

1 Souhegan Cooperative School Board

2 Tuesday, August 20th, 2019

3 Meeting Minutes- Approved 09 23 19

4

5 Attendees:

6 Administrative Team: Adam Steel- Superintendent, Christine Landwehrle- Assistant
7 Superintendent, Bill Hagan- Principal SHS, Michele Croteau- Business Administrator, Kathy
8 White- Dean of Faculty, Karen Chininis-Director of Guidance, Brad Freeman- Network
9 Administrator

10 Souhegan Cooperative School Board: Chair- Jim Manning, Vice Chair- Pim Grondstra,
11 Secretary- Laura Taylor, Amy Facey, George Torres, Steve Coughlan and David Chen (via
12 phone)

13 Board Minutes: Danae Marotta

14 SHS Student Videographer: Shannon Hargreaves

15 Public: Delaney Facques, School Board Liaison for Community Council, John D'Angelo- Town
16 of Amherst NH, Selectmen Liaison, Andy Krawiecki- SHS PTA President, Lisa Eastland-
17 Amherst NH, and Amherst NH Community Members.

18 I. Call to Order

19 **Chair of the Souhegan Cooperative School Board, Mr. Jim Manning, called the meeting to**
20 **order at 6:01PM.**

21 II. Superintendent's Report

22 Trello Board

23 Superintendent, Mr. Adam Steel, noted that they have a Trello Board for Board Members and the
24 Public. Here there are meeting packets, Public Communications, etc.

25 Opening Day

26 Opening Day for Teachers is Tuesday, August 27th, 2019, at 8:00AM with Board Members
27 welcome to attend. It is not open to the public. The First Day of School is the following week,
28 Tuesday, September 3rd.

29 Assessment, Grading and Reporting Update

30 Assistant Superintendent, Ms. Christine Landwehrle, discussed that the Souhegan Assessment
31 Grading and Reporting Committee and the full Assessment, Grading and Reporting Committee
32 met this summer and they approved Draft Grading and Reporting Policy, and a Transcript they
33 finalized a core score and criteria to determine core credit.

34 She added that she will provide a more detailed update at the next meeting.

35 Chairman Manning welcomed Principal of SHS, Mr. Bill Hagan.

36 Mr. Hagan thanked the Board for the opportunity to serve as Principal at SHS. He added that
37 they have some outstanding professionals and is excited to be here.

38 He then gave an update of schedules. They sent out the schedules and there were three general
39 areas of concern, schedules with course conflicts, second choice courses and then conflicts with
40 schedules. There have been extensive efforts that have been made by counselors to fix those
41 concerns. High School scheduling is very complex.

42 They have had extensive PD and a lot of Empower training, curriculum work and a lot of work
43 with Assessment, Grading and Reporting. They also had a focus on formative assessment
44 training.

45 He did review the final copy of the NESAC report for SHS's accreditation. He was very pleased
46 and congratulated SHS's staff for their building relationships with students. Kids are working in
47 a school where people care about them. They will review the report more deeply shortly.

48 He then highlighted accomplishments by Ms. Sue Downer, and Ms. Mo Greene.

49 Mr. Manning asked the Board for questions.

50 The Board thanked Superintendent Steel, Assistant Superintendent Landwehrle and Principal
51 Hagan.

52 III. Public Hearing

53 **Mr. Steve Coughlan motioned to open the Public Hearing at 6:12PM. Ms. Amy Facey**
54 **seconded the motion. The vote was unanimous, motion passed.**

55 **Mr. Manning called a Roll Call: Manning-Yes, Grondstra-Yes, Coughlan-Yes, Facey-Yes,**
56 **Torres- Yes, Taylor- Yes and Chen- Yes.**

57 Superintendent Steel explained that they received a donation in the amount of \$5,210.00 from the
58 NH Charitable Foundation. Any donation over the amount of \$5,000 requires them to hold a
59 Public Hearing. Before they accept these funds, they are able to hear from the public.

60 Mr. Manning asked for public input.

61 There was no public comment.

62 **Mr. George Torres motioned to close the Public Hearing at 6:14PM. Ms. Amy Facey**
63 **seconded the motion. The vote was unanimous, motion passed.**

64 **Mr. Manning called a Roll Call: Manning-Yes, Grondstra-Yes, Coughlan-Yes, Facey-Yes,**
65 **Torres- Yes, Taylor- Yes and Chen- Yes.**

66 IV. Committee Updates

67 Community Council

68 Ms. Delaney Facques, School Board Liaison for Community Council, discussed that they will
69 hold a Freshman at Large and staff elections in the first few weeks of school.

70 She then asked who is the Board Rep will be and when will the information be sent out to
71 community members.

72 PPC Committee

73 Mr. Coughlan discussed that they had a semi all-day meeting to kick off negotiations and
74 meetings to start mid-September.

75 Community Council

76 Ms. Facey noted that last year she was the CC Rep and now Ms. Taylor will be the Board Rep
77 and they will be holding elections for Community Reps. The SAU will be putting out some
78 information to the public.

79 Superintendent Steel commented if anyone is interested in being a CC Community Rep. to send
80 him a Letter of Interest. The Board appoints community members to the Community Council as
81 Community Reps. They are reaching out to the current community reps to see if they want to
82 reapply.

83 Ms. Taylor asked if there are three positions for CC Rep, three from Amherst, two from Mont
84 Vernon.

85 Ms. Facey replied that she believes that is correct.

86 Mr. Manning remarked that Ms. Taylor has put in a lot of work based on questions that the
87 Board has had on weighted GPA's and Transcripts.

88 Ms. Taylor explained that she has taken the Draft Transcript from June and presented it to 6
89 different colleges in 6 different states. Her focus was on strong STEM schools. These are high
90 volume schools, competitive, with schools receiving 30,000 applications. The schools that she
91 spoke to were VA Tech, WPI, RPI, UCONN, GA Tech, and NC State. She added that this is high
92 stakes for the families. 4 Years of tuition at UNH costs \$143,624, VT \$197,280, WPI \$279,288,
93 RPI \$295,264, UCONN \$225,440, GT \$199,776 NC ST \$178,320.

94 She then described the field test that she performed. Most of the schools put them in with a "No
95 Grade". It also made then heavily rely on standardized tests. All 6 of the universities strongly
96 preferred using the A, B and C or 0-100 format. Non-ABC disadvantages students for merit
97 awards and non-ABC very uncommon, with most less that 1% of transcripts. Draft format for
98 Self- Direction, Communication, Collaboration and Creativity Scores lacks clarity and definition.
99 Additionally, Traditional A, B, C communication provides more time to evaluate students
100 holistically.

101 Ms. Taylor then read some quotes from schools. Non-ABC transcripts “will hurt you.. here and
102 at other schools” and “merit scholarship reviewers will take years to understand your system in
103 order to compare with other candidates”.

104 She concluded with Impact, asking how many students will be negatively impacted for it to
105 matter and how much money must be lost for it to matter.

106 Ms. Taylor concluded by adding that she is motivated by the community and the other parents
107 that are concerned. She has three motions and asked about the process.

108 Mr. Manning clarified that they follow Robert’s Rules of Order and that she can make the
109 motion and then see if there is a second.

110 **(#1) Ms. Taylor motioned for the SCSB to create a subcommittee to approve the Transcript**
111 **and School Profile before addressing the full Board. Mr. Chen seconded the motion.**

112 Mr. Manning then asked for Board feedback.

113 Ms. Facey asked where are they in the process now and what is the next step for the AGR
114 Committee.

115 Superintendent Steel replied that next month the AGR Committee’s recommendations are going
116 to come to this full Board and those include the recommendations regarding the Transcript. That
117 committee was formed 6 years ago, this was a culmination of 6 years of work.

118 He noted that is something that requires Board approval as it is critical.

119 Ms. Facey asked about the School Profile.

120 Ms. Landwehrle noted that it needs data from the prior year to be accurate.

121 Ms. Facey asked Ms. Taylor to clarify.

122 Ms. Taylor responded that she is looking for a subcommittee of the Board that AGR can work
123 with and then come to the Board.

124 Mr. Manning asked for other Board questions.

125 Mr. Coughlan noted that he is not sure of the motion at this point.

126 Mr. Torres mentioned that he is open to hear both sides.

127 Mr. Chen asked if the School Profile and transcript completed.

128 Ms. Landwehrle added that Ms. Facey is on that committee. The Transcript part is complete, but
129 the School Profile is in process.

130 She added that they have their proposed transcript completed and the next steps is to hear a focus
131 group and to reach out to colleges. They have many colleges coming early this fall.

132 Mr. Chen asked for clarification. He then asked Ms. Taylor if that is what she was looking for.

133 Ms. Taylor noted that she was not sure of the procedure and has three motions for the Board
134 tonight.

135 Superintendent Steel noted that anything that comes to the Board are subject for Board approval
136 or to rejection. Right now, there is a little bit of a parallel track. He added that this might be
137 redundant at this time.

138 Mr. Manning asked if the proposed transcript was the same draft transcript from June.

139 Assistant Superintendent Landwehrle replied, no, it is a different transcript. They took all the
140 recommendations from the Board, teachers, community members. It is a significant change and
141 similar to the draft transcript that she shared out a year ago.

142 Mr. Manning asked under any circumstances if you shared this transcript alone, without a school
143 profile, will it make sense.

144 Ms. Landwehrle replied no, they separated out the Work Study Practices from the Core Score,
145 that version will be more complicated

146 Mr. Manning asked about the current AGR committee.

147 Ms. Landwehrle explained that the AGR was a diverse group.

148 **Mr. Chen motioned to table motion #1. Ms. Facey seconded the motion. Motion passed.**

149 **Mr. Manning called a Roll Call: Grondstra- Abstain, Torres- Yes, Taylor- Yes, Facey-Yes,**
150 **Manning- Yes, Coughlan- Yes and Chen- Yes.**

151 **(#2) Ms. Taylor motioned the SCSB can only approve a new transcript with the new School**
152 **Profile together. Mr. Grondstra seconded the motion.**

153 Mr. Manning asked for Board discussion.

154 Mr. Coughlan added that he does not believe that School Board has ever approved a profile.

155 Ms. Facey asked when will the new school profile be completed.

156 Ms. Karen Chininis, Director of Guidance, replied that she is looking at a draft version in a
157 couple of months.

158 Mr. Torres asked what does that school profile look like.

159 Ms. Landwehrle replied it includes aggregate school level data and explains how to read and
160 interpret the transcript.

161 Mr. Grondstra commented that it is paramount that they have a school profile with a transcript.
162 In speaking with a former college acceptance counselor, they receive all kinds of transcripts and
163 if something is new it needs to have a solid profile and be cohesive with all other applications.

164 Ms. Facey added that she would agree with Ms. Taylor in that this is important. She then asked
165 what is the harm in delaying the approval of the transcript until they get the school profile.

- 166 Superintendent Steel remarked that he is comfortable with that.
- 167 Mr. Manning noted that he has had a different experience than Ms. Taylor, however, the school
168 profile is very important.
- 169 Mr. Coughlan asked for clarification on the motion.
- 170 Ms. Taylor replied that she believes that both the transcript and school profile are intertwined.
- 171 Mr. Coughlan mentioned that his concern with that it needs to be concise. He does not want to
172 get into the editing mode.
- 173 **#2 Ms. Taylor motioned the SCSB can only approve a new transcript with the new School**
174 **Profile together. Mr. Grondstra seconded the motion. Motion passed.**
- 175 **Mr. Manning called a Roll Call: Grondstra- Yes, Torres- Yes, Taylor- Yes, Facey-Yes,**
176 **Manning- Yes, Coughlan- Yes and Chen- Yes.**
- 177 **(#3) Ms. Taylor motioned Souhegan will include both the numeric CBE grades and**
178 **traditional letter grades (A,B,C,D, F, ect.) on the academic course score of the transcripts**
179 **until such time that an analysis can be completed assuring the SCSB and the public that**
180 **the CBE will not be detrimental for college admission and merit scholarships**
181 **considerations. Mr. Chen seconded the motion.**
- 182 Mr. Manning asked for Board discussion.
- 183 **Mr. Grondstra motioned to table the motion until they hear the presentation next month.**
184 **Mr. Coughlan seconded the motion. Motion passed.**
- 185 **Mr. Manning called a Roll Call: Grondstra- Yes, Torres- Yes, Taylor- No, Facey-Yes,**
186 **Manning- Yes, Coughlan- Yes and Chen- Yes.**
- 187 Mr. Manning thanked Ms. Taylor for all the work she has done, noting that she spent April
188 vacation completing this.
- 189 Ms. Kathy White, Dean of Faculty, added that Grading is under the purview of CC and they are
190 expecting these proposals.
- 191 Mr. Steel noted that CC should make a recommendation to him and he will bring it to the Board
192 on their behalf.
- 193 V. Public Comment I of II
- 194 Ms. Lisa Eastland, Amherst NH, emphasized that SHS does prepare their students well and what
195 matters on the transcript is the GPA and test score.
- 196 The Board thanked Ms. Eastland.
- 197 VI. Consent Agenda
- 198 Mr. Chen pulled the June 17, 2019 Draft Minutes.

199 *Superintendent Steel noted that Mr. Chen would like to strike lines 22-70*
200 *He also added that Mr. Chen noted the change in Line 122 from: “Mr. Chen asked about the 30*
201 *min timeframe for EEAA”.*

202 *Changed to:*
203 *“Mr. Chen asked about the 30-day timeframe for EEAA”.*

204 *Both Mr. Coughlan and Ms. Facey noted that they were not in attendance although they were*
205 *listed as in attendance.*

206 **Mr. Coughlan motioned to approve the June 17th Draft Minutes, as amended. Mr. Pim**
207 **Grondstra seconded the motion. Motion passed.**

208 **Mr. Manning called a Roll Call: Grondstra- Yes, Torres- Yes, Taylor- Yes, Manning- Yes,**
209 **Coughlan- Yes, Chen- Yes and Facey-Abstain.**

210 Mr. Torres asked about page 39 item 5, on Policy KFA- Public Conduct of School Property. He
211 then noted that it should include vaping.

212 Mr. Grondstra noted that they do have other policies that talk about vaping.

213 Ms. Landwehrle noted that KFA can go back to the Policy Committee.

214 Mr. Torres asked about Policy JICI, Weapons on School Property, in what instance would that
215 happen.

216 Superintendent Steel explained that maybe there is a Civil War scenario or Archery.

217 Mr. Torres thanked Mr. Steel for this clarification noting that he was not clear on the reasons.

218 Mr. Torres asked about clarification on items, page 57 accounts receivable, the annual audit, and
219 lastly on the guideline of retention of records.

220 Mr. Steel noted that they did do an internal audit of their practices and they are in compliance.

221 Mr. Coughlan noted that he wanted to pull some policies from the Consent Agenda. First, ADB-
222 Drug Free Workplace, there is a new version coming in a month.

223 He then noted that the “B” polices are existing approved policies in the district. They do not need
224 to reapprove them; the Board just needs to know that they are current policy.

225 Mr. Chen asked about GCFA and BEC. He added that he would like to make a word more
226 appropriate than “thwart” in policy BEC item #3. He then asked about Policy DBJ.

227 Superintendent Steel explained the State Law regarding Policy DBJ. He noted that Regular
228 Education is line 1100 and Special Education is 1200.

229 Mr. Chen noted that previous minutes reflect that they made the change already to the policy
230 regarding longer than 30 days.

231 Ms. Landwehrle noted that he is correct, and that the policy came through again as an incorrect
232 version.

233 Mr. Steel noted that it is not bad for the minutes to reflect that the Board reviewed the “B”
234 policies (BDA, BEA, BEC, BEDC, BEDH, and BG).

235 Mr. Manning noted that Policies ADB and KFA are going back to the Policy Committee. “B”
236 Policies are marked as reviewed.

237 **Mr. Grondstra motioned to approve Consent Agenda items 1. June 17th 2019 Draft**
238 **Minutes, as amended 2. Unanticipated Revenue \$5,210.00, 3. June 2019 Treasurer’s Report**
239 **4. July 2019 Treasurer’s Report and 5. Policies JLCE/EBBC, JICI, GCFA and Policies**
240 **from 05 23 19 SAU- DBF, DBI, DBJ, EHB, EHB-R, and KE/KEB.**

241 **Mr. Manning called a Roll Call: Grondstra- Yes, Torres- Yes, Taylor- Yes, Manning- Yes,**
242 **Coughlan- Yes, Chen- Yes and Facey-Yes.**

243 VII. Nominations

244 Superintendent Steel discussed that he has three nominations for the Board. If the Board has
245 questions, then they will need to go into non-public session.

246 **Mr. Coughlan motioned to accept the nominations of 1. Kimberly Whitehead, Music**
247 **Teacher, SHS, D Step 8 \$17,538. FTE 0.3, 2. Pam Ilg, One-Year Guidance Counselor, SHS,**
248 **M Step 16 \$64,496.30 FTE 0.85, and 3. Steven Hansberry, Wellness Teacher, SHS, D Step 4**
249 **\$53,720. FTE 1.0, Ms. Facey seconded the motion. The vote was unanimous, motion**
250 **passed.**

251 **Mr. Manning called a Roll Call: Grondstra- Yes, Torres- Yes, Taylor- Yes, Manning- Yes,**
252 **Coughlan- Yes, Chen- Yes and Facey-Yes.**

253 Mr. Grondstra asked if the Wellness Teacher was Certified.

254 Ms. Landwehrle replied that his certification came through today, and his PE Certification is
255 coming through.

256 The Board thanked Superintendent Steel

257 VIII. DOE25/MS25

258 SAU #39 Business Administrator, Ms. Michele Croteau, explained the comprehensive financial
259 reports of the DOE25 and MS 25. It summarizes the financial activity for the prior fiscal year,
260 the one that just ended June 30th. They are not in your packet as they take a long time to prepare
261 and they are due to the State on September 1st. They need a majority of the Board signature.

262 They have not completed their annual audit and the report is also reviewed by the Department of
263 Ed. It is different when it is finalized as opposed to what she is sharing with you now. The Fund
264 Balance for the year ending June 30th is \$1,283,000.00. The unassigned Fund Balance is \$1,
265 251,000 approx. that would go to off set the tax rate.

266 She will be happy to go into further detail.

267 Mr. Torres asked about if they would expect this year after year.

268 Ms. Croteau replied that she is not sure and has to become more familiar with the district.

269 Ms. Croteau added that she would be happy to meet with him individually.

270 Mr. Torres remarked that he is just trying to understand it.

271 Mr. Coughlan commented that this Unreserved Fund Balance it has never been this high.

272 The Board then signed the cover sheets.

273 IX. Initial FY 21 Budget Discussion

274 Superintendent Steel discussed that they are looking at reducing non-personnel expenditures by
275 5%, maybe not this fall. The Administrative Master Schedule work is ongoing, and they have
276 looked at AP Course offerings as well.

277 They will have a PPC negotiation separate from the Budget. He does not expect any other large
278 ticket item. He then suggested that the SCSB, ASB, Ways and Means Committee, the Souhegan
279 AFC, and some Selectman Reps for a roundtable discussion around facilities for schools that
280 reside in Amherst. Ms. Croteau has already had a meeting with the SB Chair, Moderator and
281 Chair of the AFC to map out the plan for this fall.

282 Ms. Croteau noted that she had a great meeting and in terms of timing the first draft of the
283 budget, would come to both the Board and the AFC Chair at the meeting on Oct 15th. From that,
284 questions will be answered and the meeting dates for committee work are Oct 29th-Nov 12th.
285 AFC will hold a meeting on Nov 12 and the Board will approve a budget on December 17th.

286 Mr. Manning asked for Board feedback.

287 Mr. Torres asked about the 5% reduction outside of personnel.

288 Superintendent Steel explained that they are working to provide efficiency in the master schedule
289 where possible.

290 Mr. Torres noted that he was a part of the AFC last year. It would be helpful to have a narrative
291 for costs. He is looking for context.

292 Mr. Manning remarked that they need to have discussions about the budget assumptions around
293 the May/ June time frame. He then suggested that they should have a strategy and project plan
294 with milestones and resource allocation and budget that drives the strategy. He added that they
295 never really seem to have that. He then commented that going forward, they need to have
296 discussions.

297 He then asked how do they get to that point.

298 Mr. Steel replied that it is a good question and they can project with some level of certainty what
299 their budget will be roughly. He presented their leadership team's strategic vision and it was

300 adopted by the SAU Board. As those get developed, they will need investments, with time,
301 dollars and treasure. Their budget will projectable into the future, but how they invest those
302 school dollars has to relate to the school system that they want it to be.

303 Mr. Manning asked about some sense of commitment to have the budget assumption
304 conversation in May/June.

305 Mr. Steel replied, yes, although they will not know about healthcare costs or what teachers will
306 leave. They will know about what is framing the budget.

307 Mr. Coughlan noted that two years ago they adopted an optional retirement incentive program.
308 He then suggested that the Board to offer an incentive as first come first serve. He then
309 suggested that they put it on the agenda for September. He will send the Board and Ms. Croteau
310 information.

311 Ms. Facey asked about the incentive program.

312 Superintendent Steel suggested they have that discussion in Non-Public Session.

313 The Board thanked Ms. Croteau.

314 X. Strategic Vision Discussion

315 Mr. Steel noted that the SAU Board was in support of the Strategic Vision. He and his
316 Administrative Leadership Team met this summer to work on the areas of focus that needed to
317 exist to make that Strategic Vision a reality. The end results that they have discussed are a
318 continuation of the work that has been going on in this District for many years. What was
319 missing was the context. The value system is not something that needs to change.

320 He then discussed context in the current world. They need to prepare students for occupations
321 that do not exist yet and the value of personal data outpaces the value of oil. The average person
322 will be changing careers between 3-5 times. Schools need to change to adapt to an ever-changing
323 world.

324 First, he emphasized the importance of building student relationships and explained what
325 Anchoring Adult means to SHS. It is an SAU wide focus.

326 Next, he explained the Multi-tiered System of Supports. It is looking beyond academic,
327 behavioral, mental health, etc. Third, they need to complete items within Standards-based
328 Grading and Reporting. They have done extensive work and need to complete the Transcript and
329 the School Profile. Fourth, is planting seeds around Student Success Plans, building individual
330 plans for individual students. They will not have these in place next year, possibly a pilot.

331 He concluded by noting those 4 areas of focus tie into where they are making investments into
332 the future.

333 Mr. Hagan discussed that they have 3 overarching objectives for them to focus on this year.

334 1. Complete the development implementation of a competency curriculum, AGR for all
335 courses in grades 9-11.

- 336 2. Provide a personalized experience through an engaging curriculum with expert
 337 instructors in a safe 21st century school to inspire a future with no limits.
 338 3. Develop a manageable communication process. Transparency and finding their best ways
 339 to communicate to all the stakeholders.

340 Mr. Coughlan asked about #2.

341 Principal Hagan replied that they are looking at the Advisory model at a high level. Their goal is
 342 to get their Advisors up to a high standard. He then explained some of the other ways that they
 343 are making it a personalized experience.

344 Ms. Facey asked how are they tracking all this data.

345 Superintendent Steel added that they are learning the Objectives and Key results process. They
 346 are using Trello and will get better at it.

347 Ms. Taylor asked about protecting student privacy.

348 Superintendent Steel noted that they work with FERPA and the fundamental value they also have
 349 189:37 the HB 1612. It is strict compliance that relates to student privacy.

350 XI. Public Comment II of II

351 Mr. Andy Krawiecki, SHS PTA President, introduced himself to the Board adding that he has a
 352 Sophomore and a Freshman here at SHS. He is excited about this new role and wants to get more
 353 people involved.

354 Mr. John D'Angelo, Selectman Liaison, Town of Amherst NH, gave his support about having an
 355 Anchoring Adult. He added that they are on the right track, have the right ideas and are closer
 356 than they think.

357 The Board thanked Mr. Krawiecki and Mr. D'Angelo for their comments.

358 XII. Non-Public Session

359 **Mr. Grondstra motioned to enter into Non-Public Session RSA 91 A:3 II (a) and (b) at**
 360 **8:20PM. Mr. Coughlan seconded the motion. The vote was unanimous, motion passed.**

361 **Mr. Manning called a Roll Call: Grondstra- Yes, Torres- Yes, Taylor- Yes, Manning- Yes,**
 362 **Coughlan- Yes, Chen- Yes and Facey-Yes.**

363 Members Present: Jim Manning, Pim Grondstra, Laura Taylor, Amy Facey, George Torres,
 364 Steve Coughlan and David Chen (via phone)

365 Others in Attendance: Adam Steel, Christine Landwehrle and Michele Croteau.

366 Matter Discussed and Decisions Made: Student issues, Personnel issues

367 **Mr. Grondstra motioned to exit Non-Public Session RSA 91 A:3 II at 8:47 PM. Ms. Facey**
 368 **seconded the motion. The vote was unanimous, motion passed.**

369 **Mr. Manning called a Roll Call: Grondstra- Yes, Torres- Yes, Taylor- Yes, Manning- Yes,**
370 **Coughlan- Yes, Chen- Yes and Facey-Yes.**

371 XIII. Meeting Reconvened

372 Meeting Reconvened to the Public at 8:47PM.

373 Non-Public Minutes recorded by Ms. Laura Taylor, SCSB Secretary.