

**MONT VERNON SCHOOL BOARD  
MEETING MINUTES  
March 20, 2014  
MONT VERNON VILLAGE SCHOOL LIBRARY**

**ORGANIZATIONAL MEETING**

**I. CALL TO ORDER**

Superintendent Peter Warburton called the organizational meeting to order at 6:12pm.

**II. ELECTION OF SCHOOL BOARD OFFICIERS**

- A. Chairman - Superintendent Peter Warburton asked for nominations for Board Chairperson.

**A motion was made by Trevor Girard to nominate Kim Roberge to serve as Chairman of Mont Vernon School Board. Tom Driscoll seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (4-0-0) Bruce Schmidt was not present.**

The meeting was turned over to board chair, Kim Roberge.

- B. Vice-Chairman – Kim Roberge asked for nominations for Vice-Chairman.

**A motion was made by Tom Driscoll to nominate Bruce Schmidt to serve as Vice-Chairman of Mont Vernon School Board. Trevor Girard seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (4-0-0) Bruce Schmidt was not present.**

- C. Secretary – Kim Roberge asked for nominations for Secretary.

**A motion was made by Kim Roberge to nominate Tom Driscoll to serve as Secretary of Mont Vernon School Board. Trevor Girard seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (4-0-0) Bruce Schmidt was not present.**

**III. COMMITTEE ASSIGNMENTS**

The board agreed to postpone committee assignments until next board meeting.

**IV. APPOINTMENT OF SCHOOL DISTRICT OFFICIALS**

The board agreed to postpone appointments of school district officials until next board meeting.

The organizational meeting was closed at 6:17pm.

## **REGULAR MEETING**

### **I. CALL TO ORDER**

Kim Roberge called the board meeting to order at 6:17pm.

### **ATTENDANCE**

Present:

Mont Vernon School Board: Tom Driscoll, Trevor Girard, Kim Roberge, and John Quinlan. Bruce Schmidt absent

Administrative Team: Sue Blair, Betty Shankel, Meg Beauchamp, Jim Miner, Bruce Charkin, Christine Landwehrle and Peter Warburton.

Staff : Barbara Belak, Tom Campbell, Jan Mattie, Karin Alger and Kim Tighe,

Budget Committee: Bill Archibald and Brian Bunner.

Minutes Recorder: Tom Driscoll

### **II. ANNOUNCEMENTS**

**A. Principal's Report** - Board members received a copy of the Principals Report dated March 20, 2014 in their board packets.

Sue Blair told the board members student enrollment at the Village School as of Friday, March 12, 2012, was 193 students. This is an increase of one student in first grade.

Sue Blair provided feedback to the board on the 3/4<sup>th</sup> grade trip to the NH Symphony made possible by a grant and also reported the Math Carnival to be a success with good turnout.

Sue Blair introduced the Student Council and their facilitators Tom Campbell and Barb Belak. The student council representatives; Rebecca Boyer, Sarah Sonner, Eva Stine, Izzy Aiello, Zoe Bellapani, and Georgia Craven, prepared and delivered a presentation on the Student Council and their activities in the Mont Vernon Village School.

**B. Correspondence** - The board received no correspondence.

### **III. PUBLIC TIME**

A member of the public asked if the Mont Vernon Skate (Panthers Youth Hockey) was affiliated with the school. The board reported that it was not.

### **IV. CONSENT AGENDA**

**A motion was made by John Quinlan to accept consent agenda items A, B and C. Trevor Girard seconded the motion. All board members voted in favor of the motion, and the motion passed unanimously. (4-0-0) Bruce Schmidt absent.**

### **V. PRESENTATIONS/REPORTS**

**A. Math Coach** - Board

**B. Measuring Assessments** - Necap Presentation will be made at next month's board meeting.

C. Survey Staff/Parent/Community - A draft by April/May board meeting. We will use survey monkey to conduct the survey.

D. Tech Plan Update - Bruce Charkin provided a handout to the board, titled Mont Vernon Village School Technology Shortfall 14-15, which summarizes the items which are not included in the SY 14/15 budget due to the default budget (Please include handout in minutes).

E. Evaluation Update - Sue Blair presented an update on evaluations during the principal's report.

F. Staff Absences Update - An update will be presented in April Meeting.

G. Staffing for 2014-2015 - Sue Blair discussed briefly the staffing needs for 2014-2015. We have one teacher retiring. The board asked about the current allocation of one teacher to first grade based on the makeup of the current Kindergarten. Sue reported the needs are high. Sue also reported between two and four 5<sup>th</sup> grade students possibly transferring to the Academy of Science and Design (ASD).

## **VI. DISCUSSION ITEMS**

A. School Climate Update - The board discussed the school climate in light of the budget failing to pass this year. The board is planning to explore this topic further with the upcoming survey.

## **VII. ACTION ITEMS**

A. Default Budget Project Items – Betty reported a projected budget savings of \$130,000. The Board reviewed the handout in the agenda packet, Mont Vernon School District, FY15 Default Budget Management Proposal. Betty reported she was reviewing the possibility of a lease for the photocopier replacement. The board discussed the priority items 1- 12. The further discussed and agreed that the loop pavement can wait and instead perhaps the window replacement can be completed.

**A motion was made by John Quinlan to address items 1-12 on the FY 15 Default Budget Management Proposal, replacing item 9 loop paving with the window replacement in the amount of \$86,000. Trevor Girard seconded the motion. All board members voted in favor of the motion, and the motion passed unanimously. (4-0-0)**

B. MS-22 Signing - The board signed the MS-22.

**A motion was made by John Quinlan to authorize the signing of MS-22 by the board and the business administrator. Trevor Girard seconded the motion. All board members voted in favor of the motion, and the motion passed unanimously. (4-0-0)**

## **VIII. NON-PUBLIC SESSION**

**A motion was made by John Quinlan to enter Non-Public session per RSA 91-A:3 II. (a),(b),(c). Trevor Girard seconded the motion. By roll call vote,**

**Roberge – yes, Schmidt –absent, Driscoll –yes, Quinlan – yes, and Girard –yes, the board voted to enter Non-Public Session at 7:57 pm.**

The board discussed a parent communication.

**A motion was made by John Quinlan to come out of Non-Public session per RSA 91-A: 3 II. (a),(b),(c). Trevor Girard seconded the motion. By roll call vote, Roberge – yes, Schmidt –absent, Driscoll –yes, Quinlan – yes, and Girard –yes, the board voted to come out of Non-Public Session at 8:00pm.**

#### **IX. REVIEW OF MEETING**

#### **X. ADJOURN**

**A motion was made by John Quinlan to adjourn the meeting. Trevor Girard seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. The meeting adjourned at 8:05pm (4-0-0)**