

## AMHERST, MONT VERNON, and SOUHEGAN POLICY

### **BBBC – BOARD MEMBER OR DISTRICT OFFICER RESIGNATION AND VACANCY APPOINTMENT**

Any citizen who files for and seeks election to the Board should do so with full knowledge of an appreciation for the investment in time, effort, and dedication expected of all Board members and that the citizen's intent is to serve a full term of office.

However, if for reasons of health, change in domicile, or any other compelling reason a member decides to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan appropriately for a replacement.

A letter of resignation should be sent to the Board Chairman with a copy to the District Clerk.

Vacancies shall be filled by appointment in accordance with RSA 197:26 and RSA 671:33 as they may be from time to time amended.

As part of the process to fill vacancies, the Board shall request that qualified voters of the District make application to the remaining members of the Board by way of letters of intent, listing qualifications, background education, and a statement as to why they wish to serve on the Board.

The Board shall review the letters of intent and may interview each applicant, if available, before reaching a decision as to the appointee.

The appointee shall serve as a full member of the Board until the next election.

#### ***Statutory References:***

RSA 197:26

RSA 671:33

Revised: October 4, 2021 (Amherst)

Adopted: September 11, 1990