

SAU #39 Board

Monday, January 29<sup>th</sup> 2018

Meeting Minutes

Administrative Team: Peter Warburton- Superintendent, Adam Steel- Business Administrator, Carrie James- Director of Human Resources, and Stephanie Grund- Business Department

Amherst School Board: Galen Tremblay-Chair, Elizabeth Kuzsma- Vice-Chair, John Glover- Secretary, Paul Prescott and Terri Behm.

Souhegan Cooperative School Board: Chair- Howard Brown, Jim Manning- Vice Chair, Steve Coughlan, Amy Facey, David Chen, Dwayne Purvis (via phone) and Pim Grondstra.

Mont Vernon School Board: Thomas Driscoll- Chair, Sarah Lawrence- Vice Chair, Kim Roberge, Jason Chavez.

Minute Taker: Danae Marotta

I. CALL TO ORDER – Chair Amy Facey

**Chair Ms. Amy Facey called the meeting to order at 6:06 PM.**

She added that Mr. Adam Steel, Superintendent Elect/Business Administrator, is going to be the Superintendent Rep going forward.

She noted that the next SAU meeting will be held at the MVVS.

II. NON-PUBLIC SESSION RSA 91-A:3 II. (a), (b), (c)

A. Personnel Matter

**Mr. Jim Manning motioned to enter into Non-Public Session RSA 91-A:3 II. (a), (b), (c) at 6:08pm. Mr. Paul Prescott seconded the Motion. The vote was unanimous, Motion passed.**

**Ms. Facey called a roll call vote: Brown-Yes, Manning-Yes, Coughlan-Yes, Facey-Yes, Chen-Yes, Grondstra-Yes, Driscoll-Yes, Lawrence- Yes, Roberge-Yes, Chavez-Yes, Tremblay- Yes, Kuzsma-Yes, Glover-Yes, Prescott-Yes**

**Terri Behm and John Glover joined meeting after Roll Call. Dwayne Purvis called in after Roll Call.**

Minute Taker: Beth Kuzsma

Other persons present during nonpublic session:

Carrie James, HR Director, Superintendent Peter Warburton, Associate Superintendent Adam Steel. Stephanie Grund, SAU 39 Accountant, joined the meeting halfway through and left after 15 minutes.

Discussion: Personnel Matter

**Mr. Pim Grondstra motioned to exit Non-Public Session RSA 91-A:3 II. (a), (b), (c) at 7:00 pm. Mr. Paul Prescott seconded the Motion. The vote was unanimous, Motion passed.**

34 Ms. Facey called a roll call vote: Brown-Yes, Manning-Yes, Coughlan-Yes, Facey-Yes, Chen-Yes,  
 35 Grondstra-Yes, Purvis-Yes, Driscoll-Yes, Lawrence- Yes, Roberge-Yes, Chavez-Yes, Tremblay-  
 36 Yes, Kuzsma-Yes, Glover-Yes, Prescott-Yes, Behm-Yes

### 37 III. ACTION ITEM

#### 38 A. Personnel Matter

39 In Public Session, Mr. Pim Grondstra motioned for Associate Superintendent, Mr. Adam Steel, to  
 40 nominate Ms. Stephanie Grund as Business Administrator with a salary of \$75,000 effective 7 1 18.  
 41 Ms. Elizabeth Kuzsma seconded the motion. The vote was unanimous, Motion passed.

42 Ms. Facey called a Roll call vote: Brown-Yes, Manning-Yes, Coughlan-Yes, Facey-Yes, Chen-Yes,  
 43 Purvis- Yes (via phone), Grondstra-Yes, Driscoll-Yes, Lawrence- Yes, Roberge-Yes, Chavez-Yes,  
 44 Tremblay- Yes, Kuzsma-Yes, Glover-Yes, Prescott-Yes

45 Ms. Galen Tremblay motioned for Associate Superintendent, Mr. Adam Steel, to nominate Mr.  
 46 Porter Dodge as a part-time Director of Operations with a salary of \$40,000 effective 7 1 18. Mr.  
 47 Paul Prescott seconded the motion. The vote was unanimous, Motion passed.

48 Ms. Facey called a roll call vote: Brown-Yes, Manning-Yes, Coughlan-Yes, Facey-Yes, Chen-Yes,  
 49 Purvis- Yes (via phone), Grondstra-Yes, Driscoll-Yes, Lawrence- Yes, Roberge-Yes, Chavez-Yes,  
 50 Tremblay- Yes, Kuzsma-Yes, Glover-Yes, Prescott-Yes

### 51 IV. REVIEW OF MEETING/ADJOURN

52 Mr. Pim Grondstra motioned to close the meeting at 7:10 PM. Mr. Jim Manning seconded the  
 53 Motion. The vote was unanimous, Motion passed.

54 Ms. Amy Facey called a roll call vote: Brown-Yes, Manning-Yes, Coughlan-Yes, Facey-Yes, Chen-  
 55 Yes, Purvis- Yes (via phone), Grondstra-Yes, Driscoll-Yes, Lawrence- Yes, Roberge-Yes, Chavez-  
 56 Yes, Tremblay- Yes, Kuzsma-Yes, Glover-Yes, Prescott-Yes