

48 Scott Doyle is the new school board representative. Currently the council is discussing the
49 Security proposal. A handout was passed around to the board with preliminary decisions where
50 the council recommends a pass or fail for the 15 recommendations, with discussion notes. The
51 final report will be presented at the next meeting with final recommendations.

52

53 **Public Time**

Public Time

54

55 No Public

56

57 **Consent Agenda**

Consent Agenda

58

59 Nothing was pulled from the consent agenda.

60

61 **The agenda containing the April 15th meeting notes, treasures report, manifest, transfers,
62 and a board member resignation were adopted. The vote was unanimous.**

63

64 **Presentations**

Presentations

65

66 Athletic Director's Initiatives – Mr. Lavoie Lavoie

67

68 Mr. Chris Lavoie passed around the student handbook, transportation form, and coach
69 evaluation form.

70

71 Mr. Lavoie has six students that were nominated by the coaches to the Athletic Leadership
72 Council. These students went to the state conference and worked on home coming(2nd yr at
73 SHS). The council is all athletes. They also did a fundraiser this year. The Harlem Rockets who
74 are a comedy basketball team that played the staff came and there was full attendance. Nikki
75 Hesian who is on the state leadership team started a sportsmanship week. The leadership
76 council will run this at the state level and have a community service day at SHS. They also want
77 to involve AMS, but are not sure what that will look like yet. They want to have a feeder program
78 coming up from AMS.

79

80 The Athletic Handbook is in the process of being revised. The current version has been in place a
81 long time. The first change that will be made is to the drug/alcohol policy because it needs to be
82 more user friendly. These changes will be brought back to the board at some point.

83

84 The Parent Communication Guide will provide a protocol on how to approach coaches and the
85 chain of command. This is not currently in a handbook and will help with a lot of questions
86 commonly asked by parents.

87

88 The fall sign up date is next week so this year we will use the current handbook for the fall. We
89 need to think about changing the handbook in the middle of year between fall and winter or wait
90 till next year.

91

92 Ms. Mullens asked when would you hand out the parent guide.

93

94 Mr. Lavoie replied that the guide will not be handed out next Tuesday, but will be handed out at
95 meet the coach's night and will be online.

96
97 Ms. Ludt asked would the parent guide have the code of behavior

98
99 Mr. Lavoie replied yes, the NHAA policy will be put directly into the parent guide.

100
101 Mr. Lavoie continued by discussing the travel form for away games. The questions we are having
102 are because the current form is a daunting task to fill out. The form is online and in offices
103 around school, the student needs to fill out the form for each time they will not be taking school
104 transportation and the form must be signed by administration. The question is, is it legally ok to
105 have a coach sign the form?

106
107 Mr. Redmond replied that Ms. Shankel is looking into this. Liability is an issue so Ms. Shankel is
108 taking this question to the attorney and will have response next week.

109
110 Mr. Lavoie continued to discuss the Coaches Handbook. It is being formed because nothing in
111 place now. It will have preseason to post season requirements, off season regulations and rules,
112 expectations, game/ practice day behavior, the parent guide, and the coach evaluation form.

113
114 The coaching evaluation has been revised this year. We are using Survey Monkey. Every coach
115 will email out a link and that is the evaluation for the coach. Kids can put their name on the form
116 and write in feedback and rate coaches. Mr. Lavoie only sees tallies for the nine questions. He
117 then analyzes the results and gives coaches the feedback.

118
119 The board discussed having a parent evaluation for the coaches also.

120
121 Mr. Lavoie continued by discussing the Athletic budget, which he stated that could be a whole
122 meeting. There is not enough money in the budget for teams so fundraising has to stay in place.
123 Everything must be approved, but not everything is being approved. Mr. Lavoie stated that he is
124 working to get a better grasp on knowing about fundraising and approving the fundraising that
125 is happening.

126
127 SHS is limited to 3 buses per day, which limits games because many sports take more than one
128 bus, for example track, football, lacrosse. We try to arrange some sports to sometimes go with
129 Milford also. The board discussed the limit of the buses and that they would look into the bus
130 contract for Mr. Lavoie. They also discussed that if there are not enough buses then games are
131 rescheduled or some students are left behind. In the future they may have to look at having less
132 games at the freshman and JV levels.

133
134 The final item Mr. Lavoie presented was building a turf field. We now have more need than fields
135 and when we add AMS and recreation teams we are over using fields. They become hard to
136 repair and keep up. Turf is big money, but the school is going to have to look at in the future.

137
138 Budget Surplus FY10

139

140 Dr. Jennings stated that at the last meeting she presented some ideas to fund programs that
141 deserve funding. Now we need to make decisions.

142
143 We estimate having a surplus of \$120,000. The total requested is \$99,375 if all is approved.
144 Mr. Coughlan reminded the board that there was a warrant articles to set aside \$50,000 for
145 facilities and \$20,000 for unfunded liabilities if there was any money left over.

146
147 The board discussed their options of fully funding both funds and then only spending \$50,000 on
148 the requested surplus. They also discussed that much of the money requested for Buildings and
149 Grounds was in the facilities study and would be used from the warrant article either way. They
150 clarified that the facilities fund has to be funded first before the unfunded liabilities trust. There
151 was discussion about the line item of replacing the scoreboard in the front field because it can no
152 longer be replaced.

153
154 **Mr. Redmond made the motion to approve the FY2010 surplus budget for \$99375, Ms.**
155 **Mullens seconded the motion and the vote was unanimous.**

156
157 **Action Items** **Action Items**

158
159 Auditor's Appointment

160
161 Dr. Jennings stated this is the same Auditors appointment that was presented at the SAU board
162 meeting. We are recommending Vachon, Clukay, & Co., PC because they are the least expensive
163 and the business office was impressed by their skills. They have done a number of NH school
164 districts.

165
166 **Mr. Brown made a motion to accept the appointment of Vachon, Clukay & Co., PC. Ms.**
167 **Mullens seconded the motion and the vote was unanimous.**

168
169 Finance Policy

170
171 Dr. Jennings stated this is policy DJE, which discusses the bidding requirements. The Amherst
172 board made changes because there was concern about meaning of words "written policy vs.
173 documented bids". The policy now states that all purchases \$1000-\$9900 must have three
174 employee documented competitive bids, which must be written down. Any purchases \$10,000-
175 \$24,000 must have written vendor bids, and \$25,000 and above a formal bid process must occur.
176 AMS approved this policy and the other changes you approved before this meeting.

177
178 The board discussed the wording "when feasible", which is written with the three documented
179 bids for \$1000 -\$9999. This wording was discussed both because the policy does not state that it
180 is required and also because sometimes three bids are not available.

181
182 **Ms. Mullens made a motion to pass DJE. The motion was second by Mr. Redmond and the**
183 **vote was unanimous.**

184
185 The board discussed reviewing all of the board's policies including the SHS specific policies. It
186 was decided to discuss how to do this at the next board meeting.

187 Wellness Policy JLCF – 2nd Reading

188

189 Dr. Jennings stated this is the policy that was presented at the SAU meeting and there is one
190 changed sentence about beverages on page 36. The meaning is the same, but is a less awkward
191 sentence.

192

193 The board stated that they would establish a wellness committee to help the SAU discuss this
194 policy in the future.

195

196 Regina Sullivan spoke to the board about a change in the wellness policy. She wants to see the
197 percentage dropped from 35% to 30% and would like to see frozen vegetables be included in the
198 policy along with the canned and dried vegetables. Her main concern was about the school store
199 not being able to sell food until after lunch was served. This would then only be for two periods
200 a day. The school store provides students with management experience and how to run a store.
201 The school store has taken a new path because of two senior projects. They are offering
202 healthier options including a smoothie bar and homemade hummus with vegetables. Ms.
203 Sullivan would like to see the language that prohibits the school store from being open before
204 lunch changed because she feels the school store and cafeteria could work together. She would
205 like to order the food for the school store from the food service so they would no longer be in
206 competition.

207

208 The board discussed how they like this idea because it provides the school with healthier options
209 and gives students educational value at the same time. The board discussed if they could change
210 the language in the policy allowing the school store to be open all times in the day except during
211 lunch and still meet the USDA guidelines. They also asked if Ms. Sullivan had discussed her ideas
212 with the interviewees for the food service position and she said she had. The feedback she had
213 gotten from them was that they thought it was a great idea. The board agreed to table the
214 conversation till the next meeting so Mr. Coughlan and Ms. Sullivan could work on language that
215 would meet the USDA guidelines and meet the needs of the school store.

216

217 Nominate Dean of Faculty

218

219 Dr. Jennings stated that the search for Dean of Faculty was happening at the same time as the
220 search for principal was happening. She recommended Gorgianne Klipa for this position. She
221 was one of the founding members of SHS and left to continue her career. She has been working as
222 an assistant principal in Deerfield, NH.

223

224 The board introduced themselves to Ms. Klipa.

225

226 Ms. Klipa stated that she was thrilled to be back and grateful for the process. She is excited to
227 work with the team and sorry to miss Bosman. She is also excited to get a feel of where SHS has
228 come since she left.

229

230 **Ms Mullens made a motion to approve the nomination. Ms. Ludt seconded the motion and**
231 **the vote was unanimous.**

232

233 Dr. Jennings stated that she would like to nominate Tim Cotreau as Guidance Councilor to replace
234 Alan Gordan.

235
236 **Ms. Mullens made a motion to approve the nomination. Ms. Ludt seconded the motion and**
237 **the vote was unanimous.**

238
239 RTTT – Memorandum of Understanding

240
241 Dr. Jennings stated this is the Race To The Top application. We applied before with the state of
242 NH to get SAU wide training for Critical Friends Groups. We would train people throughout the
243 state and the North East. This grant would provide extra dollars for the training. NH did not win
244 the first time. Round 2 is coming around and we need you to sign the memorandum again. The
245 terms are the same as before.

246
247 **Mr. Redmond made a motion to sign the memorandum. Ms. Mullens seconded the motion**
248 **and the vote was unanimous.**

249
250 Discussion Items

Discussion Items

251
252 Policy JICK – Pupil Safety and Violence Prevention

253
254 Dr. Jennings stated that this is a policy that was required by law the year before last. The policy
255 did not get passed before the year-end, so our attorney took the state policy and reworked it. We
256 can see the state recommending a new policy next year, but it will probably not be much
257 different.

258
259 Dr. Jennings recommended to the board to pass this policy. She stated that we currently have
260 good policies and have had not trouble enforcing them and this policy would give us more.

261
262 Mr. Coughlan asked have there been modifications by other boards.

263
264 Dr. Jennings stated that Mont Vernon clarified pg 54 the words in italics and section 2 was added
265 because sometimes people make faces or gestures.

266
267 Ms. Ludt stated that this policy does not cover cyber bullying.

268
269 Dr. Jennings replied that they decided to wait for guidelines from the state about cyber bullying.

270
271 The board discussed that this is a student policy and that this policy does not cover staff to staff
272 bullying. The SAU does have a sexual harassment policy and a discrimination policy for staff.
273 They discussed that they need to talk about adding a policy that would be for staff bullying staff
274 when they discuss policies at a future meeting. They also discussed looking at the employee law
275 before making the new policy.

276
277 Mr. Bosman asked about number 4, which describes the investigation of the bullying. He asked to
278 change to the term principal to “principal or designated person”. At SHS the Dean of Students
279 does the investigating.

280 Dr. Jennings replied that she would check into that because other parts of the policy state
281 “principals designee”.

282
283 Mr. Bosman stated this current wording would change the school’s practice.

284
285 Mr. Brown stated that making that change would make things more consistent. Maybe the policy
286 should say “principals designee” everywhere.

287
288 Dr. Jennings stated that the board must vote on this policy before the end of the year.

289
290 **Non –Public Session**

Non-Public Session

291 **Mr. Brown made a motion to move into Non-Public Session at**
292 **8:20pm. Ms. Ludt seconded the motion.**

293
294