16. DIE – Audits
- 471 17. DIH – Fraud Prevention and Fiscal Management
- 472 18. DJB – Purchasing Procedures
- 473 19. DJE – Bidding Requirements
- 474 20. DJF – Local Purchasing
- 475 21. DJGA – Sales Calls and Demonstrations
- 476 22. DK – Payment Procedures: Board Review and Signing of Manifests
- 477 23. DKA – Payroll Procedures
- 478 24. DKC – Expense Reimbursements
- 479 25. DLB – Salary Deduction – Tax Sheltered Annuity

480 26. DM – Cash in School Buildings

481 27. DN – School District Properties Disposal

482 28. EEAA – Video Surveillance on School Property

483 29. JICG – Tobacco Products Ban

484 Ms. Roberge asked about MV on #28 and then the SAU on #19.

485 Mr. Steel then discussed that Ms. Katie Hannan, Director of Finance, went through the D
486 Policies and made sure that they match with what is in practice.

487 He then added that a bid and a quote are different.

488 Ms. Lawrence asked about the cameras she added that there was no policy here.

489 Principal Schuttigner noted that the two ladies in the office have the cameras up and are
490 monitoring them just to make sure things are going well. He added that in the event of an
491 incident they can go back and review them but it is rare.

492 Ms. Lawrence asked about the amount of cameras.

493 Principal Schuttinger replied, 23- 24 cameras.

494 Ms. Roberge reminded the Board that this is for the first read.

495 Ms. Lawrence mentioned that was for the hot points and wants everyone to know that it appears
496 to be happening differently here.

497 Mr. O’Keefe added that they had brought up this policy at the last SAU Meeting.

498 Superintendent Warburton discussed that they do not have the cameras for live surveillance.

499 IX. IX. NON-PUBLIC SESSION – RSA 91-A: 3 II. (a) (b) (c)

500 A. Student Matter

501 **Ms. Kim Roberge motioned to enter into Non-Public Session RSA 91-A: 3 II. (a) (b) (c) at**
502 **9:30PM. Ms. Sarah Lawrence seconded the Motion.**

503 Roll call: T.Driscoll, K. Roberge, J.Chavez, S. O’Keefe, S. Lawrence – all in favor

504 Non-Public session was entered at 9:30 p.m.

505 Minutes taken by Jason Chavez

506 Present: P. Warburton, T.Driscoll, J. Chavez, K.Roberge, S. O’Keefe, S. Lawrence

507 The board discussed student matters.

508 **Motion to exit nonpublic session by Kim Roberge. Sarah Lawrence seconded the motion.**

509 Roll call -- T.Driscoll, K. Roberge, J. Chavez, S. O’Keefe, S. Lawrence – all in favor.

510 Exited Non-public session at 10:10 p.m.

511 X. REVIEW OF MEETING/FUTURE AGENDA ITEMS

512 XI. ADJOURN

513 **At 10:11 PM Mr. Tom Driscoll motioned to adjourn seconded by Ms. Kim Roberge. The**
514 **vote was unanimous, Motion passed.**