

## STREAMLINE COMMITTEE MEETING MINUTES

8/31/16 DRAFT

4:00 P.M. - 5:30 P.M.

**Attending:** Mike Akillian, Lisa Ambrosio, Meg Beauchamp, Ava Beaulieu, Frank Brown, Steve Coughlan, Amy Facey, Chris Jansen, Maggie McCabe, John Quinlan, Betty Shankel, John Schuttinger, Adam Steel

**Not Attending:**

**Guests:**

## DECISIONS/NEXT STEPS

### F/u on 8/17 meeting with Diana Fenton, NH DOE Legal Counsel

Next Steps

1. By end of August, Fenton will provide flow chart with key activities and timing leading up to March 2017 vote on warrant articles. Fenton referred other questions re: labor, warrant article language, etc. to SAU 39's legal counsel.
2. Streamline Committee affirmed its continuing need for legal counsel from now - March 2017.

Next Steps (Adam)

- Meet with Peter. Frame Committee's questions and the time sensitivity given communications with Mont Vernon and Amherst residents are scheduled to begin in October. Examples: types and amount of information that can be disclosed to whom and when, questions related to asset allocation, draft language for warrant articles by end of September, general guidance.
- Identify next steps to draft warrant articles by the end of September.
- Update Streamline Committee at 8/31/16 meeting.

### Overview of Communication Sub team's planning

Next Steps

1. Communication leading up to March voting on warrant articles
  - Get updates on progress of Advance and Connect pillars. Identify opportunities to incorporate their work/recommendations in Streamline communication (Mike, Peter Warburton, )
  - Meeting with principals to request their leadership and participation at spokespersons in community forums. (Mike, Peter Warburton, Gerry St. Amand, Mont Vernon?)
    - Identify where consolidation of districts aligns with and supports SAU 39 Administration and schools current and planned efforts to advance and connect educational goals and strategies across all SAU 39 schools.
    - Agree on next steps to incorporate principals' prospective in messaging and to engage principals and other educators/leaders/spokespersons in Streamline Communication. (Communication begins October 2016). (Christine ???, Mike, Peter Warburton)
    - SAU 39 Staff: Seek recommendations on messages and spokespersons for inclusion in Communication Plan. (Adam)
    - Identify Mont Vernon citizens to provide input on communicators and messages for Month Vernon citizens. (John Schuttinger, Stephanie Grundel ?? )

### Review of Initial List of Questions from Communications Sub team

Next Steps

1. All: ASAP, email your changes/edits to all Streamline Committee members.
2. Next Update: 8/31/16 meeting

## FUTURE STREAMLINE COMMITTEE AGENDAS (DRAFT)

8/31

- Update and Next Steps: Access to legal counsel incl. drafting language for warrant articles (see 8/24 minutes)
- Communications updates (see 8/24 minutes) and draft communications calendar Sept. 2016 – May 2017

9/7

- Draft: 9/22 SAU 39 presentation

9/21

- Prep for 9/22 SAU 39 presentation

9/28

- F/U SAU 39 mtg.
- Final prep.: Launching Communications in October