

# SCHOOL ADMINISTRATIVE UNIT THIRTY-NINE

Amherst, Mont Vernon, and Souhegan Cooperative School Districts



MICHAEL BERRY  
Superintendent of Schools

STEVEN CHAMBERLIN  
Assistant Superintendent

CHRISTINE LANDWEHRLE  
Assistant Superintendent

MARGARET BEAUCHAMP  
Director of Student Services

AMY FACEY  
Business Administrator

February 19, 2024

Dear SAU 39 Community:

As we have spent the 2023-2024 school year working, we wanted to share the long-term planning documents with our staff and families more directly. Since assuming the role of Superintendent this year, it has become evident that we historically have not made these documents available to our community in an intentional manner.

We want to share important information regarding our long-range planning with our families and staff. We carefully evaluate our long-term goals and objectives as part of SAU 39's forward-thinking approach. This involves creating a comprehensive plan that allows us to make informed financial decisions, save money for future expenses, and establish a clear path for achieving our financial objectives. We understand that these plans are dynamic and need to be adjusted as the conditions of our SAU change. Therefore, we regularly update and refine these plans to ensure we move forward appropriately.

In SAU 39, we have a number of long-range plans that guide our planning and decision-making.

### **New England School School Development Council**

SAU 39 uses NESDEC to predict the Annual Enrollment Projections report and Annual Special Education Trend report. These ten-year projections are designed to provide our affiliates with yearly, up-to-date enrollment information that can be used by boards and administrators for effective planning and allocation of resources. Developing the Special Education Trend Report aims to synthesize meaningful information to provide clear, useful comparison points for superintendents and educational leaders regarding student placements, personnel allocation, and special education costs.

[2023-24 Enrollment Projection Report - Consolidated Report - SAU 39](#)

[2023-24 Enrollment Projection Report - Amherst K-8](#)

[2023-24 Enrollment Projection Report - Mont Vernon - K-6](#)

[2023-24 Special Education Trend Report - SAU 39](#)

### **SAU 39 Professional Development Plan:**

SAU39 has developed an approved comprehensive Professional Development plan to guide learning and support continual improvement.

[SAU 39 Professional Development Master Plan](#)

### **Facilities Department:**

This is a five-year CNA/CIP and ongoing maintenance plan for the Amherst, Mont Vernon, and Souhegan School Districts.

[SAU 39 Facilities five-year plan](#)

This is the original CNA for Amherst and Souhegan. This plan is still in place for Amherst but will need to be revised after the March 2024 vote.

[SAU 39 Capital Needs Assessment 2019](#)

**Food Service Department:**

We have equipment replacement plans for each of our schools in SAU 39. This is paid out of the food service budget.

[Clark- Wilkins 5-Year Equipment Replacement Plan](#)

[Amherst Middle School 5-Year Equipment Replacement Plan](#)

[Mont Vernon 5-Year Equipment Replacement Plan](#)

[Souhegan 5-Year Food Service Equipment Replacement Plan](#)

**Technology Department:**

The technology plan is paid for out of the budget and Trust Fund.

[SAU 39 Technology Plan 24-27](#)

**Vehicle Replacement Program:**

This will be paid for out of the Trust Fund for Amherst and Souhegan if warrant articles pass

[SAU 39 Vehicle Replacement Plan](#)

Please know I appreciate the opportunity to communicate with families and staff as we continue to partner and plan for our students' future educational experience.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Berry", with a horizontal line extending to the right.

Michael Berry  
Superintendent of Schools