

SCHOOL ADMINISTRATIVE UNIT THIRTY-NINE

Amherst, Mont Vernon, and Souhegan Cooperative School Districts



STEVEN CHAMBERLIN
Interim Superintendent of
Schools

CHRISTINE M. LANDWEHRLE
Assistant Superintendent

MARGARET A. BEAUCHAMP
Director of Student Services

AMY FACEY
Business Administrator

Mont Vernon School Board Meeting

Thursday, Aug 4th, 2022 – 5:30 PM

Mont Vernon Village School
1 Kittredge Road, Mont Vernon NH

For viewing only:

Please click the link to join the webinar

<https://sau39.zoom.us/j/82472187155?pwd=bVh1ZTIHRWcwUE0wWWMrS84bUozdz09>

Passcode: 945073

Agenda Item	Time	Desired Action	Backup Materials
Call to Order	5:30 PM	Ms. Sarah Lawrence, Mont Vernon School Board Chair, to call the meeting to order	None
Non-Public Session	5:30 PM	RSA 91-A:3 II (i)	None
Public Input I of II	6:00 PM		None
Consent Agenda -Approval	6:05 PM	<ol style="list-style-type: none"> 1. June 6th, 2022 Draft Minutes 2. MVSD June/July Facilities Update 3. February 2022 Treasurer's Report 4. March 2022 Treasurer's Report 5. April 2022 Treasurer's Report 6. MVVS Student Handbook 7. MVSD FY24 Budget Calendar 8. Grant Application I 9. Grant Application II 10. Curriculum and PD Office Update on Summer Work 	June 6 th , 2022 Draft Minutes MVSD June/July Facilities Update Feb. 2022 Treasurer's Report Mar. 2022 Treasurer's Report April 2022 Treasurer's Report MVVS Student Handbook MVSD FY24 Budget Calendar Grant Application I Grant Application II Curriculum and PD Memo
Calendar Revisions	6:15 PM	Board to discuss revisions to the 22-23 calendar	Proposed Calendar 2022-2023
Length of Academic School Day	6:20 PM	Board discussion on length of academic school day	MVVS Proposed Academic Day
Nutrition Services Update	6:25 PM	Board to receive a Nutrition Services update	Nutrition Services Memo

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Middle School Structure Update	6:30 PM Assistant Superintendent, Ms. Christine Landwehrle, to provide an update on the Middle School Structure	None
Board Goals	6:40 PM Board to discuss and finalize their goals for the 22-23 year	MVVS Board Goals 22-23
Policy BHC	7:10 PM Board to review language for Policy BHC	Policy BHC-Amherst Policy BHC
Public Input II of II	7:20 PM	
Nominations	7:25 PM	
Non-Public Session	7:30 PM RSA 91: A 3 II ()	
Meeting Adjourned	7:35 PM	

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1 Mont Vernon Village School
2 Monday, June 6th, 2022
3 Meeting Minutes- Not Approved

4 Attendees:

5 Administrative Team: Adam Steel- Superintendent, Steven Chamberlin- Assistant
6 Superintendent, Christine Landwehrle- Assistant Superintendent, Amy Facey- SAU #39
7 Business Administrator, Tom Lecklider- MVVS Principal and Brian Miller- SAU #39 Director
8 of Technology.

9 Mont Vernon Village School Board: Chair- Sarah Lawrence, Vice Chair- Jessica Hinckley,
10 Kristen Clark- Secretary, and George Torres.

11 Board Minutes: Danae A. Marotta

12 Public: None

13 I. Call to Order

14 **Ms. Sarah Lawrence, Chair of the Mont Vernon School Board called the meeting to order**
15 **at 5:30PM.**

16 II. Public Comment I of II

17 No Public Comment

18 III. Consent Agenda

19 Ms. Lawrence asked if there was anything that needed to be pulled and discussed. She gave her
20 appreciation for the work Ms. Clark did on the survey.

21 She asked for other comments on the survey.

22 SAU #39 Business Administrator, Ms. Amy Facey, commented that they will need to pay for the
23 survey.

24 Ms. Clark noted that she will work with Ms. Facey.

25 Ms. Facey inquired about an estimate.

26 Ms. Clark replied that she did not and will find out.

27 Ms. Lawrence asked for questions on the Facilities Report or the NWEA report.

28 Assistant Superintendent. Ms. Christine Landwehrle, commented that they were piloting two
29 different math programs this year. A lot of times you will see implementation dip, something for
30 them to monitor for next year. Neither of the programs brings students above standard to the next
31 grade level because the programs are really built off of those grade level standards. One of the
32 pieces if we implemented Bridges what would we actually need to do. One of the pieces is about

33 assessment and going above and beyond. The teachers felt this was reflective of them
 34 intentionally not introducing a grade level concept if students were not quite ready for that grade
 35 level concept. She is feeling confident in the mathematical thinkers we are developing this year.
 36 It is not showing here because there are two different programs.

37 With ELA, the second-grade group was most impacted by Covid across the SAU. It is
 38 something to keep an eye on. Some of the academics are trailing and they have been closely
 39 monitoring that group.

40 MVVS Principal, Mr. Tom Lecklider, added that when they drill and look at the individual
 41 students, they are providing growth and providing interventions that are specific to the students.
 42 Next fall, they want to hit the ground running to provide those supports right off the bat.
 43 Likewise, they have looked at the preliminary SAS scores and they are seeing real strong
 44 performance with grades 3-6, that presents different challenges about enrichment.

45 Ms. Lawrence asked for questions.

46 Ms. Clark asked about the enrichment opportunities.

47 Ms. Landwehrle replied that we as a district want to go above and beyond. She believes that they
 48 will be working towards that and working on those pieces next year.

49 Principal Lecklider added that it providing that differentiation around complexity.

50 **Ms. Clark motioned to approve Consent Agenda items 1. Draft Minutes – 05/05/2022. 2.**
 51 **Principal Report, 3. Spring NWEA Report, 4. Board Goals, 5. Draft Survey, 6. Draft**
 52 **Survey Card and 7. Facilities Report. Ms. Hinckley seconded the motion. The vote was**
 53 **unanimous. motion passed.**

54 IV. UFB Discussion and Project List

55 Ms. Facey commented that you have in your packet both the projections for the UFB as well as a
 56 project list for consideration. We will discuss the Unassigned Fund Balance first. Just a few
 57 things to note that changed from last month, the HealthTrust surplus has been moved down to the
 58 expenditure line and isolated in function code 2900 Salaries and Benefits pool it is at \$47,100.

59 There is a slight adjustment in regular education, what happens as we get towards the end of the
 60 year, we are able to release some encumbrances we feel that will not be extended by the end of
 61 the year. Your total in revenues, unassigned is \$36,200 and your total in expenditures for
 62 unassigned is \$396,100 for a total of \$432,300. I also added a chart that shows the expenditures
 63 and revenues broken out as well as the capital reserve for \$50k that was approved in March. In
 64 order to fully fund that you will need to use \$13,800 from the expenditures, in addition I made
 65 the assumption that you would want to return the HealthTrust surplus. You certainly don't have
 66 to but typically that is what is done. That leaves you a balance available of \$345, 517. Any
 67 questions on that and then we can move to the projects.

68 Moving to the projects, they have Mr. Preston and Mr. Miller here to answer any facilities and
 69 technology questions. I did meet with Ms. Gendreau regarding food services and Principal

70 Lecklider is here to answer questions on requests. We did group these by category and priority.
71 You will see the siding repairs as first as the board did approve that last month. They will need to
72 go into a contract with vendors for the funds to be used out of the UFB expenditure line. It is up
73 to the board to discuss, and they will need to go into an agreement with contractors and vendors.

74 Ms. Lawrence asked is that replacing the shed that is out in the back right now.

75 Mr. Preston replied yes, the one on the died next to the dumpsters.

76 Ms. Clark asked about the building security and if they should have a discussion.

77 Ms. Lawrence noted that she requested to have that discussed at the next meeting.

78 Superintendent Steel noted that he feels very comfortable with the MVVS school safety and
79 security design as it was.

80 Mr. Preston added that he also feels comfortable as well.

81 Principal Lecklider replied that they had a study done by Homeland Security partnering with the
82 DOE and they brought back a report with some recommendations that he can share with the
83 board. We have met with police and fire and reviewed that, and they were very impressed with
84 the protocols they had in place. There were items to teak but nothing significant. Overall, the
85 building is in a good place and by and large it was a positive report and assuring.

86 Ms. Lawrence asked if there were any line items not to move forward with. She added that if
87 there were a few but the rest seem necessary.

88 Mr. Miller noted that they are looking at the laptops and seeing a lot of disrepair and they cannot
89 be updated. They are functioning to a degree but not enough to utilize them.

90 Ms. Facey added that the laptops were pulled out of the budget in hopes of using to fund the
91 UFB.

92 Mr. Miller replied that this \$20k would remove the laptops that are in the building to get them on
93 a cycle of replacement.

94 Mr. Torres added that he believes that this is an ongoing need and should be budgeted for.

95 Superintendent Steel noted that he agrees.

96 Ms. Clark commented on the Apple software.

97 Mr. Miller responded that the platform is more user friendly for that age range. It is not a short
98 end of life for them.

99 Ms. Lawrence asked for thoughts on holding off on the banner and snowshoes. Some of the
100 quotes came in as a bit lower.

101 Ms. Facey added that some have come in quite a bit lower.

102 Mr. Torres motioned to support the UFB minus the two items, snowshoes, and the banners.

103 Ms. Facey suggested that it be up to a dollar amount.

104 **Mr. Torres motioned to spend up to \$242,000 to be spent out of the UFB. Ms. Clark**
105 **seconded the motion. There was no discussion. The vote was unanimous. motion passed.**

106 V. Middle School Study Committee

107 Ms. Lawrence commented that the logical next steps would be wording around recommissioning
108 that committee. She can work on that, and they can put that out next month

109 Ms. Clark commented that they can keep updating this and may be sending this out when school
110 starts.

111 Ms. Lawrence added that they have some direction to be able to start the year with momentum.
112 She will add it to the trello.

113 VI. Resignations and Nominations

114 Mr. Steel noted that there is one nomination and two resignations. The two resignations are from
115 Ms. Katherine Maltobano, MVVS Spanish Teacher and Ms. Kiera Bell, MVVS Teacher. We
116 recommend that you accept both resignations. The nomination is for Ms. Karen Rimol, 0.4
117 Psychology \$31,046.

118 Ms. Clark asked if there was anything they could learn from the resignations.

119 Ms. Landwehrle noted that the Spanish position is difficult because it doesn't even translate until
120 the middle school. That is a challenge with the position.

121 Ms. Hinckley motioned to accept the resignations and nominations. Mr. Torres seconded the
122 motion. The vote was unanimous.

123 Mr. Torres asked if there were exit interviews.

124 Ms. Landwehrle replied that they did let Ms. Bell know if she is back in the area that she is
125 welcome back. Mr. Chamberlin has started completing the exit interviews.

126 Ms. Lawrence thanked Superintendent Steel for his leadership and service to the community.
127 This will be his last meeting.

128 VII. Meeting Adjourned

129 **Mr. Torres motioned to adjourn the meeting at 6:02PM. Ms. Clark seconded the motion.**
130 **The vote was unanimous. motion passed.**

SAU#39

Mont Vernon Village School

June Facilities Update

Vendor Maintenance Completed

- Siding repairs
- Septic tank cleanout
- Gym equipment inspection
- Duct board replacement project
- Exterior kitchen door replacement
- Boiler cleaning
- Repair to tractor mowing deck
- Waste management services weekly schedule
- Monthly pest services monitoring program

MVVS Facilities Staff Projects Completed

- Cleaned mini split system indoor and outdoor units
- Multiple event setup throughout building
- Troubleshoot office E7 code for mini split system
- Sealed office condenser line wall penetration
- Verified operation of outdoor radon motor
- [Daily water meter readings are being recorded](#)
- [Daily cleaning and disinfecting](#)
- Weekly generator test
- [Weekly fuel readings are being recorded \(building fuel and generator}](#)
- [Monthly Fire extinguisher inspection](#)
- [Monthly underground storage tank inspection](#)

Upcoming Work

- Kindergarten room cubbies, cabinet bases, and bench (June, July 2022}
- Installation of chimney cap and indoor cleanout (June 2022}
- External and internal door repairs

Boiler #1 cleaning



Boiler #2 cleaning



Front siding repairs (before)



Front siding repairs (in progress)



SAU#39

7/25/2022

Mont Vernon Village School

July Facilities Update

Vendor Maintenance Completed

- Siding repairs
- Duct board replacement project
- Electronic Door Access (3 Doors, 2 side hall and bus entrance near library)
- HVAC fin tube controller upgrade
- Removal - Rebuild (Right) Taco Circulator pump and motor
- [Fire Component Inspection](#)
- MPR replacement heat detector programming
- Site visit for water system design
- Site visit for ADA ramp site design for playground
- Lift rental for heat detector installation
- Chemical treatment for the water system
- HVAC PM Work
- Underground Storage Tank testing
- External door repairs
- Kitchen hood inspection and fusible link replacement
- Kitchen hood cleaning
- [Sprinkler System Inspection \(Backflow Preventer\)](#)
- Generator preventative maintenance (Major)
- Care and upkeep of grounds during tractor repair
- Installation of kindergarten room cubbies
- Waste management services weekly schedule
- Monthly pest services monitoring program

MVVS Facilities Staff Projects Completed

- Installed replacement heat detector in MPR
- Removed/reinstalled lighting and strobe on front of building for siding project
- [Daily water meter readings are being recorded](#)
- [Daily cleaning and disinfecting](#)
- Weekly generator test
- [Weekly fuel readings are being recorded \(building fuel and generator\)](#)
- [Monthly fire extinguisher inspection](#)
- [Monthly underground storage tank inspection](#)

Upcoming Work

- Fire extinguisher inspection (August)
- Installation of kindergarten room cabinet bases and curved bench (August)
- Installation of chimney cap and indoor cleanout (August)
- Internal door repairs (August)
- Installation of outdoor shed (October)

Siding repairs



Removal-Rebuild (Right) Taco Circulator pump and motor



Installation of kindergarten room cubbies



Installation of kindergarten room cubbies



Consent Agenda Item #3

Mont Vernon School District
Treasurers Cash Journal - February 2022

Treasurers' Cash Journal					
DATE	DESCRIPTION	People's United		BALANCE	
		Acct #502003822	DESCRIPTION	Acct #502003822	People's United
		AMOUNT		AMOUNT	Acct #502003822
					AMOUNT
2/1/2022	Beginning Balance	\$0.00		\$0.00	\$1,114,221.31
		\$0.00	Direct Deposit	\$59,022.07	\$1,055,199.24
		\$0.00	EFT IRS	\$19,355.74	\$1,035,843.50
		\$0.00		\$0.00	\$1,035,843.50
		\$0.00	Retirement	\$800.00	\$1,035,043.50
		\$0.00		\$0.00	\$1,035,043.50
2/3/2022		\$0.00	Payroll CK#'s 5056902-5056903	\$1,702.93	\$1,033,340.57
		\$0.00	Payroll DED CK#'s 5056904-5056906	\$1,716.43	\$1,031,624.14
		\$0.00		\$0.00	\$1,031,624.14
		\$0.00	Expense CK#'s 5056907-5056935	\$373,882.20	\$657,741.94
		\$0.00		\$0.00	\$657,741.94
		\$0.00		\$0.00	\$657,741.94
		\$0.00		\$0.00	\$657,741.94
		\$0.00		\$0.00	\$657,741.94
2/9/2022	Void CK# 5056394	\$4.20		\$0.00	\$657,746.14
	Void CK# 5056363	\$768.88		\$0.00	\$658,515.02
		\$0.00		\$0.00	\$658,515.02
		\$0.00		\$0.00	\$658,515.02
2/10/2022	Deposit CK# 069	\$4,807.85		\$0.00	\$663,322.87
	CK# 401618	\$48,336.17		\$0.00	\$711,659.04
	CK# 401527	\$9,785.31		\$0.00	\$721,444.35
	CK# 25138	\$399,333.00		\$0.00	\$1,120,777.35
		\$0.00		\$0.00	\$1,120,777.35
		\$0.00		\$0.00	\$1,120,777.35
	State of NH	\$1,310.03		\$0.00	\$1,122,087.38
		\$0.00		\$0.00	\$1,122,087.38
		\$0.00		\$0.00	\$1,122,087.38
2/15/2022		\$0.00	Direct Deposit	\$59,606.60	\$1,062,480.78
		\$0.00	EFT IRS	\$19,377.01	\$1,043,103.77
		\$0.00		\$0.00	\$1,043,103.77
		\$0.00		\$0.00	\$1,043,103.77
2/17/2022		\$0.00	Retirement	\$800.00	\$1,042,303.77
		\$0.00	Payroll CK#'s 5056936-5056943	\$3,436.15	\$1,038,867.62
		\$0.00	Payroll DED CK#'s 5056944-5056946	\$1,577.83	\$1,037,289.79
		\$0.00		\$0.00	\$1,037,289.79
		\$0.00	Expense CK#'s 5056947-5056975	\$56,729.42	\$980,560.37
		\$0.00		\$0.00	\$980,560.37
		\$0.00		\$0.00	\$980,560.37
2/23/2022		\$0.00	Payroll DED CK#'s 5056976-5056979	\$75,168.23	\$905,392.14
		\$0.00		\$0.00	\$905,392.14
		\$0.00		\$0.00	\$905,392.14
		\$0.00		\$0.00	\$905,392.14
		\$0.00		\$0.00	\$905,392.14
2/29/22	Deposit CK# 25215	\$327,817.00		\$0.00	\$1,233,209.14
	CK# 231978	\$34.89		\$0.00	\$1,233,244.03
	CK# 401704	\$451.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
		\$0.00		\$0.00	\$1,233,695.03
2/28/2022	Food Service	\$374.50		\$0.00	\$1,234,069.53
	Interest	\$58.55		\$0.00	\$1,234,128.08
	TOTALS			\$673,174.61	

Accounts Payable Voucher - February 2022

22-Feb	\$430,611.62
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Payroll Voucher

22-Feb	\$85,201.57
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Payroll - Direct Deposit & Taxes

22-Feb	\$157,361.42
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TOTAL

\$673,174.61

2/28/2022

\$1,334,179.91

Outstanding A/P CK #

5055720	\$1,123.87	GH Shaw and Son
5055860	\$93.13	Rebecca Carle
5056884	\$54.99	Stephanie McGregor
5056920	\$160.00	Interim Health Care
5056953	\$4,547.38	Eversource
5056959	\$8.80	Lexikeet Learning LLC
5056960	\$17,301.76	Lighthouse School Inc
5056962	\$607.20	NCS Pearson Inc
5056963	\$0.99	Pesi Healthcare

AP Total \$23,898.12

Outstanding P/R CK#

5056919	\$138.52	Erin Colaizzi
5056936	\$768.88	Sara Jessica Dapolito
5056937	\$4.20	Lauren DeGennaro
5056939	\$73.88	Peter King
5056976-5056979	\$75,168.23	Payroll DED Ck's

P/R Total \$76,153.71

Total Outstanding	\$100,051.83
Book Balance	\$1,234,128.08
Adj Book Balance	\$1,334,179.91
\$	-

Consent Agenda Item #4

Mont Vernon School District
Treasurers Cash Journal - March 2022

Treasurers' Cash Journal					
DATE	DESCRIPTION	People's United Acct #502003822		People's United Acct #502003822	
		AMOUNT		AMOUNT	AMOUNT
3/1/2022	Beginning Balance	\$0.00		\$0.00	\$1,234,128.08
		\$0.00	Direct Deposit	\$56,283.81	\$1,177,844.27
		\$0.00	EFT IRS	\$18,396.67	\$1,159,447.60
3/3/2022		\$0.00	Retirement	\$800.00	\$1,158,647.60
		\$0.00		\$0.00	\$1,158,647.60
		\$0.00	Payroll CK#'s 5056980-5056982	\$2,184.77	\$1,156,462.83
		\$0.00	Payroll DED CK#'s 5056983-5056985	\$1,569.58	\$1,154,893.25
		\$0.00		\$0.00	\$1,154,893.25
		\$0.00		\$0.00	\$1,154,893.25
		\$0.00		\$0.00	\$1,154,893.25
		\$0.00		\$0.00	\$1,154,893.25
3/8/2022		\$0.00	Expense CK#'s 5056986-5057008	\$51,954.44	\$1,102,938.81
		\$0.00		\$0.00	\$1,102,938.81
		\$0.00		\$0.00	\$1,102,938.81
		\$0.00		\$0.00	\$1,102,938.81
		\$0.00		\$0.00	\$1,102,938.81
3/15/2022		\$0.00	Direct Deposit	\$53,203.78	\$1,049,735.03
		\$0.00	EFT IRS	\$17,273.25	\$1,032,461.78
		\$0.00		\$0.00	\$1,032,461.78
3/17/2022	State of NH	\$8,665.73	Retirement	\$800.00	\$1,040,327.51
		\$0.00		\$0.00	\$1,040,327.51
		\$0.00	Payroll CK#'s 5057009-5057010	\$1,377.98	\$1,038,949.53
		\$0.00	Payroll DED CK#'s 5057011-5057013	\$1,577.83	\$1,037,371.70
		\$0.00		\$0.00	\$1,037,371.70
		\$0.00	Expense CK#'s 5057014-5057043	\$57,753.61	\$979,618.09
3/29/2022	Deposit CK# 401762	\$585.00		\$0.00	\$980,203.09
	Deposit CK# 25298	\$327,817.00		\$0.00	\$1,308,020.09
	CK# 4409	\$400.00		\$0.00	\$1,308,420.09
	CK# 232827	\$7,102.03		\$0.00	\$1,315,522.12
	CK# 401745	\$528.00		\$0.00	\$1,316,050.12
		\$0.00		\$0.00	\$1,316,050.12
		\$0.00		\$0.00	\$1,316,050.12
		\$0.00		\$0.00	\$1,316,050.12
3/29/2022		\$0.00	Direct Deposit	\$56,069.26	\$1,259,980.86
		\$0.00	EFT IRS	\$18,499.14	\$1,241,481.72
		\$0.00		\$0.00	\$1,241,481.72
		\$0.00		\$0.00	\$1,241,481.72
3/31/2022	Void CK # 5056920	\$160.00	Retirement	\$800.00	\$1,240,841.72
		\$0.00		\$0.00	\$1,240,841.72
		\$0.00	Payroll CK#'s 5057044-5057047	\$2,187.30	\$1,238,654.42
		\$0.00	Payroll DED CK#'s 5057048-5057050	\$1,569.58	\$1,237,084.84
		\$0.00	Payroll DED CK#'s 5057051-5057054	\$91,470.47	\$1,145,614.37
		\$0.00		\$0.00	\$1,145,614.37
		\$0.00		\$0.00	\$1,145,614.37
		\$0.00	Expense CK#'s 50567055-5057089	\$27,327.09	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
		\$0.00		\$0.00	\$1,118,287.28
3/31/2022	State of NH	\$4,367.44		\$0.00	\$1,122,654.72
		\$0.00		\$0.00	\$1,122,654.72
3/31/2022	Food Service	\$576.00		\$0.00	\$1,123,230.72
	Interest	\$66.34		\$0.00	\$1,123,297.06
	TOTALS	\$350,267.54		\$461,098.56	

Accounts Payable Voucher - March 2022

22-Mar \$137,035.14

Payroll Voucher

22-Mar \$104,337.51

Payroll - Direct Deposit & Taxes

22-Mar \$219,725.91

TOTAL

\$461,098.56

3/31/2022

\$1,249,456.52

Outstanding A/P CK #

5055720	\$1,123.87	GH Shaw and Son
5055860	\$93.13	Rebecca Carle
5056884	\$54.99	Stephanie McGregor
5056963	\$0.99	Pesi Healthcare
5056997	\$24.99	Melanie Mondor
5057021	\$150.00	Patricia Garrity
5057035	\$338.53	Portland Glass
5057036	\$260.00	Ray's Refrigeration Service
5057043	\$332.17	Kristin Yonge

50567055-5057089	\$27,327.09	Expense CK's
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AP Total \$29,705.76

CK#

Outstanding P/R

5056919	\$138.52	Erin Colaizzi
5056937	\$4.20	Lauren DeGennaro
5056939	\$73.88	Peter King
5057012	\$1,009.75	MVEA
5057044-5057047	\$2,187.30	Payroll
5057048-5057050	\$1,569.58	Payroll DED's
5057051-5057054	\$91,470.47	Payroll DED's

P/R Total \$96,453.70

Total Outstanding \$126,159.46

Book Balance \$1,123,297.06

Adj Book Balance \$1,249,456.52

\$ -

Consent Agenda Item #5

Mont Vernon School District
Treasurers Cash Journal - April 2022

Treasurers' Cash Journal					
DATE	DESCRIPTION	People's United Acct #502003822	DESCRIPTION	People's United Acct #502003822	People's United Acct #502003822
		AMOUNT		AMOUNT	AMOUNT
4/1/2022	Beginning Balance	\$0.00		\$0.00	\$1,123,297.06
		\$0.00		\$0.00	\$1,123,297.06
4/1/2022	State of NH	\$267,376.14		\$0.00	\$1,390,673.20
		\$0.00		\$0.00	\$1,390,673.20
		\$0.00		\$0.00	\$1,390,673.20
		\$0.00		\$0.00	\$1,390,673.20
		\$0.00		\$0.00	\$1,390,673.20
4/12/2022		\$0.00	Direct Deposit	\$57,607.95	\$1,333,065.25
		\$0.00	EFT IRS	\$18,894.09	\$1,314,171.16
		\$0.00		\$0.00	\$1,314,171.16
		\$0.00	Retirement	\$800.00	\$1,313,371.16
		\$0.00	Payroll CK#'s 5057090-5057097	\$2,379.77	\$1,310,991.39
		\$0.00	Payroll DED CK#'s 5057098-5057100	\$1,577.83	\$1,309,413.56
		\$0.00		\$0.00	\$1,309,413.56
		\$0.00		\$0.00	\$1,309,413.56
		\$0.00		\$0.00	\$1,309,413.56
4/14/2022	State of NH	\$4,367.44	Expense CK#'s 5057101-5057141	\$174,821.95	\$1,138,959.05
		\$0.00		\$0.00	\$1,138,959.05
		\$0.00		\$0.00	\$1,138,959.05
		\$0.00		\$0.00	\$1,138,959.05
4/18/2022	Void CK# 5056963	\$0.99		\$0.00	\$1,138,960.04
		\$0.00		\$0.00	\$1,138,960.04
		\$0.00		\$0.00	\$1,138,960.04
		\$0.00		\$0.00	\$1,138,960.04
4/21/2022	State of NH	\$2,468.45	Expense CK#'s 5057142-5057159	\$12,809.94	\$1,128,618.55
		\$0.00		\$0.00	\$1,128,618.55
		\$0.00		\$0.00	\$1,128,618.55
		\$0.00		\$0.00	\$1,128,618.55
4/27/2022		\$0.00		\$0.00	\$1,128,618.55
		\$0.00		\$0.00	\$1,128,618.55
4/26/2022		\$0.00	Direct Deposit	\$60,235.89	\$1,068,382.66
		\$0.00	EFT IRS	\$20,003.08	\$1,048,379.58
		\$0.00		\$0.00	\$1,048,379.58
		\$0.00	Retirement	\$800.00	\$1,047,579.58
		\$0.00	Payroll CK#'s 5057160-5057162	\$1,757.75	\$1,045,821.83
		\$0.00	Payroll DED CK#'s 5057163-5057165	\$1,569.58	\$1,044,252.25
		\$0.00		\$0.00	\$1,044,252.25
4/28/2022	State of NH	\$11,508.96	Payroll DED CK#'s 5057166-5057169	\$74,882.97	\$980,878.24
		\$0.00		\$0.00	\$980,878.24
4/29/2022	Deposit CK# 234142	\$150.60		\$0.00	\$981,028.84
	CK# 233596	\$766.32		\$0.00	\$981,795.16
	CK# 234700	\$1,132.78		\$0.00	\$982,927.94
	CK# 234412	\$455.91		\$0.00	\$983,383.85
	CK# 072	\$4,807.86		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
		\$0.00		\$0.00	\$988,191.71
4/30/2022	Food Service	\$460.60		\$0.00	\$988,652.31
	Interest	\$74.60		\$0.00	\$988,726.91
	TOTALS	\$293,570.65		\$428,140.80	

Accounts Payable Voucher - April 2022

22-Apr \$187,631.89

Payroll Voucher

22-Apr \$83,767.90

Payroll - Direct Deposit & Taxes

22-Apr \$156,741.01

TOTAL

\$428,140.80

4/30/2022

\$1,079,603.50

Outstanding A/P CK #

5055720	\$1,123.87	GH Shaw and Son
5055860	\$93.13	Rebecca Carle
5057043	\$332.17	Kristin Yonge
5057062	\$ 325.00	Laura Graham
5057066	\$ 61.89	Thomas Kecjuder
5057089	\$ 272.03	Kristin Yonge
5057104	\$ 195.37	Kiera Bell
5057108	\$ 48.35	Kim Deppen
5057112	\$ 2,014.95	Gray Consulting and Therapy
5057121	\$ 87.99	Literacy Resources
5057139	\$ 80.99	William MacGill & Co.,
5057142-5057147	\$ 7,593.34	Expense CK's
5057152	\$ 37.06	SB Consulting Group LLC
5057155	\$ 748.00	Soliant Health Inc

AP Total \$13,014.14

Outstanding P/R CK#

5056919	\$138.52	Erin Colaizzi
5056937	\$4.20	Lauren DeGennaro
5057095	\$69.26	Stephen O'Keefe
5057160-5057162	\$1,757.75	Payroll CK's
5057164	\$1,009.75	MVEA
5057166-5057169	\$74,882.97	Payroll Dedtion Checks

P/R Total \$77,862.45

Total Outstanding \$90,876.59
Book Balance \$988,726.91
Adj Book Balance \$1,079,603.50
\$ -

Mont Vernon Village School

Parent-Student Handbook 2022-2023



To Engage, Challenge and Support All Learners

**1 Kittredge Road
Mont Vernon, NH 03057
Phone: 673-5141
Fax: 672-1924**

<https://mvvs.sau39.org/>

Welcome

Dear Students and Families,

It is with great pleasure that we welcome you to our Mont Vernon Village School community! We pride ourselves in striving to meet the District mission to engage, challenge, and support each learner. Learning is a journey and for each student to be successful, they will need a village to wrap around them with kindness and care. This work is a partnership between school, family, and community. Our motto is “It takes a village...”. At MVVS, not only does “It takes a village...” but “It takes a village to S.O.A.R. together.

In Fall of 2021, we launched the school year introducing our core values, centered on SOARing:

Show Respect

Others First

Always Safe

Responsible Citizens

As the MVVS Falcons, we believe that promoting this positive message throughout our school community is an important pillar in building successful students both as individuals and part of our team.

We are steadfast in our work to engage, challenge, and support each student. I hope that this handbook will serve as a useful reference to help you understand our program at MVVS.

Good luck in the new school year. It takes a village to SOAR together!

Sincerely,

Tom Lecklider
Principal

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SECTION 1: GENERAL INFORMATION

Contacts

Main Office: 673-5141
Jennifer Whitney - Office Manager
Sharon Soucy - Administrative Assistant
Tom Lecklider - Principal
Anna Girard - School Counselor
Zak Blake - Special Services Coordinator

Calendar

Our [School Calendar](#) can be found on the SAU-39 website

School Day

Our students' school day begins at 7:35 and ends at 2:10 p.m.

Students should arrive after 7:20 AM to ensure staff supervision.

Students arriving after the 7:35 AM start must be escorted to the Main Office by a parent.

Inclement Weather

Please check the [SAU-39 website](#) for information about school closings and delays. You can also sign up for [NIXEL](#) alerts. Please see the Communication section of the SAU-39 website for sign-up information.

Absenteeism and Reporting

Regular school attendance is a critical factor for academic success. Consistent school attendance, academic success, and school completion have a positive correlation. Since school is a partnership, families are expected to make sure their children attend school. Generally, absences other than for illness during the school year are strongly discouraged - this includes family vacations. Please review the Mont Vernon School District Policy [JH- Attendance, Absenteeism and Truancy](#)

If your child will be absent from school, a parent/guardian should enter the absence into Pick-Up Patrol (PUP) and indicate the reason for absence. The school nurse must document communicable illnesses for the State, as well as track frequency and types of illnesses within the school community. Attendance is essential to learning and will be monitored. Please inform the school directly about any extenuating circumstances.

Students will not be provided work to complete on family vacations scheduled outside of the allotted school breaks. Please inform the school directly about any extenuating circumstances.

Protocol for Truant Students

Truancy is defined by RSA 189:35-II(a) as "an unexcused absence from school or class". An unexcused absence is an absence which has not been excused by RSA 189:35-II(a). Ten half days of unexcused absence during a school year shall constitute habitual truancy. All cases will be dealt with individually and at the discretion of the administration.

[Board Policy on Attendance, Absenteeism & Truancy](#) considers the following to be Excused Absences:

1. Illness
2. Recovery from an accident

3. Required court attendance
4. Medical and dental appointments
5. Death in the immediate family
6. Observation or celebration of a bona fide religious holiday
7. Such other good cause as may be acceptable to the Principal or permitted by law

Any absence that has not been excused for any of these reasons will be considered an unexcused absence.

Late Arrival and Early Dismissal

We ask that you **limit absences, tardies and early dismissals**. All late arrivals and early dismissals **must check in at the school office**. Please limit these disruptions for your child as much as possible.

If your child is going to be **late or dismissed** from school prior to the end of the school day, it is best communicated via PUP. A child must be in attendance for at least a half day of school in order to participate in school sponsored programs or extra-curricular activities. If a child has been sent home from school for health reasons, then he or she will not be able to participate in that afternoon's or evening's activity.

Although email communication can provide an effective tool for many purposes, it should only be used as a LAST RESORT for dismissal plans. You should receive an acknowledgement receipt regarding emailed dismissal changes. If you do not receive this acknowledgement, please call the school. The office gets very busy after 1:00pm-please plan accordingly.

To keep classroom interruptions to a minimum, **please leave items to be delivered to the classroom in the school office**. They will be delivered at an appropriate time.

PickUp Patrol

[PickUp Patrol \(PUP\)](#) is our online system to manage absences, tardiness, and dismissal plans. Parents are responsible for entering this information before 12:30 PM on the school day on which the change begins. **Any changes made after 12:30 PM will be exceptions and related to unexpected, emergency events.** Such changes can be made via phone directly to the Main Office. Given the number of students, we ask that you limit these exceptions to assure the safety of all students.

Below are the definitions we use to clarify the three major types of dismissal:

WALKER:

Defined as any student who is leaving the Mont Vernon Village School property by foot, bike, skateboard, or scooter and not in a vehicle. If you are meeting your child, please do so at the end of the walkway or on the basketball court rather than in front of the building as this space is dedicated to car pick-up dismissal.

PICK-UP:

Defined as any student who is being picked up by vehicle using the vehicle pick-up line in the parking lot of the school.

BUS:

Defined as any student who will be going home by bus, either regularly assigned or on a different bus that has been changed in Pick-Up Patrol.

General Health

The School Nurse will inform the Classroom Teacher, School Counselor, and any other necessary staff members of the individual health needs of any student that are appropriate for the health and safety of each child.

There are certain circumstances that will require exclusion from school. The requirements are:

- Fever: 24 hours fever free without the use of fever reducing medication
- Vomiting/Diarrhea: 24 hours after vomiting/diarrhea has subsided
- Strep Throat: 24 hours after starting medication
- Conjunctivitis: 24 hours after starting medication and absence of eye drainage - Communicable conditions: such as impetigo, ringworm and scabies require exclusion for 24 hours after starting treatment
- Coughing that would disrupt student success

*If your child does not feel well in the morning and has a fever (100 degrees or more), vomiting, diarrhea, or a rash, please keep them home. It is not appropriate to medicate your child for a fever and send them to school. In the case of a significant rash, your doctor should be consulted to make sure the rash is not contagious. Keeping your child at home prevents the spread of illness to others and allows your child to get well more quickly.

School Nutrition Program

Please visit our [school nutrition website](#) for information about our breakfast and lunch program. That web page also provides information about the National School Lunch program including our free and reduced-price breakfast and lunch options.

We provide parents with a convenient and secure online prepayment service to deposit money into your child's school meal account at any time. This service also provides parents with the ability to view your child's account balance and discuss the cost and nutritional value of meals and a la carte items. To establish an account for your child's lunch program, please access [My School Bucks](#). Please review our meal charging policy [EFAA](#)

We ask that children **not share or trade food** due to the number of students with food allergies that can be life threatening.

If you have any questions about the MVVS school nutrition program, please contact our Kitchen Lead, Krystal Gendreau (kgendreau@sau39.org).

SECTION 2: TRANSPORTATION

School Bus Information

The [Bus Schedule](#) for the new school year is published on the [SAU-39 web site](#) one week prior to the opening of school. If you have questions about lost belongings, bus rides, stops, etc., please call the bus manager at Butler's Bus (603) 213-6401.

Please note that a parent/guardian or other responsible, known adult is expected to meet any student in Kindergarten or First Grade at the bus stop. These students will not be released from the bus without the responsible adult present.

School Bus Conduct & Rules

The following rules apply to all students riding buses:

- Do not eat or drink on the bus
- Keep the bus clean
- Cooperate with the driver
- Stay in your seat
- Keep head, hands and feet inside the bus

To insure the maximum level of safety for all bus students, large items such as SKIS, MUSICAL INSTRUMENTS (those which cannot be held on one's lap), and SCIENCE FAIR PROJECTS are not permitted to be taken onto the school bus unless they can be appropriately secured. No hazardous materials, glass, or live animals are permitted.

The bus driver has the responsibility to maintain orderly behavior of students on buses. We support the assignment of seats to accomplish this. Students breaking the rules will be verbally warned to stop the behavior. If the student continues to break the rules, the driver will complete a *Transportation Disciplinary Report* and send it to the Main Office. Upon receipt of this report the Principal or his/her designee will meet with the student and discuss the infraction. As a result, parents may be contacted, and a copy of the report sent home.

The school principal or designee will have the authority to suspend the riding privileges of students who cause disciplinary problems on the bus and fail to conform to the rules and regulations approved by the School Board. (See RSA 189:9-a.) Parents of children whose pattern of behavior and misconduct on school buses endangers the health, safety, and welfare of other riders will be notified that their children face the loss of school bus riding privileges.

Bus Stops/Boarding/Deboarding

Students are expected to be at their bus stop 5 minutes before the bus designated arrival time. Bus drivers have exacting schedules and will not wait for late arrivals. Students should remain well back from the road (approximately ten feet) while waiting for the arrival of the bus. Rushing toward the bus before it comes to a stop is dangerous. Students shall enter the bus in an orderly fashion, go directly to a seat, and remain seated until their destination is reached. They should then leave the bus in an orderly fashion.

If students must cross the road after exiting the bus, they should walk 10 feet (five giant steps) past the front of the bus and look at the bus driver. S/he will indicate when it is safe to cross. **STUDENTS MUST NEVER STOP IN FRONT OF THE BUS TO PICK UP A DROPPED SCHOOL PAPER OR BACKPACK.**

Bicycles

Students riding bicycles should arrive after 7:20 A.M. Bicycle racks are provided for the purpose of parking student bikes for the day. Bicycles should be walked on school property at all times. For the safety of our students, we recommend they wear appropriately sized bicycle helmets. The school cannot assume responsibility for damage to bicycles.

SECTION 3: STUDENT EXPECTATIONS

MVVS SOAR Matrix					
	Classrooms	Hallways	Recess	Lunch	Bus
Show Respect	-Use Kind Words -Listen when others are speaking	-Keep bodies to yourself (ie. hands and feet)	-Use Kind Words - Listen to adults -Good Sportsmanship, Teamwork, Cooperation	-Use Kind words	-Use manners with the drivers -Use positive and kinds words
Others First	-Share and take turns -Listen to the ideas of your classmates	-Allow others to enter a room before you.	- Share and Take Turns	-Allow others to line up before you	-Allow those in front to exit the bus first
Always Safe	-Keep hands and feet to ourselves -Only go to safe places online	-Use walking feet -Stay to the right -Use doors properly	-Keep hands and feet to yourself -Go down the slide -Stay in playground area -Keep nature on the ground	-Walk to where you are going	-Stay seated for the entire ride -Keep hands and feet to yourself
Responsible Citizens	-Come to class ready to work -Use your time wisely -Listen to instructions -Take care of your laptop/iPad -Be a good digital citizen	-Help keep hallways clean	-Line up quickly and listen well -Clean up and return equipment	-Help keep MPR clean	

The philosophy of the Mont Vernon Village School is to provide a stimulating environment for learning, wherein each student develops strong academic skills, physical proficiency, social responsibility, and sound judgment. The school district promotes an atmosphere of mutual trust and respect. We collaborate to develop and implement initiatives toward this end.

In order to promote a safe, healthy, orderly and supportive school and learning environment, it is important for students to conduct themselves in a manner befitting their age level and maturity, and with respect and consideration of other students, district personnel and other members of the community. Students are expected and required to maintain appropriate behavior that allows teachers and staff to perform their professional duties effectively and without disruption while on School District property or on property within the jurisdiction of the School District (including vehicles); and/or while attending or engaged in school activities.

Expectations for student conduct and standards of behavior shall be communicated through written Board policies, as well as District and/or school rules.

Student conduct that causes material or substantial disruption to the school environment, interferes with the rights of others, presents a threat to the health and safety of students, employees, or visitors, and/or violates the Student Handbook, or classroom rules is prohibited. Response to violations of the Student Handbook, however, should be designed to maximize student academic, emotional and social success, while at the same time assuring safety of all students, staff and school visitors. District personnel who interact with students are expected to utilize progressive disciplinary measures, and to place emphasis on educating students so they may grow in self-discipline. Suspensions and expulsions shall be administered consistent with the applicable Student Handbook and Board [Policy JICD](#).

Student conduct is to adhere to the following behavioral expectations:

1. Respect and encourage the right to teach and the right to learn at all times.
2. Be actively engaged in the learning; ask questions, collaborate, and seek solutions.
3. Be on time to fulfill your daily commitments.
4. Be appropriate; demonstrate behavior that is considerate of the community, the campus, and yourself.
5. Be truthful; communicate honestly.
6. Be responsible and accountable for your choices

The above rules can be summarized as Show Respect, Others First, Always Safe, Responsible Citizens.

Every attempt is made to teach students about the importance of the above. In an effort to provide the students with a measure for making appropriate choices, the student is asked to consider the following: “Is this choice/behavior safe, respectful and responsible?”

When a student breaks a rule he/she may conference with a classroom teacher or other staff member. Depending upon the circumstances, the child may be referred to the Principal and/or his/her designee.

The following behaviors warrant adult interaction and are meant only to serve as a reference:

Minor: Name calling, disrupting class, not following directions, non-compliance/ defiance, language or hand gestures which are inappropriate for school.

Major: Bullying/ harassment, inappropriate/offensive language, gestures or behaviors, physical aggression (fighting, biting, kicking, punching, slapping, spitting, head banging), stealing, threatening with words or objects, drugs, weapons, academic dishonesty, property damage, repeated occurrences of “minor” behaviors.

The Mont Vernon Village School uses a graduated and age-appropriate system of supports and intervention strategies, including but not limited to the following:

- parent conferences
- counseling
- peer mediation
- instruction in conflict resolution and anger management
- parent counseling and training
- community service
- rearranging class schedules

When disciplinary consequences are warranted, they will be graduated and age-appropriate and can include:

- restriction from extra-curricular activities
- temporary (same day) removal from class or activity
- detention
- temporary reassignment/in-school suspension
- out-of-school suspension
- expulsion

Disciplinary consequences are determined after considering the following:

- the nature and degree of disruption caused to the school environment
- the threat to the health and safety of pupils and school personnel, volunteers or visitors
- whether the conduct or behavior is isolated or repeated

All temporary (same day) removal from classrooms or activities, restriction from activities, detentions, suspensions and expulsions shall comport with applicable laws, regulations and Board policy [JICD](#).

Student Behavior and Discipline:

The goal of our educational program is to encourage independence, responsibility, and self-discipline. A respectful, safe and orderly atmosphere is essential for this learning to take place. A clear set of rules/expectations provide the framework for teaching and learning while ensuring the personal welfare of students. Respect for others, for one's self, and for the rules is the key foundational ingredient to building this type of atmosphere in our school.

Respectful Behavior Defined:

- Students are expected to accept and respect diversity.
- Students are expected to arrive at school on time and to be in class on time.
- Students are expected to stay on school grounds once they arrive at school until they are dismissed after school.
- Students are expected to follow the directions given by staff.
- Students are expected to behave; there is no pushing, shoving, hitting, or any other unprivileged touching, even in "fun".
- Students are expected to leave all non-school items at home. (including but not limited to; cell phones, laser pointers, electronic games, trading cards. Many of these items are for afterschool activities and should remain in the student's backpack and silenced.
- Students are expected to refrain from taking anything that does not belong to them. Stealing will not be tolerated.
- Students are expected to treat the school building and property with care; there is no defacing property or vandalism of any kind.
- Students are not allowed to fight.
- Students are not allowed to have cigarettes, alcohol, or any drug in their possession at any time. This includes, but is not limited to, paraphernalia such as lighters, papers, and pipes.
- Students are not allowed to have any item or look-alike that can be used as a weapon.

Classroom Behavior & Discipline

- Each Classroom Teacher will explain their specific expectations. In the event that you do not meet these expectations, the following is a general procedure that teachers will follow in dealing with some misbehavior:
- Your teacher will speak with you about the misbehavior and remind you what is expected. This is a warning and you should make every effort to improve your behavior.
- If your behavior continues to be a problem in class, your parents will be informed of the misbehavior and consequences. A teacher will often issue an after-school detention.
- Any continued misbehavior beyond the second detention will be referred to the administration. The consequences for continued misbehavior in the classroom may range from after-school detention to suspension, depending on the seriousness of the issue.

Consequences for Misbehavior

Removal from Class: A short term removal from class is often appropriate if the student has demonstrated repeated misbehavior or committed a more serious infraction that warrants removal from class. It is within the discretion of the person in charge of the classroom to remove the student. For repeated or continued misbehavior, this removal is often short term and provides the student with the opportunity to take a break, discuss the issue with the principal or his/her designee, and develop an action plan for

return to class. For more serious infractions, this removal from class may be to ensure the safety of the student and school community. This removal provides the opportunity for a discussion of the incident with the principal and time to contact parents to share further disciplinary action if needed.

Detention: This is an after-school detention assigned by a school staff member. It is held from 2:15 PM until 3:00 PM. Parents will be informed by email or phone call and a letter that will be sent home. When an after-school detention is issued the student will be given 24-hour notice. The signed letter is the student's pass into detention; if the letter is not brought to detention, the student will be sent to the office and required to call a parent. An additional detention may be assigned to the original detention. The family is required to arrange for transportation after a detention.

In-School Suspension: For more serious infractions, or when a student repeatedly violates important classroom/school rules, it may be necessary to remove a student from the classroom. In this case the student will be assigned to a separate room with supervision. Students will be expected to complete all assigned schoolwork for the day(s) missed. Should work not be completed or if rules are not followed, the student may be required to spend additional days. A student who proves to be unable or unwilling to cooperate with the process and who appears to be progressing towards a physical interaction/altercation due to demonstrated increased levels of aggression, either verbal or physical, will be removed from the school grounds by the parents. This removal will be at the discretion of the school administration. The student also may be required to meet with guidance, participate in conflict resolution, write a reflection, make restitution, or fulfill any other appropriate tasks as directed by the administration. Students are not eligible to participate in any school sponsored activities from the time of referral to in-school suspension until return to regular classes. An in-school suspension will not exceed ten (10) consecutive school days.

External Suspension: An out-of-school suspension is the temporary denial of a student's attendance at school for a specific period of time for gross misconduct, for neglect, or refusal to conform to school rules or policies. A short-term suspension is of ten (10) school days or less. (see Ed 317.04(a)(1)). A long-term suspension is the continuation of a short-term suspension under RSA 193:13, I (b)-(c) and also means a suspension in excess of (10) school days under Ed 317.04(a)(2). :

If a student is issued an external suspension; parents will be notified by phone and sent a follow-up letter. Parents will be notified as to the reason for the suspension, the length of the suspension, and the date of return to school. It is the student's responsibility to make up any missed work during the suspension.

Students are not eligible to participate in any school-sponsored activities from the time of referral until the student returns to regular classes, nor are they allowed to be on any SAU school property during the suspension.

Expulsion: Any pupil may be expelled by the School Board for an act of theft, destruction, or violence as defined in RSA Chapter 193-D, for possession of a pellet gun, paintball gun or BB gun or rifle as provided by RSA 193:13, II, or for gross misconduct, or for neglect or refusal to conform to the reasonable rules of the school. An expulsion under this paragraph will run until the School Board restores the student's permission to attend school. Additionally, any pupil may be expelled by the School Board for bringing or possessing a firearm as defined in Section 921 U.S.C. Title 18 in a safe school zone, as defined in RSA 193-D:1, unless such pupil has written authorization from the Superintendent

In all cases, students will be afforded Due Process, and there are procedures for an appeal to the Superintendent and to the Mont Vernon School Board. Certain procedures and/or restrictions regarding suspension/expulsion may apply under the IDEA regulations for students with specific special needs. Refer to policy [JICD](#).

Discipline Guidelines

Listed are some common rule infractions handled by the administration and the range of consequences. This list is not intended to be all-inclusive, nor does it limit the scope of discipline. In all cases, the consequences for misbehavior will depend on the nature and degree of disruption caused to the school environment, the threat to the health and safety of pupils and school personnel, volunteers or visitors and whether the conduct or behavior is isolated or repeated. Student consequences will be at the discretion of the administration. In addition to detention, in-school suspension, external school suspension or other disciplinary action, the Administration may involve law enforcement officials as necessary.

Any Action, which impacts the safety or well-being of others:

- One (1) detention

Repeated disciplinary referral to the office

- Cumulative detentions to possible in-school suspension or external suspension

Failure to attend assigned detentions

- One (1) additional detention for each failure to attend

Being referred to the administration from an after-school office detention for misbehavior

- Minimum of one (1) additional day detention; in-school suspension placement may be warranted

Insubordination/lying or disrespect

- one (1) detention; in-school suspension may be issued depending on the circumstances, severity, or frequency

Bullying and harassment, which include but is not limited to insults, taunts, challenges, name calling, sexual comments or innuendo, hate language, racial slurs and/or epitaphs (see RSA 193:F)

- Meeting with an Administrator upon any complaint
- If applicable, the student will be issued a warning or detention(s) based on the severity of the allegations;
- If the action continues, notification of the Superintendent of Schools, Mont Vernon Police Department and detention(s) or in-school suspension.

Throwing of any object(s)

- One (1) day detention or in-school suspension

Throwing objects with intent to injure

- Minimum one to three (1 - 3) days in-school suspension or external suspension

Altercation, either verbal or physical, requiring administrative intervention

- Detention, in-school suspension \or external suspension depending upon severity

Fighting

- Minimum one to three (1-3) days in-school suspension or external suspension and police notification

Assault, defined as unprivileged physical contact of any type (RSA 631:2-a)

- Minimum one to three (1-3) days in-school suspension or external suspension

Assault with injury

- Minimum one to three (1-3) days in-school suspension or external suspension (up to two weeks); notification of Mont Vernon Police and Superintendent of Schools

Theft, defacing, “tagging” or damage to, or destroying school, teacher or student property

- Restitution, police notification and one to three days in-school suspension or external suspension.

Pulling a false fire alarm, police alarm, making a false 911 call to police or making a bomb threat:

- Minimum three (3) days external suspension and police notification and restitution when applicable

Gross misconduct or neglect or refusal to follow established rules of the school

- Minimum ten (10) in-school suspension or external suspension.

Bullying

Children are developing socially and as such learning ways to cope with and navigate conflict with peers and adults. Families, schools and communities collaborate to teach children positive ways of dealing with and overcoming conflicts which naturally arise from human interaction. In some significant cases, bullying, harassment and intimidation can result. Such interactions are serious and will not be tolerated in our schools. In accordance with New Hampshire Law, the Mont Vernon School District has developed and implemented a policy (JICK) on [Pupil Safety and Violence Prevention](#)

Please report any bullying, harassment or intimidation immediately to the building Principal.

The following is a list of laws and policies related to student conduct and behavior:

- NH [RSA 193:13](#)
- Board policy [JI](#) – Student Rights and Responsibilities
- Board policy [JIC](#) – Student Conduct
- Board policy [JICD](#) – Student Discipline and Due Process
- Board policy [JICDD](#) – Student Discipline / Out of School Activities
- Board policy [JICFA](#) - Hazing
- Board policy [JICH](#) – Drugs and Alcohol Use by Students
- Board policy [JICI](#) – Weapons on School Property
- Board policy [JICG](#) – Tobacco Products Ban
- Board policy [JICK](#) – Pupil Safety and Violence Prevention Policy
- Board policy [JIH](#) – Student Searches and Their Property

Electronics/Cell Phones

- We strongly discourage the use of any **electronic games, Fitbit, Apple Watch** or similar electronic devices and cannot be held responsible for their security. Students sometimes bring them to use on the bus rides to/from school. During the school day, such items must remain in the student's backpack and are not to be used at recess.
- We recognize that more and more students may carry **cell phones** to communicate with families in the event of an emergency or change of before/after school plans. We cannot be held responsible for these items and ask that they be **turned off throughout the school day**.
- **Cell phones can be distracting and should not be visible.** Teachers will confiscate any visible cell phones and bring them to the office where a parent or guardian will need to retrieve them.
- Students are **prohibited from taking pictures via cell phone** whether it is on the bus or during the school day.
- Staff members will use proper judgment and discretion with regards to the use of cell phones.

Lunch and Recess

Lunch and Recess in grades K-6 consists of a 50-minute period each day. Students have time to eat their meal and play outside. Students should come to school prepared for outside play. Winter gear includes hats, mittens, boots and snow pants. We discourage children from bringing recreational items from home as we supply appropriate playground items (balls, jump rope, etc...). If you allow your child to bring a personal item to school for recess, please understand that the school will not be responsible for

lost or broken items. Please no trading cards, electronic items (cell phones, video games), knives, water pistols or any items that may be considered dangerous. These items should be kept at home or in the student's backpack for afterschool activities.

Winter Clothing Guidelines

K-3

Boots, gloves, snow pants are a MUST to play in the snow.

4-6

Boots and snow pants recommended for play in snow. Children playing in snow without boots, etc. at their own risk. Children will not be sent to the nurse because of wet clothes/body.

K-6

ALL Skin MUST be covered by shirt, sweatshirt, etc. in 40 degrees or below weather.

Playground Safety

It is important that students learn about playground safety. Doing so will protect all children from unnecessary harm and risks during their recess times.

1) Be Safe:

- Use equipment properly/safely - Seek adult help as needed.
- Seek adult permission before leaving the playground. - Engage in safe play.

2) Be Responsible:

- Care for and return equipment
- Be a problem solver

3) Be Respectful:

- Be a good sport
- Be kind
- Everyone plays

SECTION 4: ACADEMICS

Teacher Conferences, Report Cards, and Grading and Reporting

Appointments for parent/teacher conferences may be scheduled during Open House or by calling or emailing your child's teachers. Report cards are distributed at the end of the school year. Three progress reports will be sent home to share the student's progress in November, January, and April. Please reach out to your child's teacher with any concerns or questions.

Our [Grading and Reporting Policy IKA](#) can be found on our website. In addition, the follow details outline our grading and reporting system:

The primary purpose of our grading system is to fairly, clearly, accurately, and consistently communicate learning progress and achievement to students, families, and other relevant audiences.

In SAU 39 the purpose of grades are as follows:

1. To provide information to students for self-evaluation, reflection and academic growth.
2. To communicate information about students' learning and achievement to parents to build partnerships in supporting student growth.

3. To inform teachers of student progress towards and proficiency in competencies and standards and to inform instruction in a multi-tier system of support.
4. To communicate information about student achievement and habits of work to colleges and employers.

Competencies

To support all students in meeting our portrait of a graduate, academic competencies have been developed for each content area as well as for our Work Study Practices (or habits of work). Across K-12, each content area shares a set of common, established core competencies that describe what students are expected to know and be able to do to demonstrate mastery. For more information about our competencies, please visit the [grading and reporting section of our website](#).

Academic Competencies

For example, in K-12 English Language Arts, students need to show mastery of the following competencies:

- Reading Literature / Informational Text
- Writing
- Language
- Speaking and Listening
- Reading Foundational: Fluency (K-5 only)
- Reading Foundational: Word Recognition (K-5 only)

For each competency, there are several learning targets at each grade level that a student must master to demonstrate competency. Assessments are linked to learning targets and all individual learning targets build toward a larger competency. A student's score on each learning target will be averaged together to determine an overall competency score.

Work Study Practices (habits of work)

In addition to academic competencies, students are assessed on Work Study Practices, or habits of work. Students will be scored on the following Work Study Practices:

- Communication
- Creativity/Critical Thinking
- Self-Direction
- Collaboration

Rubrics for each of the above Work Study Practices can be found on our [website](#).

Assignments and Scores

All assignments are aligned to one or more learning targets and students receive individual scores for each learning target on the following 4-point scale:

4	Extending	The student demonstrates in-depth, extensive, or comprehensive knowledge of content and the ability to analyze and synthesize essential content, knowledge, and skills. Communication is complex, concise, and sophisticated.
3	Applying	The student demonstrates broad content knowledge and the ability to consistently and independently apply and transfer essential content, knowledge, and skills. Communication is accurate, clear, and organized.
2	Approaching	The student demonstrates the ability to comprehend and apply essential content, knowledge, and skills. The student communicates basic information but lacks details or strong organization.
1	Beginning	The student is just beginning to demonstrate the application of essential content, knowledge, and skills.

Reassessment and Revision Cycles

Revision and reassessment are essential aspects for student growth. At times reassessment will happen on the spot and other times it will happen throughout the course of learning. When appropriate, teachers will share with students their expectations around remediation and reassessment including timeframes and number of reassessment opportunities. All students should be given the opportunity to reassess no matter the score they earned on the original assessment.

Late Work

Assignments have due dates to appropriately space and inform teaching and learning. Therefore, it is an important habit of work for students to learn and internalize. While there is no academic standard score penalty for work handed in later than the due date, unexcused late work will affect Work Study Practice scores. Late work turned in after the due date in the last two weeks of the reporting period, may not be included until the next reporting period at the teacher's discretion.

Missing Work

If a student has not turned in an assignment, they will be scored with an "M" for missing for each of the learning targets scored for that assignment. A "M" does not calculate into a student's competency or overall score but will cause both the learning target score as well as the overall competency score to be incomplete. Students must make-up missing work in order to earn a score for that learning target and for the competency. In addition, the missing work will show up as missing in the parent and student portal.

Homework

Research and experience indicates that many children complete homework most successfully with clear time frames and guidelines for completion. At home, this may mean having a designated homework time and area. Our general rule is that each grade level is an equivalent to the amount of time spent in totality on homework. (i.e. Grade 3=30 minutes, Grade 4=40 minutes, etc.)

Homework should typically focus on reading, writing, spelling or mathematics in the primary grades, with an increased focus on social studies and science in the upper elementary grades. Homework may include tasks such as reading with or to your child, reviewing basic math facts using flash cards, visiting a designated web site, or reviewing material in preparation for an upcoming assessment. For homework to be most effective teachers and parents must collaborate and communicate on this valuable, but often misused and misunderstood instructional strategy.

Homework will not be provided in advance of any absences. Children who are absent due to illness may be provided with homework beginning with the third consecutive day of absence.

Promotion and Retention of Students

Our grading and reporting system enables teachers to track and report out on student progress in meeting grade level expectations. Our goal is for all students to meet basic competency expectations for their grade level each year. In addition to classroom instruction, students are provided with intervention opportunities both during the school year and the summer as needed. These supports can help students in meeting grade level expectations. When students are not successful in showing basic grade-level competency, a parent conference may be needed to discuss student progress and possible retention.

[See Policy IKE](#)

SECTION 5: SECURITY

Emergency Notifications

In the event of a school emergency, all parents/guardians will receive communication via our electronic messaging system. This system automatically dials phone contacts, leaving a voice message or sends a text message regarding the emergency, which may include weather-related school attendance. During these times, please limit calls into the school buildings.

Emergency Drills

The school holds regularly scheduled evacuation drills throughout the school year. Students must remain quiet and in line with their teacher throughout each drill. Evacuation directions and Emergency Response Procedures are posted in each classroom and other instructional areas of the school. The school also holds other emergency drills.

Video Surveillance

For security purposes we utilize video / audio surveillance on school grounds and on buses. See [Policy EEAA](#).

SECTION 6: STUDENT SERVICES

Child Abuse and Neglect - [Mont Vernon Policy JLF](#)

In compliance with NH laws: It is the policy of the Mont Vernon School District that any teacher or other school employee who suspects that a child's physical or mental welfare may be adversely affected by abuse or neglect shall report such to the Division of Children and Youth Services.

Birthdays and Classroom Celebrations

Only nutritional snacks are welcome. Please refer to the MV School District [Wellness Policy JLCF](#). All nutritional snacks must be dropped off in the main office. In consideration of the feelings of all of our children, birthday invitations may not be sent to school.

Non-Academic Student Surveys

Students can only participate in a non-educational survey or questionnaire that asks about information not directly related to a student's academics if there is prior written consent obtained from a parent or guardian. Please see policy [ILD](#) for more information.

MTSS: Multi-Tiered System of Support

Our Multi-Tiered System of Support is an organizational structure we have implemented to provide all students with necessary supports. This is accomplished through strong universal or core (Tier 1), strategic or targeted (Tier 2), and intensive (Tier 3) instruction for all students.

Representatives from our staff meet regularly to collaborate with colleagues and discuss students who present with academic, social, or behavioral concerns. When the team meets, we brainstorm accommodations and supports necessary to facilitate student achievement.

Special Instruction Services

Our [website](#) will provide you with access to information about Special Education, Child Find, and Parent's Rights under Section 504.

Please contact the SAU #39 Director of Student Services, Meg Beauchamp at mbeauchamp@sau39.org if you have questions or concerns about Special Instructional Services.

SECTION 7: PARENT INFORMATION

Parent Concerns

Parents are encouraged to keep in touch with the classroom teacher on a regular basis. Appointments may be made to meet with teachers **before or after** school so that class time is not interrupted. Parents with a concern may call and leave a message at the school, day or night. The **steps** for expressing a parental concern are as follows:

Step 1—Contact the teacher (or staff member) to discuss your concern.

If you are not sure where to direct your concern, please check with your child's classroom teacher. To contact the teacher, you may send in a note with your child, leave a note with an administrative assistant in the office, leave a telephone message with the office, or e-mail the teacher at the e-mail address he/she provided. The teacher or staff member involved will respond in a timely manner. If the concern needs further discussion, please inform the teacher or staff member and move to Step 2.

Step 2—Contact the Principal to discuss your concern.

The Principal will usually include the appropriate teacher or staff member in discussions with the parent. If the concern still needs further discussion, please inform the Principal and move to Step 3.

Step 3—Contact the Superintendent to discuss your concern.

If the concern needs further discussion, please notify the Superintendent and move to Step 4.

Step 4—Contact the School Board to discuss your concern.

[Mont Vernon School Board](#)

[See Board Policy KE/KEB](#)

Visitors

Visitors and volunteers are welcome! For the safety and security of the children and staff, to avoid disruptions in the classroom, and to maintain maximum educational benefits for the children, we ask that you follow these procedures which apply to anyone entering the building (parents, workers, school district staff, volunteers, etc.):

1. Enter through the **Main Door**, ring the buzzer for admittance, and go directly to the office.
2. Sign in, let the office staff know your purpose and you will be given a visitor or volunteer pass.
3. Office staff will confirm your appointment.

Parent Classroom Visitations ([M VSB POLICY KIA](#))

On occasion, parents/guardians may be interested in observing their child(ren) at school. In an effort to minimize disruptions for students, teachers, and related service providers, and to protect instructional or planning time, parents/guardians wishing to observe their child(ren) in school are to follow the following guidelines:

1. In order to observe during school hours, parents/guardians should submit a written request to the building Principal at least 48 hours prior to a planned visitation. Visiting parents/guardians must wear visitor badges.
2. The Principal will contact the teacher (or the individual who is providing instruction or supervising the student) as a courtesy and for coordination/scheduling purposes. The principal or designee will respond to the parent making the request and confirm the scheduled visitation.
3. Visits to classrooms or other instructional areas are limited to 60 minutes.
4. Parents/guardians are reminded that classroom visits during instructional time should not interfere with the teaching/learning process.
5. Classroom visitations are not to be used for parent-teacher conferences or conversations. 6. Food and drink are prohibited during classroom visits, as is smoking (and all other consumption/uses of tobacco products), controlled substances, drugs, alcohol and weapons. (See RSA's 126-K-7;159;193 B2).
6. Personal telecommunication devices are to be silent while in the school.

Please review our Family Education Rights and Privacy Act, [FERPA](#) policy to understand your rights related to student records and access to student information. .

SECTION 8: MONT VERNON SCHOOL DISTRICT POLICIES

The following link provides access to all district policies: [Mont Vernon School District Policies](#)

Consent Agenda Item #7

MVSD FY24 Budget Calendar	Statutory Deadline	Date	Time	RSA Reference
Budget Creation				
Budget Committee Process Meeting	N/A	August		
Non Personnel Budgets Due to Business Administrator	N/A	August		
Administration Provides Preliminary Staffing Plan	N/A	August		
Internal District Budget Review-Non Personnel	N/A	August		
Internal District Budget Review-Personnel	N/A	September		
Board and Budget Committee Review				
Draft 1 Budget Submission to Board	N/A	*11/3/2022	6:00pm-8:00pm	H&D available
Question Submission Forms Open		11/4/2022	Ongoing	
BC Sub-Committee Meetings	N/A	11/10/22-11/15/22		
<i>Special Services</i>	N/A	11/10/2022	9:00am-10:00am	
<i>Food Srv / Transportation</i>	N/A	11/10/2022	10:00am-11:00am	
<i>Facilities</i>	N/A	11/14/2022	9:00am-10:00am	
<i>Technology</i>	N/A	11/14/2022	10:00am-11:00am	
<i>Curriculum</i>	N/A	11/15/2022	9:00am-10:00am	
<i>Administration</i>	N/A	11/15/2022	10:00am-11:00am	
<i>Warrant Article</i>	N/A	11/15/2022	11:00am-12:00pm	
BC Full Committee Meeting	N/A	Week of 11/16-11/28	TBD	
Draft 2/BC Report to Board	N/A	*12/1/2022	6:00pm-8:00pm	
Draft 3 Public Hearing Preparation	N/A	*1/5/23	6:00pm-8:00pm	
Town Meeting Governance (SB2) Requirements and Process				
Bond Petition Warrant Article Deadline		1/6/2023		40:13, II-a (b)
Post Notice of Budget Hearing	1/10/2023	1/4/2023		40:13, II-a (a)
Post and Publish Bond Hearing		7 days prior		40:13, II-a (a); 33:8-a
Petition Warrant Article Deadline (Other than bonds)		1/10/2023		40:13 II-a (b); 197:6
CBA Cost Items Finalized Deadline		1/10/2023		32:5-a
Budget/Bond Hearing	1/17/2023	1/11/2023	6:00pm-8:00pm	40:13, II-a (c); 40:13, XI(a)
Deadline for Boards and Budget Committees to Vote on Rec	N/A	1/19/2023		
Post Warrant, Budget, and Default	1/30/2023	1/25/2023		40:13, II(a), d
Filing Period for Candidates		1/18/23-1/27/23		671:19; 669:19
Board Meeting (Delib. Prep)		*2/2/2023		
Deliberative Session (Session I)		2/8/2023	6:00pm-8:00pm	40:13 III, IV; 671:19, 669:19
District Voting (Session II)		3/14/2023		40:13 VIII
* Board Meeting				

-  (https://twitter.com/NH_HSEM)
-  (<https://www.facebook.com/NH.HSEM>)
-  (<https://www.youtube.com/channel/UCUHWcQMkzczX2jCvPiddOqw/playlists>)

Consent Agenda Item #8

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RESOURCE CENTER

HOMELAND SECURITY & EMERGENCY MANAGEMENT

Security Action for Education (SAFE) Grant Application [2022]

Summary Information

Public and non-public schools may begin submitting grant applications for the Security Action for Education (SAFE) grant. Each project application must cover only one school and one project type (Surveillance, Access Control, or Emergency Alerting). Multiple applications per school may be submitted. More information on project examples can be found within this application. The majority of the funding available is federal funds and these projects will need to comply with all federal requirements.

Early decision awards will be granted to a portion of the public school applicants that apply by 11:59PM EST on July 22. All of the applications will be scored, and a total of approximately \$3 million in State Public School Infrastructure Funds grants will be awarded to public schools in the early decision phase.

Nonpublic school applications and the remaining public school applications that do not receive an early decision award will automatically be considered for the second allotment of funds, which is an additional \$10 million and available to both public and nonpublic schools. Applications for this round must be received by 11:59PM EST on August 26. These federal funds are through the American Rescue Plan Act State Fiscal Recovery Fund (through the Governor's Office for Emergency Relief and Recovery).

For both allotments, projects that address the highest priority security risks will be prioritized for grant awards. Grant applications will be submitted for each eligible project, and schools may submit more than one project per school. The maximum award for any one school will be \$100,000.

Awards will cover 100% of the eligible project costs.

Projects that have been included in an approved school budget, prior to July 1, 2022, are not eligible for

funding.

Applicants will have 180 days to get the funds obligated from the date of award.

Last day to request reimbursement will be Dec. 31, 2024. The 'Completion of Project and Request for Payment' form will be posted soon on the Department of Education website.

(<https://www.education.nh.gov/who-we-are/division-of-educator-and-analytic-resources/school-safety-and-facility-management-bureau/public-school-infrastructure-fund>)

All requests for funding will be reviewed by the Public School Infrastructure Commission. Those that are approved for recommendation will be forwarded to the Governor, who will make final grant funding approval. Districts may be requested to submit more information upon request.

If you need assistance with the application, please contact the NH Homeland Security & Emergency Management (HSEM) School Readiness Program by email at schoolreadiness@dos.nh.gov.

This application seeks funding to improve security measures in schools may reference sensitive information contained within the school(s) security assessment report(s), which have been marked “limited purpose release” under RSA 91-A:5-a. Said reports and this application have been prepared by state and/or local safety officials and relate to the preparation for and carrying out of emergency functions, including the thwarting of deliberate acts that are intended to result in widespread or severe damage to property or widespread injury or loss of life in local communities. This application is exempt from public disclosure under NH RSA 91-A:5, VI.

Are you applying on behalf of a... *

- Public School**
- Non Public School**

Name of School: *

SAU # *

Project Title *

Unique Entity ID (UEI) Number: *

Link to fact sheet: [Click Here \(https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/dunstoueittransitioninfosheet.pdf\)](https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/dunstoueittransitioninfosheet.pdf)

12 of 12 max characters

All requests for funding will be reviewed by the Public School Infrastructure Commission. Those that are approved for recommendation will be forwarded to the Governor. The Governor may authorize fund expenditures with approval of the fiscal committee of the general court and the executive council. Schools and/or Districts may be requested to submit more information upon request. *

I Understand

Prior to the Commission considering this request, all items must be completely filled out and all attachments must be present. If an item is not applicable, please state why it is not applicable. *

I Understand

I am aware that if this proposed project includes construction at a public school, per Ed 321.13, projects are required to have a review completed by the State of New Hampshire Fire Marshal’s Office. *

I Understand

I am aware that if this proposed project is awarded prior to reimbursement the school shall ensure: a current Emergency Operations Plan (EOP) is on file with NH HSEM, a current copy of the school floor plan is on file with first responders, and if a school has never had a security assessment completed by NH HSEM one must be completed and/or scheduled. *

I Understand

This application seeks funding to improve security measures in schools pursuant to RSA 198:15-y, III(d) and may reference sensitive information contained within the school(s) security assessment report(s), which have been marked “limited purpose release” under RSA 91-A:5-a. Said reports and this application have been prepared by state and/or local safety officials and relate to the preparation for and carrying out of emergency functions, including the thwarting of deliberate acts that are intended to result in widespread or severe damage to property or widespread injury or loss of life in local communities. This application is exempt from public disclosure under NH RSA 91-A:5, VI. *

I Understand

In conjunction with any Coronavirus State and Local Fiscal Recovery Funds (“CSLFRF;” established by the American Rescue Plan Act of 2021 “ARPA,” H.R. 1319, Section 9901 on March 11, 2021) awarded as a result of this application and part of this program, the Grantee shall comply with all applicable statutes, laws, regulations, and orders of federal, State, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, such as all compliance, procurement, and reporting requirements, applicable labor laws, workers compensation requirements, and other applicable requirements established by federal guidance or State procedures. The New Hampshire Department of Education Bureau of Federal Compliance provides guidance documents to assist Grantees in understanding how to manage federal funds. *

The New Hampshire Department of Education Bureau of Federal Compliance provides guidance documents to assist Grantees in understanding how to manage federal funds. Click here to review the information available or to contact them for further technical assistance. (<https://www.education.nh.gov/who-we-are/division-educator-and-analytic-resources/bureau-of-federal-compliance>)

I Understand

Project Contact Information

Primary Contact Person's Name *

Amy

First

Facey

Last

Primary Contact Person's Email *

afacey@sau39.org

Enter Email

afacey@sau39.org

Confirm Email

Primary Contact Person's Phone *

(603) 582-3225

Project Information

1. Estimated cost of items described in this project: *

\$75,360.00

2. Has the proposed project been included in an approved budget prior to July 1, 2022? *

Yes

No

3. Anticipated Project Start Date: *

06/01/2023 

4. Anticipated Project Completion Date: *

07/31/2023 

5. Additional information regarding milestones and that it can be completed timely: *

We plan to complete this project primarily when school is not in session to provide ease of access to all areas. We anticipate a 60 day project timeline.

6. Describe how your proposal will improve security within your school: *

This project will _____ **so that we are able to maintain with**
_____ **. This will also allow**
as all other buildings in SAU39.

7. Which area does your proposal address? *

Please select the one that is closest to your project. Link to learn more about Access Control, Emergency Alerting, and Surveillance: [Click Here \(https://prd.blogs.nh.gov/dos/hsem/?page_id=14367\)](https://prd.blogs.nh.gov/dos/hsem/?page_id=14367)

- Access Control
- Emergency Alerting
-

7A. Which area of Surveillance does your proposal address? *

Please select the one that is closest to your project.

- Buzzer/Intercom System
-

Other

8. Detailed description of the work to be completed as part of your proposed project: *

This project will be a

9. Describe how you will conduct maintenance on your proposed project: *

with administration and . will be maintained to manufacturer specifications.

Supporting Documentation

PDF documents are encouraged. Zipped/Archived files are encouraged if the individual file size exceeds 2MB.

10. Have you submitted an Emergency Operations Plan (EOP) within the last 12 months? *

Yes

No

11. Has your school had a security assessment completed by NH Homeland Security & Emergency Management? *

Yes

No

11a. How many security assessments has your school had? *

Answer must be numeric format only (i.e. 1, 2, 3).

Please enter a number from 1 to 3.

12. NH RSA 189:64 requires at least four (4) of the currently required number of fire evacuation drills shall be emergency, all-hazard response drills of which at least one shall test emergency response to an armed assailant. The armed assailant drill may be discussion based. Has your school completed these drills as required? *

Yes

No

13. Have you submitted a copy of your current floor plans to local first responders (i.e. police and fire departments)? *

Yes

No

14. Completed attestation form by local first responders *

Link to download the first responder attestation form: [Click Here.](#) (

) Requests must include this form with all signatures on official

letterhead.

No file chosen

Max. file size: 1 GB.

15. Copy of most recent fire inspection report. *

No file chosen

Max. file size: 1 GB.

I attest that the information included within this project proposal is accurate to the best of my knowledge. *

I Agree

Name of Superintendent or Head of School Attesting to Project Requirements *


Steven Chamberlin

Submit

Save and Continue Later


ReadyNH.gov (<http://www.readynh.gov>)
TAKE ACTION. BE SAFE.

Find us on  (<https://www.facebook.com/NH.HSEM>)

 @NH_HSEM (https://twitter.com/nh_hsem)

 (<https://schoolsafetyresources.nh.gov/>)

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-  (https://twitter.com/NH_HSEM)
-  (<https://www.facebook.com/NH.HSEM>)
-  (<https://www.youtube.com/channel/UCUHWcQMkzczX2jCvPiddOqw/playlists>)

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RESOURCE CENTER

HOMELAND SECURITY & EMERGENCY MANAGEMENT

Consent Agenda Item #9

Security Action for Education (SAFE) Grant Application [2022]

Summary Information

Public and non-public schools may begin submitting grant applications for the Security Action for Education (SAFE) grant. Each project application must cover only one school and one project type (Surveillance, Access Control, or Emergency Alerting). Multiple applications per school may be submitted. More information on project examples can be found within this application. The majority of the funding available is federal funds and these projects will need to comply with all federal requirements.

Early decision awards will be granted to a portion of the public school applicants that apply by 11:59PM EST on July 22. All of the applications will be scored, and a total of approximately \$3 million in State Public School Infrastructure Funds grants will be awarded to public schools in the early decision phase.

Nonpublic school applications and the remaining public school applications that do not receive an early decision award will automatically be considered for the second allotment of funds, which is an additional \$10 million and available to both public and nonpublic schools. Applications for this round must be received by 11:59PM EST on August 26. These federal funds are through the American Rescue Plan Act State Fiscal Recovery Fund (through the Governor's Office for Emergency Relief and Recovery).

For both allotments, projects that address the highest priority security risks will be prioritized for grant awards. Grant applications will be submitted for each eligible project, and schools may submit more than one project per school. The maximum award for any one school will be \$100,000.

Awards will cover 100% of the eligible project costs.

Projects that have been included in an approved school budget, prior to July 1, 2022, are not eligible for

funding.

Applicants will have 180 days to get the funds obligated from the date of award.

Last day to request reimbursement will be Dec. 31, 2024. The 'Completion of Project and Request for Payment' form will be posted soon on the Department of Education website.

(<https://www.education.nh.gov/who-we-are/division-of-educator-and-analytic-resources/school-safety-and-facility-management-bureau/public-school-infrastructure-fund>)

All requests for funding will be reviewed by the Public School Infrastructure Commission. Those that are approved for recommendation will be forwarded to the Governor, who will make final grant funding approval. Districts may be requested to submit more information upon request.

If you need assistance with the application, please contact the NH Homeland Security & Emergency Management (HSEM) School Readiness Program by email at schoolreadiness@dos.nh.gov.

This application seeks funding to improve security measures in schools may reference sensitive information contained within the school(s) security assessment report(s), which have been marked “limited purpose release” under RSA 91-A:5-a. Said reports and this application have been prepared by state and/or local safety officials and relate to the preparation for and carrying out of emergency functions, including the thwarting of deliberate acts that are intended to result in widespread or severe damage to property or widespread injury or loss of life in local communities. This application is exempt from public disclosure under NH RSA 91-A:5, VI.

Are you applying on behalf of a... *

- Public School**
- Non Public School**

Name of School: *

SAU # *

Project Title *

Unique Entity ID (UEI) Number: *

Link to fact sheet: Click Here (<https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/dunstoueittransitioninfosheet.pdf>)

12 of 12 max characters

All requests for funding will be reviewed by the Public School Infrastructure Commission. Those that are approved for recommendation will be forwarded to the Governor. The Governor may authorize fund expenditures with approval of the fiscal committee of the general court and the executive council. Schools and/or Districts may be requested to submit more information upon request. *

I Understand

Prior to the Commission considering this request, all items must be completely filled out and all attachments must be present. If an item is not applicable, please state why it is not applicable. *

I Understand

I am aware that if this proposed project includes construction at a public school, per Ed 321.13, projects are required to have a review completed by the State of New Hampshire Fire Marshal's Office. *

I Understand

I am aware that if this proposed project is awarded prior to reimbursement the school shall ensure: a current Emergency Operations Plan (EOP) is on file with NH HSEM, a current copy of the school floor plan is on file with first responders, and if a school has never had a security assessment completed by NH HSEM one must be completed and/or scheduled. *

I Understand

This application seeks funding to improve security measures in schools pursuant to RSA 198:15-y, III(d) and may reference sensitive information contained within the school(s) security assessment report(s), which have been marked "limited purpose release" under RSA 91-A:5-a. Said reports and this application have been prepared by state and/or local safety officials and relate to the preparation for and carrying out of emergency functions, including the thwarting of deliberate acts that are intended to result in widespread or severe damage to property or widespread injury or loss of life in local communities. This application is exempt from public disclosure under NH RSA 91-A:5, VI. *

I Understand

In conjunction with any Coronavirus State and Local Fiscal Recovery Funds ("CSLFRF;" established by the American Rescue Plan Act of 2021 "ARPA," H.R. 1319, Section 9901 on March 11, 2021) awarded as a result of this application and part of this program, the Grantee shall comply with all applicable statutes, laws, regulations, and orders of federal, State, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, such as all compliance, procurement, and reporting requirements, applicable labor laws, workers compensation requirements, and other applicable requirements established by federal guidance or State procedures. The New Hampshire Department of Education Bureau of Federal Compliance provides guidance documents to assist Grantees in understanding how to manage federal funds. *

The New Hampshire Department of Education Bureau of Federal Compliance provides guidance documents to assist Grantees in understanding how to manage federal funds. Click here to review the information available or to contact them for further technical assistance. (<https://www.education.nh.gov/who-we-are/division-educator-and-analytic-resources/bureau-of-federal-compliance>)

I Understand

Project Contact Information

Primary Contact Person's Name *

Amy
First

Facey
Last

Primary Contact Person's Email *

Afacey@sau39.org
Enter Email

Afacey@sau39.org
Confirm Email

Primary Contact Person's Phone *

(603) 673-2690

Project Information

1. Estimated cost of items described in this project: *

\$48,000.00

2. Has the proposed project been included in an approved budget prior to July 1, 2022? *

Yes

No

3. Anticipated Project Start Date: *

06/01/2023 

4. Anticipated Project Completion Date: *

06/30/2023 

5. Additional information regarding milestones and that it can be completed timely: *

We plan to complete this project primarily when school is not in session to provide ease of access to all areas. We anticipate a 30 day timeline.

6. Describe how your proposal will improve security within your school: *

The project will

7. Which area does your proposal address? *

Please select the one that is closest to your project. Link to learn more about Access Control, Emergency Alerting, and Surveillance: [Click Here \(https://prd.blogs.nh.gov/dos/hsem/?page_id=14367\)](https://prd.blogs.nh.gov/dos/hsem/?page_id=14367)

Access Control

Surveillance

7A. Which area of Emergency Alerting does your proposal address? *

Please select the one that is closest to your project.

2-Way Radios

Door/Window Numbering

Notification Beacons

Panic Alarms

Portable Radios

Public Address System

Other

8. Detailed description of the work to be completed as part of your proposed project: *

will be added	.	to	.
will be added	.	will be	.

9. Describe how you will conduct maintenance on your proposed project: *

will be tested internally with administration and manufacturer specifications. . **will be maintained to**

Supporting Documentation

PDF documents are encouraged. Zipped/Archived files are encouraged if the individual file size exceeds 2MB.

10. Have you submitted an Emergency Operations Plan (EOP) within the last 12 months? *

- Yes
- No

11. Has your school had a security assessment completed by NH Homeland Security & Emergency Management? *

- Yes
- No

11a. How many security assessments has your school had? *

Answer must be numeric format only (i.e. 1, 2, 3).

Please enter a number from 1 to 3.

12. NH RSA 189:64 requires at least four (4) of the currently required number of fire evacuation drills shall be emergency, all-hazard response drills of which at least one shall test emergency response to an armed assailant. The armed assailant drill may be discussion based. Has your school completed these drills as required? *

- Yes
- No

13. Have you submitted a copy of your current floor plans to local first responders (i.e. police and fire departments)? * Yes No**14. Completed attestation form by local first responders ***

Link to download the first responder attestation form: [Click Here. \(https://prd.blogs.nh.gov/dos/hsem/wp-content/uploads/2022/06/First-Responder-Attestation.docx\)](https://prd.blogs.nh.gov/dos/hsem/wp-content/uploads/2022/06/First-Responder-Attestation.docx) Requests must include this form with all signatures on official letterhead.


 No file chosen**Max. file size: 1 GB.****15. Copy of most recent fire inspection report. *** No file chosen**Max. file size: 1 GB.**

I attest that the information included within this project proposal is accurate to the best of my knowledge. *

 I Agree**Name of Superintendent or Head of School Attesting to Project Requirements ***[Save and Continue Later](#)


ReadyNH.gov (<http://www.readynh.gov>)
TAKE ACTION. BE SAFE.

Find us on  (<https://www.facebook.com/NH.HSEM>)

 @NH_HSEM (https://twitter.com/nh_hsem)

 (<https://schoolsafetyresources.nh.gov/>)

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SCHOOL ADMINISTRATIVE UNIT THIRTY-NINE

Amherst, Mont Vernon, and Souhegan Cooperative School Districts

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Interim Superintendent of
Schools

CHRISTINE M. LANDWEHRLE
Assistant Superintendent

MARGARET A. BEAUCHAMP
Director of Student Services

AMY FACEY
Business Administrator



Curriculum and Professional Development Office Update on Summer Work - Summer 2022

Responsive Classroom Training - June 20th - 23rd

We held an on-site Responsive Classroom four-day core course for teachers June 20th - June 23rd. This course introduced teachers to the Responsive Classroom practices that support positive, safe, and engaging learning communities. Educators learned about the developmental strengths and needs of elementary and middle school students to support them in designing developmentally appropriate learning experiences. Participants learned a number of strategies to help students develop the academic and social skills they need to thrive and be successful.

We had 10 Mont Vernon teachers attend this four-day workshop providing critical training and supporting our school-wide social emotional learning goal.

Mentor Facilitator Program Planning - July 6th

We met with our mentor facilitators across the SAU on July 6th to review our mentor program and make enhancements for the upcoming school year. This day allowed for collaboration across the SAU and planning for the mentor/mentee day in August.

Educator Effectiveness Committee Meeting - July 11th and August 8th

The SAU-wide Educator Effectiveness committee met on July 11th to begin working on a review of our evaluation system focusing on the following items: observation timeline, connection to the professional growth plan, a tiered approach, self-reflection, summative evaluations, peer observation, paraeducator evaluation tools and process, procedure for the implementation of improvement/growth plans, and student feedback. Charline Brown and Maggie Holm are our MVVS representatives on the committee.

Summer Support - Title I Program - July 12th - August 4th

Our Title I program is running for four weeks this summer, July 12th through August 4th. The program is held three days a week, Tuesday through Thursday, from 9 a.m. to 12 p.m. We have 26 students attending the program and most are attending for the full four weeks. Based on numbers of eligible students, we grouped students into three different classes. We have an incoming K-1 group being serviced by Mrs. Philiobotte and Mrs. Gallagan. Our incoming 2-4 group is our largest and is supported by three teachers, Mrs. Holm, Mrs. Oberst (formerly Ms. Graham), and Mrs. Mattie or Mrs. Tighe (they are sharing weeks). Our incoming grades 5-6 group is our smallest group and is serviced by Mrs. Brown.

Students have been excited to be back at school to see their friends and teachers. Mrs. Holm has been providing leadership support to the program by serving as our Title I Program Coordinator. She has developed weekly newsletters

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to inform families of the work students are doing each week. Please see below links for access to the weekly Title I newsletter.

[Week 1 Newsletter](#)

[Week 2 Newsletter](#)

At the end of our program, a survey will be going to parents and staff to gather feedback to help make program improvements for next year.

Summer Enrichment Program - Title IV Grant - July 12th - August 4th

This summer, we wanted to provide enrichment programming for MVVS students using our Title IV, well rounded education grant. This opportunity allows teachers to develop unique cross-curricular enrichment programs to engage students throughout the summer. The enrichment program is running the same weeks as our Title I program and is held in the afternoons. Our program is held Tuesdays through Thursdays from 12:30 p.m. - 3:30 p.m. This program design allows our Title I students to stay for a full day and receive support in the morning and enrichment in the afternoon. While this program was designed to coordinate with our Title I program, it is open to all MVVS students entering grades 1-6.

The following is a list of programs offered along with the teachers who are teaching the various programs:

July 12th - 14th

- Dot and Dash Robotics Beginner (Students entering Grades 1-3) - Ms. Valihura
- STEM Enrichment Intermediate (Students entering Grades 4-6) - Mrs. Brown and Mrs. Oberst

July 19th - 21st

- STEM Enrichment Beginner (Students entering Grades 1-3) - Mrs. Brown and Mrs. Oberst
- Dot and Dash Robotics Intermediate (Students entering Grades 4-6) - Ms. Valihura

July 26th - 28th

- Scratch Jr. Animation and Claymation for Beginners (Students entering Grades 1-3) - Ms. Valihura
- Nature Inspires Art Intermediate July 26th-28th (Students entering Grades 4-6) - Mrs. Holm and Mrs. Hargreaves

August 2nd - 4th

- Nature Inspires Art Beginner (Students entering Grades 1-3) - Mrs. Holm and Mrs. Hargreaves
- Stop Motion Animation Intermediate (Students entering Grades 4-6) - Ms. Valihura

We have a total of 42 students participating in at least one of our enrichment programs, but many students are attending more than one program. Parents and staff have already shared how successful the program has been so far and students have enjoyed attending. In addition to this feedback, we will be sending out a program survey to parents and staff. We hope to run the program next year using grant funds but are open to changes based on feedback.

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New Administrator Training - July 13 and 14

We held a two day training for all administrators new to SAU 39. Tom was able to join us this year for the training since he wasn't hired last year in time to attend. Our first day was a focus on leadership through policies and practices and our second day was a focus on instructional leadership and professional growth. Here is a link to our [agendas](#).

Leadership training - Unified Insights - July 18 and 19

We have a new data analytics program that is part of PowerSchool. The entire leadership team received training on how to use this new tool. We will be meeting later in the summer with our MTSS leads to train them in the program and develop a roll out plan for teachers.

PD Committee Meeting - July 18th

The PD Committee met for a half day on July 18th to begin reviewing our PD Master plan. Our plan expires at the end of the 22-23 school year. The committee will continue to make updates to this plan throughout the school year and will submit our plan to the NHDOE for approval in the spring.

Upcoming Dates

August 8th	SAU Orientation Day (new staff)
August 9th - 10th	New Teacher Institute
August 11th	Mentor/Mentee Day
August 15th	MTSS Leadership Team Training
August 16th - 17th	Bridges Math Training
August 18th	Math Grade Level Planning Day
August 22nd	Mont Vernon Writing Professional Development Work
August 25th	Inservice Day
August 29th	Welcome Back Day
August 30th	First Day of School

PROPOSED CHANGES - SAU #39 2022-2023 School Calendar

School Start & End Times	
School	Times
Clark-Wilkins Elementary	7:45 AM - 2:25 PM
Mont Vernon Village School	7:45 AM - 2:15 PM
Amherst Middle School	8:30 AM - 3:24 PM
Souhegan High School	8:30 AM - 3:00 PM

JANUARY, 2023					
M	T	W	Th	F	
2	3	4	5	6	20 2 New Year's Day - No School
9	10	11	12	13	10 Late Start
16	17	18	19	20	16 Martin Luther King Jr. Day - No School
23	24	25	26	27	
30	31				

AUGUST, 2022					
M	T	W	Th	F	
1	2	3	4	5	2 25 In-Service Day
8	9	10	11	12	29 Welcome Back Day
15	16	17	18	19	30 First Day of School
22	23	24	25	26	
29	30	31			

FEBRUARY, 2023					
M	T	W	Th	F	
		1	2	3	18 7 Late Start
6	7	8	9	10	27 February Vacation - No School
13	14	15	16	17	
20	21	22	23	24	
27	28				

SEPTEMBER, 2022					
M	T	W	Th	F	
			1	2	20 2 Labor Day - No School
5	6	7	8	9	5 Labor Day - No School
12	13	14	15	16	13 Late Start
19	20	21	22	23	
26	27	28	29	30	

MARCH, 2023					
M	T	W	Th	F	
		1	2	3	20 1-3 February Vacation
6	7	8	9	10	7 Late Start
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

OCTOBER, 2022					
M	T	W	Th	F	
3	4	5	6	7	19 7 In Service - No School
10	11	12	13	14	10 Columbus Day - No School
17	18	19	20	21	11 Late Start
24	25	26	27	28	
31					

APRIL, 2023					
M	T	W	Th	F	
3	4	5	6	7	15 11 Late Start
10	11	12	13	14	24-28 April Vacattion - No School
17	18	19	20	21	
24	25	26	27	28	

NOVEMBER, 2022					
M	T	W	Th	F	
	1	2	3	4	17 1 Late Start
7	8	9	10	11	4 Early Release - MVVS Only
14	15	16	17	18	8 No School (Conference Day - Amherst/SHS)/PD Day - MV)
21	22	23	24	25	11 Veterans Day - No School
28	29	30			23-25 Thanksgiving Break

MAY, 2023					
M	T	W	Th	F	
1	2	3	4	5	22 9 Late Start
8	9	10	11	12	29 Memorial Day - No School
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

DECEMBER, 2022					
M	T	W	Th	F	
			1	2	16 13 Late Start
5	6	7	8	9	23 Holiday Break Begins
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

JUNE, 2023					
M	T	W	Th	F	
			1	2	6 2 Souhegan Graduation
5	6	7	8	9	8 Projected Last Day of School*
12	13	14	15	16	9-15 Potential Snow Make-Up Days
19	20	21	22	23	
26	27	28	29	30	

31 First/Last Day
 15 No School
 8 Late Start
 * Subject to Change

**MVVS Proposed Schedule
2022-2023 School Year**

Instructional Day:

The MVVS instruction day will be 7:35 a.m. - 2:10 p.m.

Events	Time
Teacher Arrival	7:05 a.m.
Bus Drop and Parent Drop Off	7:20 a.m.
Students Proceed to Class or MPR for Breakfast	7:20 a.m. - 7:35 am.
Student Arrival/Drop Off	7:20 a.m. - 7:35 a.m.
Instructional Day Begins	7:35 a.m.
Student Dismissal	2:10 p.m. - 2:25 p.m.
Instructional Day Ends	2:10 p.m.
Teacher Day Ends	2:25 p.m.

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AMY FACEY
Business Administrator



MV Board Meeting

Memo

To: Steven Chamberlin, Interim Superintendent

From: Krystal Gendreau, Director of Child Nutrition

cc: Amy Facey, Business Administrator

Date: 7/25/22

Re: Mont Vernon Nutrition Services Update

Hello Steven,

Please see the updated information below regarding Mont Vernon Nutrition Services:

Meal Pricing:

Per the New Hampshire Education Department Office of Nutrition Programs and Services (NHED ONPS), the average weighted pricing for school meals must equate to \$3.31 for the 2022-2023 school year. If a district had a positive or zero balance in its nonprofit school food service account, a waiver exempting a price increase may be submitted to the state. Please note official guidance below.

***“On April 4, 2022 FNS issued SP 08-2022, CACFP 07-2022, SFSP03-2022 - Consolidated Appropriations Act, 2022: Effect on Child Nutrition Programs (<https://www.fns.usda.gov/cn/consolidated-appropriations-act-2022>) notifying States that as required by the 2022 Appropriations Act, any SFA with a positive or zero balance in its nonprofit school food service account as of December 31, 2021, is exempt from PLE pricing requirements found at 7 CFR 210.14(e) for school year (SY) 2022-23. See text below.*”**

***“Under Section 752, of Division A of the Appropriations Act, for SY 2022-2023, only an SFA that had a negative balance in the nonprofit school food service account as of December 31, 2021, shall be required to establish a price for paid lunches served through the National School Lunch Program (NSLP) in accordance with section 12(p) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1760(p)). FNS will be providing additional guidance for SFAs that are required to comply with the paid lunch equity provision during SY 2022-2023.”*”**

As of December 31, 2021, Mont Vernon School District was operating at a negative \$793.16 balance in the school food service fund. This means the MVSD will be unable to submit the exemption waiver for increasing meal prices for the 2022-2023 school year.

After completing the Paid Lunch Equity Tool or the PLE Tool and researching other area school meal prices; the proposed meal pricing changes for the 2022-2023 school year are Breakfast \$1.75 and Lunch \$3.00. I recommend these increased meal prices to help offset the rising food cost, labor costs, and cleaning supply cost.

Area District Information	MVSD		ASD		SCSD		Notes
	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch	
ASD/MVVS/SCSD	\$1.50	\$2.85	\$1.50	\$3.10	\$1.65	\$3.75	
ASD/MVVS/SCSD: Proposed	\$1.75	\$3.00	\$1.50	\$3.10	\$2.00	\$3.85	No change for ASD
Bedford	\$2.00	\$2.61	\$2.00	\$3.25	\$2.00	\$3.25	Bedford Not Increasing Pricing SY22_23
Bow/Dunbarton	\$1.50	\$2.25	\$1.75	\$2.75	\$2.65	\$2.75	
Bow/ Dunbarton Proposed	\$2.00	\$3.00	\$2.00	\$3.00	\$2.00	\$3.00	
Derry					n/a	n/a	Proposing \$0.25 increase
Hampton	\$1.65	\$3.10	\$1.65	\$3.10	\$1.65	\$3.10	Not Increasing Pricing SY 22_23
HollisBrookline	\$1.50	\$2.80	\$1.50	\$2.95	\$1.50	\$3.10	
Hopkinton	\$1.40	\$3.00	n/a	n/a	\$1.60	\$3.50	
Hopkinton Proposed	\$1.50	\$3.25	n/a	n/a	\$1.75	\$3.75	
Hudson	\$1.75	\$2.75	\$1.75	\$2.85	\$2.25	\$3.25	Hudson Not Increasing Pricing SY22_23
Litchfield	\$1.60	\$2.35	\$1.60	\$2.60	\$1.60	\$2.60	
Litchfield Proposed	\$1.75	\$2.50	\$1.75	\$2.75	\$1.75	\$3.00	
Londonderry	\$1.75	\$2.20	\$1.75	\$2.45	\$1.75	\$2.95	
Londonderry Proposed		\$2.75		\$3.00		\$3.50	
Merrimack		\$2.75		\$3.00		3.25/3.50	
Milford	\$1.25	\$2.30	\$1.50	\$2.80	\$1.75	\$3.05	
New Boston/ Goffstown	\$1.50	\$3.00	\$1.50	\$3.25	\$1.75	\$3.50	
Pelham	\$1.30	\$2.65	\$1.50	\$2.75	\$1.50	\$3.00	
Pelham Proposed	\$1.40	\$2.75	\$1.60	\$2.85	\$1.60	\$3.10	
Salem	\$1.40	\$2.50	\$1.60	\$2.65	\$1.90	\$2.80	Increasing \$0.20 Across the board
Salem Proposed	\$1.60	\$2.70	\$1.80	\$2.85	\$2.10	\$3.00	
Shaker Regional	\$1.65	\$2.95	\$1.65	\$3.10	\$2.95	\$3.10	Not Increasing Pricing SY 22_23
Sunapee	\$1.70	\$2.90	\$1.70	\$2.90	\$1.70	\$2.90	
Sunapee Proposed	\$2.00	\$3.15	\$2.00	\$3.15	\$2.00	\$3.15	
Wilton	\$1.80	\$3.00	\$1.80	\$3.10	\$1.80	\$3.10	
Windham	\$1.55	\$2.55	\$1.55	\$2.65	\$1.80	\$3.05	
Windham Proposed	\$1.55	\$2.65	\$1.55	\$2.75	\$1.80	\$3.15	
Whitefield							Not Increasing Pricing SY 22_23

Staffing:

Currently, the MVVS kitchen has one available staff person. She is a new hire and currently going through our hiring process. Sharon Colburn, kitchen manager, is still on leave. In the meantime, I have been reaching out to other staff and candidates to work as an interim kitchen manager in her absence.

Board Goals 22-23 School Year
Mont Vernon Village School

Literacy:

Goal: Promote a literacy rich environment and encourage interest in writing for all students.

Action Steps:

- Implement Foundations phonics instruction with fidelity (30 minutes daily) in Grades K-3.
- Implement Heggerty phonemic awareness instruction with fidelity (10 minutes daily) in Grades K and 1.
- Access Newsela (Grades 2-6) on a routine basis to provide students with challenging and complex text across the content areas.
- Utilize NHSAS modular assessments in grades 3-6 for reading and writing.
- Support a school-wide reading challenge and school-wide writing showcase.
- Use grant funds to support a writer in residence
- Provide summer PD to teachers in writing
- Focus on instruction and assessment of writing (year-long focus/support) including a framework for organizing writing
- Support teachers in calibration and double scoring of writing K-6 using common rubrics

Outcomes:

65%-75% of Grades K and 1 students will meet target growth as measured by NWEA MAP assessment.

60%-70% of Grades 2-6 students will meet target growth as measured by NWEA MAP assessment.

Student growth in writing from beginning of the year to end of the year on common assessments using common rubrics.

Math:

Goal: Support the development of mathematical thinking by continuing to encourage interest and excitement in math for all students.

Action Steps:

- Implement a new math resource that supports the development of deep conceptual understanding (K-5).
- Provide math professional development to all math teachers including math implementation training and targeted professional development sessions.
- Continue with a school-wide math initiative including sorting students into houses, posing math/STEM challenges, and hosting math club carnival.

Outcomes:

70%-80% of K and 1 students will meet target growth as measured by NWEA MAP assessment.

65%-75% of 2-6 students will meet target growth as measured by NWEA MAP assessment.

Increased interest in and enjoyment of math from students through teacher feedback and or student surveys.

Social and Emotional Learning Goal:

Goal: Create a supportive classroom and school environment to ensure the social and emotional needs of all students are met.

Action Steps:

- Provide Responsive Classroom training to all staff (summer four day core course and one day course on August in-service day).
- Provide ongoing professional development to teachers in Responsive Classroom, focusing on a different area for each professional development session.
- Provide job embedded Responsive Classroom coaching for teachers throughout the school year to meet individual teacher needs.
- Continue to implement the Second Step program during weekly guidance lessons.

Outcomes:

Teachers will show growth from the beginning of the year to the end of the year in their understanding and use of Responsive Classroom techniques as measured through Responsive Classroom Assessment Tool.

Students will show growth from beginning to the end of the year through a Social Emotional Learning tracking sheet completed by the school counselor and classroom teacher.

Community Engagement:

Communication with community

Accessibility of reports and budgets

Making these things available on web page

Identify possible tools for engagement

Survey parents for possible best pathways to engagement

Trial different modalities for communication and track their effectiveness in terms of attendance/interaction

Facility Review (GOAL FROM LAST YEAR):

Goal: Ensure proper use of existing facilities for all curricular needs (music, art, nurse, etc.).

Action Steps:

- Review current student and staff instructional needs and align curricular needs to existing spaces.
- Collaborate with the Director of Facilities on current space needs and best utilization.
- Develop a draft plan by December for space use for the 22-23 school year with feedback from staff.

Outcome: Finalized facility map for 22-23 school year with most effective use of learning spaces by March 2022.

AMHERST POLICY

BHC – BOARD-STAFF COMMUNICATIONS

The Board desires to maintain open channels of communication between itself and the Staff, which for purposes of this policy means all individuals who report to the Superintendent whether directly or indirectly. The basic line of communication will, however, be through the Superintendent.

Staff Communications to the Board

All official staff communications or reports from Staff to the Board or any Board committee shall be submitted through the Superintendent.

Board Communications to Staff

All official Board communications, policies, and directives of Staff interest and concern will be communicated to Staff through the Superintendent, and the Superintendent will employ all such media as are appropriate to keep Staff fully informed of the Board's actions and concerns.

Visits to Schools

Board members, as individuals and not representatives of the Board, are encouraged to visit schools or classrooms in an unofficial capacity, and should make arrangements for visitations through the principals. Such visits shall be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by Board members will be carried on only under Board authorization and with the full knowledge of the Superintendent and principal.

Social Interaction

Staff and Board members share a keen interest in the schools and in education generally, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations and general District concerns. However, board members should remind staff that individual Board members have no special authority except when they are convened at a legal meeting of the Board or vested with special authority by Board action. Therefore, discussions of personalities or personnel grievances will be considered unethical behavior by the school board member.

Revised: June 6, 2021

Revised: December 6, 2021

Revised: November 10, 2021

Adopted: September 11, 1990 (Amherst)

AMHERST, MONT VERNON, SOUHEGAN, and SAU39 POLICY

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Revised: October 14, 2021

Adopted: March 23, 2017 (Mont Vernon)