

1 Mont Vernon School Board

2 Monday, June 14<sup>th</sup> 2021

3 Meeting Minutes- Approved 08 24 2021

4 Attendees:

5 Administrative Team: Adam Steel- Superintendent, Christine Landwehrle- Assistant  
6 Superintendent, Michele Croteau- SAU #39 Business Administrator, Meg Beauchamp- Director  
7 of Student Services, Dr. Kim Sarfde- Principal of the Mont Vernon Village School, Amy Facey-  
8 SAU #39 Business Administrator Elect.

9 Mont Vernon Village School Board: Chair- Sarah Lawrence, Secretary- Jessica Hinckley, and  
10 Stephen O'Keefe.

11 Board Minutes: Danae A. Marotta

12 Public: Marilyn Gibson, 166 Mack Hill Road, Amherst NH.

13 I. Call to Order- Board Organizational Meeting

14 **Superintendent, Mr. Adam Steel, called the meeting to order at 4:33PM.**

15 He noted that he will receive all nominations for Chair of the MVSB. They will then take a vote.

16 **Ms. Hinckley nominated Ms. Sarah Lawrence as Chair of the Mont Vernon School Board.**  
17 **The vote passed 2-0-1**

18 Ms. Lawrence noted that Mr. Peter Eckhoff is not in attendance but would be happy to serve  
19 again as Vice Chair.

20 **Mr. O'Keefe nominated Mr. Peter Eckhoff for Mont Vernon School Board Vice Chair. Ms.**  
21 **Hinckley seconded the motion. The vote passed 2-0-1**

22 **Mr. O'Keefe nominated Ms. Hinckley for Mont Vernon School Board Secretary.**

23 **Ms. Hinckley added that she would serve if elected. The vote passed 3-0.**

24 Ms. Lawrence noted that they have an open board seat with 4 letters of interest. She would like  
25 to interview the candidates.

26 Mr. Steel agreed.

27 Committee Responsibilities

- 28 • SAU Budget- Mr. O'Keefe
- 29 • Town Budget-Mr. O'Keefe
- 30 • School Budget- Mr. Eckhoff (*tentative*)
- 31 • Manifest (2)- Ms. Hinckley and Ms. Lawrence
- 32 • PTA- Ms. Hinckley
- 33 • JFAC- (*wait until they appoint a new school board member*)

- 34 • Policy Committee (2) - Ms. Hinckley and Ms. Lawrence
- 35 • Transportation- Mr. O'Keefe
- 36 • NHSBA- Mr. O'Keefe
- 37 • MVEA- Ms. Lawrence

38 *(RSEC not needed for FY' 22. MVEA not needed as a contract was passed at the June 2021*  
39 *election for FY'22 but added if a situation arises)*

## 40 II. Public Comment I of II

41 Ms. Marilyn Gibson, 166 Mack Hill Road, Amherst NH, commented that the only reason why  
42 she is here is because of Assistant Superintendent, Ms. Christine Landwehrle, has a new position.  
43 Her position will cover K-grade 8 curriculum. Best practices would afford the children a  
44 consistent education from grades Pre-K-Grade 12. She suggested that they use Curriculum  
45 mapping, it is an aspect that will allow parents to see what is exactly going on in their child's  
46 classrooms on a unit to unit basis. It will give parents the resources that the teachers are using.  
47 She has been suggesting this over the past several years. There is no transparency in the  
48 classroom with what the children are learning. She keeps pushing this and there has been no  
49 reply.

50 Ms. Lawrence asked for other comments.

51 The Board thanked Ms. Gibson.

## 52 III. Consent Agenda

53 Ms. Lawrence asked if there was anything that any of the board wanted to pull.

54 Mr. O'Keefe asked about the Principal's Report, specifically, Principal of the MVVS, Dr. Kim  
55 Sarfde reaching out to the remote students.

56 Principal Sarfde replied that they invited their remote learners to their end of the year activities.  
57 They also had a great Remote Learner Luncheon and wanted to respect everyone's comfort level.  
58 They went outside and had a great time playing kickball.

59 Mr. O'Keefe asked about the game plan for the fall. He asked if it could be communicated out by  
60 August 1<sup>st</sup>.

61 Principal Sarfde replied, yes, they want everyone to feel comfortable coming back to school.

62 Mr. O'Keefe added that the Police Department will most likely try to do a big welcome back.

63 Ms. Lawrence thanked Principal Sarfde for the Principal's Report; it is a great way to highlight  
64 what is happening in the building.

65 She asked for additional questions on the Consent Agenda.

66 Mr. O'Keefe asked about #6. Projected UFB of Month End 05 30 21.

67 SAU #39 Business Administrator, Ms. Michele Croteau, replied that the warrant article comes  
68 out of the year end balance as of July 1<sup>st</sup>. You can only spend the unexpended appropriation  
69 through June 30<sup>th</sup>.

70 Mr. O'Keefe asked about the timeline on spending the Covid Aid.

71 Ms. Croteau replied that with the SR3 funds they have until 2023 to spend that, with the  
72 Emergency Order money expires June 30<sup>th</sup>.

73 Ms. Lawrence asked about the bathroom remodel as a priority.

74 Facilities Director, Mr. Roger Preston, replied that they are relatively in good condition and  
75 watching it.

76 Mr. O'Keefe asked about the card access.

77 Mr. Steel replied that is not adding card access to every exterior door. It is upgrading the existing  
78 system. He can give greater details in non-public session.

79 **Ms. Hinckley motioned to approve the Consent Agenda items 1. May 5th, 2021 Draft**  
80 **Minutes, 2. June 2021 Principal's Report, 3. FY 21 Cap. Reserve Trust Funds 04 30 21, 4.**  
81 **Unanticipated Revenue \$108.40, 5. Projected UFB for Month End 04 30 21, 6. Projected**  
82 **UFB of Month End 05 30 21, and 7. MVSD End of Year Projects. Mr. O'Keefe seconded**  
83 **the motion. The vote was unanimous, motion passed.**

84 IV. Public Comment II of II

85 No Public Comment

86 V. Non- Public Session

87 **Mr. O'Keefe motioned to enter into Non-Public Session RSA 91 A:3 II (b) and (i) at**  
88 **4:55PM. Ms. Hinckley seconded the motion. The vote was unanimous, motion passed.**

89 **Roll call: Hinckley- Yes, O'Keefe- Yes and Lawrence- Yes.**

90 Other persons present during non-public session: Superintendent Steel, Assistant Superintendent  
91 Landwehrle,

92 Description of matters discussed and final decisions made: Security issue, staff nomination.

93 No motion was made to seal the minutes.

94 VI. Resume Public Session

95 **Mr. O'Keefe motioned to exit non-public session at 5:12PM. Ms. Hinckley seconded the**  
96 **motion. The vote was unanimous, motion passed.**

97 **The Board approved the nomination of Anna Girard, Guidance Counselor MVVS,**  
98 **BA+30/MA Step 15, \$72,023, 1.0.**

99

100 VII. Meeting Adjourned

101 **Ms. Lawrence adjourned the meeting at 5:13PM.**