

SCHOOL ADMINISTRATIVE UNIT THIRTY-NINE

Amherst, Mont Vernon, and Souhegan Cooperative School Districts



ADAM A. STEEL
Superintendent of Schools

CHRISTINE M. LANDWEHRLE
Assistant Superintendent
of Elementary Education

STEVEN CHAMBERLIN
Assistant Superintendent
of Secondary Education

MARGARET A. BEAUCHAMP
Director of Student Services

AMY FACEY
Business Administrator

Mont Vernon School Board Meeting

Thursday, May 5th, 2022 – 5:45 PM

Mont Vernon Village School- Library

1 Kittredge Road, Mont Vernon NH

For viewing only:

Please click the link to join the webinar

<https://sau39.zoom.us/j/81211534528?pwd=eU85WExJbVhNelJ1UkhOQzJsUXJiZz09>

Passcode: 605535

Agenda Item	Time	Desired Action	Backup Materials
Public Hearing	5:45 PM	Board to accept unanticipated revenue from HealthTrust and sale of copiers	Unanticipated Revenue Memo
Call to Order	6:00 PM	Ms. Sarah Lawrence, Mont Vernon School Board Chair, to call the meeting to order	None
Public Input I of II	6:00 PM		None
Student/Teacher Presentation	6:05 PM	Presentation by MVVS second and third grade teachers.	None
Consent Agenda -Approval	6:30 PM	<ol style="list-style-type: none"> 1. April 7th, 2022 Draft Minutes 2. MVSD April Facilities Update 3. November 2021 Treasurer's Report 4. December 2021 Treasurer's Report 5. January 2022 Treasurer's Report 6. NHDOE General Assurances-Authorization to sign 	April 7 th , 2022 Draft Minutes MVSD April Facilities Report Nov. 2021 Treasurer's Report Dec. 2021 Treasurer's Report Jan. 2022 Treasurer's Report NHDOE General Assurances Memo
Principal Reports	6:45 PM	MVVS Principal, Mr. Tom Lecklider, to present his May Principal's Report	MVVS May Principal's Report AMS April Principal's Report
Board Goals	7:00 PM	Board discussion on goals	MVVS Board Goals
Nutrition Services Update	7:10 PM	Board to receive a Nutrition Services update	Nutrition Services Memo
UFB and Potential Projects Initial Discussion	7:20 PM	Board to discuss projected UFB, and potential FY 22 projects	UFB May Projections MVVS Potential Projects

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Nominations and Resignations Discussion	7:30 PM	Board discussion on nominations and resignations	None
School Board Communication Discussion	7:40 PM	Board discussion on communication plan	Draft Survey Draft Newsletter Template
Public Input II of II	7:55 PM		
Non-Public Session	8:00 PM	RSA 91: A 3 II ()	
Meeting Adjourned	8:10 PM		

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ADAM A. STEEL CHRISTINE M. LANDWEHRLE STEVE CHAMBERLIN MARGARET A. BEAUCHAMP
Superintendent of Schools Assistant Superintendent –
Elementary Education Assistant Superintendent –
Secondary Education Director of Student Services

To: Adam Steel, Superintendent of Schools
From: Amy Facey, Business Administrator
RE: Unanticipated Revenue
Date: April 22, 2022

Executive Summary

Per RSA 198:20-b, the Mont Vernon School Board will hold a public hearing on May 5, 2022, at 5:45 at the Mont Vernon Village School to accept unanticipated revenue for the following:

1. For Fiscal Year 2022, the amount of \$36,782.78 from the return of surplus from HealthTrust.
2. For Fiscal Year 2023, the amount of \$4,200 from the sale of existing copier equipment.

Background Information

1. On November 23, 2021, SAU #39 received a return of FY21 surplus funds for the Amherst School District, Souhegan Cooperative School District, Mont Vernon School District, and SAU #39. These funds include allocations for the return of medical and dental premiums. The SAU Office determined the allocation by district as well as the proportionate share by employee and employer. As such, the Mont Vernon School District has recognized unanticipated revenue in the amount of \$36,782.78. This Public Hearing is to authorize the Mont Vernon School Board to accept this revenue.
2. Over this past year it has become evident that many of the copiers in the school districts and SAU are at or nearing end of life. After a comprehensive review of quotes from three vendors by the Finance Director, Director of Technology, and Business Administrator, the proposal from Budget Document Technologies was determined to be the most competitive. Budget Document Technologies proposes replacing 20 district copiers with new Konica Minolta leases and 4 copiers will remain in service due to being newly purchased. This proposal also includes the *PaperCut Solution* to track and manage printing as a mechanism to reduce waste. In addition, Budget Document Technologies will buy back the old copiers for a total of \$28,000, of which \$4,200 is for Mont Vernon School District copiers. This Public Hearing is to authorize the Mont Vernon School Board to accept this revenue. These funds will be used to reduce costs associated with copier equipment during the FY23 school year.

Requested Board Action

1. Motion: to accept and expend \$36,782.78 from the return of surplus from HealthTrust. These funds shall be accepted into the General Fund for FY22.
2. Motion: to accept and expend \$4,200 from the sale of existing copier equipment. These funds shall be accepted into the General Fund for FY23.

Attachments

1. Unanticipated Revenue HealthTrust Memo from Sarah Jardim-Lee , Accountant
2. Copier/Printer Replacement Memo from Brian Miller , Director of Technology

MEMO



School Administrative Unit 39
1 School Street
P.O. Box 849
Amherst, NH 03031
Phone: 603-673-2690
Fax: 603-672-1786

Date: 04/12/2022
To: Adam Steel, Superintendent of Schools
From: Sarah Jardim-Lee, Accountant
Re: HealthTrust FY2021 Return of Surplus

On November 23, 2021, SAU #39 received check number 78344 from HealthTrust, in the amount of \$822,175.55 for the return of FY2021 surplus. This check included allocations for the return of medical and dental premiums for the Amherst School District, the Mont Vernon School District, SAU #39, and the Souhegan Cooperative School District, as well as for retirees associated with the districts of SAU #39.

Since the return of surplus was consolidated into one check for all districts of SAU #39, the SAU office will distribute those funds to the proper district internally as follows:

Amherst School District - \$448,772.66
Mont Vernon School District - \$46,400.42
Souhegan Cooperative School District - \$210,652.05

After receiving those funds, each district will distribute to employees their proportionate share of medical and dental premiums and the district will recognize unanticipated revenue in the General Fund.

The amounts that each district has recognized as unanticipated revenue is as follows:

Amherst School District - \$366,177.68
Mont Vernon School District - \$36,782.78
SAU #39 - \$26,364.81
Souhegan Cooperative School District - \$164,744.92

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AMY FACEY
Business Administrator



To: Amy Facey, Business Administrator

From: Brian Miller, Director of Information Technology

RE: The following information provides a breakdown of cost for printers and/or replacement copiers throughout the district.

January 24, 2022

Dear Amy,

We have received quotes from three different vendors pertaining to the current printer/copier analysis in the district and what our options are to remain as is or upgrade and replace. Quotes were provided by Canon Solutions America, Budget Document Technology & Conway Technology Group.

Process

Current Printers and Copiers:

74 Printers across the district are being serviced (maintenance and toner included) at an approximate cost of \$16,652.64 annually (\$1,387.72 monthly).

- Roughly printing 38,824 black & white pages per month at \$.019 per page.
- Roughly printing 3,822 color pages per month at \$.15 per page.

24 Copiers across the district are being serviced by various vendors at an approximate cost of \$29,596.11 annually (\$2,466.34 monthly)

- Roughly printing 300,835 black & white pages per month ranging from \$.004 to \$.00642 per page.
- Roughly printing 2,452 color pages per month (one copier) \$.039 per page.

Total annual cost for printers and copiers equals approximately \$46,248.75

Proposed Agreements:

NOTE: All agreements allow SAU39 the flexibility to do what we want with printers and only pertain to copiers.

Canon Solutions America

Canon proposes replacing 20 district copiers with new Canon leases. 4 copiers will not be touched due to being newly purchased by SAU39 at SHS.

- Lease agreement is 60 months (5 years).
- 20 copier leases equals \$42,948.00 annually (\$3,579.00 monthly).
- Service and Toner are NOT included. These will be supplied at a per print cost.
 - Black & white cost per page equals \$.004, \$16,303.68 annually (\$1,358.64 monthly).*
 - Color cost per page equals \$.04, \$3,011.52 annually (\$250.96 monthly).*
- Canon will provide a trade in credit on 21 devices of \$27,940.00 (one not in service).

Total annual cost for copiers with Canon Solutions America equals approximately \$62,263.20.

Budget Document Technologies

Budget proposes replacing 20 district copiers with new Konica Minolta leases. 4 copiers will not be touched due to being newly purchased by SAU39 at SHS.

- Lease agreement is 60 months (5 years).
- 20 copier leases equals \$39,240.00 annually (\$3,270.00 monthly).
- Lease includes PaperCut Solution for five (5) years (licenses, installation, card readers, and support) <https://www.papercut.com/>
- Service and Toner are NOT included. Budget offers a monthly service plan.
 - Plan cost equals \$11,496.00 annually (\$958.00 monthly) and includes:
 - 200,000 black & white prints per month.
 - 4,000 color prints per month.
 - Additional print costs are as follows:
 - Black & white cost per page equals \$.004, \$6,703.63 annually (\$558.64 monthly).*
 - Color cost per page equals \$.039, \$1,064.23 annually (\$88.67 monthly).*
- Budget will provide a trade in credit for 21 devices of \$28,000.00 (one not in service).

Total annual cost for copiers with Budget Document Technologies equals approximately \$58,503.86.

NOTE: The inclusion of PaperCut Solution in this proposal should cut down on the total number of pages being printed due creating less waste at the copiers.

Conway Technology Group

Conway proposes replacing 20 district copiers with Xerox leases. 4 copiers will not be touched due to being newly purchased by SAU39 at SHS.

- Lease agreement is 60 months (5 years).
- 20 copier leases equals \$40,404.00 annually (\$3,367.00 monthly).
- Lease includes PaperCut solution for five (5) years (licenses, installation, card readers, and support) <https://www.papercut.com/>
- Service and Toner are NOT included. Conway charges per print to cover this expense.
 - Print Costs would be as follows:

- Black & white cost per page equals \$.0035, \$14,265.69 annually (\$1,188.80 monthly).*
- Color cost per page equals \$.035, \$2,635.08 annually (\$219.59 monthly).*
- Conway will NOT provide any trade in credit for the 21 current devices (one not in service).

Total annual cost for copiers with Conway Technology Group equals approximately \$57,304.77.

**Monthly total based on average monthly prints listed in the "Current Printers and Copiers" section above (339,659 black & white/6,274 color).*

1 Mont Vernon Village School

2 Thursday, April 7th, 2022

3 Meeting Minutes- Not Approved

4 Attendees:

5 Administrative Team: Adam Steel- Superintendent, Christine Landwehrle- Assistant
6 Superintendent, Amy Facey- SAU #39 Business Administrator and Tom Lecklider- MVVS
7 Principal.

8 Mont Vernon Village School Board: Chair- Sarah Lawrence, Vice Chair- Jessica Hinckley, Pete
9 Eckhoff- Secretary, Kristen Clark, and George Torres

10 Board Minutes: Danae A. Marotta

11 Public: Steven O’Keefe, 3 Chestnut Circle, Mont Vernon NH, John Prescott, 23 Old Milford Rd,
12 Mont Vernon NH, and Mike Campo, Plodzick and Sanderson, Concord NH.

13 I. Call to Order

14 **Superintendent, Mr. Adam Steel, called the meeting to order at 6:00PM.**

15 II. Public Comment I of II

16 Mr. Steven O’Keefe, Mont Vernon NH, noted that he did not get to say goodbye last time. It has
17 been a privilege and honor to serve this community with the board over here. There were some
18 severe and significant challenges that the educators up here were facing, increasing budgets,
19 having parent problems, and trying to find our way and mapping it out and working it out with
20 the educational professionals was so profoundly rewarding to him. He thanked everyone here for
21 that experience. Mr. Torres is joining one of the top school boards in the state. I think you will
22 realize that within the first month. Additionally, Mr. Steel has played an important role in the
23 success at the Mont Vernon Village School. To be one of the top schools in the state is amazing.
24 Thank you for the experience!

25 Ms. Lawrence thanked Mr. O’Keefe for all of his work.

26 Mr. John Prescott, 23 Old Milford Road, Mont Vernon NH, commented that he has a 5-year-old
27 that attends here, and he is grateful. The progress that his daughter has made here is profound.
28 He thanked the board and Mr. Steel

29 The board thanked Mr. O’Keefe and Mr. Prescott.

30 III. Non- Public Session RSA 91 A:3 II

31 **Ms. Lawrence motioned to enter into non-public session RSA 91 A: 3 II (a and c) at**
32 **6:07PM. Mr. Eckhoff seconded the motion. The vote was unanimous, motion passed.**

33 **Roll call: Lawrence- Yes, Eckhoff- Yes, Clark- Yes, Torres- Yes and Hinckley- Yes.**

34 **Mr. Eckhoff motioned to exit non-public session. The motion was seconded by Ms.**
35 **Hinckley. The vote was unanimous, motion passed.**

36 Mr. Steel noted that they resumed public session at 6:47PM.

37 IV. Audit Presentation

38 Mr. Mike Campo, Plodzik and Sanderson, Concord NH, noted that he will run through the audit
39 and answer questions at the end. If you look at pages one and two, which is your opinion letter,
40 essentially at the end of the day what it says is that you complied with all reporting requirements
41 and in addition that we were able to conclude that when we looked at the financial provided to us
42 they were fairly stated in all material respects. When you jump to page 14, what this represents is
43 basically a summary of how your general fund performed over the year. budget to actual you will
44 see an original final column on the budget, which is very common, sometimes you will see cases
45 where the school district has accepted gifts, grants and donations above what was initially
46 approved at the annual meeting, or you will have cases where your budget you voted to move
47 budget from one function to another. Ultimately, during the year you started with about \$350,000
48 of unassigned fund balance, you then end the year with \$326,492. The real driving factor behind
49 that was when you look at your appropriation section under expenditures in the middle you saved
50 about \$320,000. If you go to page 41, 42, and 43, all of that is what I just shared with you on
51 page 14 just in more detail. If you go to page 43 that is a breakdown of your fund balance it
52 shows you how you started the year, how you apply existing fund balance from the prior year
53 and then you also utilize through executive order number 38 additional fund balance to help
54 offset some expenditures and again you come to the \$326,492.

55 He asked for any questions.

56 Mr. Torres inquired about the timeliness of deposits, was that related to a control issue. she's
57 right I've never considered myself

58 Mr. Campo replied that the deposits should be made at a minimum per week. They did not
59 actually detect anything that was improper what we are saying is from a policy standpoint if your
60 policy says you should be depositing at a minimum weekly, you should follow your policy. Best
61 practices suggest that as well.

62 SAU #39 Business Administrator, Ms. Amy Facey, replied as Mr. Campo stated that has been
63 addressed to the treasurer.

64 Mr. Torres asked about page 6.

65 Mr. Campo replied that he will have to get back to him on that.

66 Mr. Torres asked if there were any recommendations.

67 Mr. Campo replied no.

68 The Board thanked Mr. Campo.

69 V. Teacher Presentation

70 MVVS Principal, Mr. Tom Lecklider, thanked Ms. Christina Anderson in general this year with
71 some transition in grade six. Ms. Anderson has taken on a lot of leadership and making sure that
72 things end well for out 6th graders this year. Tonight they are talking about math and she wanted
73 to demonstrate some of the instruction with students

74 Ms. Christina Anderson, MVVS 6th grade teacher, noted that there is a wide variety of ways of
75 inspiring conversation with students to review skills that are being taught in the classroom in
76 math class. She has been using a variety, with one being Estimysteries where kids guess the
77 number of marbles in a jar using clues, she gives them.

78 Principal Lecklider noted that they have seen amazing growth across all of the grades. Math has
79 been a focus at the school for a number of years now and they have seen amazing growth due to
80 the math teachers.

81 Mr. Eckhoff asked if by doing these exercises she can find children that are struggling.

82 Ms. Anderson replied yes, she can then pull them aside and work with them.

83 The Board thanked Ms. Anderson.

84 VI. Board Organization

85 Mr. Steel noted that he will take nominations for Mont Vernon School Board Chair, a maximum
86 of 5. He will then ask those people if they are willing to serve. He will then hold a vote. If there
87 is one, he will ask for a motion and then a second.

88 **Ms. Hinckley nominated Ms. Sarah Lawrence for Mont Vernon School Board Chair.**

89 There were no other nominations.

90 He asked Ms. Lawrence if she would serve in that role again.

91 Ms. Lawrence replied yes.

92 **Ms. Hinckley motioned to elect Ms. Lawrence as Mont Vernon School Board Chair. Mr.**
93 **Torres seconded the motion. The vote was unanimous, motion passed.**

94 Ms. Lawrence asked for nominations for Vice Chair.

95 **Ms. Clark nominated Ms. Hinckley as Mont Vernon School Board Vice Chair.**

96 **Ms. Lawrence nominated Mr. Eckhoff as Mont Vernon School Board Vice Chair.**

97 Ms. Lawrence asked both of them if they would serve.

98 They would both accept.

99 Ms. Hinckley was voted Mont Vernon School Board Vice Chair.

100 Ms. Lawrence nominated Ms. Clark as Mont Vernon School Board Secretary.

101 Ms. Clark to nominate Mr. Eckhoff as Mont Vernon School Board Secretary.

102 Ms. Lawrence asked both of them if they would serve.

103 They would both accept.

104

105 **Ms. Clark was voted Secretary.**

- 106 • Town budget committee- Mr. Torres
- 107 • School Budget Committee- Mr. Eckhoff
- 108 • SAU Budget- Mr. Eckhoff
- 109 • Manifest- Ms. Hinckley and Ms. Clark
- 110 • RSEC- not needed this year
- 111 • PTA- Ms. Hinckley
- 112 • JFAC- Ms. Lawrence (Mr. Eckhoff as alternate)
- 113 • Policy Committee- Ms. Hinckley and Ms. Lawrence
- 114 • Transportation Committee- Mr. Eckhoff
- 115 • NHSBA- Mr. Torres
- 116 • MVEA Negotiation rep- Ms. Hinckley and Mr. Eckhoff

117

118 VII. Consent Agenda

119 Ms. Lawrence asked for motion to accept the consent agenda.

120 **Ms. Clark motioned to accept the consent agenda items 1. February 9th, 2022, Draft**
 121 **Minutes, 2. March 24th, 2022, Draft Minutes, 3. Unanticipated Revenue \$500, 4. September**
 122 **2021 Treasurer's Report, 5. October 2021 Treasurer's Report, 6. Feb. MVVS Facilities**
 123 **Report Feb. 7. MVVS Winter Growth Summary, and 8. NESDEC Report. Mr. Eckhoff**
 124 **seconded the motion.**

125 Ms. Lawrence asked for questions.

126 Ms. Hinckley asked about the NWEA winter growth.

127 Assistant Superintendent, Ms. Christine Landwehrle, noted that they met their target growth in
 128 math across all grade levels. They are piloting math materials, and it was really positive. They
 129 have strong math teachers and with support from Ms. Charline Brown, it was really enhanced
 130 work.

131 With reading, they were surprised that they were not as strong but what they are hearing now the
 132 biggest concern when they went remote the biggest concern was around math and now is has
 133 switched to those early grades and reading. They see a little bit of that here and also at Clark
 134 Wilkins. They are seeing that lack of growth in second grade and because they left kindergarten
 135 partway through, it was really the social and emotional skills, and they need to focus on both.
 136 With reading, if there are holes and gaps once you fill them, they can zoom ahead. With math,
 137 you have to go back fill in that hole and then speed ahead. They are digging in at the individual
 138 level as well.

139 Principal Lecklider added that one of the parts of that process is that they went through every
140 single student and reviewed their data.

141 Ms. Landwehrle mentioned that they do test the students with NWEA k-2 in the spring. Students
142 in 3-6 do not get tested with NWEA but NHSAS.

143 Mr. Eckhoff asked when they would see the results

144 Ms. Landwehrle replied they will see it in the Fall, it gives them a glimpse of the entire school
145 year.

146 Mr. Eckhoff asked if they would be looking at grades 3 to 5 to close the gaps in grades 2 to 4.

147 Ms. Landwehrle replied yes.

148 Mr. Eckhoff asked if they were communicating this to parents that there is a gap and encourage
149 them to read more at home.

150 Ms. Landwehrle replied that they do send the NWEA report home, and it is right around progress
151 time. It gives them a clear picture. They have been doing a lot with school wide literacy because
152 they saw the positive impacts with math. This year they have focused on literacy and reading. It
153 has been an area where they are trying to enhance.

154 Principal Lecklider added that there is a referral program to MTSS, it is a tiered process. For
155 them it is right around 60%. They will then look at it as a team and the family is involved in the
156 process. If the intervention is not showing them growth, they will look deeper.

157 Mr. Torres asked about the NESDEC report. He noted that he does see some growth and if they
158 are able to absorb the growth. He inquired when the last time was the school was studied.

159 Mr. Steel replied that MV is excelling because they have very small class sizes. A couple of
160 years ago they invested in having two teachers per grade level. They may have room in a lot of
161 their classrooms, but the board and the community would have to have the conversations about
162 class sizes. If that is the case, they could not have a third classroom at every level in this current
163 building, with the current configuration.

164 Mr. Torres noted that is something that is something that they need to inform the public early and
165 frequently.

166 Mr. Steel added that they have a strong understanding of this facility and what needs to be
167 addressed in the next 10 years. He suggested that in conjunction with the Middle School Study
168 Committee that there could be an enrollment and building committee in the event that they need
169 to put money aside for future facilities need.

170 Ms. Landwehrle added that she was surprised at enrollment and there can be ripple effect.
171 Assistant Superintendent, Mr. Steven Chamberlin, had noted that the longer they were with
172 NESDEC the more accurate it becomes. This is our first projection, and she is curious about
173 what next year will look like.

174 Mr. Steel commented that he agrees with Mr. Chamberlin that the NESDEC gets more precise
175 over time.

176 Mr. Torres inquired if it was a requirement to do an updated facilities study. They should couple
177 that with the findings here.

178 Mr. Eckhoff added that the tipping point is probably 2030. They have some runway, but it is not
179 a lot.

180 Mr. Torres commented that fiscally they need to inform the public.

181 Mr. Steel noted that buildings have classroom capacity but also core capacity, sizes of the
182 kitchen, bathrooms, gymnasium, lunchroom, library, etc.

183 Mr. Eckhoff asked if Mr. Preston's facilities reports are posted on the MVVS website.

184 Mr. Steel added that they can do that.

185 Mr. Torres commented that he was looking up historical budgets and it was in the Town Reports.

186 Ms. Lawrence added that would be a good board goal she gave her support for making the items
187 easily accessible.

188 Mr. Eckhoff asked about the total capacity.

189 Ms. Landwehrle replied she believes that it was 260.

190 Ms. Lawrence asked for other questions. She noted that there was a first and a second.

191 **The vote was unanimous, motion passed.**

192 VIII. Board Goal Discussion

193 Ms. Lawrence suggested that they review the trello for suggestions and make notes on the card.
194 She will add Mr. Torres's idea for making items for accessible.

195 IX. Principal's Report

196 Principal Lecklider highlighted the three main areas of focus, SEL, personalization and
197 community. He started with community. He thanked the PTA for a successful bingo night, it was
198 a lot of fun. Monty the mascot is now live and in person. They have been doing a lot with
199 responsibility and kindness, kindness was back in February. They have their SOAR board and
200 are recognizing students and how they are engaging in their community.

201 Regarding personalization, I did talk about the MTSS process, the analysis of our data. They
202 have a sensory zone down the hall. I want to thank our special services department, OT. A
203 sensory zone is an area for students, particularly students who might need a little bit of an outlet
204 or something to calm themselves, and the sensory zone has multiple ways to do that. SEL is an
205 area of continued focus.

206 He recognized the Daland Memorial Library they came in and worked with Ms. Garrity that
207 became an exhibit in their MPR. On election day, the next day the students came in and saw all
208 of the houses on display. It was a great project, and they will find a way to keep that going.

209 He noted that he would be happy to answer questions.

210 Ms. Clark inquired about Bookopoly.

211 Principal Lecklider replied that it has been going great and going on for a while. Thank you for
212 the PTA for donating gift cards.

213 Ms. Lawrence asked for a kindergarten classroom update.

214 Principal Lecklider replied that when they came back from February break the room was ready
215 in terms of the room was painted, rugs were ready to go. They're waiting for some of the
216 installation of the woodwork that is going to take a little bit more time. There are still some
217 insurance things going on with the some of the cabinetry.

218 Mr. Eckhoff commented that BAE has a monthly program for donating office supplies.

219 Discussion ensued.

220 Principal Lecklider noted that they are working with Geskus for SOAR banners for the MPR.

221 X. Top Needs Discussion

222 Principal Lecklider noted that they had a conversation about a number of the items. There were
223 things that we felt that the budget supported and were part of that process. Other areas as you can
224 see in our list are areas that are bigger ticket items or have not been discussed in a meeting like
225 this. These four areas or what we have narrowed in on and then the areas at the bottom are areas
226 that we were able to meet that need through the budget process. The biggest areas of need right
227 now that we are looking at are the cushions in the library, they are fairly old. In the kindergarten
228 room, they are not fabric they are more of a plastic vinyl. Art tables were mentioned earlier and
229 those tables are very old and have been repaired a number of times. The kiln is currently in
230 storage over here. We would like to assess it and see what the functionality is if it needs any
231 repair because it has been a while.

232 Ms. Landwehrle added that Mr. Preston already evaluated the kiln and he was pretty confident
233 that we would be able to move it and hook it up temporarily over the summer to its original
234 location just to ensure that it's working properly. Anytime you move a kiln you risk damage to it.
235 While it is properly stored, we want to make sure it is fully operational and then if it is, Mr.
236 Preston would make a determination as to the best location for the kiln and figure out how much
237 those costs would be.

238 Principal Lecklider noted that snowshoes were a top request. Clark Wilkins was able to do this
239 and had rave reviews. It is a great opportunity for students to be outside in the winter.

240 Ms. Landwehrle added that the PTA supported it at CW, and they were purchasing for grades 1-
241 4. Here, we need a larger range for sizes and REI does give schools a discount.

242 Ms. Lawrence added that is a great list.

243 Ms. Clark asked if this was in priority order.

244 Principal Lecklider responded that the Art Tables are number 1.

245 Ms. Landwehrle noted that they are not ready with enough time to move the kiln.

246 Mr. Steel commented that they are working to enhancing these are the right kinds of
247 conversations and it is a good testament to this board and the work they have done.

248 Mr. Torres inquired about getting a tour of the building.

249 Principal Lecklider replied they can do a board tour for part of the report.

250 Ms. Landwehrle added that they have had board tours for the beginning of the meeting.

251 Mr. Eckhoff noted that there may be families that would help donate for the art tables.

252 Mr. Steel suggested that it is important how they phrase that request.

253 Mr. Torres added that people need to realize what is included and not included in their taxes.

254 Ms. Lawrence went to the UFB Discussion. The board thanked Principal Lecklider.

255 XI. UFB Discussion

256 Ms. Facey added this is the MV UFB projection as of the end of March, where we are looking in
257 terms of revenues and expenditures to be left. The chart is broken into two main areas, the
258 revenues and expenditures. You will see local, state, and federal and then the use of the prior
259 year fund balance. The total projection for revenues is \$64,700. The majority of that is local
260 where there was a return of surplus from Healthtrust.

261 With expenditures, there is good news as they are projecting \$342,500 in expenditure UFB as of
262 now. Most of that are in the areas of regular education and special Ed. We had regular education
263 tuition projection less than budgeted. We also had some savings due to a vacancy that was
264 supported with a long-term sub. In special ed, we had savings in out of district and pre K tuition
265 and less of a need for special ed paraprofessionals for students attending the Amherst School
266 District. There were some health insurance savings in the principal's office and transportation
267 there was over budgeting. There may be some credits that may not continue so that could
268 possibly be adjusted downward. There are also some savings in the non-union salary and benefits
269 applying due to some staffing changes.

270 Overall, year end fund balance including the revenues and expenditures is \$407,200. The district
271 is in great shape.

272 Mr. Torres asked about the delta in the building in grounds, it is about \$52k.

273 Ms. Facey replied that is the claim that has not come in yet. They will do an update for next
274 month.

275 Ms. Lawrence asked about the potential projects.

276 Ms. Facey noted that there have been a couple of additions. The first item is the replacement
277 furniture and as you recall that was pulled, the board also pulled 20,000 out of the technology
278 budget that's primarily for student and teacher laptops, the outdoor shed for grounds equipment
279 that's to replace the existing shed that is end of life. What is being proposed for the shed is a bit
280 larger to be able to store more equipment. The electronic door access is for the remaining hall
281 exterior doors. The siding repairs is to repair damaged siding around the entire building they are
282 also going to complete the controls so that Mr. Preston will have everything running under his
283 systems. Mr. Preston also added an ADA ramp to modify the existing playground wall. That was
284 previously brought up as a concern.

285 They will keep this list updated so that the board can think about it and make final decisions in
286 June.

287 Mr. Torres asked where they are at now with costs.

288 Ms. Facey replied \$115,700.

289 Mr. Steel asked for obvious no's for the projects.

290 Mr. Torres suggested that they split the furniture costs of \$6,700.

291 Ms. Clark asked about the controls.

292 Mr. Steel explained the system.

293 Mr. Torres noted his concern with remote access.

294 Mr. Steel commented on the energy savings.

295 Mr. Eckhoff mentioned that they should continually replace the worst furniture.

296 Ms. Lawrence replied that they should roll the furniture into that piece.

297 Ms. Facey noted that she will make that adjustment.

298 The Board thanked Ms. Facey.

299 XII. 6th Grade Transition

300 Ms. Landwehrle commented that she included our transition activity schedule in the packet just
301 to see the number of joint activities and transition events that are happening for our 6th grade
302 students. We just had our Orleans-Hannah math placement assessment, that went really well. It
303 shows readiness for algebraic reasoning and some kids are ready and some aren't. The test is very
304 helpful for us as far as math placement and our students always do really well in that placement
305 process.

306 We have added a few things this year, a counselor and teacher meeting that never really
307 happened formally in the past before. We are excited to make that a little bit more formal where
308 we will have an informational meeting with the two 6th grade teachers, our school counselor and

309 the AMS counselor to go through every single student and make sure that AMS is ready to
310 receive our students and has a strong background. This is so students are also supported from the
311 beginning. Some of the events that we typically do is a Transition Evening. One thing we have
312 added to the transition evening is a student panel. We haven't had that in the past and that was
313 really something that we felt could help the students transition and help ease that transition
314 because we know it's hard.

315 One of the other challenges is 5th and 6th grade. We have the same setup here as we do at AMS
316 with two teachers and they are transitioning to four teachers. So, they are making a double
317 transition to 7th grade and that is why it is often challenging. We also have joint lessons at
318 ecology camp for 6th graders between the AMS students and the Mont Vernon students.

319 Ms. Lawrence added that she is wondering if it is not feeling natural. Or make it so that they can
320 compare results.

321 Ms. Clark noted that Ecology School is a collaborative

322 Ms. Landwehrle added that they do have Shadow Day with shadowing one student. Assistant
323 Superintendent, Mr. Steve Chamberlin and AMS Principal, Dr. Bethany Bernasconi have had a
324 lot of discussion. She inquired for more direction from the board so that they can better refine.

325 Ms. Lawrence suggested that they meet their shadow student earlier in the year.

326 Ms. Hinckley inquired if they could connect before Ecology School.

327 Ms. Lawrence asked for questions about the transition piece.

328 Ms. Clark gave her support. It is a good distribution with fund activities included.

329 Ms. Lawrence thanked Ms. Landwehrle and the 6th grade teachers.

330 XIII. Continuation for the Middle School Study Committee

331 Ms. Lawrence questioned what that continuing charter look like. She referenced the charter. The
332 committee did provide their report and it is available on the SAU website. There were plenty of
333 options. She asked for board thoughts on next steps.

334 Mr. Steel added that it is the board's prerogative.

335 Ms. Lawrence asked the board for their thoughts on the committee's findings.

336 Mr. Torres added as a new board member, he will need to review the report.

337 Ms. Clark inquired if there are major items for the next ballot.

338 Ms. Lawrence noted that they will need to be cognizant if they need to place anything on a
339 warrant article. She suggested that they review the report again. They can always connect, and
340 she can answer questions. The board can then discuss at the next meeting.

341 Mr. Torres asked if there was a concern on cost, student experience, etc. From his perspective he
342 is looking at what is best for the students.

343 Ms. Lawrence noted that it first came up when they realized that the ASD facility project could
344 impact our community and our students. It is a challenge as they do not have a voice or choice in
345 the project. It is twofold, looking at the student experience, taxation and voice and choice.

346 Mr. Eckhoff added that there is a NESDEC report with enrollment.

347 Ms. Clark noted that there are a lot of opportunities.

348 Mr. Eckhoff mentioned that there are a lot of variables.

349 Ms. Lawrence suggested that the board review the presentation and have additional discussion at
350 the next meeting.

351 XIV. Public Input II of II

352 Ms. Clark mentioned that they are no longer requiring negative tests to return to school and
353 inquired if there were any behaviors.

354 Ms. Deppen replied that it varies, but most people are ok.

355 Mr. Steel commented on the last day of school. As it stands, Amherst will finish on a
356 Wednesday, Souhegan will finish on Friday and MV will finish the following Monday. He is
357 suggesting their plan is to adjust the calendar to finish on Friday. They will likely eliminate the
358 Late Start.

359 The Board agreed.

360 Principal Lecklider commented that Ms. Christie Valihura, MVVS has proposed 2 clubs that she
361 would like to run, one is a mural club and second is a STEAM Jr. Club.

362 He is looking for approval on the mural club, 4 meetings, 10 students grades 4-6 and the STEAM
363 Jr.4, meetings, 10 students, grades 1-2.

364 Ms. Clark asked about 3rd grade.

365 Principal Lecklider noted that he will speak to Ms. Valihura about that.

366 **Mr. Torres motioned to approve the 2 clubs. Ms. Hinckley seconded the motion. The vote**
367 **was unanimous, motion passed.**

368 XV. Meeting Adjourned

369 **Ms. Hinckley motioned to adjourn the meeting at 8:51PM. Mr. Torres seconded the**
370 **motion. The vote was unanimous, motion passed.**

371

SAU #39

4/21/2022

Mont Vernon Village School

April Facilities Update

Vendor Maintenance Completed

- Air quality testing
- Water system treatment and monitoring
- Repair floor in back hall
- Spring cleanup, mulch, and flowers
- Waste management services weekly schedule
- Monthly pest services monitoring program

MVVS Facilities Staff Projects Completed

- Replaced damaged exhaust fan on roof
- Installed 9 cube organizer for room C1
- Replaced ADA switch at main entrance
- Installed new nets for outdoor hoops
- Setup and breakdown for multiple school events
- [Daily water meter readings are being recorded](#)
- [Daily cleaning and disinfecting](#)
- Weekly generator test
- [Weekly fuel readings are being recorded \(building fuel and generator\)](#)
- [Monthly Fire extinguisher inspection](#)
- [Monthly underground storage tank inspection](#)

Upcoming Work

- Kindergarten room cubbies, cabinet bases, and bench
- Installation of chimney cap and indoor cleanout
- External and internal door repairs
- Duct board replacement project

Replaced damaged exhaust fan on roof



Installed new nets for outdoor hoops



Consent Agenda Item #3

Mont Vernon School District
Treasurers Cash Journal - November 2021

Treasurers' Cash Journal					
DATE	DESCRIPTION	People's United	DESCRIPTION	People's United	BALANCE
		Acct #502003822		Acct #502003822	People's United
		AMOUNT		AMOUNT	Acct #502003822
					AMOUNT
11/1/2021	Beginning Balance	\$0.00		\$0.00	\$848,722.52
		\$0.00		\$0.00	\$848,722.52
11/1/2021	State of NH Deposit	\$178,250.00		\$0.00	\$1,026,972.52
		\$0.00		\$0.00	\$1,026,972.52
		\$0.00		\$0.00	\$1,026,972.52
		\$0.00		\$0.00	\$1,026,972.52
		\$0.00		\$0.00	\$1,026,972.52
11/8/2021		\$0.00	Direct Deposit	\$68,418.63	\$958,553.89
		\$0.00	EFT IRS	\$24,251.06	\$934,302.83
		\$0.00		\$0.00	\$934,302.83
		\$0.00		\$0.00	\$934,302.83
11/10/2021		\$0.00	Retirement 437	\$800.00	\$933,502.83
		\$0.00	Payroll CK#'s 5056698-5056702	\$3,932.89	\$929,569.94
		\$0.00		\$0.00	\$929,569.94
		\$0.00	Expense CK#'s 5056703-5056723	\$52,869.69	\$876,700.25
		\$0.00		\$0.00	\$876,700.25
		\$0.00	Payroll DED CK#'s 5056724-5056726	\$1,716.43	\$874,983.82
		\$0.00		\$0.00	\$874,983.82
11/12/2021	State of NH Deposit	\$3,083.04		\$0.00	\$878,066.86
		\$0.00		\$0.00	\$878,066.86
		\$0.00		\$0.00	\$878,066.86
		\$0.00		\$0.00	\$878,066.86
		\$0.00		\$0.00	\$878,066.86
11/22/2021		\$0.00	Direct Deposit	\$54,508.52	\$823,558.34
		\$0.00	EFT IRS	\$18,121.47	\$805,436.87
		\$0.00		\$0.00	\$805,436.87
		\$0.00		\$0.00	\$805,436.87
		\$0.00		\$0.00	\$805,436.87
		\$0.00		\$0.00	\$805,436.87
11/24/2021		\$0.00	Retirement 437	\$800.00	\$804,636.87
		\$0.00	Payroll CK#'s 5056727-5056731	\$2,111.36	\$802,525.51
		\$0.00	Payroll DED CK#'s 5056732-5056734	\$1,724.68	\$800,800.83
		\$0.00		\$0.00	\$800,800.83
		\$0.00	Expense CK#'s 5056735-5056760	\$340,360.85	\$460,439.98
		\$0.00		\$0.00	\$460,439.98
		\$0.00		\$0.00	\$460,439.98
		\$0.00		\$0.00	\$460,439.98
11/23/2021	Void CK# 5056721	\$587.16		\$0.00	\$461,027.14
		\$0.00		\$0.00	\$461,027.14
		\$0.00		\$0.00	\$461,027.14
		\$0.00		\$0.00	\$461,027.14
		\$0.00		\$0.00	\$461,027.14
11/29/2021		\$0.00	Payroll DED CK#'s 5056761-5056764	\$73,774.43	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
		\$0.00		\$0.00	\$387,252.71
11/30/2021	Food Service	\$82.00		\$0.00	\$387,334.71
	Interest	\$59.06		\$0.00	\$387,393.77
	TOTALS	\$182,061.26		\$643,390.01	

11/30/2021

\$812,417.40

Outstanding A/P CK #

5055720	\$1,123.87	GH Shaw and Son
5055860	\$93.13	Rebecca Carle
5056635	\$1,000.00	Butler's Bus Service
5056657	\$462.60	Consolidated Communication
5056659	\$1,800.00	Dreambox Learning
5056663	\$618.70	EPS Literacy and Intervention
5056675	\$1,545.00	Mystery Science Inc
5056717	\$257.71	Portland Glass
5056735-5056760	\$340,360.85	Expense CK's

AP Total \$347,261.86

Outstanding P/R CK#

5056136	\$138.52	Erin Colaizzi
5056363	\$768.88	Sara-Jessica Dapolito
5056394	\$4.20	Lauren DeGennaro
5056725	\$1,056.60	MVEA
5056728-5056730	\$962.54	Payroll CK's
5056733	\$1,056.60	MVEA
5056761-5056764	\$73,774.43	Payroll DED CK's

P/R Total \$77,761.77

Total Outstanding \$425,023.63
Book Balance \$387,393.77
Adj Book Balance \$812,417.40

\$ -

Accounts Payable Voucher - November 2021

21-Nov	\$393,230.54
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Payroll Voucher

21-Nov	\$84,859.79
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Payroll - Direct Deposit & Taxes

21-Nov	\$165,299.68
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TOTAL

\$643,390.01

Consent Agenda Item #4

Mont Vernon School District
Treasurers Cash Journal - December 2021

Treasurers' Cash Journal

DATE	DESCRIPTION	People's United		People's United	
		Acct #502003822	Acct #502003822	Acct #502003822	Acct #502003822
		AMOUNT		AMOUNT	AMOUNT
12/1/2021	Beginning Balance	\$0.00		\$0.00	\$387,393.77
		\$0.00		\$0.00	\$387,393.77
12/7/2021		\$0.00	Direct Deposit	\$59,700.03	\$327,693.74
		\$0.00	EFT IRS	\$20,774.23	\$306,919.51
		\$0.00	Retirement 437	\$800.00	\$306,119.51
		\$0.00	Payroll CK#'s 5056765-5056767	\$1,710.27	\$304,409.24
		\$0.00	Payroll DED CK#'s 5056768-5056770	\$1,716.43	\$302,692.81
		\$0.00		\$0.00	\$302,692.81
		\$0.00		\$0.00	\$302,692.81
12/9/2021		\$0.00	Expense CK#'s 5056771-5056797	\$61,692.11	\$241,000.70
		\$0.00		\$0.00	\$241,000.70
		\$0.00		\$0.00	\$241,000.70
		\$0.00		\$0.00	\$241,000.70
		\$0.00		\$0.00	\$241,000.70
		\$0.00		\$0.00	\$241,000.70
12/14/2021		\$0.00	Direct Deposit	\$8,064.06	\$232,936.64
		\$0.00	EFT IRS	\$1,514.57	\$231,422.07
		\$0.00		\$0.00	\$231,422.07
		\$0.00		\$0.00	\$231,422.07
		\$0.00		\$0.00	\$231,422.07
		\$0.00		\$0.00	\$231,422.07
		\$0.00		\$0.00	\$231,422.07
12/16/2021	Deposit CK# 243	\$4,807.85		\$0.00	\$236,229.92
	CK# 401449	\$503.00		\$0.00	\$236,732.92
	CK# 401487	\$196.75		\$0.00	\$236,929.67
	CK# 24937	\$399,333.00		\$0.00	\$636,262.67
	CK# 25004	\$399,333.00		\$0.00	\$1,035,595.67
		\$0.00		\$0.00	\$1,035,595.67
		\$0.00		\$0.00	\$1,035,595.67
		\$0.00		\$0.00	\$1,035,595.67
		\$0.00		\$0.00	\$1,035,595.67
		\$0.00		\$0.00	\$1,035,595.67
		\$0.00		\$0.00	\$1,035,595.67
12/21/2021		\$0.00	Expense CK#'s 5056798-5056825	\$31,502.58	\$1,004,093.09
		\$0.00		\$0.00	\$1,004,093.09
		\$0.00		\$0.00	\$1,004,093.09
		\$0.00	Direct Deposit	\$57,399.20	\$946,693.89
		\$0.00	EFT IRS	\$19,200.77	\$927,493.12
		\$0.00		\$0.00	\$927,493.12
		\$0.00		\$0.00	\$927,493.12
12/23/2021		\$0.00	Retirement 437	\$800.00	\$926,693.12
		\$0.00	Payroll CK#'s 5056826-5056829	\$2,074.76	\$924,618.36
		\$0.00	Payroll CK#'s 5056830-5056832	\$1,716.43	\$922,901.93
		\$0.00		\$0.00	\$922,901.93
		\$0.00		\$0.00	\$922,901.93
		\$0.00		\$0.00	\$922,901.93
		\$0.00		\$0.00	\$922,901.93
		\$0.00		\$0.00	\$922,901.93
12/31/2021		\$0.00	Payroll DED CK#'s 5056833-5056836	\$79,716.80	\$843,185.13
		\$0.00		\$0.00	\$843,185.13
		\$0.00		\$0.00	\$843,185.13
		\$0.00		\$0.00	\$843,185.13
		\$0.00		\$0.00	\$843,185.13
		\$0.00		\$0.00	\$843,185.13
		\$0.00		\$0.00	\$843,185.13
		\$0.00		\$0.00	\$843,185.13
12/31/2021	State of NH	\$349,578.73		\$0.00	\$1,192,763.86
		\$0.00		\$0.00	\$1,192,763.86
12/31/2021	Food Service	\$415.00		\$0.00	\$1,193,178.86
	Interest	\$44.41		\$0.00	\$1,193,223.27
	TOTALS	\$1,154,211.74		\$348,382.24	

12/31/2021

\$1,300,779.17

Outstanding A/P CK #

5055720	\$1,123.87	GH Shaw and Son
5055860	\$93.13	Rebecca Carle
5056772	\$770.00	AbleNet Inc
5056780-5056782	\$952.52	Expense CK's
5056799	\$1,753.42	Amherst School District
5056800	\$696.05	Canon Solutions America Inc.
5056802	\$79.13	Electrical Supply of Milford
5056803	\$187.12	Fantini Baking ompany
5056805	\$169.69	Patricia Garrity
5056806	\$275.00	GW Shaw and Son, Inc.
5056811	\$16,065.92	Lighthouse School Inc
5056812	\$106.95	Lori Meader
5056815	\$420.00	Karen Nuttall
5056817	\$408.00	Rays Refrigeration Services, Inc
5056818	\$21.91	Ricoh USA, Inc.
5056819	\$511.93	SAU #39
5056820	\$295.42	School Specialty, LLC
5056822	\$1,139.00	Soliant Health Inc
5056825	\$62.30	Jennifer Whitney

AP Total \$25,131.36

Outstanding P/R CK#

5056136	\$138.52	Erin Colaizzi
5056363	\$768.88	Sara-Jessica Dapolito
5056394	\$4.20	Lauren DeGennaro
5056828	\$739.54	Angelique Adams
5056831	\$1,056.60	MVEA
5056833-5056836	\$79,716.80	Payroll Ded CK's

P/R Total \$82,424.54

Total Outstanding \$107,555.90
Book Balance \$1,193,223.27
Adj Book Balance \$1,300,779.17
\$ -

Accounts Payable Voucher - December 2021

21-Dec	\$93,194.69
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Payroll Voucher

21-Dec	\$88,534.69
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Payroll - Direct Deposit & Taxes

21-Dec	\$166,652.86
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TOTAL

\$348,382.24

**Mont Vernon School District
Treasurers Cash Journal - January 2022**

Treasurers' Cash Journal

DATE	DESCRIPTION	People's United Acct #502003822		People's United Acct #502003822	
		AMOUNT		AMOUNT	AMOUNT
1/1/2022	Beginning Balance	\$0.00		\$0.00	\$1,193,223.27
		\$0.00		\$0.00	\$1,193,223.27
		\$0.00		\$0.00	\$1,193,223.27
1/4/2022		\$0.00	Direct Deposit	\$54,002.96	\$1,139,220.31
		\$0.00	EFT IRS	\$17,605.62	\$1,121,614.69
		\$0.00	Retirement 437	\$800.00	\$1,120,814.69
		\$0.00	Payroll CK#'s 5056837-5056838	\$1,363.47	\$1,119,451.22
		\$0.00	Payroll DED CK#'s 5056839-5056841	\$1,716.43	\$1,117,734.79
		\$0.00		\$0.00	\$1,117,734.79
		\$0.00		\$0.00	\$1,117,734.79
1/6/2022		\$0.00	Expense CK#'s 5056842-5056859	\$42,048.50	\$1,075,686.29
		\$0.00		\$0.00	\$1,075,686.29
		\$0.00		\$0.00	\$1,075,686.29
		\$0.00		\$0.00	\$1,075,686.29
		\$0.00		\$0.00	\$1,075,686.29
1/10/2022	Deposit CK# 1543	\$207,102.00		\$0.00	\$1,282,788.29
		\$0.00		\$0.00	\$1,282,788.29
		\$0.00		\$0.00	\$1,282,788.29
		\$0.00		\$0.00	\$1,282,788.29
1/13/2022	State of NH	\$18,800.00		\$0.00	\$1,301,588.29
		\$0.00		\$0.00	\$1,301,588.29
		\$0.00		\$0.00	\$1,301,588.29
		\$0.00		\$0.00	\$1,301,588.29
		\$0.00		\$0.00	\$1,301,588.29
1/18/2022		\$0.00	Direct Deposit	\$57,397.70	\$1,244,190.59
		\$0.00	EFT IRS	\$18,731.94	\$1,225,458.65
		\$0.00		\$0.00	\$1,225,458.65
1/20/2022		\$0.00	Retirement 437	\$800.00	\$1,224,658.65
		\$0.00	Payroll CK#'s 5056860-5056863	\$3,108.28	\$1,221,550.37
		\$0.00	Payroll DED CK#'s 5056864-5056866	\$1,724.68	\$1,219,825.69
		\$0.00		\$0.00	\$1,219,825.69
1/20/2022		\$0.00	Expense CK#'s 5056867-5056897	\$29,415.44	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
		\$0.00		\$0.00	\$1,190,410.25
1/26/2022		\$0.00	Payroll DED CK#'s 5056898-5056901	\$76,604.80	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
		\$0.00		\$0.00	\$1,113,805.45
1/31/2022	Food Service	\$341.00		\$0.00	\$1,114,146.45
	Interest	\$74.86		\$0.00	\$1,114,221.31
	TOTALS	\$226,317.86		\$305,319.82	

1/31/2022

\$1,225,212.86

Outstanding A/P CK #

5055720	\$1,123.87	GH Shaw and Son
5055860	\$93.13	Rebecca Carle
5056845	\$445.09	Consolidated Communications
5056858	\$2,652.00	Soliant Health Inc
5056867	\$756.00	ACP Facility Services Inc.
5056868	\$836.97	Amazon.com
5056869	\$135.00	ASAP Fire & Safety Corp
5056871-5056889	\$24,272.28	Expense Ck's
5056891-5056897	\$2,104.21	Expense Ck's

AP Total \$32,418.55

Outstanding P/R CK#

5056136	\$138.52	Erin Colaizzi
5056363	\$768.88	Sara-Jessica Dapolito
5056394	\$4.20	Lauren DeGennaro
5056865	\$1,056.60	MVEA
5056898-5056901	\$76,604.80	Payroll DED CK's

P/R Total \$78,573.00

	\$110,991.55	
Total Outstanding	\$1,114,221.31	
Book Balance	\$1,225,212.86	
Adj Book Balance	\$ -	

Accounts Payable Voucher - January 2022

22-Jan	\$71,463.94
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Payroll Voucher

22-Jan	\$86,117.66
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Payroll - Direct Deposit & Taxes

22-Jan	\$147,738.22
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TOTAL

\$305,319.82

Consent Agenda Item #6

SCHOOL ADMINISTRATIVE UNIT THIRTY-NINE

Amherst, Mont Vernon, and Souhegan Cooperative School Districts



ADAM A. STEEL
Superintendent of Schools

CHRISTINE M. LANDWEHRLE
Assistant Superintendent –
Elementary Education

STEVE CHAMBERLIN
Assistant Superintendent –
Secondary Education

MARGARET A. BEAUCHAMP
Director of Student Services

AMY FACEY
Business Administrator

To: Adam Steel, Superintendent of Schools
From: Christine Landwehrle, Assistant Superintendent
RE: NHDOE General Assurances

May 2022

Executive Summary

Each year, the New Hampshire Department of Education (NHDOE) develops "*General Assurances, Requirements and Definitions for Participation in Federal Programs*" document that must be signed by all agencies and organizations that receive federal funds through the NHDOE. Federally funded programs, which flow money through the NHDOE, require each applicant to file certain assurances. Some of these assurances apply to all programs and are therefore considered "general assurances."

The NHDOE requests an annual submission of the *General Assurances* from all School Districts and School Administrative Units. Both the Superintendent and the local School Board Chairperson are required to complete the certifications at the end of the *General Assurance* document and initial each page. No payment for project/grant awards will be made by the NHDOE without a fully executed copy of the *General Assurances, Requirements and Definitions for Participation in Federal Programs* on file.

Participation in Federal Programs for FY21

The Mont Vernon School District will be participating in Federal Programs including the Every Student Succeeds Act (Title I, Title IIa, and Title IV), Elementary and Secondary School Emergency Relief (ESSER I, ESSER II and ESSER III) and the Individuals with Disabilities Education Act and will be receiving federal funds from the NHDOE through these programs. School Board members should review the terms and conditions of the [General Assurances, Requirements and Definitions for Participation in Federal Programs](#) in order to authorize the School Board Chairperson to sign the General Assurances on behalf of the School Board. The School Board should also understand their obligations (*including those enumerated in RSA 189:1-a*) pursuant to the School Board's oversight of federal funds.

Requested Board Action

1. Motion to authorize the School Board Chairperson to sign the General Assurances on behalf of the School Board with the understanding of the School Board's obligations, including those enumerated in RSA 189:1-a, and pursuant to the School Board's oversight of federal funds.

MVVS Principal's Report - 5/5/22

It takes a village to SOAR together....

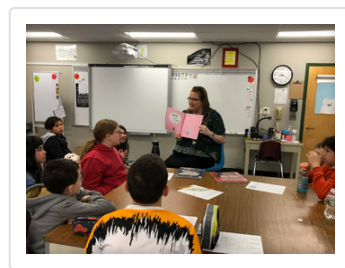


We will Engage, Challenge, and Support All Learners

May 5, 2022

Enrollment Update

Grade	MVVS	VLAC	HS w/Specials
K	26		
1	28		3
2	28	1	1
3	32		5
4	34		
5	32		1
6	30		
Total:	212	1	9
7	(33)		
8	(28)		

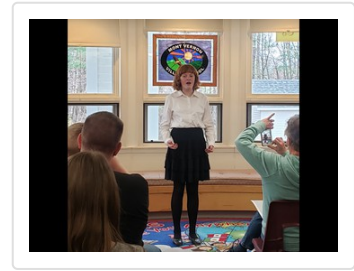
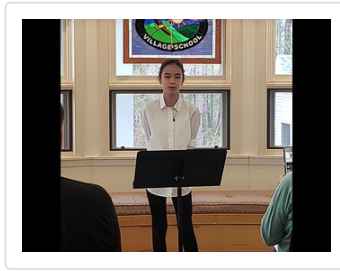
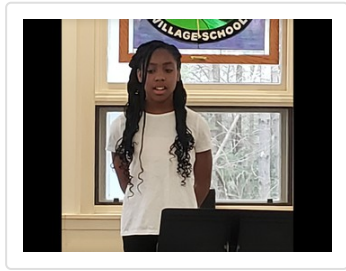




MVVS Guest Readers

We are so grateful for our Mont Vernon community and the support for our school. On Friday morning, guest readers descended upon our K-3 classrooms to read special books to our students. A big thank you to all who were part of this event!





Music Ensemble Concert

Our mighty music ensemble performed their concert this week. Ms. Ward brings a care and passion to her work with her students that is amazing to watch. Our talented students showed incredible courage and pride in their performance!

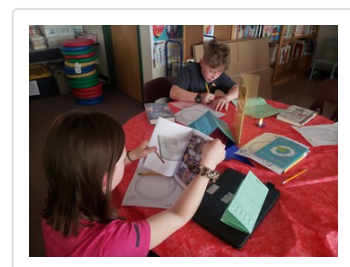
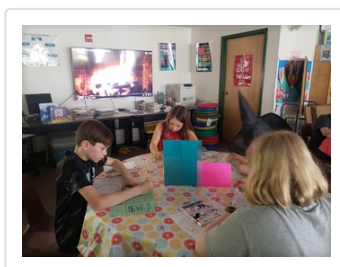


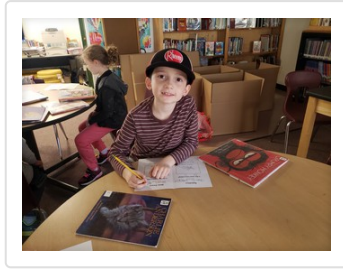
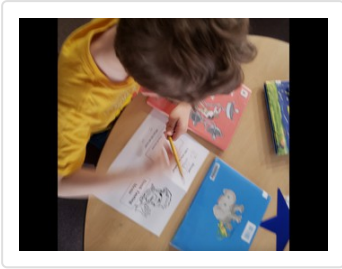
ARTIST RICHARD HAYNES VISITS MVVS!

We were honored to welcome artist Richard Haynes, from UNH, to MVVS on Thursday this week. He brought a positive message to our students and told his amazing story. Thank you to Miss. Christie, our art teacher, for coordinating this valuable experience for our students.

Guest presenter, Portsmouth artist: Richard Haynes visited with our 4, 5, and 6 grade students yesterday. Haynes is known as a culture keeper and visual storyteller, he shared his life story of struggle and perseverance growing up in the deep south only to leave for better opportunities

in NYC. His message was with overcoming struggle we gain strength, compassion, endurance, and character. Haynes finished by reminding students that every teacher is a mentor, and he could see greatness in the students in front of him, and finally inspired everyone to become the best version of themselves! One fourth grade class had the opportunity to finish their art class with Haynes, and shared their artwork with him. Students and teachers alike were pumped by the overwhelming positivity and grateful to have met the artist they studied in February.





Read Across MVVS

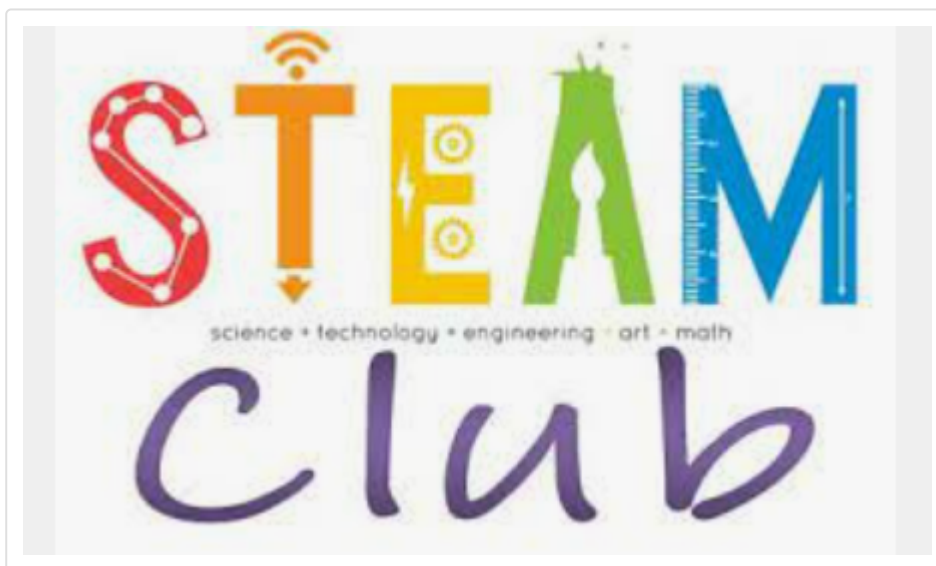
We week of April 18th saw a bubbling over of spirit and pride in reading with our Read Across MVVS celebration. I would like to thank Ms. Garrity and Ms. Holm for planning the event this year. Each day during announcements we had guest readers sharing excerpts from books with our students and staff.





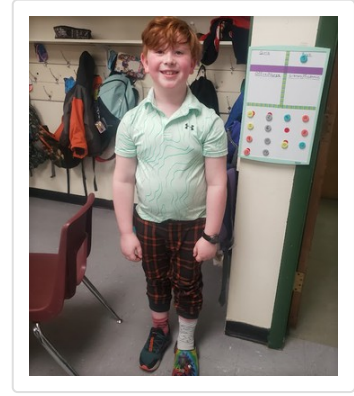
Annual MVVS Book Swap Returns

Our MVVS community came together around the tradition of the MVVS book swap. We had hundreds of books donated to the cause. Thank you to Ms. Garrity for coordinating this event. It was nice to bring it back to our school community this spring.



MVVS Mural Club and STEAM Jr. Club Kicking Off

We are excited to announce that there has been high interest in both of these clubs as we move through spring. Thank you for our art teacher, Miss Christie, for her creativity and leadership with these clubs!



Unicorn Spirit Day

National Unicorn Day landed in April.



Mismatch Spirit Day

We had oodles of Spirit bubbling through the hallways of MVVS today, April 1st, no fooling. Our theme for the day was "Mismatch Clothes Day".





GRADE 5 READING BUDDIES

In an effort to continue to foster responsibility and leadership in our upper grades, today was the first Grade 5 reading buddy day. A big thank you to Ms. Tighe, Ms. Dagdigian, Ms. Millas, Ms. Lawrence, and Ms. Girard for making this happen today!



SOARing with Responsible Citizenship!

We have marched through March and through April with a focus on the "R", Responsible Citizens, in our SOAR theme here at MVVS. We have been and continue to recognize acts of responsibility both in and outside of the classroom. This week, again, a number of students

were recognized for being responsible MVVS citizens. Our focuses with our students has included:

- Doing our best in our work.
- Making healthy, safe, and positive decisions.
- Being positive leaders.
- Being thoughtful in our actions.

Our Grade 5 Recess Mentors began their work in earnest in March and April. A big shout out to these students and their willingness to demonstrate kindness and caring in our school community!

Reading to SOAR!

BOOKOPOLY

Ways to earn entries:

- Complete a color set.
- Complete all four corners.
- Complete the mystery challenges.
- Complete the entire board for TWO bonus entries!

MYSTERY CHALLENGES

Check with Mrs. Garrity to get one of your mystery challenge!

Flip the board for a tracking sheet and more information.

BOOKOPOLY SET CHECK LIST

COLOR	TITLE
SPECIAL	RECOMMENDED
SETTING	MYSTERY
CHOICE	CORNERS
COVER	BONUS! Finish 4 sets

NAME: _____
 GRADE: _____
 TEACHER: _____

Bookopoly

Hundreds of books have been read this year by our amazing MVVS students. Congrats to our many raffle winners. Our grand prize drawing was held this week. Following were our winners: Brynn Gilcreast, Lida Nemerson, Shay Caswell, Charlotte Conroy, and Zeke Noorda. Congratulations! Also, thank you to our PTA for donating the gift cards for our winners!



Items of Note

- **Grade 6 Ecology School**
 - Our 6th graders are looking forward to Ecology School coming up May 9-13th.
- **Kindergarten Information Night**
 - We had a terrific turnout for our Kindergarten information night in April. Thank you to our staff team who presented to students and assisted with child care. We are looking forward to our Kindergarten Experience Day on May 11th.
- **MTSS (Multi-Tiered System of Supports) Update**
 - We are preparing for end of year assessments and will be analyzing results for grade level students and individual students.
- **All Staff Attendance Update**
 - November Absences - 32
 - December Absences - 16
 - January Absences - 37
 - February Absences - 35
 - March Absences - 41
 - April Absences - 25
- **Emergency Management**
 - Lockdown - 4/19/22
- **Late Arrival - March and April**
 - April - Critical Friend Groups
- **Individual Student Plans**
 - We have a template that we are piloting with a group of students.

Kindergarten Update

Kindergarteners are continuing to practice building a strong phonics foundation. We are continuing to practice tapping out and spelling CVC words. Students are learning digraphs th, sh, ch, ck, and wh. Kindergarteners are also working on spelling and reading words with this pattern. We are continuing to learn our grade level trick words. Kindergarteners are starting a unit on Fairy Tales. We will be discussing story elements including problem and solution, character and their traits, and setting. In math students will consolidate and solidify their understanding of various concepts and skills on major work of the grade. They also continue to work toward fluency goals of the grade. Kindergarteners will count and compare groups of objects and images and represent and write numbers up to 20. Students will fluently add and

subtract within 5 and use understanding of 10 to work with numbers to 20. In science students will continue to explore nature and animals around us.

Grade 1 Update

As spring approaches we are truly in awe of all the growth and learning we have seen in our first graders. We are so proud of them and all the hard work they put into their learning daily. We just wrapped up unit 3 in reading which focused on the big jobs of readers. Students worked on using and developing skills in phonics, fluency, and comprehension and applying them to their reading. We have seen these students grow immensely in their reading skills and enjoy reading as well as listening to them read everyday. We also just finished unit 6 in math. This unit focused on length measurements; numbers to 120, as well as solving story problems with unknowns in all positions. We recently began unit 12 in our Foundations curriculum. Some of the skills students have been working on over the last couple units are, closed syllables, open syllables, vowel teams, segmenting and blending 5 sounds, vowel-consonant-e syllables, suffixes, the concept of multi syllabic words, compound words, syllable division rules, and reading and spelling words with two closed syllables or closed and v-e syllables. We are in the middle of our opinion writing unit. Students have been writing about collections and “picking a best in show”. We are now moving on to writing opinion paragraphs about our favorite things and giving reasons to support their thinking.

Grade 2 Update

In math, second graders have been working on telling time in 5-minute intervals and associating “a.m.” and “p.m.” with their daily activities. During literacy, students have been reading primarily fiction. They have also been developing strategies for reading more fluently, by paying close attention to punctuation marks and monitoring their reading pace. Likewise, they have learned to recognize dialogue and practiced reading with inflection to match the mood of a story. In addition, they have been learning to identify and interpret figurative language. Our second grade writers are becoming poets. They have been reading various types of poetry and writing some of their own. In science, we have been talking about taking care of our earth.

Grade 3 Update

Third grade students are wrapping up their Character Studies Unit this week. We joined book clubs to practice the reading strategies taught and followed their characters along their journeys. They followed their characters along a story mountain, watch how their characters face and react to trouble, notice the roles secondary characters play in the main character’s journey, and notice how their character resolves big trouble. Students worked in our persuasive writing unit, focusing on looking at problems, and finding solutions. Students became very familiar with a graphic organizer to help structure their writing, including a topic/claim, reasons, details, and an ending sentence.

During Foundations, we worked to solidify students' understanding of decoding and spelling of multisyllabic words with closed, open, and v-e syllables. We also explored closed-syllable and open-syllable prefixes. Prefixes are added at the beginning of the word to change its meaning. Finally, we explored the concept of Latin roots. A root is a grouping of letters that gives the base meaning of a word. We learned that a root can sometimes stand alone to form a word but is most often combined with other word parts. We are also continuing to learn to write in cursive. During math, students have been working on measuring length, time, liquid volume, and weight. In addition to measuring, students are solving word problems in measurement using the four operations.

Grade 4 Update

STEM:

In fourth grade math, we have been working on mixed numbers and improper fractions. Students have converted mixed numbers to improper fractions and improper fractions to mixed numbers. They have also been adding and subtracting mixed numbers, as well as creating and interpreting line plots with mixed numbers, and applying their fraction knowledge to real world problems. In science, we have started our exploration of energy, energy transfer, and electricity. Students observed, made predictions, and wondered about the energy involved in a Rube Goldberg Machine. Through experiments with paper amusement park rides, students have also learned that we use the energy from food to make our bodies move just like cars use the energy from gasoline to move and that energy can be stored as height.

Humanities:

Students have reviewed and practiced finding the main idea and supporting details of texts. Students also reviewed some text structures we have been struggling to identify. We started to read *Number the Stars* by Lois Lowry this month, focusing on the mood as we start historical fiction texts and practiced by reading just the beginning of various texts to identify the mood. We thought about timelines as we read, fitting history and characters together. We also thought about the perspectives of the characters as they faced different events and made significance of events in the story. We learned about symbols and themes in the story as well. Students finished writing and assembled their American Revolution informational chapter books, including sources and creating covers. We also spent time discussing the differences between informational writing in the chapter books we wrote compared to informational writing in essays that we will practice later on, using NHSAS samples to do this. We also reviewed the opinion writing we did this winter, doing a few quick writes throughout the month. We completed our first Foundations at the beginning of the month and finished our second unit at the end of the month. We focused on r-controlled vowels and the rr exception (the short vowel sound in words like berry). Students learned two new sounds for r-controlled vowels ar and or and learned that multisyllabic words will not end with ir and ur. We also learned about r-controlled syllables in 1-1-1 words.

Grade 5 Update

STEM:

Over the past month, 5th grade students have been very busy in math and science classes. Students recently finished their unit on matter and moved onto a study of earth's systems. This started with an overview of the 4 systems and a short hike to the outdoor classroom to try and identify the parts of each system that exist around the Mont Vernon Village School. We then moved onto a deeper study of the hydrosphere where we talked about water availability and distribution on earth, the differences between freshwater and saltwater, and the water cycle. Students got to partake in a STEM activity where they had to create and test out their own water filters.

In math class students completed a unit on multiplying and dividing fractions. This unit was part of our Illustrative Math program and required the students to understand how the multiplication and division of fractions could be represented through diagrams and how those diagrams could help us better understand fractions. The students also solved real-world problems that required the multiplication and division of fractions. Students are now involved in their geometry unit. They are working with coordinate grids and learning how to sort quadrilaterals based on their attributes. This unit will finish up shortly after April break.

Humanities:

Students completed studying Native American culture, recently viewing modern day culture. Now, we have been focusing on the American Revolution. Students experienced a simulation to support the concept of "No taxation, without representation." They have written two newspaper articles (on the Boston Massacre and Boston Tea Party). They are learning how to write informational essays; writing an essay about events that led up to the Revolution and another about a person they interviewed. We have been practicing identifying main idea and text structure. They have begun literature circles, reading either Peak, The Westing Game, or Book Scavenger. Students are listening to My Brother Sam is Dead.

Grade 6 Update

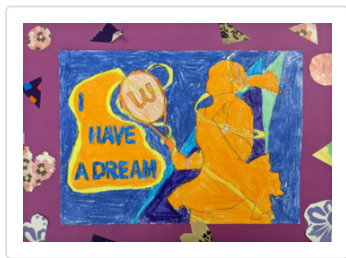
STEM:

Over the past few weeks in math, our sixth graders have become well-acquainted with the world of letters in math: algebra! They have learned about algebraic expressions, equations, and inequalities, including how to write these and evaluate or solve them for one variable. In the coming weeks, students will work on skills in geometry. This will include learning about the area of polygons (triangles, trapezoids, parallelograms, circles, and composite shapes), surface area, volume of solid figures, and circumference. We will finish up the year with statistics.

In preparation for Ecology School, students have been learning all about ecology! Students have learned about the cells that form all living things and how matter is cycled through our ecosystems. Students have learned about photosynthesis and cellular respiration, which are two processes that help cycle carbon. We will continue with ecology before and after our visit to the Ecology School and learn about organism interactions and how limited resources affect population growth. We can't wait for Ecology School and to share the amazing things we learn there!

Humanities:

Students completed the exploration of Ancient Egypt unit. They successfully completed their research, essay, and presentation to exhibit what they learned. Students have begun to examine and analyze the history, geography, government, art, architecture, beliefs and culture of Ancient Greece, and how this civilization continues to have an impact on our society today. In conjunction with their studies of Ancient Greece, students continue to consider point of view and figurative language to interpret meaning through the analysis of Greek Mythology and the novel *Percy Jackson: the Lightning Thief*.



Art Update

6th is finishing their cartouches learning about painting techniques and adding layers of color and details. They also created a mixed media ancient scroll written in hieroglyphs.

4th and 5th graders continued their Yayoi Kusama fusion project- it is self-directed with guided options and criteria they must meet. Although students have choice on media and concepts they must go big with color scheme, and their application of pattern. The big idea is that artists have the power to change how others view the world, and students must attempt to do the same with their projects.

2nd and 3rd grades are finishing up with their bug studies and understanding their drawing pencils and shading techniques. They are using their drawings to complete either a bug diorama or collage with their drawings.

Kindergarteners and 1st graders are expanding on their butterfly symmetry projects with a mixed media spring collage. They learned how to create a faux fresco of spring flowers, and make pop up scenery.

Spanish Update

Students in grades 4 through 6 have been reading the book, "Brandon Brown Quiere un Perro" by Carol Gaab in class. The students and I have taken turns reading out loud and the class takes frequent breaks for comprehension questions. So far, students have done incredibly well applying the "super siete" high frequency verbs which they previously learned in order to unpack sentences in Spanish. I have utilized Quizlet and Kahoot to reinforce their learning as well. Students in grade 3 are currently working on a unit for "la casa" or the house. They are learning the names of each room and will shortly be learning vocabulary of common items which belong in those rooms. The unit will culminate with each student making a labeled virtual home, drawing an "ideal" home, or submitting a narrated video tour of their own home. Students in grade 2 are learning how to utilize the body parts we already learned with the phrase "me duele" or it hurts. We are working on vocabulary for common ailments and how a person would respond when visiting a doctor's office. Students in grade 1 can successfully count up until 30. In addition, they are able to sing and identify the days of the week. They are currently practicing the months of the year. First graders are working on prepositions of place in order to learn "left" and "right" and be able to describe where an item is located. In a hands-on experience, the children had a puppet show in which they were able to practice following directions in Spanish using an animal puppet. Students in Kindergarten can successfully count up until 15 and are working on counting from 16 to 20. In addition, they are able to sing the days of the week and months of the year. We continue to practice introductions and greetings. We are also working on identifying colors now that they know the names of colors in Spanish. Currently, we are reviewing the "primavera" or spring season and I am exposing them to vocabulary of the spring season. Culturally, students in grades 3-6 have participated in a "Locura de marzo" or March Madness challenge where they have listened to two (2) Spanish songs during class and have voted for their favorite. They have gotten to hear many different styles of contemporary music in Spanish and have really enjoyed voicing their opinions.

Music Update

We're extremely proud of the students in music class as they wrapped up our music notation unit! Beginning to understand the music note names based on where they are located on the treble clef staff and understanding the difference in the length of time music notes are held out has helped them be able to read AND perform music on the spot is a high-level musical achievement.

Along with the hard work we are having a bit of fun as well and continuing our active listening and participation activities with a song of the week requested by the 6th grade students. Classes enjoy engaging in singing together as a group and playing instruments while participating in movement activities with nature-themed songs to welcome in spring. The students have also just finished a unit on Orff instruments which includes creatively improvising on structured chords. They are now experts at changing around the metallophones and marimbas!

Physical Education Update

During the month of April, we have been practicing bat and ball skills in PE. Through various games, students have been working on the skills and movement patterns that are essential to sports like softball and baseball. These skill stations included overhand/underhand throwing, catching, fielding, base running, and hitting (off a tee and live pitch) while using various sized balls and bats. These activities provided fun ways for students to learn the games of baseball/softball while introducing foundational concepts, strategies and tactics such as eye hand coordination, cardiovascular health, muscular endurance and mental focus and concentration. We are excited to get outside and play on our baseball field in May!

Library & Technology Update

All students celebrated *Read Across MVVS* in April with multiple read-aloud stories by Mont Vernon community members. This year's theme was *Celebrating Belonging and Community*. Additional activities that week included daily themes with featured books, book tastings, a book swap, and DEAR events (drop everything and read for 15-20 minutes).

All classes studied multiple versions of classic fairy tales, explored a new online research tool, FactCite, and learned about famous women during Women's History Month in April.

Kindergarten – 2nd graders completed coding puzzles and created acrostic poems in class together. 2nd graders also completed research and learned about endangered animals. 3rd graders created and presented storyboards and book trailer videos using Microsoft Powerpoint to promote their favorite books. 4th graders wrapped up and presented their National Parks project and will begin working on their Passion Project (they choose a topic they love) after the break.

Research skills continue to be the main focus of 5th and 6th graders with their projects on the American Revolution and Chemists Research projects. Students practiced citing their sources and found reliable sources of information while conducting their research. Students created presentations using both Microsoft Powerpoint and Google Slides.

All students have had the opportunity to participate in hands-on Makerspace activities.

In the coming weeks, students will complete author studies, and continue learning new tech programs, keyboarding, coding, and research skills.

School Counselor Update

This month, students in the lower grades have completed Unit 3, Emotion Management, of the Second Step program. They have begun working on the Bullying Unit of Second Step. Students first identified rules for the classroom that focused on safety and respect. They then moved on to learn how to recognize bullying. Students were given practice scenarios in which they needed to identify whether an encounter was bullying or a disagreement. Students were able to identify trusted adults in their homes, schools, and communities that they could report a bullying concern to. Students then learned how to refuse bullying and started to learn the terms "bystander" and "upstander." This will continue to be a focus after the April school break.

The upper grades (4 and 6) have completed the Empathy Unit and started work on the Emotion Management Unit. This includes an introduction to emotion management, learning to manage strong feelings, calming down anger, managing anxiety and not jumping to conclusions. Fifth graders are still working through the DARE Program with the local police department which will last until the end of May. During this time, guidance lessons are suspended to allow for focus on the DARE curriculum. The classes will continue to be given opportunities through partner and group work to practice and refine these learned skills.

Health Office Update

Covid 19 has brought school nurses and the health office to the forefront. The nurse's role, within the educational setting, historically is to manage acute and chronic illnesses, that would preempt a child from accessing an in-person education.

Covid 19 has changed things and permeated what and how we do it. SNAP Health Centers, is an electronic health record used for documentation, placing entries into designated categories. In an attempt for a quicker return, to the classroom setting, the nurse's role has also included contacting parents/guardians via emails and phone calls regarding protocol, answering questions/concerns, providing New Hampshire Department of Health and Human Services (NH DHHS) guidance, for isolation, quarantine, and self-observation, and working directly with NH DHHS with positive cases.

The Snap report summary is as follows (Oct 27-Nov 22):

- 108 Injury Events (includes all minor complaints)
- 77 Illness Events
- 19 Management
- 85 Other (assist with care/emotional)
- 3 Screenings
- 78 Medication
- **Total 378**

The Snap report summary is as follows (Nov 23- Jan 3):

- Injury 150
- Illness 128
- Management 27
- Other Health 130
- Screenings 5
- Scheduled Medication Administration 77
- **Total 517**

The Snap report summary is as follows (Jan 4-Jan 31):

- Injury 98
- Illness 100
- Management 29
- Other Health 124
- Screenings 5
- Scheduled Medication Administration 60

- **Total 416**

The Snap report summary is as follows (Feb 1-Feb 28):

- Injury 107
- Illness 129
- Management 14
- Other Health 179
- Screenings 6
- Scheduled Medication Administration 61
- **Total 496**

The Snap report summary is as follows (March 1 - March 25)):

- Injury 75
- Illness 79
- Management 10
- Other Health 148
- Screenings 1
- Scheduled Medication Administration 57
- **Total 370**

The Snap report summary is as follows (March 26-April 22):

- Injury 122
- Illness 195
- Management 12
- Screenings 0
- Scheduled Medications 67
- **Total 396**

Special Education Update

The special education team has been working closely with Amherst Middle School on transition plans for students. Transition meetings with families have begun, and will continue into the coming month. While all sixth grade students will have the opportunity to tour AMS, the special education team has also planned individual visits for students who may need the additional support with the transition.

The MTSS framework has identified more students for whom information about their learning is needed. As a result, the special education team has received 3 new referrals over the past month, and is working to evaluate these students prior to the end of the school year.

The special education team is working to prepare for the upcoming end of year assessments. NH SAS accommodations are being imputed into the system, and all special education staff have been trained on accommodations to support students. NWEA accommodations have also been reviewed by teams, and both assessments will be conducted in the coming month with the support of the special education team.

Finally, the special education team of evaluators worked closely with the kindergarten teachers to screen incoming kindergarteners. The team screened 20 incoming kindergarten students, allowing for the school to anticipate incoming needs. We are thankful to have a qualified team of screeners!

As an update, we are happy to announce the completion of the sensory hallway! Students have access to this area to regulate their bodies so they may be ready for learning. We are excited to meet all student needs, and cannot wait for the students to begin accessing this space! Please see the attached photos of the pathway.

The special education team has been working to build stronger connections between the Mont Vernon Village School and Amherst Middle School. To better understand the social/emotional learning options available for students in the middle school setting, two case managers were able to visit the MyTime program at AMS. Building an understanding of these support structures will promote a stronger transition for the students and families.

Reading Specialist Update

The largely uninterrupted weeks of late winter/early spring have allowed for consistent work in reading support classes. Progress monitoring assessments show growth among the majority of students at this point. Some 3rd grade Reading Support students recently presented a Reader's Theater play to their kindergarten peers. The kindergarteners enjoyed the story, Mrs. Philibotte excited to see the growth in several of her former students, and the 3rd grade students themselves were proud of their accomplishments and asking, "When can we do another one?" as they walked back to class. The practice involved in preparing for such a presentation helps build fluency and prosody, as well as confidence. Opportunities for continued push-in work in grade K-2 have allowed for targeted support to extend to a larger segment of students, and with more frequency, as a supplement to small group instruction in the Reading room.

Math Specialist Update

Things have been progressing nicely in the world of math intervention at MVVS. The success of the intervention program has been exceptional, with over 80% of the students who have additional math support meeting or exceeding their target growth from fall to winter on their NWEA assessment. Since reflecting on NWEA data from our spring window, we are well on our way into our third cycle of pull-out intervention groups. Slight changes were made to the content planned based on the implications of the data review. Additionally, I have begun working with small groups of kindergarten and first graders after getting to know them and specific deficit skills. In all, 43 students are now seen for pull-out interventions. Push-in interventions are still happening in grades 2 and 5, and weekly enrichment for the entire first grade has our problem solvers stretching their skills. Next, an enrichment opportunity surrounding algebra and algebraic thinking will be offered to children in grades 4, 5 and 6. This will be an opportunity offered outside of the school day. More to come in our next board update.

Upcoming Events:

April:

25-29 - Spring Break

May:

2-6 Teacher Appreciation Week

4 MVVS/AMS Transition Evening

7 District Wide Art Show-Amherst Library

9-13 Ecology Camp Grade 6

11 Incoming Kindergarten Group Experience

21st Mont Vernon Spring Gala

June:

7 - Field Day

10 - Grade 6 Graduation (6p)



Mont Vernon Village School

 Facebook

 1 Kittredge Road, Mont Vernon,...

 tlecklider@sau39.org

 (603) 673-5141

 sau39.org/mvvs

Principal's Report

Amherst School District

Amherst Middle School

April 2022

Bethany Bernasconi, Ed.D., Principal

Middle School Excellence.

Objective: To reunite our community of learners and recommit to the core beliefs and practices that actively contribute to a positive learning environment.

- **Transitions!**- Spring transitions at AMS have always been integral to helping students make the annual move to a new grade level and a new environment in which to learn. Remote learning during the past two years did not stop these transitions, but did alter the approach. This year we have been fortunate to reintroduce successful in-person transition activities from earlier years, AND develop new ideas. The time-line from March into June includes the following:
 - AMS staff visit Mont Vernon Village School and Wilkins School to talk with students about new Specials electives, sports, clubs, and music. It is also the time to answer their questions about AMS.
 - Transition Evenings for both schools take place with tours led by students, AMS student Q&A panels, and staff introductions/interactions.
 - Individual visits by AMS Administration and Counselors are scheduled with Wilkins/MVVS staff, and student families, to both give and gather information about school processes and the transition process.
 - MVVS students are provided the opportunity to share education and social events with AMS students and staff during a week at Ecology School. They also come to AMS to form connections with individual students, teachers and AMS culture during a full day called "Connection Day". In addition, of course, Step Up Day falls on the last day of school, where the students experience the annual rite of passage at AMS, meeting 7th grade teachers in the AMS classrooms.
 - Individual and small group visits to AMS throughout the spring are a staple for helping families and their students become more comfortable with the upcoming transitions.

These activities form the basis of the transition process, but special considerations generate other activities so that ALL students can experience a successful move into AMS.

- **Site Visit from NH School of Excellence Committee-** In the fall of 2019, Amherst Middle School submitted an application to be considered as a NH Middle School of Excellence. Unfortunately, the process was interrupted when all of NH went remote. This fall, the committee reached out to AMS to resume the process and on April 5th the process culminated with a full day site visit to the school. The committee members attended Launchpads and lunch, had a tour of the school with 8th grade students, visited classrooms to see learning in action, and met with various stakeholders including students, teachers, Eagle Support team, school board members, and SAU and building leadership. It was a great opportunity to pause and reflect on all of the aspects that make AMS such an incredible community of

learners. The recognition is not about being perfect, but truly about celebrating our community, what makes us excellent as we strive to continuously improve and reflecting on the chapters we've written as we look ahead to the next chapter in our story.

- **Ecology School-** We are thrilled that our 6th and 8th grade students are again attending the Ecology School for a week long residence program! For over 40-years, Amherst Middle School has maintained a tradition of attending environmental school. This week away from our school campus builds community among students and staff and helps students develop a connection to the natural world. When run at the beginning of the year, it sets a positive tone for the school-year, fosters team building, and supports student relationships to start the year.

The Ecology School situated in Saco, Maine hosts our students on their thoughtfully and sustainably-designed River Bend Farm. The solar-powered buildings, rain gardens, water catchment systems, and surrounding landscape overlooking the Saco River allow our students to see first-hand solutions to global challenges. The Ecology School fills the niche of providing interactive programming while enriching our curriculum. Once back at school, we notice growth in student engagement and connections between classroom and outdoor learning, especially during our "Earth & Human Impact Unit."

Educators at Ecology School engage students in "hands on" and "minds on" learning, weaving together lessons, games, journaling, and other activities. Perhaps the highlight during our week was seeing students present results of an inquiry-based research project guided by educators. Student presentations culminated crucial connections between a broad array of topics explored in math and science, demonstrating curiosity and connections from their week's learning experiences.





Objective: Students, teachers, and families collaborate, using goals, to empower student success.

- **Quarter 3 Progress Reports-** On April 18th, AMS shared Quarter 3 progress reports with families on the Empower parent portal (<https://empower.sau39.org>). Comments were included for any year long course or any Integrated Arts course that is completed. Students' current Integrated Arts courses will have comments included in the next progress report. The report shows student's current level of mastery in each of the course competencies (ex. Reading: Literature or Writing). In this report, all of the standards within a competency (ex. Reading: Literature or Writing) are averaged together to produce an overall score for that competency. Although scores are rolling, previous marking periods are also included so families can see students' progress over the course of the school year.
- **Hiring Update-** Screening and committee interviews are well underway for a number of positions at AMS. Several candidates have also taught sample lessons so that the committee can get a better understanding of the candidates abilities and classroom teaching style. Several additional interviews are scheduled for after the April break and we hope to have all hiring completed before June.

Objective: Support and create healthy, collaborative, flexible instructional spaces throughout campus in order to support personalized learning.

- **Outdoor classroom updates-** Eighth grade students in the spring semester engineering courses are using their skills to tackle a problem right outside their classroom window. Inspired by the boosterthon fundraising, students are brainstorming, researching, planning and proposing solutions for the AMS outdoor learning space. Students spent time outdoors, exploring the space available and brainstorming ideas on how to ensure the space meets the needs of the school community. Students measured and used tools to determine the layout of the space, explored and researched the constraints for the project, and are working collaboratively to design the space. Students have explored many options for fixtures and furniture that can be used in the space while remaining within their budget and are currently creating 3D scale models of these items that will be used to visually represent their ideas and proposals.

Facilities, Finance, and Operations

- **Enrollment**

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	Ave class size
5	149	150	149	148	148	148	148	148	148	21
6	133	134	134	134	133	134	134	135	135	19
7	175	178	178	178	177	178	177	178	178	22
8	190	187	187	185	185	187	186	187	187	23
Total	647	649	648	645	643	647	645	648	648	

- **Staff Absences-** March- 365 April- 351

Upcoming Events

April 25-29: Spring Vacation, No School

May 3: Grade 4 Wilkins Transition Evening at AMS, 6pm

May 4: Grade 6 MVVS Transition Evening at AMS, 6pm

May 6 and 7: Amherst Theater Club Presents *Box* at 7:30 PM

May 10: Late Start Day, School begins at 10:30AM

May 13: Grades 7&8 Only, Semi Formal optional

May 17-20: NHSAS Testing

May 24: AMS Chorus Concert, gr 5-8, 6:30pm, Lawn behind AMS

May 30: Memorial Day, No School

June 7: Tentative date for 8th Grade Graduation, 6pm

June 7: Tentative date for 8th Grade Dance, after ceremony to 9pm

June 8: Last day of school, step up day

Board Goals
Mont Vernon Village School

Literacy:

Goal: Promote a literacy rich environment and encourage interest in reading for all students.

Action Steps:

- Implement Foundations phonics instruction with fidelity (30 minutes daily) in Grades K-3.
- Implement Heggerty phonemic awareness instruction with fidelity (10 minutes daily) in Grades K and 1.
- Access Newsela (Grades 2-6) on a routine basis to provide students with challenging and complex text across the content areas.
- Support a school-wide reading challenge during and after the book fair. Support a school-wide writing showcase.

Outcomes:

65%-75% of Grades K and 1 students will meet target growth as measured by NWEA MAP assessment.

60%-70% of Grades 2-6 students will meet target growth as measured by NWEA MAP assessment.

Math:

Goal: Support the development of mathematical thinking by continuing to encourage interest and excitement in math for all students.

Action Steps:

- Pilot math resources that support development of deep conceptual understanding (K-5).
- Provide math professional development to all math teachers including math pilot training, implementation meetings, and targeted professional development sessions.
- Continue with a school-wide math initiative including sorting students into houses, posing math/STEM challenges, and hosting math club carnival.

Outcomes:

70%-80% of K and 1 students will meet target growth as measured by NWEA MAP assessment.

65%-75% of 2-6 students will meet target growth as measured by NWEA MAP assessment.

Facility Review:

Goal: Ensure proper use of existing facilities for all curricular needs (music, art, nurse, etc.).

Action Steps:

- Review current student and staff instructional needs and align curricular needs to existing spaces.
- Collaborate with the Director of Facilities on current space needs and best utilization.
- Develop a draft plan by December for space use for the 22-23 school year with feedback from staff.

Outcome: Finalized facility map for 22-23 school year with most effective use of learning spaces by March 2022.

SCHOOL ADMINISTRATIVE UNIT THIRTY-NINE

Amherst, Mont Vernon, and Souhegan Cooperative School Districts



ADAM A. STEEL
Superintendent of Schools

CHRISTINE M. LANDWEHRLE
Assistant Superintendent of
Elementary Education

STEVEN CHAMBERLIN
Assistant Superintendent of
Secondary Education

MARGARET A. BEAUCHAMP
Director of Student Services

AMY FACEY
Business Administrator

To: Amy Facey, Business Administrator

From: Krystal Gendreau, Director of Child Nutrition

RE: Nutrition Services Update

DATE: 4/21/22

Dear Amy Facey,

Please see the updated information below regarding Mont Vernon Nutrition Services:

- As of 4/14/22 Mont Vernon Village School is projecting a \$3,348.00 surplus in funds. Those funds will be rolled over to SY22-23 in case of an emergency purchase or to offset costs if needed.
- Three new quotes are being processed by Singer-Kittredge, United Restaurant Equipment and Alternative Sales Corp for the approved purchase of a new steamer. This purchase is a FY23 purchase.
- Food Service will be utilizing USDA commodity food budget for SY22-23 to reduce food cost. \$500 of the budget was put towards the USDA FFAVORS (*Fresh Fruit and Vegetable Order/ Receipt System*) to help offset the cost of produce purchases.
- Kitchen updates:
 - Kitchen now using reusable trays instead of foam take-out containers. This will help with rising paper goods costs. There is only a small amount of foam containers left in inventory. Compostable trays were purchased to be used whenever disposable tray use is necessary.
 - Sharon and I have been working together to create fresh new menu options as well as utilizing more fresh produce. Example- Students LOVED Sharon's Baked Potato Bar on 3/25.
- So far in the 2021-2022 school year (139 school days), the kitchen has served 4,169 breakfasts and 15,732 lunches!
- Outside of DOE reimbursement MVVS has brought in \$5,979 in sales thus far.

REIMBURSEMENT RATE CHANGES

- July 1, 2021- December 31, 2021, reimbursement rates:
 - Breakfast \$2.46.25, Lunch \$4.3175.
- January 1, 2022-December 31, 2022 reimbursements rates:
 - Breakfast \$2.605, Lunch \$4.5625
- Breakfast increase in rate: \$0.1425 per meal
- Lunch increase in rate: \$0.245 per meal

COMMUNICATION

- May 2nd Communication sent to parents/guardians of Mont Vernon students explaining:
 - SSO Waiver decision as of June 30, 2022, is to not extend universal free meals for the 2022-2023 school year. What does that mean?
 - Students will now have to pay for meals for the next school year.
 - Parents regardless of financial status should fill out a free & reduced lunch application. This greatly impacts funding for not only our lunch program, but Title I funding as well. The less free & reduced students we have, the less government funding our programs receive.
 - How to navigate lunch account balances at the end of the year: Balance roll overs and what to do if student is not returning to the district next school year.

Requested Board Action

None- Information Only.

Mont Vernon School District Unassigned Fund Balance Projections					
As of 3/31/2022					
GF Revenues		Budget	Total YTD Revenues	Budget Balance	Projection
10.1???	Local Revenues	\$ (4,054,590)	\$ (3,225,425)	\$ (829,165)	\$ 59,200
10.3???	State Revenues	\$ (1,352,716)	\$ (1,260,641)	\$ (92,075)	\$ 3,200
10.4???	Federal Revenues	\$ -	\$ (8,086)	\$ 8,086	\$ 8,100
10.7???	Use of PY Fund Balance	\$ (357,692)	\$ -	\$ (357,692)	\$ -
	Total Revenues	\$ (5,764,998)	\$ (4,494,152)	\$ (1,270,846)	\$ 70,500
GF Expenditures		Budget	Total Obligations	Budget Balance	Projection
1100	Regular Ed	\$ 3,026,246	\$ 2,836,096	\$ 190,150	\$ 153,700
1200	Special Ed	\$ 892,110	\$ 776,135	\$ 115,975	\$ 83,600
1400	Interscholastic	\$ 13,520	\$ 5,128	\$ 8,392	\$ -
2100	Student Services	\$ 462,254	\$ 410,026	\$ 52,228	\$ -
2200	Instructional Services	\$ 156,861	\$ 139,058	\$ 17,803	\$ -
2300	Administrative	\$ 274,242	\$ 280,236	\$ (5,994)	\$ (6,000)
2400	Principals Office	\$ 280,445	\$ 253,962	\$ 26,483	\$ 16,400
2600	Buildings & Grounds	\$ 296,646	\$ 366,294	\$ (69,648)	\$ -
2700	Transportation	\$ 246,304	\$ 182,250	\$ 64,054	\$ 61,400
2800	Technology	\$ 56,095	\$ 47,678	\$ 8,417	\$ -
2900	Sal & Benefits Pool	\$ 10,275	\$ -	\$ 10,275	\$ 10,300
5000	Transfers	\$ 50,000	\$ 50,000	\$ -	\$ -
	Total Expenditures	\$ 5,764,998	\$ 5,346,862	\$ 418,136	\$ 319,400
	Year end UFB	\$ -			\$ 389,900

Mont Vernon School District FY 22 Potential Projects

May 2022

Mont Vernon Village School		Notes
Location	Project	Proposed Cost
Buildings & Grounds; Technology; Food Service Requests		
Classroom	Replacement Furniture	\$8,500 \$6700 pulled from budget; added \$1800 for student art tables
Building	Technology	\$20,000 Pulled from Budget
Storage	Outdoor Shed for grounds equipment	\$15,000 Estimate
Building	Electronic Door Access (3 Doors, 2 side hall and bus entrance near library)	\$13,000 Quoted \$10,549.79 on 1/17/22; anticipated increase by the time of project approval
Building	Siding repairs	\$21,000 Quote received on 3/3/22 from ARM
Building	Fintube control upgrade	\$40,000 Quote received 4/5/22
Grounds	ADA Ramp (Survey and Design)	\$7,500 Quote received on 4/19/22
Grounds	ADA Ramp Project	\$75,000 Estimate
Building	Water System Design	TBD Meeting scheuled for 5/3/22
Building	Water Filter for Dishwasher	TBD Meeting scheuled for 5/3/22
Subtotal		\$200,000
Specials Requests		
Gym	Banners	\$1,700 Estimate; possible PTA contribution
Physical Education	Snow Shoes	\$4,000 Estimate
Library	New cushions in the library seating area OR	\$1,000 Estimate
Library	Rebuild library seating	TBD Requires custom carpentry (est. \$20,000)
Art	Kiln	TBD
Subtotal		\$6,700
TOTAL		\$206,700

Engagement

Overall engagement modalities

What do you find most challenging about being informed about what is happening at the Mont Vernon School Board meetings (select all that apply)?

- Difficult to attend on person
- Difficult to access zoom link to attend online
- Did not know a zoom link to attend online was available
- Difficult to review Youtube recordings because of length
- Did not know that Youtube recordings were available
- Schedule of meetings doesn't fit my schedule
- Too much information to sift through
- Not enough time to stay informed

How important is it to you to be informed about what is happening at the Mont Vernon School Board meetings?

- 1 – Not at all important
- 2 – Low importance
- 3– Neutral
- 4 – Moderately important
- 5 – Extremely important

How do you currently stay up to date on what is happening at the Mont Vernon School Board meetings (select all that apply)?

- I watch the recordings on Youtube
- I read the posted minutes
- I read Facebook conversations
- I do not currently review what happens at the school board meetings

Which of the following communications would you prefer to stay up to date on what happens at Mont Vernon School Board meetings (select all that apply)?

- No change needed, current methods are adequate
- A Facebook page dedicated to the Mont Vernon School Board
- A newsletter summary sent along with the Principal's Sunday Night Reminders
- A newsletter summary sent separately from the Principal's
- Other social media (open text response)
- Another method of communication (open text response)

Middle school conversation modalities

As we are moving forward with efforts to evaluate Mont Vernon's resources and options related to middle school, which of the following options would you be most likely to attend or review?

- A Facebook page dedicated to the Mont Vernon School Board
- A newsletter summary
- Facebook live question and answer sessions
- Zoom Meetings
- In person sessions
- No change needed, current methods are adequate

Is there a particular scheduling of in person or online events that would be most convenient for you to attend (select all that apply)?

- Mornings (9-11am)
- Lunch time (11 am-1pm)
- Afternoons (1pm-3pm)
- Evenings (6pm-8pm)
- Late Evenings (8pm-9pm)
- Weekends
- Online events only
- Written material only as I cannot attend online or in person events

If there were multiple methods to stay informed on the conversation related to the middle school committee (e.g., newsletter, Facebook live), how likely are you to engage with one or more methods of communication?

- 1 – Extremely unlikely
- 2 – unlikely
- 3 – Neutral
- 4 – likely
- 5 – Extremely likely

The Middle School Committee put forward a report with possible options for Mont Vernon to consider. The committee will be asked to evaluate the feasibility, costs, and further details about some of the options they provided.

Which of the following options would you like to be included in their evaluation process:

- Mont Vernon students remaining at AMS (re-negotiating current contract)
- Mont Vernon Village School extending to operate 7th & 8th grades (either adding a full middle school for tuitioning in other students as well or the addition of building to accommodate extra grades)
- Tuitioning Mont Vernon 7th & 8th grades to another middle school
- Offering tuition to Mont Vernon parents to send 7th & 8th grade students to other school of their choice (not AMS?)
- Incorporation of 7th & 8th grade into the Souhegan Cooperative
- Another option (open text response)

Mont Vernon Village School

School Board Newsletter

April 2022 Highlights



01 TOPIC 1 (00: 20:00)

We Work For your dream building and houses

LOREM IPSUM

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Ut vehicula varius semper. Nulla ornare cursus risus vitae commodo. Donec fermentum neque ac lobortis dictum. Nulla aliquam ex lacinia vehicula luctus. Vivamus aliquet placerat nunc,

02 TOPIC 2 (00: 20:00)

We Work For your dream building and houses

LOREM IPSUM

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03 TOPIC 3 (00: 20:00)

We Work For your dream building and houses

YOUR SCHOOL BOARD

<INSERT PHOTOS>

SARAH
LAWRENCE

JESSICA
HINCKLEY

KRISTEN
CLARK

PETER
ECKHOFF

GEORGE
TORRES