

**Souhegan Cooperative School District
Thursday, June 2nd 2011**

Attendance

Present

Chairman Chris Janson, Mary Lou Mullens, Jeanne Ludt, Howard Brown, Fran Harrow, and Pim Grondstra.

Administrative Team

Jon Ingram, Mary Jennings, Renée Sparks, Elizabeth Shankel, Nicole Heimarck, Gigi Klippa, Colleen Meany

Community Council

Patrick McDeed

Minutes Taker

Beth Penney

Call to Order

Call to Order

Ms. Janson Called the meeting to order at 6:08pm.

Announcements

Announcements

Principal's Report

The board and Mr. Ingram discussed the theft in the cafeteria and how they are handling it.

Mr. Brown asked how the Mock Trial team did.

Mr. Ingram stated that they were 33rd out of 48th and had a strong opening.

The board discussed with Mr. Ingram how the AD search was going. He stated that they have narrowed the search to two candidates and will have a decision as early as tomorrow.

The board discussed when to have a meeting to nominate the new AD, which was decided to be on Tuesday, June 7th at 6:30pm at the Brick School.

The board and Mr. Ingram discussed the task forces and if he would like board members to be on them. Mr. Ingram stated he would email the board looking for volunteers once the staff was introduced to each task force.

47 Community Council Report

48

49 Patrick McDeed gave the board an update; elections for new executive council
50 happened and the council continues to work on the decileproposal. At the last
51 meeting there was a 30-1 vote approving the proposal. There has been an appeal to
52 the proposal and the appeal will be discussed on Monday and voted on in two weeks
53 at the last meeting for the year. The vote will be to approve or reject the appeal.
54 There was also a proposal brought forward to install cameras in the cafeteria.

55

56 Ms. Mullens asked Patrick to clarify the process if the decileproposal is still passed
57 after the appeal.

58

59 Patrick stated that if the council still votes the proposal through, than the parent
60 who brought forward the proposal would come to the board with the appeal.

61

62 The board discussed the by-laws of the council and that any appeal can be brought
63 forward to the board. The council has discussed revising the by-laws.

64

65 Ms. Ludt stated that this has never been tested in at least the last 12 years.

66

67 Dr. Jennings and Ms. Janson received an email from another parent with their
68 concerns, which Dr. Jennings responded to by asking the parents to go to the council
69 meeting on Monday night.

70

71 Ms. Shankel clarified that the proposal for the cameras did not come from the food
72 service. They simply reported the theft to the administration and requested
73 assistance.

74

75 Patrick stated that Jon Smith was the author of the proposal.

76

77 The board, Ms. Shankel and Patrick discussed the proposal and the way it was
78 presented it seemed as if the food service wanted cameras. Ms. Shankel made it
79 clear, that it is not in the realm of the food service to police the cafeteria. They are
80 only requesting support and how it is handled needs to be decided by the
81 administration.

82

83 Committee Reports

84

85 Mr. Ingram stated that the first phase of cafeteria consolidation would happen this
86 summer. For phase 2, moving art to the annex the administration has met with
87 teachers for the final parts. For phase 3, the wellness facility, the chair of the
88 wellness department has given a proposal, but the administration also needs to
89 consider other voices. Mr. Ingram will bring proposals and thoughts to discuss at a
90 later meeting.

91

92

| | | |
|-----|--|-------------------------------|
| 93 | <u>Public Time</u> | Public Time |
| 94 | | |
| 95 | No Public | |
| 96 | | Consent Agenda |
| 97 | <u>Consent Agenda</u> | |
| 98 | | |
| 99 | Ms. Harrow made a motion to accept the consent agenda containing the May | |
| 100 | 5th minutes and the RFP-Occupational Therapy for 2011.12. Mr. Grondstra | |
| 101 | seconded the motion and the vote was unanimous. | |
| 102 | | |
| 103 | <u>Presentation/ Reports</u> | Presentations/ Reports |
| 104 | | |
| 105 | <u>NWEA Results</u> | |
| 106 | | |
| 107 | Dr. Jennings thanked Nicole, Gigi, Colleen, and Jeanne for their work in analyzing the | |
| 108 | data. The presentation is not reporting the achievement toward the literacy goal at | |
| 109 | SHS and how it is tied to effective communicator LE, which is not a standardized | |
| 110 | test. There will be a presentation on the results of this next year. This presentation | |
| 111 | is showing progress through NWEA, which is only given in 9 th and 10 th grade at SHS. | |
| 112 | | |
| 113 | Mr. Ingram discussed how target growth rates are achieved and how individual | |
| 114 | growth rates are measured. This test follows the child and is called a MAP test for | |
| 115 | Measure of Achievement. | |
| 116 | | |
| 117 | Mr. Ingram discussed growth in reading and how growth is measured. SHS saw an | |
| 118 | increase in 9 th grade and decrease in 10 th of students who have reached their target | |
| 119 | growth rate. He discussed where SHS is nationally and reminded the board that not | |
| 120 | all schools give this standardized test. | |
| 121 | | |
| 122 | Mr. Ingram discussed growth in Math, which showed an increase in 9 th and no | |
| 123 | growth in 10 th grade. He also discussed how students are growing by looking at | |
| 124 | grade level cohorts. The cohorts at SHS show an increasing trend. | |
| 125 | | |
| 126 | Mr. Ingram stated that SHS is ahead of norms in all grades in reading using RIT | |
| 127 | scores, which are scaled raw scores. The highest RIT score for a student could be | |
| 128 | 245. In Math, SHS is above national norms also. He also discussed reporting data to | |
| 129 | parents. SHS gives this test annually. | |
| 130 | | |
| 131 | Mr. Ingram discussed what SHS does with data, including using the data to | |
| 132 | contributes to math placement, help with reading screening of all 9 th and 10 th | |
| 133 | graders and 9 th and 10 th grade teachers do a data walk. | |
| 134 | | |
| 135 | Ms. Meany discussed what a Data Walk is using reading as an example. | |
| 136 | | |
| 137 | Mr. Ingram stated that SHS uses NWEA with NECAP data in the following ways: to | |
| 138 | help to strengthen the Learner Expectations, help departments use data to change | |

139 curriculum and better meet students needs and to give students opportunities to
140 close gaps in math. He also discussed how this testing informs instruction and gave
141 examples.

142
143 The board discussed why the testing is not given beyond 10th grade. They discussed
144 the limits of the test and why it is good for measuring individual student growth.
145 They also discussed how a sixth grader could score as high as an eleventh grader,
146 which can affect the norming data. They discussed paying an extra fee to have SHS
147 compared to other schools that are in similar demographics rather than just
148 national norms. Ms. Heimarck said she would look into the cost associated with this.

149
150 The board discussed whether the test was a good investment. They discussed how
151 this is currently the only data they have that shows individual student growth and
152 how it is useful because the data is from grades 2-10. They discussed how the test
153 could be phased out in the high school as they develop better ways of using the ALEs
154 to measure student growth. They also discussed how NWEA might be phased out as
155 the movement towards a national curriculum and standard assessment happens.
156 They discussed how teachers use the data to help plan for the following year and
157 also helps teachers reflect on their teaching and year.

158
159
160 **Discussion** **Discussion**

161
162 Proposed Memo of Understanding with Police on SRO

163
164 Dr. Jennings explained the Memorandum of Understanding with the Amherst Police
165 on the SRO position and reappointing the person in this position. She explained a
166 revision to this memorandum to clarify that every 4 yrs. this position is up for
167 possible application for the SRO position. The current SRO would be allowed to
168 apply. She explained the memorandum and the cooperation between the police and
169 SHS. The Chief of Police has the overall say in the position. For SHS, the end of next
170 year the SRO position at SHS would be opened.

171
172 The board discussed whether the school is obligated to keep an SRO for 4 years,
173 which they are not. They also discussed the evaluation of the SRO and if the school
174 provides any feedback to the Chief of Police, which Bob Thompson does every year.
175 They discussed how the Dean of Students is the schools' supervisor of the SRO. The
176 board discussed the selection process of the SRO as stated in the memorandum.

177
178 **Ms. Mullens made a motion to adopt the memorandum between SHS and the**
179 **Amherst police. Mr. Brown seconded the motion and the vote was unanimous.**

180
181
182
183
184

185 **Action Items**

Action Items

186
187 Policy JJE- Fundraising Activities – 2nd reading

188
189 Mr. Brown asked why the Amherst board did not accept this policy.

190
191 Dr. Jennings stated that the Amherst board omitted paragraph 2, 3, and all but the
192 last sentence of paragraph 4 because the policy is mostly for the high school.

193
194 Ms. Harrow stated that she is concerned about the section discussing money raised
195 in one year and how it has to be used in the same year. She asked to make a friendly
196 amendment to add except for band and chorus to that section so they can still raise
197 money for their Disney trips and other trips.

198
199 The board discussed the idea to have one policy within the entire SAU. They also
200 discussed Amherst’s reasoning for changing the policy and need for same or
201 separate policies. The board determined that the policy is similar enough and does
202 not affect the high school’s policy. They also discussed that Bruster Clubs were not
203 part of this policy.

204
205 Ms. Shankel stated that it is an important issue that funds raised can be used in
206 another year the word “Should” needs to be in that section, and that it is important
207 that funds raised by a student are used for that student.

208
209 **Mr. Brown made a motion to accept the policy with the friendly amendment.**
210 **Ms. Harrow seconded the motion and the vote was unanimous.**

211
212 Ms. Janson asked what is the scope of the other activities that are raising funds that
213 are not sports. She asked if the board can get updates.

214
215 The board discussed who is in charge of that other fundraising. They determined it
216 was the job of the AD. They also discussed how it is important to look at the whole
217 picture to get an idea of the impact on parents.

218
219 Dr. Jennings and Mr. Ingram will get the board a list of other activities at the school
220 that fund raise.

221
222 The board discussed why the fundraising policy got pushed so hard this year.

223
224 **Ms Ludt made a motion to go into Non-public session under RSA 91-A:3,1(3) at**
225 **7:40pm. Ms. Harrow seconded the motion and all board members role called**
226 **yes.**