

**Streamline Taskforce**  
**11/19/15**  
**4- 5:30p.m.**

**Agenda**

1. 10 minutes - Update on other Pillars
2. 20- 30 minutes - Discussion and questions on the role of the three committees, determination of deliverables and timeframes/milestones, meeting calendar. We need to be aware of all the other activities what will be going on concurrent with this effort.
3. 45 minutes - Divide the group into the three committees so that each can discuss how they will organize and approach their responsibility

<b>Effectiveness</b>	<b>Efficiency</b>	<b>System &amp; Processes</b>
Mike Akillian	Ava Beaulieu	Katie Hannan
Chris Janson	Amy Facey	Frank Brown
John Quinlan	Meg Beauchamp	John Schuttinger
Betty Shankel	Steve Coughlan	Maggie McCabe

→ Issue: confidentiality agreements

**Efficiency Committee**

**Our Charge:** Evaluate the options. Develop Business Case by April 2016

**Are there efficiency/savings targets?** Overall? Department specific? School specific? SAU specific?

- Internal: Input from Board/Superintendent/Administrators
- External: State-based metrics such as cost/pupil? Town-based metrics such as education as % of town taxes?

**Sizing the opportunity**

- Pain points vs. Functional level reviews
- Anything out of bounds?
- Scenarios -> est. savings -> Cost/benefit/risk (high level)

**Feasibility**

- Bucket-specific vs. bundle
- Est. Saving, cost/benefit, impact on effectiveness, timing
- Barriers to be addressed

## Notes from meeting with Betty Shankel

### Questions:

- Prep for starting up teamwork in January
- Best ways for me to get up to speed? Budget/actual reviews across years, staffing levels, meetings/interviews with whom
- Points of resistance? Specific Board members? SAU admin. leaders
- Easy: just do it.
- Pain points?
- Functional level reviews
- What does it mean to develop business case by April 2016?

### Information for me to review onsite/offsite

- Interviews: Betty, Finance Directors, Board Chairs,
- Budget vs Actual by year for each school and a rollup for SAU39:

## Efficiency Committee

**Our Charge:** Evaluate the options. Develop Business Case by April 2016

**Are there efficiency/savings targets?** Overall? Department specific? School specific? SAU specific?

- Internal: Input from Board/Superintendent/Administrators
- External: State-based metrics such as cost/pupil? Town-based metrics such as education as % of town taxes?

### Sizing the opportunity

- Pain points vs. Functional level reviews
- Anything out of bounds?
- Scenarios -> est. savings -> Cost/benefit/risk (high level)

### Feasibility

- Bucket-specific vs. bundle
- Est. Saving, cost/benefit, impact on effectiveness, timing
- Barriers to be addressed