

AMHERST, MONT VERNON, SOUHEGAN, and SAU39 POLICY

BDC – ELECTED AND APPOINTED BOARD OFFICIALS

DISTRICT CLERK

The District Clerk is an elected official except in Cooperative School Districts, where the District Clerk is appointed by the Board. The Board will fix the salary of the District Clerk, who shall not be a member of the Board. The District Clerk shall keep a true record of each District meeting and make any reports to the State of New Hampshire as may be required and shall carry out duties as required by law. If the District Clerk is absent at any the annual meeting, then a clerk pro tempore shall be chosen by the Board until the next annual District election. The SAU does not have a Clerk.

TREASURER AND DEPUTY TREASURERS

The Treasurer is an elected official except in Cooperative School Districts and the SAU, where the Treasurer is appointed by the Board and shall not be a member of the Board. The Treasurer shall receive such remuneration as the Board may determine, and perform such duties pertaining to the fiscal affairs of the organization as outlined in New Hampshire statutes relating to public schools. If no one is elected and accepts, then the Board shall appoint the Treasurer until the next annual election.

A Deputy Treasurer may be nominated by the Treasurer, subject to the approval of the Board.

The Treasurer and Deputy Treasurer must be a registered voter in the District (or SAU for SAU-wide position), not be a permanent employee of the District (or the SAU or any District within it for the SAU-wide position), and must have no conflict of interest in carrying out the duties of the position.

Revised: October 13, 2021

Adopted: October 22, 2019 (SAU39)