

1 Mont Vernon Village School

2 Monday, June 6th, 2022

3 Meeting Minutes- Approved 08 04 2022

4 Attendees:

5 Administrative Team: Adam Steel- Superintendent, Steven Chamberlin- Assistant
6 Superintendent, Christine Landwehrle- Assistant Superintendent, Amy Facey- SAU #39
7 Business Administrator, Tom Lecklider- MVVS Principal and Brian Miller- SAU #39 Director
8 of Technology.

9 Mont Vernon Village School Board: Chair- Sarah Lawrence, Vice Chair- Jessica Hinckley,
10 Kristen Clark- Secretary, and George Torres.

11 Board Minutes: Danae A. Marotta

12 Public: None

13 I. Call to Order

14 **Ms. Sarah Lawrence, Chair of the Mont Vernon School Board called the meeting to order**
15 **at 5:30PM.**

16 II. Public Comment I of II

17 No Public Comment

18 III. Consent Agenda

19 Ms. Lawrence asked if there was anything that needed to be pulled and discussed. She gave her
20 appreciation for the work Ms. Clark did on the survey.

21 She asked for other comments on the survey.

22 SAU #39 Business Administrator, Ms. Amy Facey, commented that they will need to pay for the
23 survey.

24 Ms. Clark noted that she will work with Ms. Facey.

25 Ms. Facey inquired about an estimate.

26 Ms. Clark replied that she did not and will find out.

27 Ms. Lawrence asked for questions on the Facilities Report or the NWEA report.

28 Assistant Superintendent. Ms. Christine Landwehrle, commented that they were piloting two
29 different math programs this year. A lot of times you will see implementation dip, something for
30 them to monitor for next year. Neither of the programs brings students above standard to the next
31 grade level because the programs are really built off of those grade level standards. One of the
32 pieces if we implemented Bridges what would we actually need to do. One of the pieces is about

33 assessment and going above and beyond. The teachers felt this was reflective of them
 34 intentionally not introducing a grade level concept if students were not quite ready for that grade
 35 level concept. She is feeling confident in the mathematical thinkers we are developing this year.
 36 It is not showing here because there are two different programs.

37 With ELA, the second-grade group was most impacted by Covid across the SAU. It is
 38 something to keep an eye on. Some of the academics are trailing and they have been closely
 39 monitoring that group.

40 MVVS Principal, Mr. Tom Lecklider, added that when they drill and look at the individual
 41 students, they are providing growth and providing interventions that are specific to the students.
 42 Next fall, they want to hit the ground running to provide those supports right off the bat.
 43 Likewise, they have looked at the preliminary SAS scores and they are seeing real strong
 44 performance with grades 3-6, that presents different challenges about enrichment.

45 Ms. Lawrence asked for questions.

46 Ms. Clark asked about the enrichment opportunities.

47 Ms. Landwehrle replied that we as a district want to go above and beyond. She believes that they
 48 will be working towards that and working on those pieces next year.

49 Principal Lecklider added that it providing that differentiation around complexity.

50 **Ms. Clark motioned to approve Consent Agenda items 1. Draft Minutes – 05/05/2022, 2.**
 51 **Principal Report, 3. Spring NWEA Report, 4. Board Goals, 5. Draft Survey, 6. Draft**
 52 **Survey Card and 7. Facilities Report. Ms. Hinckley seconded the motion. The vote was**
 53 **unanimous, motion passed.**

54 IV. UFB Discussion and Project List

55 Ms. Facey commented that you have in your packet both the projections for the UFB as well as a
 56 project list for consideration. We will discuss the Unassigned Fund Balance first. Just a few
 57 things to note that changed from last month, the HealthTrust surplus has been moved down to the
 58 expenditure line and isolated in function code 2900 Salaries and Benefits pool it is at \$47,100.

59 There is a slight adjustment in regular education, what happens as we get towards the end of the
 60 year, we are able to release some encumbrances we feel that will not be extended by the end of
 61 the year. Your total in revenues, unassigned is \$36,200 and your total in expenditures for
 62 unassigned is \$396,100 for a total of \$432,300. I also added a chart that shows the expenditures
 63 and revenues broken out as well as the capital reserve for \$50k that was approved in March. In
 64 order to fully fund that you will need to use \$13,800 from the expenditures, in addition I made
 65 the assumption that you would want to return the HealthTrust surplus. You certainly don't have
 66 to but typically that is what is done. That leaves you a balance available of \$345, 517. Any
 67 questions on that and then we can move to the projects.

68 Moving to the projects, they have Mr. Preston and Mr. Miller here to answer any facilities and
 69 technology questions. I did meet with Ms. Gendreau regarding food services and Principal

70 Lecklider is here to answer questions on requests. We did group these by category and priority.
71 You will see the siding repairs as first as the board did approve that last month. They will need to
72 go into a contract with vendors for the funds to be used out of the UFB expenditure line. It is up
73 to the board to discuss, and they will need to go into an agreement with contractors and vendors.

74 Ms. Lawrence asked is that replacing the shed that is out in the back right now.

75 Mr. Preston replied yes, the one on the died next to the dumpsters.

76 Ms. Clark asked about the building security and if they should have a discussion.

77 Ms. Lawrence noted that she requested to have that discussed at the next meeting.

78 Superintendent Steel noted that he feels very comfortable with the MVVS school safety and
79 security design as it was.

80 Mr. Preston added that he also feels comfortable as well.

81 Principal Lecklider replied that they had a study done by Homeland Security partnering with the
82 DOE and they brought back a report with some recommendations that he can share with the
83 board. We have met with police and fire and reviewed that, and they were very impressed with
84 the protocols they had in place. There were items to teak but nothing significant. Overall, the
85 building is in a good place and by and large it was a positive report and assuring.

86 Ms. Lawrence asked if there were any line items not to move forward with. She added that if
87 there were a few but the rest seem necessary.

88 Mr. Miller noted that they are looking at the laptops and seeing a lot of disrepair and they cannot
89 be updated. They are functioning to a degree but not enough to utilize them.

90 Ms. Facey added that the laptops were pulled out of the budget in hopes of using to fund the
91 UFB.

92 Mr. Miller replied that this \$20k would remove the laptops that are in the building to get them on
93 a cycle of replacement.

94 Mr. Torres added that he believes that this is an ongoing need and should be budgeted for.

95 Superintendent Steel noted that he agrees.

96 Ms. Clark commented on the Apple software.

97 Mr. Miller responded that the platform is more user friendly for that age range. It is not a short
98 end of life for them.

99 Ms. Lawrence asked for thoughts on holding off on the banner and snowshoes. Some of the
100 quotes came in as a bit lower.

101 Ms. Facey added that some have come in quite a bit lower.

102 Mr. Torres motioned to support the UFB minus the two items, snowshoes, and the banners.

103 Ms. Facey suggested that it be up to a dollar amount.

104 **Mr. Torres motioned to spend up to \$242,000 to be spent out of the UFB. Ms. Clark**
105 **seconded the motion. There was no discussion. The vote was unanimous, motion passed.**

106 V. Middle School Study Committee

107 Ms. Lawrence commented that the logical next steps would be wording around recommissioning
108 that committee. She can work on that, and they can put that out next month

109 Ms. Clark commented that they can keep updating this and may be sending this out when school
110 starts.

111 Ms. Lawrence added that they have some direction to be able to start the year with momentum.
112 She will add it to the trello.

113 VI. Resignations and Nominations

114 Mr. Steel noted that there is one nomination and two resignations. The two resignations are from
115 Ms. Katherine Maltobano, MVVS Spanish Teacher and Ms. Kiera Bell, MVVS Teacher. We
116 recommend that you accept both resignations. The nomination is for Ms. Karen Rimol, 0.4
117 Psychology \$31,046.

118 Ms. Clark asked if there was anything they could learn from the resignations.

119 Ms. Landwehrle noted that the Spanish position is difficult because it doesn't even translate until
120 the middle school. That is a challenge with the position.

121 Ms. Hinckley motioned to accept the resignations and nominations. Mr. Torres seconded the
122 motion. The vote was unanimous.

123 Mr. Torres asked if there were exit interviews.

124 Ms. Landwehrle replied that they did let Ms. Bell know if she is back in the area that she is
125 welcome back. Mr. Chamberlin has started completing the exit interviews.

126 Ms. Lawrence thanked Superintendent Steel for his leadership and service to the community.
127 This will be his last meeting.

128 VII. Meeting Adjourned

129 **Mr. Torres motioned to adjourn the meeting at 6:02PM. Ms. Clark seconded the motion.**
130 **The vote was unanimous, motion passed.**