

1 Mont Vernon Village School

2 Thursday, October 14<sup>h</sup>, 2021

3 Meeting Minutes- Approved 11 04 2021

4 Attendees:

5 Administrative Team: Adam Steel- Superintendent, Christine Landwehrle- Assistant  
6 Superintendent, Amy Facey- SAU #39 Business Administrator, Tom Lecklider- Principal  
7 MVVS, John Lash- SAU #39 Food Services Director, Amy Lavoie- MVVS First Grade Teacher  
8 and Alex Lawrence- MVVS First Grade Teacher

9 Mont Vernon Village School Board: Chair- Sarah Lawrence, Vice Chair- Peter Eckhoff, Jessica  
10 Hickley- Secretary, Kristen Clark, and Stephen O'Keefe.

11 Board Minutes: Danae A. Marotta

12 Public: Mont Vernon Community Members

13 I. Call to Order

14 **Chair of the Mont Vernon School Board, Ms. Sarah Lawrence, called the meeting to order**  
15 **at 6:03PM.**

16 II. Public Input I of II

17 No Public Comment

18 III. A Day in the Life of a First Grader Presentation

19 MVVS Principal, Mr. Tom Lecklider, introduced MVVS Teachers, Ms. Amy Lavoie, and Ms.  
20 Alex Lawrence.

21 Ms. Lavoie remarked that the board understands a lot of the curriculum but may not see how that  
22 comes together in a day. There is a lot of energy and excitement and lots of learning. She thought  
23 that they would take the board through their day and some of the things they do. They start off  
24 the morning right after the announcements and jump into Morning Meeting. There are four parts  
25 to the morning meeting.

26 They go into math and start with a whole group lesson. After that they go into workplaces, which  
27 is self-directed, and students can make choices where they want to go. They then go outside for  
28 snack and snack recess. When they come in, they start with Foundations. They go into reading  
29 workshop and then have partner reading time. Then they go into word games, with manipulating  
30 sounds and that takes 10 minutes before lunch and recess.

31 Ms. Lawrence added after a noisy lunch and recess, they have quiet time where it gets them  
32 ready to learn again. They go into number corner, they look at a calendar, graphing pattern  
33 blocks, the date and they are writing math stories and a number word problem. They go into

34 WIN time, “What I Need” time and listening centers. They go into Writing Workshop and start  
35 with a mini lesson.

36 Ms. Lavoie commented that two days of the week they either have a library class or guidance  
37 class. Those fluctuate between the two classes.

38 Ms. Lawrence added that they join together on Fridays or other days if they can, to do science.  
39 She finalized their presentation by stating that was a day in a nutshell.

40 Ms. Lawrence asked if they follow the same schedule every day.

41 Ms. Lavoie replied yes.

42 Principal Lecklider replied that Ms. Lavoie and Ms. Lawrence are tuned into the students needs.  
43 it is really nice to see.

44 Mr. Eckhoff asked about the timing of math.

45 Ms. Lavoie replied that the students are engaged early in the morning. They have science on  
46 Fridays it is engaging for them.

47 Mr. Eckhoff inquired about the earlier start time.

48 Ms. Lavoie and Ms. Lawrence replied that it is going well.

49 Mr. O’Keefe asked about leveraging technology in the classroom.

50 Ms. Lawrence replied that they do that during WIN time. There are two times in the day that they  
51 have access.

52 Mr. O’Keefe asked about parent communication.

53 Ms. Lavoie replied that they use Bloomz, and they can see pictures and see a little bit about what  
54 they are doing.

55 Mr. O’Keefe commented that they are doing an awesome job, year over year they are seeing  
56 significant growth.

57 Ms. Clark commented that last year was her child’s first year in first grade and she absolutely  
58 loved it.

59 Superintendent, Mr. Adam Steel, added that they have skilled educators here and they are  
60 outstanding.

61 The Board thanked the teachers for their time and talent.

62 IV. Consent Agenda

63 **Mr. Eckhoff motioned to approve Consent Agenda items 1. Aug. 2nd, 2021, Draft Minutes,**  
64 **2. Sept. 14th 2021 Draft Minutes, 3. FY’ 23 School Calendar- Approved, 4. MVVS**  
65 **Organizational Chart MVVS, 5. MVSD Sept. Facilities Update, 6. Policies from SAU Sept.**  
66 **20th Meeting. Ms. Clark seconded the motion, the vote was unanimous, motion passed.**

67 V. Principal's Report

68 Principal Lecklider reminded the board that the three focus areas that came out because of the  
69 survey are community, whole child/ SEL and personalization (engage, support and challenge).

70 He noted that Ms. Jacqueline Ward, is the new music teacher and started last week. Ms. Ward  
71 comes to us with vast music experience. It is great news for the whole Village School  
72 community.

73 He added that the enrollment, is broken down into four parts, overall enrollment, VLACS  
74 number, and also home school with specials. These are students that are homeschooled primarily  
75 but do come into the village school for specials. He had a meeting with the family today and  
76 they're talking about bringing their student into the school. He believes that trend is going to  
77 continue, adding the 10 to the 215, is a big number. The students that are coming in for the  
78 specials are integrating very well and they're hearing a lot of positive feedback from that.

79 He recognized the MVPTA, they had a successful ice cream social and tomorrow night they will  
80 have a movie night. The PTA is working hard to make sure that community events like  
81 tomorrow night are happening and that is important for students and families. October is for  
82 Operation Pumpkin and that is a tradition here. He thanked the SHS Ethics Forum. The students  
83 will be coming up here to work with our students on October 29<sup>th</sup> and the theme is Hotel  
84 Transylvania. He will update the board on how that goes.

85 They are using the outdoor space and he sees classes outside all of the time. The bird garden has  
86 been used regularly and it is very functional space. The PTA and community members came in  
87 and cleaned it up, added some resources to it and for what it is it's very functional. In the  
88 meantime, they were moving forward for a more permanent outdoor classroom space. As he  
89 mentioned last night the numbers continue to go up. When they met with the Fire Chief, he  
90 mentioned that they should look at something a little more permanent the over the \$18-20k  
91 range. That number is a concern for him when he thinks about what is the purpose for learning of  
92 an outdoor space. He recommended to pursue some of these organic spaces around the grounds.  
93 He surveyed the staff, to make the bird garden a better place for learning and teachers mentioned  
94 they need to have some trash cans.

95 Assistant Superintendent, Ms. Christine Landwehrle, commented that the Bird Garden is  
96 convenient from a logistical standpoint.

97 Principal Lecklider commented that they are doing monthly SOAR assemblies, talking about  
98 what it looks like to soar at the school. The students are responding positively, and the staff  
99 appreciates it. They are looking at it in terms of areas of the school, bus, recess, etc. In terms of  
100 the mascot, they are honing in on the final names. They will reveal the name a week from Friday.

101 Regarding Whole child/SEL, last month Ms. Anna Girard was here and is keeping fidelity with  
102 Second Step. She did also provide him with baseline data and things around social emotional  
103 learning. It is important that they have a plan for this, and he will continue to update the board.  
104 They are likely to do a NWEA, mid-year and end of year.

105 Lastly, personalization, they did finish the NWEA assessment, it will be in next month's report.  
106 He has been meeting with great level teams to review the individual data. Our RTI team is  
107 meeting for the first time on Monday, sort of an organizational meeting around RTI response  
108 intervention and what we are doing to focus our efforts on personalizing.

109 Ms. Lawrence asked who makes up the RTI team.

110 Principal Lecklider remarked that currently, math specialist reading specialist, special ed will be  
111 represented and school psychologist.

112 Ms. Clark asked about the individual plans and how it will be communicated to the parents.

113 Principal Lecklider replied that it is that partnership with families.

114 Mr. O'Keefe asked about the homeschool specials, which one is most popular.

115 Ms. Landwehrle replied that a lot come for all 5.

116 Mr. O'Keefe asked if they include those students in our October 1st numbers.

117 Ms. Landwehrle replied that they are included separately. The state reporting includes a category  
118 called "homeschool students accessing resources" blinking black.

119 Mr. O'Keefe asked if they are leveraging VLACS.

120 Principal Lecklider replied that they are not currently using VLACS. With VLACS, it is an  
121 acceleration mode. Khan Academy can be a better fit and it depends on the goal. It is not to say  
122 that they would not look at VLACS as a resource.

123 Ms. Landwehrle added that the Ms. Charline Brown, is supporting the math teachers with the  
124 math pilot and utilizing the new resources.

125 Mr. O'Keefe mentioned that he would love to build a case model for the support of those roles.

126 Ms. Landwehrle she would love to show the both the students that they service and the  
127 enrichment growth. As we see with our insights report, our struggling learners tend to grow  
128 more. There were currently no students in 1<sup>st</sup> grade that needed that service.

129 Mr. O'Keefe added that he knew that there were 26 students that needed reading support. How  
130 many students need math support.

131 Ms. Landwehrle suggested that Ms. Brown come and share what they are doing.

132 Principal Lecklider noted that they are also pushing in and pulling students out. It is a partnership  
133 with the teacher.

134 Mr. O'Keefe asked about the teachers scheduling the outdoor time.

135 Principal Lecklider replied that they don't really have a schedule and it has been working well.

136 Mr. O'Keefe requested Principal Lecklider to show pictures of the outdoor.

- 137 Mr. O’Keefe asked if the posts can be removed from the old sunshades. He asked about the  
138 ESSER II funds.
- 139 Ms. Landwehrle mentioned that they will look at the critical pieces and get back to the board  
140 with recommendations.
- 141 Ms. Landwehrle added that there are 28 students for pull out support.
- 142 Mr. Eckhoff asked about students that would benefit from enrichment programs.
- 143 Ms. Landwehrle replied that it is often at the teacher level. Often the teacher will reach out and  
144 mention to the families that there are online resources.
- 145 Principal Lecklider mentioned it is those individual conversations. To the point of the  
146 individualized student plans, they can follow up with more articulated plans. There are so many  
147 digital resources out there. the needs can be very specific.
- 148 VI. Board Goals
- 149 Ms. Lawrence noted that Ms. Landwehrle was going to come back to the board with suggested  
150 goals.
- 151 Ms. Landwehrle replied that they just got their NWEA results.
- 152 Ms. Lawrence asked if it would be more appropriate to table this for next month. She will make  
153 sure that the wording is updated.
- 154 VII. Middle School Tuition Committee Update
- 155 Ms. Lawrence noted that they are up to 19 community members that wanted to participate. She  
156 asked about the nomination process and any suggestions.
- 157 Ms. Landwehrle commented that they can include everybody on a full committee and break apart  
158 into subcommittees.
- 159 Mr. Steel recommended a slight variation and have 5 or 7 as the main committee and have each  
160 be the chair of a subcommittee with the other members contributing. That way you can have a  
161 vote at the top level and report back to the board.
- 162 Mr. O’Keefe noted that was the direction he was thinking.
- 163 Ms. Lawrence noted that MVVS Math Interventionist, Ms. Charline Brown, is willing to serve  
164 as the staff liaison.
- 165 Mr. O’Keefe gave his suggestion that Mr. King should chair the committee.
- 166 Discussion ensued over the other community members.
- 167 The Board decided on the following: Mr. Pete King- Chair, Dagmar Vlahos, Anne Dodd,  
168 Jennifer Heneberry, Autumn Grdina, Craig Wiley, Andrew Stokinger, Howard Brown (non-  
169 voting) and Charline Brown (non-voting member).

170 **Mr. O’Keefe motioned to appoint Mr. Pete King- Chair, Dagmar Vlahos, Anne Dodd,**  
 171 **Jennifer Heneberry, Autumn Grdina, Craig Wiley, Andrew Stokinger, Howard Brown**  
 172 **(non-voting) and Charline Brown (non-voting member) to serve on the middle school**  
 173 **subcommittee and report back to the board by June 1<sup>st</sup>. Ms. Hinckley seconded the motion.**  
 174 **The vote was unanimous, motion passed.**

175 Mr. O’Keefe commented that this needs to be a community led discussion. He is willing to serve  
 176 as board representative.

177 The Board thanked Mr. O’Keefe.

178 VIII. FY’ 23 Mont Vernon Budget

179 Superintendent Steel thanked SAU #39 Business Administrator, Ms. Amy Facey, for all of her  
 180 work. They feel very confident in the accuracy of this budget. Her work with the HR Department  
 181 resulted in a very accurate budget. As with their previous tradition, they again will have that  
 182 separate list for the unique things that they will decide to include in the budget or not. They will  
 183 continue with that process this year.

184 Ms. Facey noted that Article #2 which is the proposed operating budget, which is to raise and  
 185 appropriate \$5,969,041 as an FY’ 23 operating budget. Should this article not pass, the default  
 186 budget is calculated at \$5,864,264.

187 As a summary, the FY’ 23 proposed budget is \$24, 290 or 0.41 over the FY’ 22 adopted budget.  
 188 The FY’23 default budget calculation is a reduction of \$80, 487 or a -1.35% from the FY’ 22  
 189 adopted budget. The difference between the FY’ 23 default and the FY 23 proposed budget is  
 190 \$104,777 or 1.8%.

191 Major stories are shifting costs for special services. There is a reduction in out of district tuition  
 192 for special services, an increase in tuition to the Amherst School District for special service  
 193 programs but a net budget decrease in special services costs. There are also minimal changes in  
 194 staffing, it is really just a change in the total days assigned to administrative staff.

195 This slide shows a visual graphic of the variances between the FY 22 adopted budget, the FY 23  
 196 default, and the FY 23 proposed.

197 This slide shows a budget comparison by fund, it shows the largest dollar amount change in the  
 198 general fund as expected but a low percentage change. The food service fund shows the largest  
 199 increase which is primarily for a steamer for the kitchen that needs to be replaced. She knows  
 200 that Food Service Director, Mr. John Lash, is on the call. As a reminder, the goal is for the  
 201 school nutrition, to be self-funding. This increase will not affect the tax rate as long as revenue  
 202 comes in as hoped. The grant fund change just reflects some modest changes and the title grants  
 203 we have received. These expenditure line items are also off set by grant revenue.

204 Health and Dental Insurance as she spoke about last night at the SAU board meeting, some very  
 205 good news. The Guaranteed Maximum Rate (GMR), for FY 23 was just provided to us a few  
 206 days ago and we are pleased to see a 2.7% increase in health insurance and a negative 1.5% in  
 207 dental. This is great news for the MVSD.

208 This slide provides an appropriation comparison that includes the expendable trust fund warrant  
209 article for FY 23 should the board agree to place this on the ballot. This helps to see an apples-to-  
210 apples comparison that includes the expendable trust fund for both the FY' 22 adopted budget  
211 and the FY' 23 proposed budget. You can see it is \$74, 299 because it includes the \$50k for the  
212 warrant.

213 The default calculation is simply the appropriations contained in the FY' 23 budget reduced or  
214 increased by debt service, contracts, one-time expenditures or other obligations previously  
215 incurred or mandated by law. In this calculation, there were additions for contractually obligated  
216 items including the tuition agreement with the Amherst School District, the SAU apportionment,  
217 salaries, as well as other miscellaneous costs. Reductions include the special warrant article for  
218 the capital reserve, employer paid benefits and transportation. The difference between the FY 22  
219 budget and the FY 23 default calculation is a negative (\$80, 487).

220 The proposed budget calculation to the proposed is a difference of \$104, 777 for a total increase  
221 of 1.8%. Major drivers for this difference are classroom supplies and materials, technology and a  
222 small amount for facilities.

223 Projected staffing levels, so projected teacher staffing levels are remaining static. Enrollment is  
224 also projected to have a minimal change and therefore the teacher to student ratio are only  
225 changing from 15.4 to 15.3.

226 Staffing for all certified staff is also remaining stagnant from last year at 25.4. For non- certified  
227 staffing there are no changes from FY 22 to FY 23.

228 Foar board consideration is Article 3, Contribution to the Capital Reserve Fund. This is being  
229 presented according to the plan that had been implemented by the board over the last few years  
230 to contribute \$50k from the Unassigned Fund Balance. The Capital Reserve Fund has been  
231 successfully used to fund this project this past year and the HVAC duct replacement project was  
232 recently approved by the board. This is just to call attention to this project and its funding  
233 mechanism which includes funds from the capital reserve fund and the ESSER III funds. Overall  
234 cost of the project is \$247k and will be completed in FY 22 and FY 23. We are planning to phase  
235 this project over time so as to allow for a balance to remain in the capital reserve fund following  
236 completion of the project.

237 The long-term facilities plan, many of the items on the plan have been completed including the  
238 roof as well as other projects that were funded from the FY 21 UFB. What remains are the duct  
239 replacement project that was approved the replacement of the playground that is currently  
240 planned for FY 28 and the replacement of the fire alarm system in FY 31.

241 Finally, pending items, they are still needing to finalize the SAU budget for the apportionment to  
242 Mont Vernon, waiting for the October ADM (Average Daily Membership), and also looking to  
243 finalize the Amherst tuition. One item she wanted to bring up to the board to consider is this year  
244 there is actually a reduction in the health and dental costs from FY 22 down by \$38,760. This is  
245 based on elections that people choose. We are budgeting for FY 23, but open enrollment will  
246 take place in May. Changes in insurance elections can change and could potentially result in

247 insufficient funds. Possible mitigations would be to establish a health/dental contingency fund in  
248 case of a budget shortfall. It could be funded out of the UFB, and it is similar to tuition. It is a  
249 consideration for the board. They also discussed use of the ESSER funds and how those will be  
250 used for either curriculum or facilities items. They are developing a list of other items for board  
251 consideration.

252 Ms. Facey added that they did not have a budget subcommittee. She asked the board to reach out  
253 to community members that may be interested. She is happy to answer any questions.

254 Ms. Lawrence thanked Ms. Facey for the timeliness.

255 Mr. Eckhoff commented that the enrollment was flat, given that they already had an increase.

256 Ms. Facey mentioned that it was rolling forward and projecting two additional students for K.

257 Mr. Steel added that they will be updating those numbers after they get the 10/01 numbers and  
258 agreed that there was an increase.

259 Ms. Lawrence asked for other questions or comments.

260 Ms. Clark inquired about normal maintenance costs.

261 Mr. Steel explained that they anticipated the roof replacement, and it was completed this  
262 summer. These are all of the major projects in this building and this building is in excellent  
263 shape.

264 Discussion ensued over the budget subcommittee dates.

265 Mr. O'Keefe noted that last year was a challenge with the questionnaire links. He suggested that  
266 she separate the SAU from the MV.

267 Ms. Facey replied that she is happy to do that and they are also on the table of contents page.

268 The Board thanked Ms. Facey.

269 IX. Co-Curricular Proposals

270 Principal Lecklider commented that he has submitted three proposals. A couple of them came to  
271 him and they wanted to start soon but this is an important part of the process. Drama Club is  
272 straight forward, they want to do a performance and depending on the status, in person or  
273 something virtual for the community. The second one is the Spirit Club, they do not have a  
274 specific student council and building around their SOAR theme. The third one is the 6<sup>th</sup> grade  
275 promotion ceremony. This stipend is renaming the yearbook. In addition to these, they have a  
276 new music teacher. She would like to start a choral program. He was happy to hear about the  
277 proposal last night at the SAU meeting about the introduction of the performing arts.

278 Ms. Lawrence asked about the stipend.

279 Principal Lecklider noted that the yearbook was separate from the 10 other stipends.

280 Ms. Landwehrle added that the CBA calls it as yearbook.



281 Mr. O'Keefe asked for any physical education and the demands of the after-school program.

282 Principal Lecklider replied that Spirit Club will be in a classroom, Drama Club they have not  
283 discussed it yet. There is a student interest in Flag Football. He wants to see where they are now  
284 with stipends.

285 Mr. O'Keefe mentioned that the goal was to create enrichment opportunities to better the  
286 experience for their students. The athletic component was lacking in the community.

287 Principal Lecklider commented that it was good hearing that and he will make those a priority.

288 Ms. Landwehrle noted that they have 10 slots for those existing programs and chorus is an  
289 existing stipend. The enrichment programs are \$400 stipends.

290 Mr. O'Keefe asked about the other contractual stipends.

291 Ms. Landwehrle responded that there is chorus, the two yearbook stipends for \$120 that would  
292 transition to the 6<sup>th</sup> grade promotion ceremony, two student council, teacher mentor stipends  
293 while there are three listed, they often need more. There are the mentor facilitator stipends, 3  
294 CFG coach stipends, two camp stipends, the 10 enrichment programs and the four curriculum  
295 coordinators.

296 Mr. O'Keefe asked about the student council would fall under the spirit club.

297 Principal Lecklider commented that assuming this intent is along the same lines as what the  
298 student council is we would just make this the student council. That would give them more space  
299 for other things.

300 Ms. Lawrence asked about the \$120 yearbook stipends.

301 Mr. O'Keefe noted that they should engage the parents.

302 Ms. Landwehrle added that she stepped in at the end and helped. It is hard for her to judge, and  
303 they can work together.

304 **Mr. O'Keefe motioned to approve the SOAR Spirit Club and the Drama Club. Ms.**  
305 **Hinckley seconded the motion. The vote was unanimous, motion passed.**

306 X. Lunch Discussion

307 Ms. Lawrence noted that she heard concerns about the lunch menus and the responses that  
308 ensued. The basic community concern is that there is perceived discrepancy from what is being  
309 served in Amherst and here. She asked a couple of basic questions to Mr. John Lash, Director of  
310 Food Services and he provided responses.

311 Mr. Lash explained that he broke down the September menus and compared like and similar  
312 items. The majority of the items that he compared were served between Clark Wilkins and the  
313 Mount Vernon Village School. He used the Clark Wilkins school to compare rather than the  
314 Amherst Middle School because that facility is a much larger facility, they have more kitchen  
315 staff and it's not possible to prepare that variety and quantity at MVVS.

316 There were 19 entrees served at CW and 17 served at MV in September. Twelve of the items he  
317 would consider the same or similar enough, but they would be in the same family such as baked  
318 ziti, stuffed shells or different types of pizza. There were thirteen different types of vegetables  
319 served at Clark Wilkins in September and nine different vegetables served in Mount Vernon,  
320 eight that are similar. There were seven different fruits served at CW, nine fruits in Mount  
321 Vernon, six which are exactly the same.

322 The majority of items that we prepare at all of the schools are still cooked from scratch. Of the  
323 nineteen that were at CW in September, five of them were not cooked from scratch. Those items  
324 were stuffed crust pizza, chicken patty, chicken tenders, hot dogs, and pancakes. Of the  
325 seventeen entrees at MV in September, six were not cooked from scratch. Those items are pizza  
326 sticks, chicken nuggets, hot dogs, breaded mozzarella sticks and chicken and waffles, which are  
327 heat and serve also.

328 The vast majority of the foods that they serve they are still cooking. In most public-school  
329 districts in NH and the country prepare almost nothing from scratch it is almost entirely heat and  
330 serve items. As far as where they are buying the food from it is all from the same vendors. We  
331 are part of the NH buying group which is a purchasing cooperative with over fifty different  
332 school districts in NH. We have a grocery bid every two years that PFG North Center is our  
333 current provider. All schools in SAU 39 purchase primarily from PFG North Center. We buy our  
334 fruits and vegetables from either Native Maine which there is a fruit and vegetable bid that they  
335 won as well or a company out of Vermont called Black River Produce. We buy all of our ground  
336 beef from Black River, and they sell us burger patties at below their regular wholesale rate. All  
337 of the beef that we serve in SAU 39 comes from Black River. It is all local grass-fed beef, and  
338 they are the only public school system in the country that exclusively serves grass fed beef.  
339 There are districts that have done it every once in a while, and they make a big promotion out of  
340 it, but we are the only one that does it all the time.

341 Ms. Lawrence noted that there is only one beef item. She asked if volume was lower with green  
342 beans and baked beans.

343 Mr. Lash replied that the green beans, baked beans, and the black beans all come from the  
344 Federal Commodities Program as a way to keep the food costs down. We want to serve those  
345 vegetables when we have them. We pay \$3.75 for a case of 6, #10 cans which is approximately  
346 240 servings of beans. The food itself is free, they charge \$3.75 per case as a handling fee. On a  
347 day that they are serving federal commodity food, they can afford the higher cost items. They  
348 aim for a cost of \$1.75 per tray as food cost and that is average. They get reimbursed \$3.60 so we  
349 are operating at about 50%. They need to get creative in ways so they can operate in the black.

350 Mr. Steel asked why is the variety different with vegetables at CW.

351 Mr. Lash replied that they actually have an open position in MVVS, so we are relying on a  
352 substitute. They only have two people in that kitchen. They can plan the menus for a wider  
353 variety in November.

354 Ms. Lawrence inquired who is planning the menus.

355 Mr. Lash replied that it is between the Kitchen Manager and himself. She will send him the  
356 menu and he will go through it and make sure that we are hitting all of the nutritional and budget  
357 requirements.

358 Ms. Clark noted that they did seem to have more baked beans and cheese. Is there a perceived  
359 difference because of the staffing.

360 Ms. Lawrence asked about the standard for buying chicken. She noted that there are a lot of  
361 items that are carb heavy, with cheese.

362 Mr. Lash added that the number one directive that he has is not to lose money with this program.  
363 He does not know about local chicken. Mont Vernon does not handle raw chicken due to risk of  
364 salmonella. The only school that does is the high school. The processed chicken that they use is  
365 the best available.

366 Mr. O'Keefe asked how often do they engage the kids for feedback.

367 Mr. Lash noted that they can engage the kids in and get a survey.

368 Mr. O'Keefe asked what is in the way of a fully functioning food service programming.

369 Ms. Lash noted that the steam oven broke, there is a stove top and an oven. The steamer was  
370 utilized very heavy last year. There are two people in the kitchen, and they are serving way more  
371 meals. It is a time crunch, and it is a real scramble for the staff.

372 Mr. O'Keefe what type of additional resources, do they need pay increases especially if they are  
373 getting reimbursed from the federal government.

374 Mr. Steel added that he would like to look at with Mr. Lash and Ms. Facey.

375 Mr. Eckhoff asked about the for the food cost.

376 Mr. Lash replied that it is the total cost with the tray, utensils etc..

377 Mr. Eckhoff inquired about the cost of the steamer.

378 Mr. Lash replied \$5k.

379 Mr. Eckhoff replied that they were working on an outdoor classroom but they have a big need in  
380 the MVVS Kitchen to help with staff and equipment.

381 Mr. Steel commented that they will be buying a steamer.

382 Discussion ensued about finding 0.265 position for the MVVS Kitchen.

383 Ms. Landwehrle mentioned that there is such a lack of staff, and the position has been posted.

384 The Board thanked Mr. Lash.

385 XI. Public Input II of II

386 No Public Comment

387 Superintendent Steel nominated Ms. Jacqueline Ward, BA Step 15, with a prorated salary  
388 of \$27, 328.

389 **Ms. Hinckley motioned to elect the nomination. Mr. Eckhoff seconded the motion. The vote**  
390 **was unanimous**

391 XII. Meeting Adjourned

392 **Ms. Hinckley motioned to adjourn the meeting at 8:18PM. Ms. Clark seconded the motion.**  
393 **The vote was unanimous, motion passed.**