

**SOUHEGAN COOPERATIVE SCHOOL BOARD**  
**Thursday, March 6, 2014**

**PRESENT**

Souhegan Cooperative School Board: Steve Coughlan, Pim Grondstra, Fran Harrow, Chris Janson, Peter Maresco, Mary Lou Mullens

Administrative Team: Peter Warburton, Betty Shankel, Rob Scully, Kathy White, Peter Gagnon

Community Council Member: Jonah Foulks

Minute Taker: Peter Maresco

**CALL TO ORDER**

Ms. Mullens called the meeting to order at 6:07pm.

**ANNOUNCEMENTS**

Principal's Report

The meeting began with Rob Scully providing the Principal's Report. First, Rob offered thanks to a) everyone involved with a successful Fang Fest, b) faculty members who covered for Dick Miller while he was on medical leave and c) Chef Mark, our new chef who is off to a great start. Next, the Program of Studies and the timeline for student course selection was presented. It was then noted that all Latin students have recently taken the National Latin exam, the new observation tool for educators has been piloted, Mike Facques will again be hosting the 9A Project Proposals on Friday, March 6, David Pook will be at the school at the end of March to work with teachers on Common Core and that the Leadership Team is continuing to conduct teacher observations in support of the overall effort to evaluate Teacher Leader Effectiveness. Rob then presented the updated schedule showing changes necessitated by the recent snow days - trimester 2 is now scheduled to end on March 20<sup>th</sup>. Rob then discussed the newly installed Emergency Response System. The only remaining items for the system include the installation of tone generators and five new pull stations in the main building and two in the Annex. The total cost will be approximately \$5400 and is already covered in the current budget. Steve Coughlan noted that the locations of the pull stations and panic buttons should be reviewed prior to installation to insure easy access. The Principal's report concluded with the following recognitions and announcements: 1) Paul Schlotman has been named the New Hampshire Air Force Association Teacher of the Year, 2) HYPE will be hosted at UNH on Monday, March 10<sup>th</sup> with over 600 students

42 expected to attend, 3) the FIRST robotics team won the Granite State District event  
43 and 4) SHS Grad Alex Preston is continuing in the latest American Idol competition.  
44

45 Next, the new NHIAA policy was discussed. Feedback from the NHIAA and other  
46 school districts will be obtained before the March 18<sup>th</sup> work session.  
47

#### 48 Community Council Report

49 Jonah Foulks provided an update of the community council efforts. He first  
50 mentioned that Fang Fest was a big success this year. He then discussed a proposal  
51 before the council regarding another alternative to getting wellness credits. This  
52 proposal would allow seniors to get 0.5 credits for wellness by completing an  
53 NHIAA approved sport. This would only apply to seniors who have a scheduling  
54 conflict, participate in the sport within the school year where the credit would be  
55 applied, and who have a verification of their completion of the sport signed by their  
56 coach and the athletic director. While Jonah was presenting, Mary Lou commended  
57 community council for their leadership role in Fang Fest. Jonah then asked about an  
58 update of the paper towel proposal. Mary Lou responded that new cost information  
59 was received and the topic is on the agenda for later in the evening.  
60

#### 61 Committee Reports

62 There were no committee reports  
63

#### 64 **PUBLIC COMMENT**

65 No comments from the public

#### 66 **CONSENT AGENDA**

67 Steve Coughlan requested that the minutes be pulled. He reviewed corrections that  
68 had already been written up and supplied to the minute taker. Fran Harrow made a  
69 motion to accept the minutes as amended. The motion was seconded by Pim  
70 Grondstra and passed unanimously (6-0).  
71

72 **Ms. Harrow made a motion to accept the minutes as amended. Mr. Grondstra**  
73 **seconded the motion and the vote was unanimous.**

74 **Ms. Harrow moved to accept the rest of the consent agenda containing the minutes**  
75 **for February 11, 2014 and a \$2,000.00 donation to the FIRST Robotics Team.**  
76 **The motion was seconded by Pim and passes unanimously (6-0).**  
77

78 **PRESENTATION**

79 Next, Bruce Chakrin provided a demonstration of i39, the new online system that  
80 replaces ANGEL. The demo started with a review of the available dashboard  
81 functions. Each class has a common dashboard format with major sections  
82 including Content, Management and Content Tree sections. The demonstration  
83 showed how teachers can add resources and activities including items like a drop  
84 box for assignments, the ability to add conferences and the ability to add video or  
85 audio to support communication with remote locations. The board was shown  
86 examples from Math, Physics, Chemistry, Marketing and Health classes to illustrate  
87 different teacher preferences and styles. It was noted that i39 can assist in  
88 Differentiated Instruction through the posting of assignments designed for various  
89 skill levels then limiting access to the assignments only to those students for whom  
90 the assignment would be appropriate. i39 also enhances collaboration among all  
91 faculty members. Mary Lou asked if i39 could be used to post videos for  
92 Professional Development or to track which teachers took specific training or  
93 watched the assigned selection of videos. Bruce responded that, while the system is  
94 capable of doing that, there was never a plan to use the system for those purposes  
95 since it is not designed as a secure system although the system could be used to  
96 assist in the policy approval process. It was noted that all teachers are using i39 to  
97 some degree. Mary Lou asked if students had been surveyed to see if they found i39  
98 to be user friendly. The administration is waiting to see how comfortable the  
99 teachers are with i39 before approaching students. Fran asked if i39 could be used  
100 to support virtual learning and it was agreed that virtual learning was one of the  
101 goals of i39. There will be a follow-up presentation on i39 in May and will include  
102 staff members sharing their experiences with i39.  
103

104 **DISCUSSION**

105 Jim Miner discussed the paper towel proposal that was considered by Community  
106 Council. To estimate the cost of paper towel dispensers, it was assumed that each  
107 dispenser would use ½ roll of paper per day and that 12 dispensers would be  
108 installed. The annual expense for paper towels would be \$11,250 in addition to the  
109 \$4464 per month already spent. Jim also described some of the new air blowers  
110 that are able to control bacteria through the use of HEPA filters. The new dryers are  
111 stronger than the current units and include sensors for automatic shut-off when  
112 hands are removed from the unit causing them to run for less time. Fran asked  
113 about the cost of installing and operating the newer hand dryers. The purchase  
114 price for the units is between \$1000 and \$1500 and they cost approximately \$15 per  
115 month to operate. Some electrical work may be needed if no dryers are currently  
116 installed. Pim asked if the number of dryers could be increased in high traffic areas.  
117 The answer was “Yes”. The current paper towel proposal originated during the  
118 team 9A Project Proposals so it did not include an action to consider new blowers.  
119 Mary Lou will discuss the cost of replacing hand dryers vs. the cost of changing to

120 paper towel dispensers and will also insure that Community Council will look into  
121 the health benefits of the more efficient new blowers.

122

123 Board members were reminded of the upcoming work session on March 18<sup>th</sup> from  
124 6:00 to 9:00 PM. The April meeting agenda was discussed and it was agreed that  
125 nominations will be included in that agenda.

126

127 **Steve Coughlan made a motion to adjourn, Pim seconded and the motion**  
128 **passed unanimously (6-0). The meeting adjourned at 7:10 PM.**

129