



WORKING PAPERS

During the Summer months you can obtain the necessary paperwork from the school district to begin your new job!!! Work permits are required for minors aged 14 and 15 years of age.

Souhegan H.S. Summer office hours will be:

Please call ahead to make sure staff will be available.

673-9940 ext. 5308 or 5309

Monday – Thursday

8:00am – 2:00pm

Friday

8:00am – 12:00pm

Please be aware the office will be closed from July 1st through July 6th

Both the parent and student must sign the NH Youth Employment Certificate form provided by the school district in person at the high school. Please bring a form of ID to show your date of birth. You may also bring a student ID. Once the form is filled out in person, the district representative will sign the necessary documentation and you will be provided with a copy to bring back to your employer.

Please be sure to bring the State of New Hampshire Employer's Request for Child Labor form with you that your prospective employer has provided to you. The district will then submit that to the state.