

SAU #39

2023-2024 Paper Timesheet Due Dates and Payroll Schedule

Month	Paper Timesheets Due	Pay Notes	Pay #	Start Date	End Date	Pay Date	Insurance Deductions			
							24 Year Round Employees	20 School Year-Salaried	16 ASSA Actual Hours	20 ASSA Equalized
JULY	Friday, 06/30/23		1	06/18/23	07/01/23	07/06/23	Yes	No	No	No
	Friday, 07/14/23		2	07/02/23	07/15/23	07/20/23	Yes	No	No	No
AUG	Friday, 07/28/23		3	07/16/23	07/29/23	08/03/23	Yes	No	No	No
	Friday, 08/11/23	1st Pay Teachers	4	07/30/23	08/12/23	08/17/23	Yes	No	No	No
	Friday, 08/25/23		5	08/13/23	08/26/23	08/31/23	No	Yes	No	No
SEP	Friday, 09/08/23		6	08/27/23	09/09/23	09/14/23	Yes	Yes	No	Yes
	Friday, 09/22/23	Longevity Pay	7	09/10/23	09/23/23	09/28/23	Yes	Yes	Yes	Yes
OCT	Friday, 10/06/23		8	09/24/23	10/07/23	10/12/23	Yes	Yes	Yes	Yes
	Friday, 10/20/23		9	10/08/23	10/21/23	10/26/23	Yes	Yes	Yes	Yes
NOV	Friday, 11/03/23		10	10/22/23	11/04/23	11/09/23	Yes	Yes	Yes	Yes
	Friday, 11/17/23	Check Date Wednesday due to Thanksgiving	11	11/05/23	11/18/23	11/22/23	Yes	Yes	Yes	Yes
DEC	Friday, 12/01/23		12	11/19/23	12/02/23	12/07/23	Yes	Yes	Yes	Yes
	Friday, 12/15/23		13	12/03/23	12/16/23	12/21/23	Yes	Yes	Yes	Yes
JAN	Friday, 12/29/23		14	12/17/23	12/30/23	01/04/24	Yes	Yes	No	Yes
	Friday, 01/12/24		15	12/31/23	01/13/24	01/18/24	Yes	Yes	Yes	Yes
FEB	Friday, 01/26/24		16	01/14/24	01/27/24	02/01/24	Yes	Yes	Yes	Yes
	Friday, 02/09/24		17	01/28/24	02/10/24	02/15/24	Yes	Yes	Yes	Yes
	Friday, 02/23/24		18	02/11/24	02/24/24	02/29/24	No	Yes	Yes	Yes
MAR	Friday, 03/08/24		19	02/25/24	03/09/24	03/14/24	Yes	Yes	No	Yes
	Friday, 03/22/24		20	03/10/24	03/23/24	03/28/24	Yes	Yes	Yes	Yes
APR	Friday, 04/05/24		21	03/24/24	04/06/24	04/11/24	Yes	Yes	Yes	Yes
	Friday, 04/19/24		22	04/07/24	04/20/24	04/25/24	Yes	Yes	Yes	Yes
MAY	Friday, 05/03/24		23	04/21/24	05/04/24	05/09/24	Yes	Yes	No	Yes
	Friday, 05/17/24		24	05/05/24	05/18/24	05/23/24	Yes	Yes	Yes	Yes
JUNE	Friday, 05/31/24	22 Pays/Balloon last check	25	05/19/24	06/01/24	06/06/24	Yes	No	Yes	Yes
	Friday, 06/14/24		26	06/02/24	06/15/24	06/20/24	Yes	No	No	No