

1 Joint Facilities Advisory Committee Meeting

2 Tuesday, September 13th, 2022

3 Meeting Minutes- Not Approved

4 Attendees:

5 Administrative Team: Steven Chamberlin- Interim Superintendent, Amy Facey- SAU #39
6 Business Administrator, and Roger Preston- SAU #39 Director of Facilities

7 Committee Members: Brian Coogan-JFAC Chair, Amherst NH, Victoria Parisi- ASB Member,
8 John Bowkett, Amherst NH, Pim Grondstra SCSB Member, Rick Barnes, Amherst NH, Sarah
9 Lawrence MVSMB Member, Lisa Eastland, Amherst NH, Stephanie Grund SCSB Member,
10 Shannon Gascoyne, Amherst NH, Jason White ASB Member and Jake Macedo, Amherst NH.

11 Meeting Minutes: Danae A. Marotta

12 Public: None

13 I. Call to Order

14 **Chair of the Joint Facilities Advisory Committee, Mr. Brian Coogan, called the meeting to**
15 **order at 5:03PM.**

16 II. Discussion

17 Mr. Coogan noted that the three items for discussion are the updates from the boards, updates
18 from the building and grounds subcommittees, and strategic planning moving forward.

19 He noted that there are some people who are not in attendance and suggested that they have a
20 second meeting.

21 He asked if they could just get updates from the boards and then reconvene for updates from the
22 subcommittees. He would rather get better use of the time.

23 Interim Superintendent, Mr. Steven Chamberlin, responded that there are limited nights for
24 meetings with administration in the next 10 days.

25 Mr. Coogan suggested that they look at what is available and asked for board updates.

26 Ms. Victoria Parisi, ASB member, commented that the Amherst School Board has three events
27 coming up to show off the state of the Amherst facilities. The first is the SAU board meeting at
28 Wilkins on September 22nd. This is a good time for people to walk around. On Saturday,
29 September the 24th at 8:00am, they will have a Wilkins community tour. Next, on September 26th
30 they will have a monthly community listening session with the Souhegan Cooperative School
31 Board at the Amherst Town Library. This will be a first of many and just a piece of what they are
32 doing with the community. They also have their regular monthly board meeting scheduled for
33 this Thursday, September 15th with a JFAC update

34 Their Expendable Trust Fund has over \$800k, which is in line with their savings plan for the
35 projects that are on the FY 24 CNA, such as the roof and the unit ventilators. They have been

36 purposely saving up money. They have had some leaking issues with the roof and unit ventilators
37 but are working to fix them. There are students and teachers that have had to move classes in
38 hallways and doubled up.

39 Mr. Bowkett suggested that they advertise the community listening sessions well.

40 Ms. Parisi asked Mr. Bowkett if he had any suggestions.

41 Mr. Bowkett suggested the papers.

42 Ms. Parisi asked for other questions.

43 Mr. Bowkett asked if the middle school was the top priority to getting the unit ventilators
44 repaired.

45 SAU #39 Facilities Director, Mr. Roger Preston, replied that they are looking at getting the unit
46 ventilators fixed at the middle school.

47 Mr. Bowkett inquired why they do not go straight to the school board.

48 Mr. Preston replied that they are looking to reassess everything in the CNA to make sure that
49 everything is appropriate with the plan moving forward.

50 Ms. Gascoyne noted that they discussed this at the Amherst Buildings and Grounds
51 subcommittee.

52 Ms. Parisi commented that if they do have another JFAC meeting they are into budget season.
53 She is concerned that the next meeting would have missed attendance as well.

54 Ms. Stephanie Grund, Chair of the SCSB, mentioned that she is stepping in for JFAC member
55 and SCSB member, Mr. Dan Veilleux as he is at the polls.

56 Ms. Parisi asked if there was anyone here from the Souhegan Building and Grounds
57 subcommittee.

58 Mr. Coogan added that he is comfortable with moving forward with Amherst. He noted that
59 there are a lot of people attending via zoom.

60 Mr. Bowkett remarked that he has not read anything in the papers about the meetings.

61 Ms. Gascoyne noted that she missed the Amherst Citizen in paper format.

62 Ms. Sarah Lawrence, Chair of the Mont Vernon School Board, commented that in terms of their
63 structure we do not have a building and grounds committee. On our long-term facilities need ,
64 they are looking at HVAC replacement. They have a potential fire alarm system and replacement
65 playground. They are on track but are looking at what middle school might look like in the
66 future. Either way, there will be a tax impact but there is no real plans, and they are looking at
67 that now.

68 Mr. Coogan asked about enrollment and space at the MVVS.

69 Ms. Lawrence replied that they could not handle more students as there are already two classes
70 per grade.

71 Mr. Coogan asked Ms. Grund for a Souhegan board update.

72 Ms. Grund replied that they have not done much from the board side. There are issues that are
73 being discussed. She added that there is a lengthy report on the space but first they need to
74 understand the educational impact. You can put a number of kids in a school with it close to
75 being at full capacity but now you need to talk about educational impact. We talked about
76 various options and have reached out to the Amherst School Board for a combined meeting.
77 Everyone will be able to talk about the report.

78 There are three different scenarios, first is to leave Souhegan alone. Let the space be and be
79 flexible to any fluctuations with grade level capacity and the different styles of learning that are
80 coming forward. They do not just sit and learn in a classroom anymore. Second, you can put the
81 8th grade into the annex, to use the top floor and then the bottom could be used for computer, art
82 and some things could be shifted. So, you are not moving all of the students over in the main
83 building. Third, is to have the 7th and 8th grade completely in the annex, then all of high school
84 would be in the high school. You would have to have discussions about how you would handle
85 gym class and lunch time. Also, how the 7th and 8th grades would achieve the same educational
86 experience that they are receiving today. You would also need to discuss the specials that are
87 offered and the different levels of math and English. Those are things that they have to discuss
88 with the Amherst School Board.

89 Mr. Coogan commented that he is assuming that after the discussions are done that the Mont
90 Vernon students would be a part of that.

91 Ms. Grund replied yes, we took full numbers. We are not looking right now to absorb the 7th and
92 8th grade but, get the students in there with the Amherst teachers and can we alleviate a space
93 issue at this point if needed.

94 Mr. Coogan asked if they have considered the cost to augment the existing annex.

95 Ms. Grund noted that is some of the things that they have spoken with Mr. Chamberlin and SHS
96 Principal, Mr. Mike Berry about. They need to find out if this is something Amherst is even
97 interested in.

98 Mr. Coogan asked if they have discussed this for support services.

99 Ms. Grund added that those are all things that need to be fully discussed and if Amherst is even
100 interested in going down that path. They want to make sure they are interested in any of those
101 scenarios and then they can move forward. She has reached out to the Chair and the Vice Chair
102 and will have a meeting with the administration and the principals.

103 Ms. Lawrence inquired if they would be open to having a representative from Mont Vernon
104 present just from a tuition impact. It would be something for the board to understand.

105 Ms. Grund replied yes.

106 Mr. White agreed.

107 Ms. Grund reiterated that they cannot change the educational experience for the grades unless
108 there is a way to improve it per say. They have to offer the same specials and cannot offer less.

109 Mr. Coogan asked if they discussed the existing elementary school population.

110 Ms. Grund noted that if they moved the 8th grade into the middle school it would be up to the
111 ASB at that point.

112 Ms. Parisi added that a lot of these conversations they had back through JFAC in May of 2020.
113 At the time, it was discussed for 20 minutes if not longer, the group concluded that the only piece
114 that would be something to look at would be having special education 5-12 on the first floor of
115 the Annex. There are two ways to look at what Ms. Grund is talking about, a long term and a
116 short-term. In some ways it is a little more reactionary.

117 Ms. Grund noted that there are portables.

118 Ms. Parisi remarked that is all good to know. In the past, the ASB has trusted in the
119 Superintendent and the administration to know what to do when something happens such as a
120 fire in the portables. This is another question that they can look into but a different version.

121 Ms. Grund added that now there is an educational piece.

122 Ms. Gascoyne noted that in 2020 when they discussed this in the first version, there was a space
123 analysis that Mr. Steve Frades, had completed at that time. They were working from a similar
124 type of report. At the time that was a concern at the end of the equation. The administration at
125 the time did not support moving the lower grades in to the building at the time due to
126 developmental and educational reasons. That the only feasible thing was to allow special
127 education on the first floor with the science labs on the second floor. That is where that landed.
128 They discussed it at the Amherst Buildings and Grounds subcommittee and that is clearly a topic
129 for discussion in the community. Also at the same time, the Reconsolidation Committee had
130 developed, and they decided that it was not something that was going to be easily or quickly
131 done.

132 SAU #39 Facilities Director, Mr. Roger Preston, inquired if there was a date for that meeting at
133 this time.

134 Ms. Grund responded that Chair, Mr. Tom Gauthier, was traveling for business and did not
135 respond to her inquiry at this time.

136 Mr. Preston noted that the Amherst/Souhegan meeting could determine if they can move
137 forward.

138 Ms. Parisi remarked that she will be in touch with Mr. Gauthier.

139 Mr. Preston questioned what we are going to gain from this meeting tonight.

140 Mr. Coogan noted that this is an advisory committee for the best option moving forward. They
141 want to think about the best interests not just the board's best interests.

142 Ms. Grund mentioned that the Building and Grounds Committees needs to move forward with
143 what needs to be fixed. If there is a reconfiguration, then they need to think about another
144 concept. They need to go forward on maintaining the buildings.

145 Mr. Coogan noted that he supports that. Souhegan built in the 90's was at the top end for
146 enrollment. The remaining facilities were not built. They have had to augment the remaining
147 facilities and there is not much that they can do to change that. He does not have a direct answer
148 for Mr. Preston.

149 He inquired if they want to wait until the two boards have that conversation.

150 Ms. Gascoyne noted that they have a recommendation. Unless there is some drastic shift with
151 information, then they need to look at that and lay that out for the community. It does not change
152 what she would present either way.

153 Mr. Coogan asked Ms. Gascoyne for the update for the Amherst Building and Grounds
154 Subcommittee update.

155 Ms. Gascoyne reviewed the members of the subcommittee, Mr. Rick Barnes, Mr. John Bowkett,
156 Mr. Tom Gauthier, Mr. Jake Macedo, Ms. Victoria Parisi and Mr. Jason White (alternate). She
157 noted that they had 4 meetings. They met once in July, twice in August and then once in
158 September. They spent the first meeting in July reviewing the process, past JFAC work, and
159 future considerations. In August, they toured AMS (for two hours) and Wilkins, and established
160 priorities. In September, they had an update on the flood, and reviewed the CNA Capital Reserve
161 Fund and establishing priorities for the middle school.

162 Ms. Gascoyne continued with the tour highlights for the Wilkins school. She displayed the fire
163 wall in the back hallway near the Art room, and examples of being in a space crunch in this
164 building.

165 Mr. White noted that there are some pictures where there are bigger impacts.

166 Mr. Coogan mentioned that they did not discuss the asbestos in the building. It could open the
167 district up to legal liability.

168 Ms. Gascoyne noted that the community has historically been in support for mitigating asbestos.
169 It was in the plan for Banwell Architects.

170 Mr. Preston noted that it is tile over tile, but it is still underneath.

171 Ms. Gascoyne added that breakdown occurs, and it is still a maintenance item.

172 Ms. Gascoyne continued with displaying pictures of Wilkins, showing shared intervention space
173 and a secondary egress concern in a portable classroom.

174 She remarked about the tour highlights of AMS. Such items include significant water leakage
175 throughout several parts of the roof/ceiling, during rain. Water damage to ceiling tiles in multiple
176 locations. HVAC, through-wall unit ventilators are inefficient and beginning to fail. Poor HVAC
177 systems cause erratic temperature swings from room to room. Compromised life safety due open

178 windows, lack of adequate ventilation/ cooling etc. The roof leak does not occur in the same
179 space each time. They are fixing it but are waiting for a full roof replacement.

180 Ms. Gascoyne remarked that

181 Discussion ensued.

182 Mr. White noted that you cannot have ceiling tiles that are leaking due to mold.

183 Mr. Coogan asked about the space issue.

184 Mr. Barnes commented on the storage at AMS, it is not just for looks.

185 Ms. Gascoyne noted that the ceiling tiles are not staying wet in the ceiling.

186 Mr. Barnes remarked that wet ceiling tiles are growing mold.

187 Mr. Coogan asked if the items in the pictures were considering for Souhegan.

188 Ms. Grund noted that the annex would be a lease space.

189 Ms. Gascoyne mentioned that they have found some real challenges at AMS. She has been
190 committed to this initiative for 5 years and the administration is doing the best they can, but it is
191 definitely challenging. They have big issues, and it will take a group of people to remedy them.

192 She continued adding that the basic unit ventilator design is a simple heating and ventilation unit
193 that consists of a fan cabinet with air filters and a set of modulating dampers. Air from outside is
194 mixed with return air and heated or cooled as it passes through the active hydronic coil.

195 Ms. Gascoyne commented that they allow for individual control. These are the original units and
196 have not replaced many. When the unit ventilator is turned off, air is not supposed to come
197 inside. If the air outside is cold and leuver malfunctions (stays open) cold air comes in. The cold
198 air goes over the coils freezing the water inside the coils which then burst and leak. The coils
199 have aged and begun cracking. These cracks are not discovered until they begin to leak.

200 Ms. Gascoyne asked Mr. Preston if this is correct.

201 Mr. Preston replied that this has happened at the middle school and the high school.

202 Ms. Gascoyne inquired if they know that this is happening then why aren't they ahead of it. She
203 displayed a picture of a unit ventilator.

204 Mr. Coogan asked Mr. Preston if he knew what the life expectancy of a unit ventilator is.

205 Mr. Preston replied that usually HVAC 20 years is a good expectancy of life.

206 Ms. Gascoyne noted that this is the newest wing in the AMS.

207 Mr. Preston added that they are original to the building. When AMS was built it was built with
208 electric heat unit ventilators. There is no hot water going to these, it is straight electric. They
209 converted all the original unit ventilators from electric to hot water loop. They never removed the

210 electric coils that picks up debris and causes restricted air flow. As the coil gets dirty the heating
211 element also gets dirty restricting air flow.

212 Mr. Barnes asked for the number of unit ventilators.

213 Mr. Preston replied 200 throughout the buildings. They use a mix of outside vendors and in
214 house technicians for maintenance and repair breakdowns. They have controls, leuvers, etc..
215 These need to be done when there are not classes. The other part is that they are still reactive.
216 They are still trying to get there.

217 He displayed a diagram showing the unit ventilator. He noted that if they went to a roof top unit,
218 they would need to take a look and possibly add a steel structure.

219 Ms. Gascoyne reviewed what happens when a unit ventilator leaks. There is disruption,
220 classrooms are displaced, and curriculum delivery is severely disrupted. Currently we have 50
221 kids doubling up in classrooms. Kids have mystery class locations every day because we have no
222 flex space. Regarding expense, insurance does not cover the source. For example, the cost of the
223 unit ventilator that leaked is not covered. Facilities staff are already spread thin. They are taken
224 away from their duties to help manage the crisis and that is a domino effect.

225 She displayed a photo of the ceiling at AMS several years ago and this is no longer an issue. A
226 lot of you are familiar with this photo of the buckets underneath the ceiling. This keeps
227 happening because roof drains are cleaned out 4x per year. There are multiple leaks in multiple
228 areas. Some on the ballasted roof and others are flashing around the library. Until a full
229 replacement occurs, we are existing in a reactive mode. The roof is called out in the 2017 CNA
230 for replacement in stages beginning in FY 24 for \$580,310 (tar and gravel) and FY 27 \$380,465
231 (PVC Membrane) numbers are dated and need to be verified.

232 The Capital Needs Assessment (CNA) was developed in 2017 by Onsite Insite. This includes a
233 schedule and estimated costs for maintenance or replacement projects in a predicted year. These
234 are placeholder costs and will not replace the entirety of a project. For example, Hydronic Heat
235 Distribution calls for \$579,638 in FY 24. This will likely be insufficient to replace all unit
236 ventilators in the building. the CNA provides a starting point for planning and requires
237 continuous updating and review by the Director of Facilities, Mr. Roger Preston.

238 The Amherst School Board established an Expendable Trust Fund titled Capital Facilities Repair
239 was created to support capital needs in the ASD. Taxpayers see a request for funding this EFT
240 during the March election cycle. Since 2017 facilities focus, this request has appeared 3 times
241 and been supported 3 times being funded by the unassigned fund balance.

242 Ms. Gascoyne commented on the current balance of the expendable trust fund as of 7/31 2022,
243 which is \$817,000.

244 She noted that the Wilkins 5-year projects are more safety issues the AMS has a lot of items as
245 well.

246 She asked for questions.

247 She noted the recommendations. The priority in the ASD is Clark Wilkins, a new elementary
248 proposal by Banwell Architects. Second with the Amherst middle school, there are HVAC
249 replacement, roof replacement and then immediate action items. They realize from the feedback
250 from the community that the burden of cost will need to be reduced on the front end.

251 The committee has agreed unanimously that both schools have pressing needs and that the needs
252 at each school impact programming, health and wellness and safety and security. If they were to
253 assign a ranking it would be 1a for the elementary school and 1b for the middle school. As
254 discussed earlier, the use of the annex is a possible solution. Several committee members noted
255 that although this has been a discussion for years, nothing has been provided to support moving
256 the younger grades to the annex as an appropriate move developmentally or cost wise as many
257 modifications to core spaces would need to occur. The committee agreed that this needs to be
258 clearly determined and presented to voters.

259 Immediate action items are already happening, are the State Aid Application for Clark Wilkins
260 and the Safety and Security Grant Application.

261 The immediate action items supported/ recommended for AMS include water bug leak
262 monitoring on all unit ventilators in the ASD, with consideration for the entire SAU. Design and
263 cost work for AMS unit ventilator full replacement, HVAC rooftop installation and full roof
264 replacement.

265 Ms. Gascoyne noted that she is happy to take questions.

266 Mr. Coogan asked about the CNA.

267 Ms. Parisi replied that they do have costs for Hydronic Heat Distribution which is the unit
268 ventilators.

269 Mr. Coogan asked for any questions.

270 Mr. Valley asked how many unit ventilators are in the school.

271 Mr. Preston replied a lot.

272 Mr. Grondstra noted that this is the advisory committee. They advise the boards on what they
273 believe are the correct steps, to move forward, that they believe are going to be successful.

274 Mr. Coogan added that there is a proposal that they can make to each of the individual boards.

275 Ms. Gascoyne clarified that the Amherst Building and Grounds subcommittee recommendation
276 is to move forward with the Banwell Architect design for the elementary school that was put on
277 the ballot last year. Which is currently being reviewed by the State DOE for State Aid. At the
278 middle school, our recommendation is that we discuss the priorities and solving water issues
279 with the roof and HVAC. We are working to cost all of that out and provide an update at the next
280 meeting. Which would hopefully be something that they could fund. That would be the
281 recommendation that their subcommittee would be bringing forward.

282 She inquired if the committee would support that at this time.

283 Mr. Coogan noted that this is what the subcommittee is recommending and there is clarity on
284 what that is.

285 Ms. Gascoyne replied correct.

286 Ms. Eastland commented that with Souhegan, they have a few items but overall, it is not
287 catastrophic. The biggest premise is that we were discussing the foundation of, can the Annex be
288 used, with the question, for other purposes. So far in our committee, we are not comfortable with
289 moving forward with recommending spending a lot of money when that question hasn't been
290 totally answered.

291 They have been discussing this in Amherst for at least 10 years since I have moved here. There
292 has never been money spent or allocated from the SAU for an Architectural or A&E study of all
293 of those things and what would that entail. I would expect the elected officials to say that they
294 have lifted every rock, and this is what it is going to cost us and this is why we think it is good or
295 it is bad.

296 Mr. Coogan asked if this subcommittee had allocated resources to look at the annex.

297 Ms. Eastland asked if they were given the task to look at that. When she had brought it up to the
298 past superintendents, they did not have a solid reason why it would not work.

299 Ms. Gascoyne noted that they discussed this in May of 2020.

300 Mr. Coogan noted that there was money spent to look at the entire district and options such as
301 the annex was on the table. The determination of from the board, the guidance and the
302 administration was that it was not an optimal option.

303 Ms. Eastland replied that it has been a conversation for many years with different challenges.
304 There is a lot of community desire to fully investigate those challenges. That is not the
305 committee that she is on but the SAU to decide. Maybe they need to hold off on the science labs
306 one more year.

307 Ms. Eastland continued noting that they broke it into school needs and taxpayer abilities.

- 308 1. Building and Structural
- 309 a. Health and Wellness
- 310 b. Systems
- 311 c. Security
- 312 2. Curriculum
- 313 a. Future focus
- 314 b. Changing requirements.
- 315 3. Grounds
- 316 a. ADA compliant
- 317 b. Basic needs
- 318 4. Committee Recommendations

319 With Heath and Welfare, the carpets desperately need to be replaced with proper flooring. There
320 are reported allergen reactions and they are expensive to clean and maintain. Classroom
321 furniture, there is another planned expenditure for the following year, for FY 24. It gets you from
322 125 desks and chairs.

323 Mr. Preston replied that it is about \$8,500 to do a full classroom, desks and chairs.

324 Ms. Eastland noted that the rehabilitation of the weight room. One of the things that is needed is
325 a big ceiling fan for the gymnasium at SHS. There is not air flow in that gym for all of our
326 students. That is an area for health and safety that need to be done. If we rehabilitate the weight
327 room, it will change the curriculum that is coming down the pike. The community will also be
328 able to use it.

329 For Building/structural systems. For HVAC, it is slated for FY 27 or FY 28, and it is estimated to
330 cost \$22M for the Main and Annex areas. This is for the entire HVAC system.

331 Mr. Coogan noted that this was a building built in the 90's.

332 Ms. Eastland responded that she believes that the amount was \$5M for the annex and \$17M for
333 the main building.

334 Mr. Preston mentioned that he is not sure where that estimate is coming from. It is believed that
335 the CIP had the amount of \$17M listed.

336 Ms. Eastland commented that maybe that is a project for FY 30, it is not something they have
337 discussed yet.

338 Mr. Preston clarified that this started with just HVAC design, but then you are getting into
339 lighting, sprinklers, duct work, ceiling. etc.

340 SAU #39 Business Administrator, Ms. Amy Facey, responded that amount was pulled from the
341 Souhegan 2.0 in the Capital Needs Analysis.

342 Ms. Eastland remarked that it was in one of the graphs that was in the JFAC hard drive.

343 Ms. Facey responded that it is a placeholder and a separate line item, not in the CNA.

344 Ms. Eastland added that this is not a recommendation yet, but information that they have found
345 in the building. The annex has no generator.

346 Mr. Preston remarked that the main building at Souhegan has a generator but not the annex.

347 Ms. Eastland noted that then they went into security. The new secure entrance and the process is
348 great. They need to think about a card swipe system.

349 Mr. Coogan inquired if that was something that was being currently used in any of the schools in
350 the SAU.

351 Ms. Eastland replied that it is for staff. It was one of the recommendations from the Safe Haven
352 and Community Council report. It is the freedom that students can go in and out. It is a different
353 environment in that set up.

354 Ms. Facey noted that there is a Safety and Security grant application.

355 Ms. Eastland commented that she has spoken with Principal Berry, and they were discussing
356 about how to design the school with curriculum changes in mind and what that would mean. It
357 would be changing the space allocation or the space usage. It would be expanding STEM
358 opportunities, getting back a FACS teacher and using the kitchen again, as well as health and
359 fitness. They are still discussing the science labs and then improving the Visual/ Digital Art
360 spaces. One of the issues with the art space is that it was not set up with the AP Art class. There
361 are things that students needed to do in that room, and they did not have the space or equipment
362 to do so.

363 Mr. Bowkett inquired why do we need new science labs.

364 Ms. Eastland replied that the chemistry labs that are in the main building are a good size and Mr.
365 Preston has fixed the major safety concerns. The labs that are in the Annex are too small. They
366 do not meet the recommended square footage for students. The way that the labs are set up, a lot
367 of working space is against the wall with paper towel dispensers right over the working areas.
368 This is hazardous. One of the science teachers has mentioned that with the current lab space it is
369 a curriculum and space issue.

370 Ms. Eastland noted with the grounds, one of the issues is that the bleachers are not ADA
371 compliant. That needs to be addressed. The main score board is falling apart.

372 Mr. Bowkett suggested that they approach Pepsi for a new scoreboard.

373 Ms. Eastland commented how that gets paid for is a board decision, they are just commenting on
374 the problem. They need to renew the turf field material. There are a lot of cosmetic things that
375 need to be fixed. If a desk is trashed or broken there is no incentive to treat it gently. Fortunately,
376 a lot of those things are cosmetic and not dire. She missed talking about the skylights, and those
377 are dire. They have three that leak. One when it rains goes through the electrical system, and
378 through the lights.

379 Moving on to recommendations. This is what their first thoughts are to this committee and the
380 boards. First, they should consider delaying the Annex Science Lab renovations. What is the
381 Annex going to be used for and how is STEM changing for the future? They can still put it on
382 the ballot but not for this year. Second, they should put at least \$250k, if not \$300k into the
383 Operating Budget each year. This will allow for catch up on needed repairs and renovation.
384 Third, put a \$500k warrant article on the ballot each year. This allows for bigger projects to be
385 completed.

386 Mr. Chamberlin remarked that there were items on the ballot that did not pass.

387 Ms. Gascoyne commented that she supports their recommendations but they are already doing
388 some of that already.

389 Mr. Preston noted that the CIP is based on the two school boards and the projects and funds that
390 they want to put forward each year. With Souhegan, it varies.

391 Ms. Eastland responded that Souhegan did not have anything to spend in FY 23.

392 Mr. Coogan mentioned that there are some more pressing midterm and long-term needs.

393 Ms. Eastland added that HVAC will be the biggest driver. By investing today, it going to save us
394 money for tomorrow. The repairs for the three skylights are approximately \$1m.

395 Mr. Coogan asked for additional questions. He noted that we are in mid-September.

396 Ms. Parisi suggested that they have an additional meeting.

397 Ms. Gascoyne suggested that they present to the SAU board.

398 II. Meeting Adjourned

399 **Mr. Coogan adjourned the meeting at 7:00PM.**

400