

1 Joint Facilities Meeting

2 Thursday, December 5th 2019

3 Meeting Minutes

4 Attendees:

5 Administrative Team: Adam Steel- Superintendent, Christine Landwehrle- Assistant
6 Superintendent, and Michele Croteau- SAU #39 Business Administrator.

7 Souhegan Cooperative School Board: Jim Manning- Chair, Pim Grondstra- Vice Chair, Laura
8 Taylor- Secretary, Steve Coughlan, Amy Facey, George Torres, and David Chen.

9 Amherst School Board: Elizabeth Kuzsma- Chair, Terri Behm- Vice Chair, and Ellen Grudzien.

10 SHS Student Videographer- Shannon Hargraves

11 Board Minutes: Danae A. Marotta

12 Public: John D'Angelo- Amherst NH Board of Selectmen Liaison, George Bower- SCSD
13 Moderator, Mark Vincent- SAFC Member, John Stover- SAFC Member, Jeanne Ludt- SAFC
14 Member, Frank Brown- ASD Ways and Means Committee Chair, Victoria Parisi- ASD Ways
15 and Means Committee Member, Christine Grayson- ASD Ways and Means Committee Member,
16 Kelly Schmidt- ASD Ways and Means Committee, Jeff Candito- Amherst Ways and Means
17 Committee Member, Brian Coogan- JFC Chair (previous), Shannon Gascoyne- JFC Member
18 (previous), Kristen Patenaude, Amherst NH, Roger Preston Amherst NH, and Stephanie Grund
19 Amherst NH.

20 I. Discussion regarding development of a long-range facilities plan for ASD and SCSD.

21 Superintendent, Mr. Adam Steel, remarked that he has created an agenda and will be happy to
22 stop an answer questions at any time.

23 1. Background Topics

- 24 a. Bond/Debt
25 b. Capital Reserve Funds/Expendable Trust Funds
26 c. School Construction Projects

27 2. Work Completed to Date

- 28 a. Souhegan 2.0
29 b. Capital Needs Assessment
30 c. Environmental Testing

31 3. Short Term Objective: A & E Fees

32 4. Long-Term Objectives.

33 He then reviewed the structure of Bonds and Debt in the State of NH. Governed by RSA 33 it is
34 The Municipal Finance Act.

35 He then noted the limitations that are built in to the RSA.

- 36 • Debt service length of 30 years or life of the project, whichever happens first
- 37 • First payment no later than 2 years after issuance
- 38 • Requires 3/5 super-majority of votes for approval
- 39 • Issuance is not tied to a timeline after voter approval

40 Typical debt service schedule is regressive and either purchased through a broker or the
41 Municipal Bond Bank

42 Mr. Torres asked about interest only.

43 Mr. Steel, replied not necessarily, sometimes they have a debt schedule.

44 Mr. Frank Brown, Chair of the ASD Ways and Means, asked about the debt service requirement.

45 Mr. Steel replied that for 25-year maturity it is not one bond for 25 years. It is much more in
46 depth this presentation; this is just a primer.

47 He then discussed Capital Reserve/ Expendable Trust Funds adding that they are governed by
48 RSA 35 or RSA 198:20 C. School districts cannot save money for future use without either a
49 CRF or an ETF. It can be funded through warrant articles. Contribution either from surplus or
50 new taxes. Withdrawal from CRF/ETF's can be through School Board or voter approval and the
51 purpose for which the CRF/ETF is created is important.

52 Mr. Brown asked if an example would be the ASD Special Education CRF.

53 Mr. Steel replied yes. He then added that the town is a perfect example in that they put away
54 these types of funds for different projects.

55 Mr. Chen asked if it required a secondary approval he then referenced a Supermajority.

56 Mr. Steel replied that it requires a simple majority to fund a CRF/ETF but a supermajority to
57 change the purpose of the CRF/ETF.

58 Mr. Chen noted that is not what he is referencing.

59 Mr. Brown added that the ASD CRF for Special Education requires a warrant article.

60 Mr. Steel then reviewed School Construction Projects. The most commonly utilized method in
61 NH is a Construction Manager at Risk for a delivery method. The District hires, Owner's PM on
62 behalf of the District, Architect Design Firm, CM and some districts will hire a Site/Civil
63 Engineer (directly).

64 A typical timeline, for several years, involves 4 steps, 1. developing a conceptual project design,
65 2. gain voter approval for the project/pass bonds, 3. design/engineer and 4. Construction. In
66 short, this is the typical process in NH.

67 He then explained that most school districts will have an additional committee that will meet
68 every week. There are thousands of decisions that need to be made.

69 Mr. Brown asked about the CM at risk.

70 Mr. Steel then explained that sometimes there are things that come up during construction.

71 Ms. Kuzsma asked if they have that maximum, do they have to start cutting things to make it.

72 Mr. Steel explained the design, bid, and build method of building. With Construction Manager at
73 Risk they are making decisions along the way.

74 SAFC Member, Ms. Jeanne Ludt, asked if he will be talking about the status of State Building
75 Aid.

76 Mr. Steel summarized the State Building need in recent years. He then explained that they have
77 to submit, by January 1st 2020, any project that they think they will be building up to 2023.
78 Additionally, by July 1st of 2020, they need to submit complete building application, to include,
79 design, cost estimates, etc., to be considered for the biannual legislative budget. They will go
80 through the process to the extent that they can.

81 Mr. Torres asked about Debt Forgiveness.

82 Mr. Steel explained, that they have also changed the model.

83 Mr. Steel then reviewed the steps completed to date.

- 84 • May of 2017: Capital Needs Assessment created
- 85 • March of 2018: Voters fund the Souhegan 2.0 conceptual design phase (\$150,000).
- 86 • March of 2019: Voters reject the A and E fees for Amherst design phase (\$225,000)
- 87 • May 2019: Souhegan 2.0 concept completed (Approx. \$32M)

88 He then explained the learning environment for today, noting that each school district needs the
89 following.

- 90 • A long-range capital expenditure plan that matches projected enrollments.
- 91 • A long-range capital maintenance plan that maximizes the life span of existing
92 investments and lowers monthly recurring costs.
- 93 • An environmental testing plan that ensures a safe learning environment and work
94 environment.
- 95 • A daily/ monthly/ yearly cleaning and operations plan.

96 He then reviewed the chart showing School Building Conditions.

97 He then discussed the Capital Needs Assessment completed by On-Site Insight, explaining that
98 they did an extensive review documenting everything.

99 Mr. Brown asked if this was routine maintenance.

100 Mr. Steel replied, no, these are capital expenses and broken down in great detail.

101 They created a list and then determined funding requirements. Their objective was to create
102 consistent tax-impact that ensures that there is always cash on hand for anticipated maintenance
103 projects. They estimated the amount of \$650,000 per year growing with CPI (roughly 2%).

104 He added that the 4th Step was Annual Project Management with 1. Confirming projects
105 expected to be executed the following year, 2. obtain updated cost estimates, 3. execute projects,
106 4. withdraw actual costs from CRF/ETF, and 5. any savings or average can be subtracted or
107 added to the ensuing year's CRF/ETF contribution.

108 Mr. Brown asked if this is for expansion.

109 Mr. Steel replied, no, this is for the exact same facilities staying the same and keeping them in
110 working order for the next 20 years. There might be adjustments based on projects.

111 Ms. Ludt asked if this was in lieu of a bond.

112 Mr. Steel added that it is a fair assessment to say that it will take \$650,000 a year to maintain the
113 school facilities that they currently have.

114 Previous JFC Member, Ms. Shannon Gascoyne, asked about maintenance costs for newer
115 buildings.

116 Mr. Steel replied that the number per building is driven by the square footage of the building.
117 Wilkins has a higher than average expected capital needs and the Annex has a much lower
118 number because it is newest building.

119 Mr. George Bower, SCSD Moderator, asked about the analysis and used the analogy of a 10-
120 year-old car. He then asked when is that analysis done.

121 Mr. Steel noted that the Joint Facilities Committee, last year, met numerous times and
122 determined that they needed professional help. That was the purpose of the \$225,000 warrant
123 article last March.

124 Mr. Brown commented that he was surprised that Clark was listed as "green" for enrollment.

125 Mr. Steel responded that they have the space for the students that they have this year.

126 Ms. Victoria Parisi, ASD Ways and Means Member, added that to do the Special Education
127 services they need the space.

128 Mr. Steel added that this is his estimate and there is some room for debate. He then asked for
129 other questions.

130 Ms. Kuzsma asked about the work completed, such as the plumbing at AMS.

131 Mr. Steel replied, yes he tried to capture all the work that they have completed.

132 Ms. Taylor asked if the Souhegan 2.0 is a public document.

133 Mr. Steel explained that he did not publish that document as the \$32M number is not a proposal.

134 Mr. Roger Preston, Amherst NH, asked if they had been looking for rebates with the utility
135 company, such as led lighting, etc.

136 Mr. Steel replied, yes, their exterior lighting here (at SHS) was completed by Eversource and the
137 MVVS has had all of their interior lighting redone.

138 Mr. Brown commented that he wants a plan and wants to see a priority.

139 Chair of the SAU #39 Board, Ms. Amy Facey, clarified that is why they are all here.

140 Mr. Steel agreed adding that it boils down into two tax rates, Amherst and Mont Vernon's tax
141 rates.

142 He then reviewed the Capital Expenditure Plan.

143 The first step is to determine the configuration of Amherst Schools with the options:

- 144 • Option A: Renovate Wilkins, renovate AMS, leave grade configuration alone
- 145 • Option B: Replace Wilkins, close Clark, move 5th grade to new Wilkins building, minor
146 renovation to AMS
- 147 • Option C: Renovation/Addition to AMS, Renovate Wilkins, close portables, move 4th to
148 AMS

149 Step 2: Design funding plan that provides for a consistent tax rate

- 150 • Combine expenditures for cap-ex and cap-maintenance in a way that allows for consistent
151 tax-rate
- 152 • Project valuation increases that affect tax rate
- 153 • Plan cap-maintenance CRF contributions that combine with bond payments

154 Step 3: Start pre-funding cap-ex now to save interest payments later as it will be significant.

155 He then explained the chart that shows a consistent tax impact, showing valuation and CPI
156 impact. This is an idea for the residents of Amherst and what a concept could look like over time.

157 Mr. Torres remarked that ideally they need to be prefunding to have a stable tax rate. If you don't
158 fund it for years that is what happens.

159 Mr. Steel added that the voters really appreciate a consistent tax impact. He then referenced the
160 MVSD's Warrant Article #3 for \$50,000.

161 Ms. Gascoyne asked approximately when did MV starting saving.

162 Mr. Steel replied, 4 years ago when they were expecting to fund a new roof. It then expanded to
163 all the other capital maintenance items for the school.

164 Ms. Lisa Eastland, Amherst NH, asked if the \$650,000 could be funded through surplus.

165 Mr. Steel replied that it is called an Unassigned Fund Balance, surplus makes more sense to
166 people.

167 Ms. Amy Facey added that historically, Amherst and Souhegan have funded special needs
168 expenditure funds through surplus. The issue is that you do not know what the surplus is.

- 169 Ms. Taylor asked what happens if it doesn't get passed one year.
- 170 Mr. Steel replied, that they would have to be pushed back.
- 171 Mr. Torres added that with CPI if you push back projects it becomes more expensive.
- 172 Mr. Coughlan commented that the amount of \$650K a year does not solve the bigger issues.
- 173 Ms. Kuzsma noted that not all surplus funds are created equal.
- 174 Ms. Facey noted that they should be budgeting based on the most efficient way possible and not
175 using surplus.
- 176 Mr. Chen asked if there was a timing mechanism to put on the March ballot in the event there is
177 a surplus.
- 178 Mr. Steel replied that Capital Reserve Funds and Expendable Trust Funds have to be set up each
179 and every year. He then explained that they could not set it up for future years and not on a
180 recurring basis.
- 181 Ms. Taylor asked if they will have one ETF.
- 182 Mr. Steel explained that it will probably be two funds to amount to \$650,000.
- 183 Mr. Brian Coogan, Chair of the JFC (previous), added that \$650K will not cover their needs. He
184 then asked how do they build facilities that are adequate to the Town.
- 185 Ms. Grudzien asked how are they going to make these decisions if this is the route that they are
186 going to go. She then asked how are they going to get these decisions made.
- 187 Mr. Steel replied that they first have to find a way to come up with the \$650,000. Second, find a
188 way to get the \$225,000 for ASD's long term facilities plan. Only the ASB can decide to put a
189 warrant article on their ballot.
- 190 Ms. Grudzien asked about the \$325K will be used for the assessment of the buildings or
191 maintenance.
- 192 Mr. Steel replied, two separate things.
- 193 Ms. Grudzien asked would they be two separate warrant articles.
- 194 Mr. Steel replied, it could be. His recommendation to maintain what they have costs \$650,000 a
195 year. What is missing in Amherst is professional to help the ASD figure out the configuration of
196 the buildings.
- 197 Ms. Gascoyne mentioned that to put a warrant article for both maintenance and A & E fees will
198 be a hard sell to the voters. She then asked how do they get the \$225,000 for A &E fees. She
199 added that the gym/cafeteria does not work for the students.
- 200 Mr. Coogan added that it is a sad situation as he has helped serve kids food in the hallway.
- 201 Ms. Grudzien asked Mr. Preston how long new construction would take.

202 Mr. Preston replied, approximately 4-5 years.

203 Ms. Grudzien added that even if they did get a new elementary school they still have to maintain
204 the existing systems.

205 Ms. Kelly Schmidt, commented that there is a lot of discussion among the community regarding
206 growth. There are many town happenings that are highly dependent on this conversation. She is
207 concerned that they are getting concerned in this long term conversation.

208 Ms. Stephanie Grund, Amherst NH, remarked with the new elementary school and the Souhegan
209 2.0 Project they are potentially asking for \$70M. She then added that she would like to see it
210 prioritized.

211 Mr. Bower noted that what Mr. Steel proposed a really good solution but he is concerned about
212 not having a buffer for a catastrophic issue, boiler breakdown, etc. He then asked if there was
213 another mechanism for funding that through the operating budget.

214 Mr. Steel replied that it is possible to raise funds through the operating budget but it has to be the
215 exact amount that they need.

216 Mr. Chen added he is wrong and there is a way to fund it.

217 Mr. Coughlan remarked that it is a warrant article, for possibly 5 years and is not a bond, that by
218 a supermajority they commit to funding for several years.

219 Discussion ensued.

220 Mr. Steel noted that he can look into it.

221 Ms. Ludt commented that they are at the mercy of the voters and they have to sell that \$225K
222 study. She added that if they feel that it is a need to provide the right learning environment for
223 the kids then they should put it in the budget.

224 Mr. Brown noted that it is the school board's responsibility to sell this to the voters. He added
225 that people do not feel the urgency.

226 Ms. Grudzien added that there is an urgency among parents and she would love to talk with him
227 more about how the school board can reach out to them. She then added that if anyone is
228 interested to reach out to them at asb@sau39.org.

229 Mr. Brown added that they have to go to the Cabinet and FB and other social media.

230 Ms. Grudzien emphasized that there is an among parents there is urgency, the piece of that is the
231 action.

232 Ms. Parisi remarked people are ready and waiting to be told.

233 Mr. Coogan added that the message has to be consistent with the two boards. He believes that it
234 is paramount, historically SHS has had 70% of their warrants pass, he then noted that it is a
235 collective effort. It is a town initiative.

236 Mr. Steel asked how do they go forward.

237 Ms. Grudzien added that she cannot comment as how she feels not as a full Board.

238 Ms. Terri Behm, ASB Member, discussed that it takes time to figure out where they are and
239 where they need to go. She then added that a lot of people were upset about the warrant article
240 for the A & E fees was voted down. They are coming back again and the problem is that there is
241 an all or nothing mentality in this Town.

242 She then emphasized that heating systems at AMS are so outdated that they cannot get parts for
243 it. There are rooms that do not have heat. She added that she is out talking to the public because
244 she feels very strongly about this. They have been working hard to rebuild trust and have to start
245 somewhere. It is important that they get there in a reasonable way and need to start somewhere.

246 Mr. Jim Manning, SCSB Chair, added that it is important for everyone to know that they had a 4
247 Chairs meeting and talked about looking at the budgets from a collaborative perspective. It was a
248 good discussion and they were discussing the area of greatest need. They cannot tolerate class
249 sizes of upwards to 30 in this town. It will lower the quality of education, lessen the quality of
250 services and lower property values.

251 He agreed with Ms. Grund in that the town will not tolerate \$70M in bonding, but they do need a
252 new elementary school. He then suggested that they go out, as a Chair and the Superintendent,
253 and discuss this among the town. They need to declare that the elementary school is the greatest
254 area of need. They are starting to have those conversations as a group and to Ms. Behm's point,
255 why wait.

256 Ms. Parisi remarked that the parents are feeling the urgency and she is looking forward to
257 hearing a plan.

258 Mr. Brown commented that they need two different things from two different groups.

259 Ms. Grudzien asked Mr. Brown if he would help them.

260 Mr. Brown replied, yes.

261 Ms. Facey agreed that it is the Board's responsibility but they do have rules. She suggested that
262 the Chair go out with the Superintendent. As a practical matter, the ASB will have to decide
263 what they will put on the warrant. They (the SCSB) will have to decide what they are proposing.
264 In reading this room, she is thinking that the SCSB will be in support.

265 Mr. Brown remarked that does not satisfy him. He then noted that they should have a State of the
266 Amherst Schools Report that the SCSB will support. They should think outside the box and look
267 to the public.

268 Mr. Brown added that someone could write a report of the general sentiments of the room.

269 Ms. Facey added that the SCSB has a meeting next week.

270 Discussion ensued.

271 Mr. John D'Angelo, Amherst NH Board of Selectmen Liaison, commented that as he sees it they
272 have a couple of choices. If you need to spend \$650K, between the two school boards, then you
273 need to put two warrant articles out there split however they are to get that done. You also need a
274 second set of warrant articles for expansion/modernize/replace. It needs to be written in the sense
275 that you can use it for engineering/design studies/ architecture but so you can use it for
276 classrooms. In short, you need to have two sets of warrant articles. He then suggested that they
277 have one common pool of money and have the Amherst NH Selectmen the agents to expend. It is
278 a way to leverage the Trust.

279 Mr. Steel added that he is not sure that it is legal.

280 Ms. Gascoyne mentioned that this is different from what she heard from Mr. D'Angelo in
281 previous meetings.

282 Mr. Steel asked a few questions in the interest of gauging consensus. He added that it is now
283 incumbent on both boards. He then asked for dissenting voices.

284 Mr. Jeff Candito, ASD Ways and Means Member, added that it would be nice to have a facilities
285 list and should be mentioned more in Board meetings. He then noted that \$650K is a lot of
286 money and people need to know the priorities.

287 Mr. Coogan mentioned that the Faculty and Administration has done a remarkable job educating
288 the students. The best thing for the students is giving them good education and the as a byproduct
289 the residents believe that the students are fine. The facilities do not measure up to the curriculum.
290 He noted that the words that he mentioned in the past about the facilities were deplorable. These
291 are places where we are putting students. They need to do a better job educating the residents and
292 that is unfortunate. They are taking closets effectively and turning them into classrooms and at
293 Wilkins teachers were on carts. He emphasized that they need to do a better job relating this to
294 the public.

295 Ms. Schmidt remarked that she had attended the Reconfiguration meetings and that the reason
296 why MV did not want to become a part of a joint district is because of the facilities issues that
297 the ASD has.

298 Mr. Chen added that a few months ago he approached Mr. Steel and few other people about the
299 concept of "think globally and act locally". He added that he has put a lot of effort into this and
300 is not trying to complain but there are other people in this town and they are convincible. There
301 is a lot of energy in this room and he is very appreciative. He is in great support of the significant
302 changes and believes that the budget will pass this year.

303 Ms. Grudzien replied that the budget will possibly pass because they are not asking for a big
304 increase.

305 Mr. Chen added that there is a way of looking at this from the top down.

306 Mr. John Stover, SAFC Member, mentioned that they need a marketing plan. He then
307 commented that his children are doing well and suggested that they have students that explain
308 their experience.

- 309 Ms. Facey asked what happens next and how do they collective mobilize this effort.
- 310 Mr. Coughlan remarked that he needs to mention the CIP.
- 311 Ms. Ludt commented that after an election, she went through the entire checklist and 25% of
312 parents voted. This is really key. She then added that they need to emphasize on the marketing
313 and whatever they can do to get the parents to the polls.
- 314 Ms. Grudzien added that the boards operate in this Town on an emotion of fear instead of
315 trusting what is best.
- 316 Mr. Coogan mentioned that they need to find out the right level of spend. He suggested that they
317 put the crazy stuff out there. The reality is that they have problems and they should put the best
318 ideas forward and be available.
- 319 Ms. Lisa Eastland, Amherst NH, commented that she agrees with building a new school and
320 believes that the 5th grade should really be back at elementary school. She then emphasized that
321 there are serious facilities issues. For example, there is nothing that is conducive to a positive
322 learning environment. She then asked if the amount of \$650K be in the SAU #39 Budget.
- 323 Mr. Steel replied, unfortunately no,
- 324 Mr. Mark Vincent, SAFC Member, emphasized that they need to make the case to the town.
- 325 Ms. Schmidt commented that they need to get back to the importance of putting in a number of
326 the CIP.
- 327 Ms. Grund added that she is looking more specifics.
- 328 Ms. Eastland suggested that they put the \$225K in this year's budget. She then suggested that the
329 Ways and Means think about it.
- 330 Ms. Grudzien asked if Amherst could do a 2.0 option, knowing that there is a combo with bullets
331 and pictures.
- 332 Ms. Kristen Patenaude, Amherst NH, remarked that she would be happy to help.
- 333 Mr. Coogan also agreed to help.
- 334 Mr. Grondstra mentioned that he was disappointed with this meeting and wants to know what the
335 CIP would look like. He would like to know the priorities of the projects. They should do the
336 right stuff for the right reasons and not be afraid of bringing forward the high numbers if it is the
337 right thing.
- 338 Mr. Bower added that the longer term CIP items is premature. He added that there is a lot that is
339 going on in the town that will affect the schools in the next two decades. He has talked with Mr.
340 Dean Shankel about the possible future of Amherst and where do they see this town going.
341 Understanding what is available for open land and that it the biggest absorber of impact of
342 development in town. They also need to start thinking about development in MV. In the next

343 week, he will get it all tied down with Mr. Shankel and how that will impact the Board thinking
344 and decisions.

345 Mr. Coogan added that he started going to the Planning Board meetings and then joined the
346 Planning Board.

347 Mr. Steel remarked that it sounds like there is broad consensus for capital needs in the ASD and
348 community based group.

349 Mr. Coughlan added that the CIP plan was supposed to be done last month and in anticipation of
350 this meeting they have put it off. At the moment, the draft has the capital maintenance funding in
351 it at \$650K per year but nothing for new construction or renovation of SHS. At 4:00 PM on
352 Tuesday, they should authorize Ms. Behm to submit to the CIP a best guess of when Amherst
353 would need a new school in the 5 year planning window. He then suggested that they use the
354 amount of \$30M bonded in 2021.

355 Souhegan also needs a bond and he suggested the amount of \$3M one year after the ASD for
356 2022. They will then refine their estimates the following year.

357 Mr. Coogan added that Mr. D'Angelo also suggested that they put a number out there.

358 Ms. Kuzsma asked if the amount of \$30M is logical.

359 Mr. Steel replied that it is probably between \$30 and 40M.

360 Mr. Coughlan added that \$30M is larger than \$0.

361 Mr. Roger commented that they completed a renovation/extension of an elementary school in a
362 nearby area and the amount that was \$35M.

363 Ms. Gascoyne emphasized that the JFC recommendation was not to build a new building but the
364 funds to determine what to do.

365 Discussion ensued.

366 **Ms. Behm motioned to submit the amount of \$35M bonded in 2021 for the CIP. Ms.**
367 **Grudzien seconded the motion. The vote was unanimous, motion passed.**

368 **Mr. Coughlan motioned to submit the amount of \$3M bonded in 2022 for the CIP.**

369 Ms. Facey asked where did they get the amount of \$3M.

370 Ms. Behm asked Mr. Manning if he had a different number in mind.

371 Mr. Manning asked Mr. Steel what he wanted for an amount. He added that they have consensus
372 about something around the elementary school. He expected to see different plans for tonight's
373 meeting.

374 Mr. Steel remarked that Mr. Coughlan needs a prediction, as best they can, of what this building
375 needs.

376 Mr. Chen suggested that they take the middle or high number.

377 Mr. Coughlan added that this number has to be decided tonight as it has to be submitted on
378 Tuesday by 4:00 PM.

379 Mr. Coogan noted that they are not bound by it as it is a placeholder.

380 **Mr. Coughlan motioned to submit the amount of \$5M bonded in 2022 for the CIP. Mr.**
381 **Chen then seconded the motion.**

382 Mr. Manning added that they spend a lot of time testing the waters. He then added that he needs
383 to see the details.

384 Mr. Grondstra agreed with Mr. Manning.

385 Mr. Manning added that they need a longitudinal plan.

386 Mr. Steel remarked that he is confused at this point. He then noted that he thought that they laid
387 that all out tonight.

388 Ms. Kuzsma mentioned that they have been told at the Selectman meetings to put a number out
389 there.

390 **Mr. Coughlan motioned to submit the amount of \$5M bonded in 2022 for the CIP. Mr.**
391 **Chen then seconded the motion. The vote was unanimous, motion passed.**

392 II. Motion adjourned

393 **Superintendent, Mr. Adam Steel, closed the meeting at 8:45PM.**

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395