

1 **Amherst School Board Meeting**

2 April 15th, 2015

3 **ATTENDANCE**

4
5 **Amherst School Board**

6 Lucienne Foulks, Amy Facey, Paul Prescott, and Peg Bennett (left at 8:20pm)

7
8 **Administrative Team**

9 Peter Warburton, Gerry St. Amand, Betty Shankel, Meg Beauchamp, Bruce Chakrin, Jim
10 Miner and Officer Knox

11
12 **Minute Taker**

13 Beth Penney

14 **CALL TO ORDER**

15 Ms. Foulks called the meeting to order at 6:06pm.

16 **ANNOUNCEMENTS**

17 **Principals' reports**

18 Mr. Dodge thanked the Amherst Recreation Department for their work to get the skating
19 rink open for this winter. It was very well used and a great idea. They may try to expand
20 it down to the center of town next year. He met with the Recreation Department today
21 and an IT person; they are looking at a Maker space. This will help to make more STEM
22 and STEAM opportunities available for the kids. This would also allow the town to
23 come into the school to use the space for recreation opportunities. They are really excited
24 about the idea and may offer welding and power tools. This discussion is in the early
25 stages and there will be more to come.

26 **Eagle Block**

27 Mr. Dodge thanked the board for looking at Eagle Block and looking at it closely. The
28 board was impressed with the 7th grade model and the school will be looking at that
29 model more closely as they go through the spring.

30 **Junior National Honor Society**

31 Mr. Dodge stated that he could give a better report next month and give the board more
32 information after the Parent Partnership night, which is on Monday. He is very interested
33 in the Junior National Honor Society. He will have lots of information for the parents.
34 This is more than just about grades, but includes character ship and will lead into what the
35 high school does. They hope to make a decision at the end of the meeting with parents
36 on Monday.

37 Ms. Facey asked if it is determined this is the direction the school wants to go, will there

38 be time to implement it for next year.

39 Mr. Dodge stated that there is a \$385 fee and the school has to ask for a charter. They
40 have to show that they have parent and teacher support. The school has to apply. He
41 would like to see the program be ready for next year, but the school has to be accepted.

42 Ms. Facey stated that she would not like to have a year without anything to recognize
43 students.

44 Mr. Dodge stated that they might have to format the program slightly because the first
45 year they cannot induct students in the fall. This program includes parents as part of the
46 governing board, not just teachers. He will apply right away for the charter if the parents
47 approve of the idea Monday night. The governing board can be set up however the school
48 determines.

49 Mr. Warburton discussed his visit to the school Library and how he was very impressed.

50 Mr. Dodge stated that this year they hired a new librarian. She is a talented person, very
51 innovative and technology savvy. She has made the Media center the hub of the school.
52 The Media center was really busy today with 22 students on the floor, kids reading and
53 groups, students working at the Lego table, and kids at lunch table. It is a hoping place.
54 He invited the Board to come visit.

55 Mr. Warburton stated that the Library is very inviting. They keep track of the number of
56 kids that go in. The day he visited there were hundreds that had been there. Kids can go
57 there for many reasons.

58 Mr. Dodge stated that recently he has to deal with kids sneaking into the library instead
59 of being in class.

60 World Language

61 Mr. Dodge discussed a meeting between the high school and AMS world language
62 teachers. The AMS teachers will be giving the same common assessment as the
63 Freshman SHS students take. They have changed the program at AMS to include more
64 speaking and less work sheets. They are trying to be more like the high school program
65 and are now attending SHS department meetings.

66 40th Celebration

67 Mr. Dodge discussed the 40th birthday of the school. June 2nd is the celebration. There
68 will be a BBQ, tours of school, and a celebration. They are inviting all that have a past
69 with the school. The teachers are planning things to put on display and it will be a big
70 day of showing off. They plan to start at 9:30am and will have a complete schedule closer
71 to that date. He invited former school board and SAU staff to come.

72 Ms. Facey asked how the meeting with teachers about i39 went.

73 Mr. St. Amand discussed that all classroom teachers, subject teachers, and some special
74 education teachers are using i39 to post HW. Grades K-2 are finding students have to
75 have parent access and the range of usage is from 25%-100%. In 3rd and 4th grade there
76 is a higher percentage of usage. Teachers and parents struggle at the lower levels as to
77 how to most effectively use i39 in primary grades. It is a great tool for K-12. Everyone
78 is making a diligent effort to use it and will continue to do that. Teachers would like to
79 survey parents and get feedback from 3/4th grade students also. They may find these
80 dilemmas unique to Clark/Wilkins.

81 Ms. Foulks stated that there was a parent training at AMS for i39 and maybe they need to
82 do that for parents at Clark/Wilkins.

83 Mr. St. Amand stated that they could do one during the day and one at night.

84 The Board discussed giving a presentation at a PTA morning meeting at the beginning of
85 the school year and do the survey at the end of the school year. Use of i39 is so students
86 and parents have information about what is happening in the classroom. They wondered
87 if it makes sense for use with kids at the lower level. There are other things i39 is more
88 appropriate for.

89 Mr. Chakrin stated that the lower grade teachers do not have as much training and use it
90 differently with the younger children than the older children. All are capable of using
91 i39. There are many features that have not been used yet and as teaching practices
92 change it is valuable to have all grade levels using i39 because it will put the schools
93 ahead of the curve. An example is the electronic portfolio. Young kids would need adult
94 help. The portfolio would provide kids with a history of their development. Another
95 example is the use of individualized learning plans and reports on learning competencies
96 and objectives.

97 Mr. St. Amand discussed the usage of shared computers in the homes and how younger
98 kids get less time. Teachers can do a poll or an activity on i39. Some teachers post
99 pictures to show what is happening in the classroom.

100 Mr. Miner stated that the work on Foundry St. would start on June 10th and School St.
101 work will start on April 20th. The access to Clark will be from Davis Lane. School St.
102 will take a week and a half to complete. He does not have a date for resurfacing the tennis
103 courts, but they will probably be paved at the same time as the road. The tennis courts
104 will not be open all summer till the resurfacing happens. The Recreation Department
105 should let the public know and he can ask them to put something out.

106 Mr. Warburton stated that this information can also be put on Facebook and on the
107 schools' websites.

108 **PUBLIC COMMENT**

109 Erin Woods – SHS senior project – World Language Education

110 Erin Woods, Senior at SHS, discussed how for her Senior project she wanted to learn the
111 most effective way to learn a world language. She discussed her Senior Project and her
112 question. She wanted to share her findings with the Board. She discussed her own
113 struggle with language and her lack of success. She summarized her findings including
114 the need for language at elementary level because of brain development. She has been
115 working on Rosetta Stone to learn a foreign language and discussed how that is still hard.
116 She discussed how many US citizens speak one language, the importance of foreign
117 language, and why speaking a second language is important. Europeans have second
118 language education and many start their study of foreign language at K-5. At this age
119 there is a lot of brain activity and critical brain development. Young children have a
120 much greater capacity to learn a secondary language. World Language should begin at
121 the elementary level. Language is an economic tool, can enhance career paths for
122 students, and opens doors to endless opportunities. She would like to see the
123 implementation of a mandatory foreign language program at the elementary schools. She
124 discussed how European countries are small and border each other. They introduce a
125 second language at earlier age because it is important and necessary. The US is larger
126 and language has not been as important. She stated that her goal was to learn German
127 through Rosetta Stone, but has learned more about the brain and how children learn.

128 Mr. Warburton stated that the Board is working on a Strategic Plan and part of the plan is
129 to add World Language at the Elementary schools.

130 The Board discussed how they agree with the proposal and that world language is part of
131 the strategic plan to move in that direction. They thanked Erin for her presentation and
132 her work will help move this idea forward.

133 Mr. St. Amand discussed the importance of the need for World Language. There is a need
134 for all people to speak a second language.

135 The Board thanked Erin Woods for her presentation.

136 Girl Scouts vegetable garden project at Wilkins

137 Girls from Troop 22752 presented to the Board. They go to AMS, but went through
138 Clark and Wilkins. They would like to bring gardens back to Clark/Wilkins and help the
139 schools to teach about healthy eating. They received a \$310 grant from the Girl Scouts.
140 Ms. Hansens 4th grade class will use the 4x6 raised bed to plant 4 types of vegetables and
141 Marigolds. The beds will go in the front of the building. They discussed the amount of
142 sunlight needed. The irrigation system already in place will cover the gardens. They are
143 looking into options to keep away Deer including types of plants or fencing. It will be an
144 Organic garden with a barrier to keep weeds down. There will be signs to explain the

145 garden and the sponsors of the garden. Summer time care will be from volunteers and
146 they hope that the PTA can provide future funding to help more classrooms use the
147 gardens in their curriculum. They are hoping to build the raised bed around Memorial
148 Day weekend. The 4th grade class will help with the planting and will be tied into their
149 curriculum about producers, decomposers, and composting.

150 Mr. St. Amand stated that the girls have also presented to Marty Warren, Danielle
151 Collins, and the Garden Club. They do not need to bring anything to the school board
152 because the funding is coming to the girls; this was just informational. This will start off
153 small and then they will try to expand the gardens. Ms. Hansen is also part of garden
154 club, lives close to the school, and has small children.

155 Mr. Dodge stated that AMS has a garden club and had a double planting last year. Many
156 of the plants from the fall are still out there.

157 The Board discussed how they are excited for the work the girls are going to do. They
158 discussed the AMS garden club and how AMS can help prepare the raised bed. The
159 Extended school year program maybe can get connected to this also. They discussed
160 putting pictures on the website and the Facebook page. The Board thanked girls for
161 coming.

162 Student presentations Geography Bee & Spelling Bee

163 Mr. St. Amand discussed the spelling bee as a preparation for the programs at AMS. He
164 introduced Ky, the Spelling Bee winner and 4th grader to the board.

165 The Board and Ky discussed the last word and how he won. The words are from a list.
166 Ky shared his experience with the Spelling Bee and thanked the Board for being able to
167 come to the meeting. They discussed the classroom test being a written test and the next
168 level is a spoken test. Students can use a white board to write the word down. They
169 discussed how the origin of the word helps because the words are listed by where they are
170 from. Ky is a big reader and this may help with spelling. The Board congratulated Ky.

171 Jamie Richardson (Teacher), introduced Dan and Ben winners of the Geography Bee.

172 The Boys discussed the questions on the Geography Bee.

173 Ms. Richardson discussed how the questions were a littler different this year and related
174 to pop culture and sports. The questions are extremely hard, but the relatable questions
175 are easier for the students. Some questions are given for grades 4th-8th graders and are
176 very tough even for adults. The next level is a written test and Ben had to take that.

177 The Board and the boys discussed their success and how they study. They study using
178 websites that helped quiz on where countries are or states are. Both boys like to look at
179 Atlases and maps. The Board congratulated the boys.

180 Julia Dowd brought her invention to share with the Board. She explained her invention,
181 which is portable workspace. She discussed the problem of forgetting things and having
182 a heavy backpack. She demonstrated what a classroom would be like if everyone had one
183 and discussed the organization of the portable workspace including a pocket for
184 homework, stuff for parents, and library books. She discussed how it is lighter than her
185 backpack.

186 The Board and Julia discussed the creativity of her invention. Julia discussed how she
187 thought of the idea. Julia discussed how it easier to use and better than the backpack.
188 Julia is not using it everyday because she did not want it to break, but used it for two
189 months and it worked really well.

190 Ms. McIntyre stated that Julia choose the challenge question and won for the school. She
191 was chosen to present in Penacook and received a scholarship to Camp Invention.

192 Mr. Dodge introduced Miles, the Spelling Bee winner.

193 Ms. Foulks discussed how he has done well in the Spelling and Geography Bees.

194 Miles discussed his last word and the board discussed how hard the words are to spell.
195 They discussed how he studied using an app on his phone. Miles was not allowed to use
196 a white board. He enjoys competing and will try next year. The Board congratulated
197 Miles.

198 Mr. Dodge discussed how tough a competition it was this year and how it as very fun to
199 watch.

200 CAST

201 Mr. Dodge explained that CAST stands for Community Action for Safe Teens and is
202 made up from several communities. He introduced four students from AMS who are part
203 of CAST: Hunter, Riley, Clair, and Max.

204 The students discussed how the school formed a committee to give students opportunities
205 to make the school a better place, a safer place, and more comfortable and connected. The
206 idea of the group is to become a source of student's ideas and feedback. They discussed
207 the 12 members who include 6th-8th graders, counselors, and administrators. They gave a
208 survey on School Climate made by the Graduate School of Education at Harvard. Grades
209 6-8 students took the survey and 99% completed it. The CAST students went to
210 conference called Leaders In Prevention where the students went through activities with a
211 variety of topics. They worked on team projects and developed school action plans. The
212 project was to present the results of the survey out to the school. The entire committee
213 meets weekly or biweekly. Grade levels sometimes work during Eagle Blocks. They
214 discussed the results of the survey as in the presentation. The concerns from the survey
215 include feeling unsafe because of "popularity" and stress level. They discussed the

216 projects they have started including the Courage to Care mural, drop-box to share
217 thoughts about the school culture to promote community of collaboration, and Project
218 material bank. They discussed questions from the drop box.

219 CAST Teacher discussed how the students have figured out how to get the electronic
220 drop box on i39. The idea is to keep ongoing activities to keep the idea of school culture
221 in peoples minds.

222 The Board and the students discussed that lack of sleep and homework are the two major
223 stressors. They discussed that students do a lot of things and that creates stress also.
224 There has been a time management discussion on i39 and kids can share strategies that
225 work for them. All students have access to the account and the CAST group can create a
226 survey and send out a question to all students. There are multiple ways for students to
227 respond and can be anonymous also. Only administrators of the survey can review the
228 results. They may use the results to further evaluate, can send out the results, and can
229 post ideas and strategies. They discussed how this is a great way to start a conversation
230 and have a dialog within the school community.

231 Mr. Dodge explained the materials bank. Parents are busy and cannot always get supplies
232 for school projects in time. The school now has a place where kids can borrow supplies
233 and the student activities fund has funded it. This was the students' idea and it is a great
234 idea.

235 The Board and the CAST students discussed the use of i39 further. They also discussed
236 doing a survey about the time school starts and ends to determine if kids would prefer to
237 start later in the morning and stay later in the afternoon.

238 The CAST students discussed how they would be presenting to the CAST foundation that
239 funded the weekend retreat at Hampshire Hills from 8:30am-10:30am on Friday and the
240 public is welcome.

241 A CAST teacher discussed the resources from The Harvard School of Education that they
242 can tap into.

243 The Board thanked the CAST group for their presentation and wished them good luck on
244 Friday.

245 **CONSENT AGENDA**

246 **Ms. Facey made motion to accept the Consent Agenda containing the Minutes for**
247 **March 19, 2015 and April 8, 2015, Treasurer's report for February 2015 and**
248 **March 2015, Donations to Student Activities: \$81.00 from Hannaford Helps Schools,**
249 **and Budget Transfers. Ms. Bennett seconded the motion and the vote was**
250 **unanimous, except Mr. Prescott abstained.**

251 **PRESENTATIONS/REPORTS**

252 Mike Knox/Jim Miner – School Security Assessments

253 Officer Knox discussed the School Safety Audit completed by the Department of Safety
254 and Homeland Security. All of the schools were evaluated in the SAU. The nature of the
255 evaluation was to provide details as to where they felt the school security needed
256 improvement. There were three areas accessed including the ability to survey the
257 property, access to building, and emergency alerting. They gave an extensive report for
258 every facility and in the back was a summary with recommendations of things needing to
259 be looked at. They determined zero cost items and things that could be potentially
260 purchased to improve security. All of the schools scored very high for surveillance and
261 they identified a concern of who could see the cameras and where the monitors are. This
262 has now been modified at AMS so the front office can see those monitors. He discussed
263 the layout of the evaluation. Access control is the idea of keeping someone out of the
264 building. There were recommendations that were changes in the plant because of access
265 to the front door. One primary entrance is ideal and the schools have that. Ideally those
266 entrances have hardened entrances including two doors until a person is vetted they are
267 not allowed in or given what they came to the building for. At Clark/Wilkins this could
268 work, but not at AMS. They would like to see badges with physical IDs and change the
269 backgrounds of the badges each year. This way badges cannot be used down the road.
270 He discussed the tempered glass and how it is not a barrier. Laminate is extremely strong
271 and has a rail system that attaches it. The window will not fail and slows someone trying
272 to get into the building. Access to physical rooms could improve with electronic door
273 locks and that would be a change of design and significant upgrade. They would be
274 similar to SHS and carry a significant cost. The system in place has worked in the schools
275 currently. He discussed the use of exit doors and removing exterior handles for doors
276 that are exit only. A hardened access to doors can still be defeated easily and prohibits
277 getting a vehicle close. This could be a flowerpot or large physical barriers like Target
278 has in front of the store. There are no concerns with access from above at AMS and they
279 have addressed this already at Clark and Wilkins.

280 Ms. Foulks asked if the exterior door handle and adding photos to the IDs is cost
281 prohibitive.

282 Mr. Miner discussed that Mont Vernon does photos and the expensive part would be
283 changing the badges each year.

284 Mr. Dodge stated that the new badges will have pictures and the SAU has the potential to
285 purchase the machine to make their own badges and buy blank cards. Mr. Knox has been
286 excellent in helping to do all of this work.

287 Mr. Miner discussed the laminate that can be applied to the windows. He discussed the
288 retention system that gives rigidity to it. The film can be reflective from the outside and
289 people cannot look into the school. They are looking to do the main entryways and then
290 have clear film at reception for the secretaries at all of the schools.

291 Mr. Miner stated that the door handles are not significant and is just taking the handles
292 off and covering the spot with plates. He showed short 2 videos to the Board to
293 demonstrate the film on the windows. Mr. Miner discussed the importance of this film to
294 deter or delay entry to the school. If a window breaks now it does not trigger the alarm.

295 The Board, Officer Knox, and Mr. Miner discussed that the film does not stop a bullet,
296 but the shooter would not be able to see into the entry way or what they were shooting at.
297 The target would be to do all windows on the first floor but the schools should start with
298 the main entrance. They discussed the amount of glass.

299 Mr. Miner gave the Board an estimate for just the entryways and in the front of the front
300 office. For Wilkins the cost would be \$1700, Clark \$2100, and AMS \$9000. There are
301 25 panes of glass at AMS. The total is just under \$13,000 for all three schools.

302 Ms. Foulks stated that the Board should consider this in next years budget.

303 Mr. Miner stated that these are the audit recommendations and the Board does not have to
304 respond.

305 Officer Knox stated that this is the first time and the audit will happen every three years
306 or upon on schools request.

307 Ms. Facey asked for estimates to put laminate film on the whole first floor for all schools
308 for planning purposes.

309 Mr. Prescott stated that estimates and a list of the priorities from the recommendations
310 would be good to have so the Board can build the recommendations into budgets in
311 future years.

312 Mr. Miner stated that they would like to pursue installing laminate on the entryways
313 because most people come in at entranceways. He does not want to turn the buildings into
314 fortresses. The cost for putting concrete barriers in front of the school is minimal. The
315 film has a warranty, which includes physical damage. The kids can no longer paint on
316 the windows. There is a lot of film in place now for reflection, to block vision in to the
317 school, and for cooling. Some of the film has some damage, but the film has been in
318 place for many years.

319 Mr. Dodge discussed making the school bright and friendly. The film is reflective so a
320 person cannot see where kids are inside the school.

321 Mr. Warburton discussed a barrier to block the ground level entrance.

322 Mr. Dodge discussed a natural barrier and flowers.

323 Officer Knox discussed that at Wilkins cars line up with the front door and at AMS if

324 they come in the wrong way to school they are lined up with the front door. The film
325 would provide time because these events are over in 4 minutes so any delay the film can
326 cause would have a dramatic impact on the outcome.

327 Officer Knox discussed that the emergency alerting part did well. One recommendation is
328 that every staff member is able to call for lock down, instead of calling the office first. By
329 adding a paging feature for all phones and looking to be sure all classrooms have phones
330 this can be accomplished. The schools need to continue to work collaboratively with
331 emergency services, practice drills, and responses. There are new mandates from the state
332 about knowing where a call is coming from when someone dials 911 and where the call
333 goes. They are already correcting issues in this regard.

334 Mr. Miner discussed the 911 systems and what happens when people dial 911. Enhanced
335 911 gives the dispatch knowledge of where the person is calling from and GPS can locate
336 where the call is coming from. They are fixing the detailed locations and will supply that
337 information to Enhanced 911 to update it.

338 Officer Knox stated that they have an in house system already. If 911 is called then the
339 SAU is notified that 911 was called and from where. Officer Knox stated that they need
340 more frequency of practicing drills. At first they need to notify students and staff and then
341 start to not notify them when a drill will occur. There is value in being more efficient.

342 Mr. Warburton stated that the committee, including administration, principals, Officer
343 Knox and Officer Smith, and himself, has met several times as group and at the next
344 meeting they will discuss what goals to reach between now and the opening of the
345 schools in the fall. Clark and Wilkins have a practice evacuation tomorrow at 1pm and
346 parents have been notified.

347 Mr. Miner stated that it is great to have this audit, but Officer Knox and Officer Smith
348 bring the reality of how to provide security but not turn school into fortresses.

349 Mr. Dodge stated how blessed the schools are to have Officer Knox to help with these
350 matters. He thanked Officer Knox.

351 Mr. St. Amand discussed how Officer Knox has been supporting Clark/Wilkins also and
352 thanked him.

353 The Board asked for updates, a list of priorities, and bid numbers for future budgeting.

354 Mr. Miner discussed that since Sandy Hook how much business has happened in
355 providing this laminate film to schools. 100 schools have done this in this area.

356 Officer Knox stated that there is energy efficiency from the reflective nature of the films.

357

358 i 39

359 Mr. Charkin discussed the i39 Parent Portal Progress Reporting Project. He showed the
360 Board a demo and timeline for use of i39. He showed the Board what i39 would look like
361 if they signed in as parent. No one has access unless they have a log in. Parents can see
362 all of their kids, web content box provides instruction, there is a student profile with
363 email and picture, a poll, and events, which is connected to the calendars for the courses
364 students have. Future additional uses of i39 will include Individual Learning Plans,
365 attendance, which will be connected to connected to MMS, and behavior management.
366 No one can access anyone else's kids. The Course Overview gives each course students
367 have and each course has 4 report options including grade book, content, planner (HW),
368 and learning objectives for the progress report, this will be used in the future. Learning
369 objectives are related to the common core standards and school standards. Assignments
370 and assessments can be linked to the standards.

371 Ms. Facey stated that this is part of the teacher effectiveness discussion and she discussed
372 the use of the student learning objectives. This is a great tool.

373 Mr. Chakrin stated that i39 has a list of resources and activities in the system and allows
374 parents to see if students have accessed them. The Planner report is where teachers put
375 HW, with a title and date. Resources that can be connected to these assignments within
376 the system including files and links, or connect to outside resources. Students have
377 access to these things in one place. i39 has an activities place where teachers can add
378 material for enrichment and can even create an online assessment. A teacher can get data
379 back immediately from the assessment, so they can use this in class too as a formative
380 type assessment.

381 The Board and Mr. Chakrin discussed that there is not new training for entering HW, but
382 teachers will need training for the grade book, but it is user friendly. The grade book
383 shows the assessment, gives a score for the student, gives a class average and the teacher
384 can add comments for each assessment. Teachers can go into the grade book or each
385 assessment and can apply a different scale or teachers can make their own. They
386 discussed how the grade is displayed and why students get the grade they got. Can i39
387 show a student got 60 out of 70 and that is a B+? The Board would like to see multiple
388 translations of the grade. Teachers can set several types of displays. A discussion of this
389 ensued. They discussed the importance of easy access and that parents can always go to a
390 teacher with a concern. The Board is glad to see i39 and examples of how to use it. They
391 discussed the importance of the grade without the qualifications of what that grade
392 means. The purpose is to give parents information. They discussed how it maybe nice to
393 see the class average to compare how your student did. They discussed the importance of
394 showing missing assignments. It can show missing assignments, with the feature Tasks,
395 which can show can give indication of an active, completed, or missing assignment. The
396 teacher would have to enter information on continuous basis. This will not be included in
397 the pilot because of the training needed so it is not confusing.

398 Mr. Dodge stated that i39 is only as good as the data put into it.

399 Ms. Facey stated that this would be a new way of keeping that data that teachers keep
400 anyway.

401 Mr. Chakrin stated that 6 teachers are participating in pilot; one from each grade level
402 and 2 technology teachers at AMS. They will meet next week to discuss expectations
403 and answer questions. After vacation week notes to parents will be sent out and the
404 second week after vacation they will start the pilot group. They are still working on the
405 process of how to get parents logged in.

406 Mr. Prescott asked if there is a way to determine when a teacher last updated the page
407 that the parents can see. This can help auditing when teachers update and help students
408 know when the teacher has last updated the page.

409 Mr. Chakrin stated that there is no way to show this. These are not pages, but a database
410 that forms the page. The administration can look at each teacher's page to determine if
411 they are being updated.

412 Mr. Prescott discussed adding this feature would help with auditing and he discussed how
413 it is not feasible to check every teacher's page.

414 Ms. Facey asked if the grade book would be used to create a progress report.

415 Mr. Chakrin stated that they would no longer need mid-progress reports because parents
416 would have constant reporting and a running progress report.

417 The Board liked this idea.

418 Mr. Chakrin stated that the report card could show how a student does on each individual
419 assessment. Teachers can show different aggregations of the data in the assessment
420 summary. Teachers also have the ability to weight and set up categories.

421 Mr. Warburton stated that SBAC testing is going well and it has been a full time job for
422 Mr. Chakrin. He has done a lot of work to make the testing run smoothly. He thanked
423 M. Chakrin for all his hard work.

424 FY15 3rd Quarter Financial Report

425 Ms. Shankel stated that there is an increase in budget savings. The unanticipated special
426 education costs came in lower than expected. There is also a double rebate and lower
427 health insurance costs. There is about \$406,600 in budget savings mostly from health
428 insurance and salaries and benefits. The revenue increase is because of the tuition from
429 Mont Vernon because of 6 more students coming to AMS than planned. Medicaid has
430 come in at a higher rate and catastrophic aide has also. The adequacy aide is looked at
431 again this time of year and corrections are made and there was a \$500 change.

432 Default Budget Management

433 Ms. Shankel discussed the default budget for next year. The school district must return
434 all money back to tax payers at the end of the year and start with the default budget next
435 year. The administration met to determine what to do with the items missing from the
436 default budget, which was about \$372,190. She discussed the need for equipment for
437 SBAC testing and the lack of technology during that testing for other students to use.
438 This included more equipment and technology in the next year's budget, which was about
439 \$88,000. She discussed what they want to fund and what will not be funded as in the
440 agenda packet. The defunded items include at Clark Wilkins two teachers will not be
441 replaced, which are the Math Coach and Kindergarten teacher. This is because the
442 enrollment is low in Kindergarten so they can reduce by one teacher next year. The
443 health insurance premiums came in lower at a rate of -2%, which will give a saving of
444 about \$78,000. They will also reduce 4 of the 8 curriculum coordinators. There will be
445 no bathroom updates at Clark and Wilkins. They are not doing the catch basins except
446 the one at Clark and the AMS front grounds and walkways will be put off till another
447 year. She discussed the amount of the items not funded is about \$22,955.

448 Mr. Prescott and Ms. Shankel discussed the security recommendations and funding them.
449 They added a new line for security expenses and it came out of the default budget so they
450 need to put that in so it can be kept in future default budgets.

451 Ms. Facey stated that there is work being done to restructure and combine positions for
452 the schools. She discussed that the Board went through this plan thoroughly at the last
453 meeting.

454 Ms. Shankel stated that the Board could vote on the default budget next time meet
455 because it does not make a difference on this year's budget.

456 **Mr. Prescott made a motion to adopt the proposed default budget plan. Ms. Facey**
457 **seconded the motion and the vote was unanimous.**

458 **Ms. Facey made motion to adjourn at 9:08pm. Mr. Prescott seconded the motion**
459 **and the vote was unanimous.**

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