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Souhegan Cooperative School District

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Annual Report and Guide to Official Ballot Voting on March 13, 2012

TIME	PLACE
6:00 a.m. to 8:00 p.m.	Souhegan High School 412 Boston Post Road, Amherst, NH <i>FOR AMHERST VOTERS</i>
7:00 a.m. to 7:00 p.m.	Mont Vernon Village School 1 Kittredge Road, Mont Vernon, NH <i>FOR MONT VERNON VOTERS</i>

Please bring this Guide with you to Ballot Voting on March 13, 2012.

The Voters' Guide has been paid for by the Souhegan Cooperative School District,
c/o SAU 39, P.O. Box 849, Amherst, NH 03031
www.sprise.com

Officers and Agents of the School District
Souhegan Cooperative School Board

Amherst Representatives

Christine Janson, Chair
Mary Lou Mullens, Vice Chair
Stephen Coughlan
Frances J. Harrow
Jeanne Ludt

Mont Vernon Representatives

Howard Brown
Pim Grondstra

School District Moderator

Cynthia Dokmo

School District Clerk

Nancy Baker

School District Treasurer

Ann Logan

Souhegan Finance Committee

Gail Agans, Chair
Dan Foley
Lorri Hayes
Julie Livingston
Marilyn Peterman
Tom Silvia
Peter Stearns

Office of the Superintendent

Peter Warburton, Superintendent of Schools
Elizabeth Shankel, Business Administrator
Renea Sparks, Director of Special Instructional Services
Nicole Heimarck, Director of Curriculum & Professional Development

School Administration

Jon Ingram, Principal
Robert Thompson, Dean of Students
Colleen Meaney, Dean of Faculty
Gigi Klipa, Dean of Faculty

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A Message from the School Board Chair

As Souhegan enters its twentieth year, the staff is embarking on a look at ‘who we are’ and ‘what we do’. Task forces are working to study several key issues including scheduling and how it impacts choices for students; our Advisory program; and inclusion, to name a few. While the commitment to the principles of the Coalition of Essential Schools and a rich learning environment for both students and staff remains strong, self evaluation of our programs and culture will ensure that Souhegan remains a top high school. Happy Birthday, Souhegan!

On July 1, we welcomed our new Superintendent of Schools, Peter Warburton. He is actively involved in many of the unique opportunities we offer our students at Souhegan, including Advisory and Senior Project. Mr. Warburton’s hands-on approach to learning about our school will bring a personal perspective to his commitment to the finest education we can offer all our students. Under the Superintendent’s leadership, the Souhegan Cooperative School Board continues to work closely with the Boards of the Amherst and Mont Vernon School Districts to ensure cohesive PreK-12 educational programs and policies, with smooth transitions for students as they progress through our school system.

Our facilities were the focus of much of the School Board’s work again this year. Guided by the report on our buildings and grounds by Gale Associates, Inc., the Board worked to address issues in our 20-year-old main building and 10-year-old Annex, including security. This year, we approved a new external door locking system, a recommendation of both Community Council and Gale. This enhancement will replace the current obsolete and unsupported system and will allow automatic lockdown of both of Souhegan’s buildings in case of a crisis. Additional lighting and surveillance cameras in student parking areas will also be installed, in an effort to protect both persons and property. In other work, the Board addressed the issue of student ranking and adopted policies on service animals and fundraising.

The Gale Report recommended \$14 million in repairs and renovations, including major system upgrades, athletic facilities, and security. The Board is putting forth a \$2.9 million, 10-year bond warrant article to address the most critical of these: a new roof and HVAC system for the main building which are now causing expense and damage to the building; a new locking system for the internal doors of both buildings which will complete a comprehensive security upgrade for our students and staff; and address paving of areas that represent a safety concern. We believe this bond to be the responsible way to maintain our facilities for the future. The Board will continue to address smaller issues within our budgets and ask the voters to approve the addition of \$65,000 into our school maintenance fund, from surplus funds if they exist. These funds can then be used for smaller maintenance needs.

With our athletic facilities beginning to fail and fall out of compliance with codes, the Board is looking to the taxpayers to approve the establishment of a private athletic trust which will accept only private monies and be a means to raising the funds needed to address the athletic needs reducing the burden to the taxpayers.

We are grateful to the voters for approving last year’s budget as well as a two year contract for our staff. The FY13 proposed budget represents only a 0.07% increase over last year. The bond on the original building was paid off this year, but that savings will be offset by significant cost increases outside our control, including a 24.6% increase in NH retirement and increases to health and dental benefits. With voter approval, we also have new costs associated with our employee agreement. While student population had been decreasing over the last few years, we saw an unanticipated increase this year. This budget includes the addition of 1.4 teaching staff and 0.7 Para professional to address regular and special education needs.

The administration and Board are presenting a budget which maintains the services and quality of a Souhegan education for our students, while being mindful of the impact of our programs on the taxpayers of Mont Vernon and Amherst. We ask for your support of the budget at the polls in March.

Finally, we wish to thank long time Board member, Jeanne Ludt, for her 12 years of service. Ms. Ludt's focus on fiscal responsibility and appropriate policy, which guides our work, will be missed. A long time member of Community Council, she also served on several facility-related committees. Most of all, we will miss Ms. Ludt's passion for the students of Souhegan High School and all that makes their experience here special.

Christine Janson
Chair, Souhegan Cooperative School Board

Two-Part Voting Procedure for Souhegan Cooperative School District Annual Meeting

The Senate Bill 2 official ballot voting procedure is in effect for the Souhegan Cooperative School District.

Voting to adopt or amend Souhegan Cooperative School District warrant articles took place at the February 6th Deliberative Session. Final ballot voting on the articles that emerge from the Deliberative Session takes place at the polls on Election Day, March 13th, as shown below.

Voting is a Two-Step Process

Deliberative Session February 6th
7:00 p.m.
SHS Auditorium

Ballot Vote March 13th
6:00 a.m. – 8:00 p.m.
SHS Gymnasium
for Amherst Voters

7:00 a.m. – 7:00 p.m.
Mont Vernon Village
School
for Mont Vernon Voters

In many ways the Deliberative Session resembles District Meetings of years past, but with one fundamental difference. Discussion and voting at this meeting will focus on the *wording* of the questions to be placed on the March 13th ballot, *not* on voting whether the budget, bond, or other warrant articles pass or fail. The wording of a warrant can be amended to change the dollar amount and/or the wording; this is important to know. In recent years towns and school districts have seen warrant articles amended at the Deliberative Session to \$0.00, thereby defeating the original intent of the article. In other instances, the wording of an article has been amended to completely reverse the petitioner’s intent. Simply stated, it is important to attend the Deliberative Session and vote on Election Day for the full effect of your vote to be felt.

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The following pages contain the wording of the warrant articles, including any and all amendments made at the Deliberative Session, plus school board commentary (noted in italics). A detailed report of recommendations by the Advisory Finance Committee follows these articles and commentaries.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
ANNUAL MEETING WARRANT
February 6, 2012 and March 13, 2012
AMHERST AND MONT VERNON, NEW HAMPSHIRE**

To the inhabitants of the Souhegan Cooperative School District, consisting of the towns of Amherst and Mont Vernon, in the County of Hillsborough, and the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at Souhegan High School in said district on Monday, February 6, 2012, at 7:00 p.m., for Session I (Deliberation), for the transaction of all business other than voting by official ballot. This session shall consist of the explanation, discussion and debate of warrant articles numbered 2 through 6. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

You are hereby further notified to meet on Tuesday, March 13, 2012, for official ballot voting on warrant articles numbered 1 through 5, and any other action required to be inserted on the official ballot. The polls for official ballot voting will be open as follows:

- Voting for Amherst residents: Souhegan High School, from 6:00 a.m. to 8:00 p.m.
- Voting for Mont Vernon residents: Village School, from 7:00 a.m. to 7:00 p.m.

Article 1 To elect all necessary Souhegan Cooperative School District officers for the ensuing terms by official ballot on March 13, 2012.

- Election of one (1) member of the School Board from Amherst for the ensuing three (3) years.

Article 2 Shall the Souhegan Cooperative School District raise and appropriate **\$2,930,701** (Gross Budget) for renovation, repair and replacement of the roof, HVAC system, paving and interior locking system at Souhegan High School, and authorize the issuance of not more than **\$2,930,701** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and authorize the school board to issue and negotiate such bonds or notes and determine the rate of interest thereon and the maturity and other terms and conditions thereof; and take any other action necessary to carry out the purpose of this article, and further, raise and appropriate the additional sum of **\$50,066** for the payment of the first interest payment on the aforesaid bonds?

Three-fifths vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

Souhegan Cooperative School Board Commentary: This article proposes a \$2.93 million 10-year bond which will address the highest priority facility issues at Souhegan High School, as determined by the school board, based on the Gale Report, which recommended over \$14 million in expenditures. Included in the bond is a replacement roof and HVAC systems at the 20-year-old main building. A new locking system for interior doors in both buildings will replace obsolete and unsupported locks and provide a key security feature to our campus.

Also included is paving key areas to address safety. This new bond maintains the facility, phasing in as the first 20-year Souhegan bond payment expires in FY12 and the Annex bond expires in FY13.

Article 3 Shall the Souhegan Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **\$18,550,794**? Should this article be defeated, the operating budget shall be **\$18,378,827**, which is the same as last year, with certain adjustments required by previous action of the Souhegan Cooperative School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

Souhegan Cooperative School Board Commentary: The proposed budget is an increase of 0.07% over the budget we are operating with this year. This budget includes the costs associated with the second year of the employee agreement. Controllable costs have been minimized and small facilities items addressed. Cost drivers include mandated increases in employee retirement costs, annual rate increase in medical and dental insurance, and increased demand for Special Education.

Article 4 Shall the Souhegan Cooperative School District vote to raise and appropriate up to **\$65,000** from the year-end undesignated fund balance (surplus) if available on July 1, 2012 to be added to the Expendable Trust Fund known as the School Maintenance Fund previously established in March, 2005?

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

Souhegan Cooperative School Board Commentary: This article adds to the approximately \$83,500 balance in the maintenance expendable trust. The trust is intended to meet maintenance needs, including unplanned emergencies. This fund supports maintenance items identified in the recent facility study that cannot be addressed through the annual budget, as well as providing a reserve for unanticipated repairs to our buildings and grounds. These funds are added to the trust from surplus, only if they are available, which may impact the tax rate in FY13.

Article 5 Shall the Souhegan Cooperative School District vote to authorize the school board to accept a private expendable trust fund under the provisions of RSA 198:20-c, VI for the for the purpose of building, maintaining, improving, and renovating athletic fields, athletic facilities, and athletic infrastructure of the Souhegan Cooperative School District and to support athletic programs in the Souhegan Cooperative School District?

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

Souhegan Cooperative School Board Commentary: This article creates a private expendable trust fund which would be used for private donations to build, maintain, and improve Souhegan's athletic programs including fields, facilities, and infrastructure. As outlined in the Gale Report, our athletic facilities presently need attention, and looking for private funding is a responsible and appropriate avenue. This fund will allow the School Board to accept private donations only. No public, taxpayer money may be added to this fund. This article has no tax impact.

Article 6 To transact any other business that may legally come before the meeting.

Souhegan Cooperative High School Advisory Finance Committee Report to the Souhegan Cooperative School District

FY13 Budget

Committee Members:

Amherst – Gail Agans (Chair), Tom Silvia, Marilyn Peterman, Julie Livingston and Pete Stearns
Mont Vernon – Lorri Hayes and Dan Foley

Article 2:

The Souhegan High School main school building is now 20 years old. The recommendations from the Gale Associates Facility Study include roof repair and HVAC replacement to avoid failure and emergency repair costs, which have been shown to be increasing. The interior locking system has reached end of life and would be woefully inadequate in the case of an emergency. Moreover, failing parts can no longer be replaced, which raises additional safety concerns. Paving in specific parking and roadway areas is also recommended and required. The Souhegan Advisory Finance Committee supports this article for the following reasons; the repairs are necessary, and the cost of borrowing to bond these repairs will never be better. While this creates a slight increase to the tax rate this year, these costs will be offset in the coming years as existing bonds are paid off and retired.

The Souhegan Advisory Finance Committee voted 6-0 with one absent to support Article 2 as presented by the Souhegan School Board.

Article 3:

After review of the 2012-2013 budget, the Souhegan Advisory Finance Committee concludes that the proposed budget meets the educational needs of our students in a fiscally responsible manner.

The largest increase to the operating budget is in the areas of Regular Education and Special Education. These increases are driven predominately by a contractual increase approved by voters last year of 1.75%, and by a continued increase of benefits costs, such as dental and health care. Another unavoidable cost in these areas is due to the State government shifting more of the burden of retirement funding on the local tax payers. With school enrollment projected to remain steady next year, changes to actual staffing are minimal.

A decrease in Debt Services, due to the retirement of the main school building bond, has helped to offset these unavoidable increases and hold the overall budget increase to just .07%.

The Souhegan Advisory Finance Committee voted 6-0 with one absent to support Article 3 as presented by the Souhegan School Board.

Article 4:

The bond proposed in Article 2 is to cover identified and planned facility maintenance items at Souhegan. This article is to fund the Expendable Trust Fund with excess funds up to \$65,000 only if those funds are available. The Expendable Trust Fund is a managed fund for the purpose of funding unforeseen expenses.

The Advisory Finance Committee voted 6-0 with one absent to support Article 4.

Article 5:

The athletic fields at Souhegan are overused and the track has been in need of repair. Planning is underway for renovations. In order to accept public donations to offset this expense, a trust fund needs to be created. It is hoped that much of the cost of this exciting project can be raised in this manner.

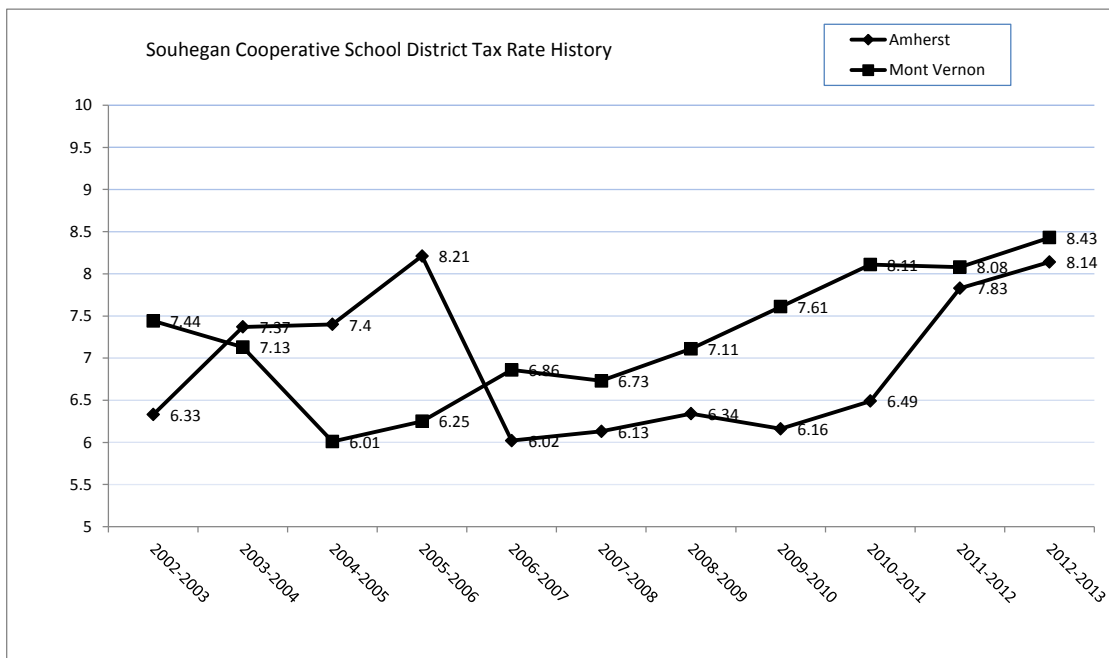
The Advisory Finance Committee voted 3-0 with three abstentions and one absent to support Article 5.

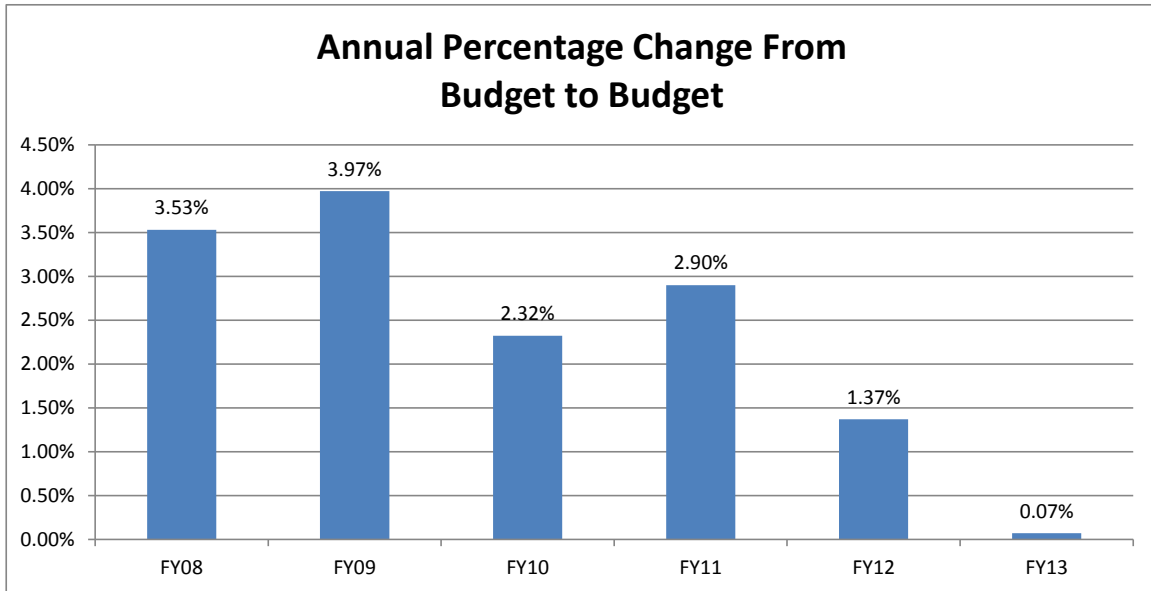
Respectfully Submitted,

**Gail Agans, Chairman
Souhegan Advisory Finance Committee**

**Souhegan Cooperative School District
FY13 Summary of Warrant Articles and Tax Impact**

Article #	Cost	Estimated Tax Impact		
		Amherst	Mont Vernon	
2	Bond Interest	\$ 50,066	\$ 0.03	\$ 0.03
	Tax Impact to \$400 K Home - Article 2		\$12	\$12
3	FY 2010-2011 Budget	\$18,538,036	\$7.83	\$8.08
	Budget - Net Increase	\$12,758	\$0.25	\$0.28
	Total FY 2010-2011 Budget	\$18,550,794	\$8.08	\$8.36
	Tax Impact to \$400 K Home - Article 3		\$100	\$112
4	Maintenance Trust	\$65,000	\$0.03	\$0.04
	Tax Impact to \$400 K Home - Article 3		\$12	\$16
5	Private Athletic Facilities Trust	\$0	\$0.00	\$0.00
	Tax Impact to \$400 K Home- Article 4		\$0	\$0
Total FY13 Budget and Articles 2, 4 and 5		\$18,665,860	\$ 0.31	\$ 0.35
Total Tax Impact to \$400 K Home			\$124	\$140





Souhegan Cooperative School District Enrollment History						
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Projected	988	945	907	889	848	860
Actual	960	943	891	876	859	

**Souhegan Cooperative School District
FY13 Budget Proposal Summary**

	FY11 Actual Expenditures	FY12 Adopted Budget	FY13 Proposed Budget	Budget to Budget \$ Increase (Decrease)	Budget to Budget % Increase (Decrease)
Fund 10					
1100 Regular Education Programs- Teacher salaries, textbooks, substitutes, supplies	\$7,250,488	\$7,564,003	\$7,969,663	\$405,660	5.36%
1200 Special Education Programs- Teacher salaries, aides, substitutes, evaluators, textbooks, supplies, and items specific to SPED	\$3,466,797	\$3,370,665	\$3,600,633	\$229,968	6.82%
1400 Co-Curricular Programs - Interscholastics, intramurals, student body activities	\$393,499	\$450,044	\$497,413	\$47,369	10.53%
1600 Adult Education Programs-	\$14,612	\$5,733	\$8,772	\$3,039	53.01%
2100 Student Support Services- Guidance, health, nurses, and SRO salaries	\$960,190	\$1,017,190	\$995,110	(\$22,080)	-2.17%
2200 Instructional Support Services- Library salaries, supplies, curriculum coordinators, professional development, consultants	\$485,707	\$517,643	\$535,259	\$17,616	3.40%
2300 School Board- Treasurer, moderator, SB stipends, SB minute taker, legal, audit	\$56,674	\$54,939	\$52,714	(\$2,225)	-4.05%
2300 District Assessment - SAU 39 SCSD portion of the SAU budget	\$654,307	\$685,464	\$697,853	\$12,389	1.81%
2400 School Administrative Services- Principal salaries, office staff, office equipment	\$792,462	\$850,240	\$815,618	(\$34,622)	-4.07%
2500 Business- Printing costs	\$2,835	\$4,000	\$3,500	(\$500)	-12.50%
2600 Operation and Plant Maintenance- Custodial salaries, electricity, heating oil, water, trash, loss and liability insurance premiums, building maintenance	\$1,219,719	\$1,315,393	\$1,234,583	(\$80,810)	-6.14%
2700 Student Transportation- Bus contract, fuel	\$505,234	\$531,463	\$550,257	\$18,794	3.54%
2800 Support Service - Technology Technology staff salaries, local and wide area network costs	\$301,462	\$322,341	\$314,424	(\$7,917)	-2.46%
5100 Debt Service	\$1,137,260	\$1,053,065	\$594,355	(\$458,710)	-43.56%
5200 Fund Transfers	\$56,091	\$80,000	\$15,000	(\$65,000)	-81.25%
Total General Fund	\$17,297,335	\$17,822,183	\$17,885,154	\$62,971	0.35%
Fund 21 Food Service Fund	\$441,143	\$521,063	\$470,850	(\$50,213)	-9.64%
Fund 22 Grant Fund	\$287,947	\$194,790	\$194,790	\$0	0.00%
Grand Totals	\$18,026,425	\$18,538,036	\$18,550,794	\$12,758	0.07%

**Souhegan Cooperative School District
FY13 Proposed Revenue Summary**

Acct #	Item	FY12 DRA	FY13 Projected	Change
	General Fund Expenditures	\$17,822,183	\$17,885,154	\$62,971
	Special Revenue and Food Service	\$715,853	\$665,640	(\$50,213)
	Budgeted Expenditures (All Funds)	\$18,538,036	\$18,550,794	\$12,758
770	Unreserved Fund Balance	\$502,584	\$280,000	(\$222,584)
	State Aid			
3210	School Building Aid	\$303,650	\$232,000	(\$71,650)
3230	Catastrophic Aid	\$298,027	\$300,000	\$1,973
3270	Driver Education	\$0	\$0	\$0
3290	Other	\$14,936	\$0	(\$14,936)
	Subtotal: State Aid	\$616,613	\$532,000	(\$84,613)
	Federal Aid			
4500	Grants In Aid	\$194,790	\$194,790	\$0
4580	Medicaid	\$100,000	\$100,000	\$0
4590	Other Federal Sources	\$78,805	\$0	(\$78,805)
	Subtotal: Federal Aid	\$373,595	\$294,790	(\$78,805)
	Other Revenue			
5100	Sale Of Bonds / Notes			
5230	Transfer From Cap. Pr. Fund	\$0	\$0	\$0
	Subtotal: Other Revenue	\$0	\$0	\$0
	Local Revenue			
1300	Tuition - Parents, Summer School, Adult Ed	\$31,000	\$34,000	\$3,000
1400	State AV 1 Transportation Reimbursement	\$0	\$0	\$0
1510	Interest Income	\$6,000	\$6,000	\$0
1600	Food Service	\$521,063	\$470,850	(\$50,213)
1700	Pupil Activities	\$168,500	\$165,000	(\$3,500)
1910	Rentals	\$10,000	\$10,000	\$0
1990	Other - Local Grants & Trusts	\$2,000	\$2,000	\$0
	Subtotal: Local Revenue	\$738,563	\$687,850	(\$50,713)
	Assessment:			
	Budgeted Expenditures (All Funds)	\$18,538,036	\$18,550,794	\$12,758
	Less Unreserved Fund Balance	\$502,584	\$280,000	(\$222,584)
	Less Subtotal: State Aid	\$616,613	\$532,000	(\$84,613)
	Less Subtotal: Federal Aid	\$373,595	\$294,790	(\$78,805)
	Less Subtotal: Other Revenue	\$0	\$0	\$0
	Less Subtotal: Local Revenue	\$738,563	\$687,850	(\$50,713)
1111	Current Appropriation	\$16,306,681	\$16,756,154	\$449,473
1111	Current Appropriation	\$16,306,681	\$16,756,154	\$449,473
1112	Deficit Appropriation			
	Advance Appropriation			
	Total Appropriation	\$16,306,681	\$16,756,154	\$449,473
	AMHERST SHARE	\$13,697,588	\$14,071,818	\$374,230
	Adequacy Aid Grant	\$1,484,402	\$1,484,495	\$93
	Statewide School Property Tax	\$1,377,794	\$1,402,760	\$24,966
	Total Credits- Amherst	\$2,862,196	\$2,887,255	\$25,059
	Assessment - Town of Amherst	\$10,835,392	\$11,184,563	\$349,171
	Net Assessed Value/\$1000 - Amherst	\$1,562,531	\$1,562,531	\$0
	Tax Rate - Amherst	\$6.93	\$7.16	\$0.23
	Local Assessed Value/\$1000 Less Utilities	\$1,525,036	\$1,525,036	(\$0)
	Statewide School Property Tax	\$0.90	\$0.92	\$0.02
	Total School Tax - Town of Amherst	\$7.83	\$8.08	\$0.25
	MONT VERNON SHARE	\$2,609,093	\$2,684,336	\$75,243
	Adequacy Aid Grant	\$546,577	\$546,621	\$44
	Statewide School Property Tax	\$206,968	\$213,785	\$6,817
	Total Credits- Mont Vernon	\$753,545	\$760,406	\$6,861
	Assessment - Town of Mont Vernon	\$1,855,548	\$1,923,930	\$68,382
	Net Assessed Value/\$1000 - Mont Vernon	\$255,735	\$255,735	\$0
	Tax Rate - Mont Vernon	\$7.26	\$7.52	\$0.26
	Local Assessed Value/\$1000 Less Utilities	\$253,638	\$253,638	\$0
	Statewide School Property Tax	\$0.82	\$0.84	\$0.02
	Total School Tax - Town of Mont Vernon	\$8.08	\$8.36	\$0.28

SCSD FY13 Default Budget

Acct #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Adopted Operating Budget	Increases/ Decreases	One Time Initiatives	DEFAULT BUDGET
1100-1199	Regular Education Programs	\$ 7,564,003	\$ 377,110	\$ (14,707)	\$ 7,926,406
1200-1299	Special Education Programs	\$ 3,370,665	\$ 223,634	\$ -	\$ 3,594,299
1400-1499	Co-Curricular Programs	\$ 450,044	\$ 23,729	\$ -	\$ 473,773
1600-1899	Adult & Community Programs	\$ 5,733	\$ (190)	\$ -	\$ 5,543
	INSTRUCTION (1000-1999)	\$ 11,390,445	\$ 624,283	\$ (14,707)	\$ 12,000,021
2000-2199	Student Support Services	\$ 1,017,190	\$ (23,250)	\$ -	\$ 993,940
2200-2299	Instructional Staff Services	\$ 517,643	\$ 9,105	\$ -	\$ 526,748
	SUPPORT SERVICES (2000-2999)	\$ 1,534,833	\$ (14,145)	\$ -	\$ 1,520,688
2300-840	School Board Contingency	\$ 1	\$ -	\$ -	\$ 1
2310-2319	Other School Board	\$ 54,938	\$ (5,018)	\$ -	\$ 49,920
	GENERAL ADMINISTRATION	\$ 54,939	\$ (5,018)	\$ -	\$ 49,921
2320-311	SAU Management Services	\$ 685,464	\$ 12,389	\$ -	\$ 697,853
2400-2499	School Administration Service	\$ 850,240	\$ (47,940)	\$ -	\$ 802,300
2500-2599	Business	\$ 4,000	\$ (500)	\$ -	\$ 3,500
2600-2699	Operation & Maintenance of Plant	\$ 1,315,393	\$ (141,355)	\$ -	\$ 1,174,038
2700-2799	Student Transportation	\$ 531,463	\$ 18,794	\$ -	\$ 550,257
2800-2899	Technology	\$ 322,341	\$ (14,466)	\$ -	\$ 307,875
	EXECUTIVE ADMINISTRATION	\$ 3,708,901	\$ (173,078)	\$ -	\$ 3,535,823
5100-5119	Debt Service - Principal	\$ 672,846	\$ -	\$ (92,846)	\$ 580,000
5120-5122	Debt Service - Interest	\$ 380,219	\$ -	\$ (365,864)	\$ 14,355
	OTHER OUTLAYS (5000-5999)	\$ 1,053,065	\$ -	\$ (458,710)	\$ 594,355
5220-5221	To Food Service	\$ 15,000	\$ -	\$ -	\$ 15,000
5252	To Expendable Trusts	\$ 65,000	\$ -	\$ (65,000)	\$ -
	FUND TRANSFERS	\$ 80,000	\$ -	\$ (65,000)	\$ 15,000
	FOOD SERVICE FUND	\$ 521,063	\$ (52,834)	\$ -	\$ 468,229
	GRANT FUND	\$ 194,790	\$ -	\$ -	\$ 194,790
	TOTALS	\$ 18,538,036	\$ 379,208	\$ (538,417)	\$ 18,378,827

**ABSENTEE
OFFICIAL BALLOT
SOUHEGAN COOPERATIVE SCHOOL DISTRICT
AMHERST, NEW HAMPSHIRE
MARCH 13, 2012**

Nancy T. Baker
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

FOR SCHOOL BOARD

For 3 years _____ Vote for not
more than One

JANE POLLIO

PETER MARESCO

MARILYN PETERMAN

(Write-in)

ARTICLES

Article 2 Shall the Souhegan Cooperative School District raise and appropriate **\$2,930,701** (Gross Budget) for renovation, repair and replacement of the roof, HVAC system, paving and interior locking system at Souhegan High School, and authorize the issuance of not more than **\$2,930,701** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and authorize the school board to issue and negotiate such bonds or notes and determine the rate of interest thereon and the maturity and other terms and conditions thereof; and take any other action necessary to carry out the purpose of this article, and further, raise and appropriate the additional sum of **\$50,066** for the payment of the first interest payment on the aforesaid bonds?
YES
NO
Three-fifths vote required to pass.
The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.
The Souhegan Cooperative High School Advisory Finance Committee unanimously recommends the passage of this article by a vote of 6 to 0.

Article 3 Shall the Souhegan Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **\$18,550,794**? Should this article be defeated, the operating budget shall be **\$18,378,827**, which is the same as last year, with certain adjustments required by previous action of the Souhegan Cooperative School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.
YES
NO
Majority vote required to pass.
The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.
The Souhegan Cooperative High School Advisory Finance Committee unanimously recommends the passage of this article by a vote of 6 to 0.

Article 4 Shall the Souhegan Cooperative School District vote to raise and appropriate up to **\$65,000** from the year-end undesignated fund balance (surplus) if available on July 1, 2012 to be added to the Expendable Trust Fund known as the School Maintenance Fund previously established in March, 2005?
YES
NO
Majority vote required to pass.
The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.
The Souhegan Cooperative High School Advisory Finance Committee unanimously recommends the passage of this article by a vote of 6 to 0.

Article 5 Shall the Souhegan Cooperative School District vote to authorize the school board to accept a private expendable trust fund under the provisions of RSA 198:20-c, VI for the for the purpose of building, maintaining, improving, and renovating athletic fields, athletic facilities, and athletic infrastructure of the Souhegan Cooperative School District and to support athletic programs in the Souhegan Cooperative School District?
YES
NO
Majority vote required to pass.
The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.
The Souhegan Cooperative High School Advisory Finance Committee recommends the passage of this article by a vote of 3 to 0, with 3 abstentions.

Instructions to Voters

Vote Yes or No on questions by making a cross (X) in the box next to your choice.

SCHOOL DISTRICT WARRANT ARTICLES

ARTICLE 2

Shall the Souhegan Cooperative School District raise and appropriate **\$2,930,701** (Gross Budget) for renovation, repair and replacement of the roof, HVAC system, paving and interior locking system at Souhegan High School, and authorize the issuance of not more than **\$2,930,701** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and authorize the school board to issue and negotiate such bonds or notes and determine the rate of interest thereon and the maturity and other terms and conditions thereof; and take any other action necessary to carry out the purpose of this article, and further, raise and appropriate the additional sum of **\$50,066** for the payment of the first interest payment on the aforesaid bonds?

Three-fifths vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative High School Advisory Finance Committee unanimously recommends the passage of this article by a vote of 6 to 0.

YES NO

ARTICLE 3

Shall the Souhegan Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **\$18,550,794**? Should this article be defeated, the operating budget shall be **\$18,378,827**, which is the same as last year, with certain adjustments required by previous action of the Souhegan Cooperative School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative High School Advisory Finance Committee unanimously recommends the passage of this article by a vote of 6 to 0.

YES NO

ARTICLE 4

Shall the Souhegan Cooperative School District vote to raise and appropriate up to **\$65,000** from the year-end undesignated fund balance (surplus) if available on July 1, 2012 to be added to the Expendable Trust Fund known as the School Maintenance Fund previously established in March, 2005?

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative High School Advisory Finance Committee unanimously recommends the passage of this article by a vote of 6 to 0.

YES NO

ARTICLE 5

Shall the Souhegan Cooperative School District vote to authorize the school board to accept a private expendable trust fund under the provisions of RSA 198:20-c, VI for the for the purpose of building, maintaining, improving, and renovating athletic fields, athletic facilities, and athletic infrastructure of the Souhegan Cooperative School District and to support athletic programs in the Souhegan Cooperative School District?

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative High School Advisory Finance Committee recommends the passage of this article by a vote of 3 to 0, with 3 abstentions.

YES NO

2011 ANNUAL REPORT
Souhegan High School

PRINCIPAL’S REPORT
Jon Ingram, Principal

Souhegan High School continues to offer students a rigorous course of studies in the core subjects of mathematics, science, English, social studies, world languages as well as in the arts, health, and wellness. Student learning is demonstrated through a variety of exhibition requirements including Division I Exhibition, Junior Research Paper, Post Graduate Plan, and Senior Project. All students are challenged to achieve and perform at the highest level. Most students exceed the minimum requirements. 85% of students participate in at least one co-curricular or athletic activity in addition to their academic course of studies. Student achievement continues to be a great source of pride for Souhegan High School.

The school’s Mission Statement guides our daily practices. The Common Principles of the Coalition of Essential Schools, the Academic Learner Expectations, and the Souhegan Six establish standards of community support, instruction, and student behavior that ensure that Souhegan High School is held to the highest standards. The learning environment is engaging and personalized encouraging students to be active learners immersed in interdisciplinary curriculum, heterogeneous classes, and a global perspective that shapes a sense of stewardship and community service. These founding ideals are a unifying force for the entire school community.

Success at Souhegan High School is measured by examining student work, standardized assessments, and annual surveys of students, parents, alumni and staff. Common assessments and statistical information also help to identify to what degree the needs of students are being met. Highlighted below are the accomplishments of Souhegan High School students in two areas: SAT/ACT scores and Advanced Placement (AP) participation.

SAT and ACT Tests: The following is a comparison of Souhegan scores over the last four years with state averages for 2011. As the SAT format was changed five years ago, the comparison is limited to the past four years. In recent years, Souhegan High School has seen an increasing number of students taking the ACT as an increasing number of schools accept either SAT or ACT scores.

SAT Scores:

Mean Scores	SHS 2008	SHS 2009	SHS 2010	SHS 2011	STATE 2011
Critical Reading	539	555	542	537	523
Writing	525	531	527	531	511
Math	537	562	541	545	525
Overall	1601	1648	1610	1613	1559
Participation	86%	86%	76%	82%	

ACT Tests: An alternative test to the SAT's, Souhegan High School has gradually seen an increase in the number of students taking the ACT's. A test which was once primarily used in the midwest is now accepted at more and more schools nationwide. The following shows how the participation rate has grown amongst Souhegan students.

	2007	2008	2009	2010	2011
Participation Rate	28%	44%	37%	48%	50%
English	24	24	24	24	24
Math	23	23	24	24	24
Reading	24	25	25	25	24
Science	23	23	23	23	23
Composite	24	24	24	24	24

Advanced Placement (AP) and college level courses are two indicators of how Souhegan High School students challenge themselves academically. In 1992, when the school opened, four AP courses were offered and no classes were offered for college credit. Today, we offer thirteen AP courses. In addition, we offer two college credit classes and one advanced course that allow students the opportunity to take the AP exam. In 1992, there were a total of 35 AP exams administered to Souhegan High School students. 273 exams were administered in 2011. The College Board recognized 29 of our students who earned AP Scholar Awards on the basis of their outstanding performance on the 2011 AP exams given last May.

The following outlines information regarding student participation in AP courses over the past seven years.

	2005	2006	2007	2008	2009	2010	2011
Number AP courses	11	11	11	11	11	18	15
Number of AP exams administered	204	185	217	244	290	252	273

Souhegan High School is proud of its students and staff. Students achieve a high degree of success as they complete a challenging program of studies. Staff continually seeks avenues to improve their practice and strengthen student learning. The pursuit of continued excellence drives the school community to explore new and proven practices that will improve student learning while remaining focused on the Mission Statement. The support of the communities and the school community's commitment assure that Souhegan High School will continue to be a high achieving school that places student needs first.

STUDENT SERVICES

Bob Thompson, Dean of Students

College Plans: While there are some students who choose to go to work or join the military after high school, most of our students do go on to post-secondary education. The following information shows what our graduates have done once leaving Souhegan for the past five years.

Post Secondary Plans	2006	2007	2008	2009	2010	2011
College or University (4 year)	81%	78%	79%	81%	77%	80%
Community College or Technical School	7%	10%	8%	7%	13%	11%
Work	7%	4%	9%	8%	5%	6%
Armed Forces	1%	2%	1%	2%	1%	0%
Other (prep school, service organization, undecided)	4%	6%	3%	2%	4%	3%

In addition to tracking students' plans for after high school, we keep track of the colleges our students attend. The *Barron's Guide* rates all colleges by how competitive they are in their acceptance rates. In the chart below, the last six years are summarized:

	2004	2005	2006	2007	2008	2009	2010	2011
Most competitive	9%	7%	7%	6%	5%	5%	8%	4%
Highly competitive	10%	14%	15%	6%	12%	15%	12%	10%
Very competitive	20%	14%	27%	36%	25%	25%	22%	24%
Total of three	39%	35%	49%	48%	42%	45%	42%	38%

Our guidance staff works continuously with students and their families in order to help them apply to the colleges that are the best match for what they need.

CURRICULUM AND INSTRUCTION

Colleen L. Meaney, Dean of Faculty

What does it mean to create authentic, engaging learning experiences for students? How can curriculum, instruction, and assessment be built around this kind of authenticity? These essential questions are driving our work here at Souhegan High School.

Authenticity refers to the extent to which a lesson, assessment task, or sample of student work/performance represents the construction of knowledge through the use of disciplined inquiry that has some value or meaning beyond success in school (Wisconsin Ctr. for Educational Research).

For example, students in ninth grade social studies courses craft a letter to a state representative on a matter of personal or community interest or relevance. This piece targets our school-wide Learner Expectations of “Effective Communicator,” “Knowledgeable Person,” and “Responsible Citizen.” Students develop their own inquiry into the matter of interest, research and construct a knowledge base around the topic, and communicate effectively in writing with a real state legislator. The work builds students’ skills and holds meaning beyond success in school.

As it is in so many places of work, students in this course receive feedback on their performance both narratively and in a rubric. Students are given feedback under each of the assessed expectations: Effective Communicator, Knowledgeable Person, and Responsible Citizen. Rather than an amalgamated “B” which does not reveal where a student performed well and where there was room for growth, feedback under the Learner Expectations provides clarity on successes and specific areas for improvement.

Student learning and achievement is greater when student feedback is offered in this growth-oriented model versus a traditional letter or number grade (see Kohn, Black, Gusky). Curriculum, instruction, and assessment rooted in the Learner Expectations create the conditions to deepen skill development and target areas for growth. Together with authentic engaging lessons, faculty at Souhegan support our mission in building a “community of learners.”

PROFESSIONAL DEVELOPMENT, AWARDS AND ACHIEVEMENTS

Gigi Klipa, Dean of Faculty

The educators of Souhegan High School are life long learners committed to gaining new knowledge and skills in order to benefit students. Every year our staff clocks hundreds of hours in improving their craft. In addition, our teachers create many experiences that take our students outside the classroom and out into the world to enhance their learning experience. Our staff is recognized both locally and nationally for their many strengths, and have instructed at the college level in addition to having received many honors and awards. The list below highlights some of this past year’s work.

Honors/Awards/Achievements

Kim Vitchkoski

- Recently certified to instruct Advanced Placement Spanish
- Adjunct professor for past 5 years for online Spanish at U Mass Lowell

Martha Rives

- Presented Career Growth presentation on Creative Thinking at the New Hampshire Art Educators Association Fall Conference
- Represented New Hampshire at the Leadership Assembly at the National Art Education Association
- Advocated before the NH House Education committee on behalf of Art Education

Dick Miller

- Selected as the Educator of the Year for the World Affairs Council of New Hampshire

Nathan Carle/Bob Rotier

- Presented at the November business meeting of the New Hampshire Astronomical Society – their class’ search for exoplanets

Lisa Kent

- Presented at the state conference for American Association of Healthy Physical Education Recreation and Dance (AHPERD)
- Presented at the regional conference for AHPERD)in NY
- Presented at the National conference for AHPERD in CA
- President of New Hampshire AHPERD
- Attended soccer conference for champions in Massachusetts
- Certified as Facilitative Leader and attended School Reform Initiative Winter Mtgs.
- Certified as Suicide Awareness Trainer by NAMI

Susan Carr

- Curriculum consultant for NH Department of Health Education
- Presented at the State NHAHPERD conference

Gavin/Jeanne Sturges

- Collaborated with Dr. Brinda Charry from Keene State on a book which will be used for college instruction. Contributed Lesson plans and ideas for instructional delivery.

Julianne Mueller-Northcott

- Presented at the National Marine Educators Conference in June which was titled “Inquiry Based Learning in the Marine Science Classroom.”

ATHLETICS AND ACTIVITIES**Ken Bigley, Athletics & Activities Director**

Many of the recent Athletic highlights have occurred off the court and away from the fields. The Boys Varsity Basketball team raised \$300 to support cancer research through the Coaches vs. Cancer organization. The Souhegan Girls Varsity Volleyball team sponsored a Dig Pink event and raised \$350 towards cancer research through the Side-Out Foundation. The Girls Lacrosse team, largely through the efforts of team captain Mattison King, raised \$1600 for cancer research through a Breast Cancer Mother’s Day Walk that she organized. The Boys Varsity Football team raised \$10,000 for Duchenne Muscular Dystrophy through the Hope for Gus Touchdown Pledge. The Girls Varsity Soccer team constructed gift bags for the Make-A-Wish-Foundation’s annual Ironman event, assisted with the placement of wreaths for fallen veterans at the Amherst Cemetery, and raised over \$500 for the Hope for Gus Foundation. The Varsity Wrestling Team sponsored a school wide Soup-er-bowl food drive, which resulted in over 200 cans of food being donated to the Nashua Soup Kitchen. The Varsity Softball team volunteered their time and enthusiasm at the Special Olympics, and members of the Boys Varsity Soccer team volunteered

time and labor this fall with the SHARE Program and with the Nashua Pastoral Care Center's Annual Penny Picking program. Additionally, numerous Souhegan Student-Athletes have volunteered their time working with youth athletes in recreation programs across the community.

On Monday, February 6th thirty-seven Souhegan Seniors were honored by the New Hampshire Interscholastic Athletic Association and, the New Hampshire Athletic Directors Association as NHIAA & NHADA Scholar Athlete Award Recipients, which are presented each year to "high school seniors who have excelled in athletics as well as academics while demonstrating outstanding school and community spirit and leadership."

Souhegan Student-Athlete Robbie McCormick was selected as the 2012 recipient of the prestigious William Loeb Scholar-Athlete Award and Scholarship. This annual award is sponsored by the Union Leader and the recipient is selected by an independent board of judges. The Award & Scholarship is presented to a New Hampshire senior "who displays the most outstanding balance of academic, athletic, and extra-curricular accomplishment."

On the playing field the Girls Varsity Soccer team won the 2011 NHIAA Division II State Championship. The Boys Varsity Cross Country team finished second at the 2011 NHIAA Division II State Championship, and recorded a school best 15th place finish at the New England Championships. The Boys Varsity Golf team garnered a third place finish at the 2011 NHIAA Division II State Championships. The Varsity Field Hockey, Boys Soccer, and Girls Volleyball teams all qualified for the NHIAA Playoffs. The Boys Varsity Football team ended the season on a high note winning back the Milk Jug in the annual Thanksgiving Day Game with Merrimack.

This winter the Varsity Basketball Teams are off to strong starts with the Girls Varsity Basketball team setting their sights on a repeat of last season's NHIAA Division II State Championship run. The Boys Varsity Hockey team is garnering attention holding a good record heading into the end of the season. In the pool and on the track Souhegan's Swimming and Indoor Track teams look to be in NHIAA Title contention as both programs have had strong seasons with several school records already being broken.

SUPERINTENDENT'S REPORT

Peter Warburton, Superintendent of Schools

"The germ of an idea doesn't make the sculpture that stands up...so the next step is hard work."
-Csikzentmihalyi, "Nature of Light."

What a pleasure it is for me to write my first Superintendent of Schools Report for the Souhegan Cooperative School District staff and students and to the community members of Amherst and Mont Vernon.

Since beginning my new role this past July, I have enjoyed the opportunity to visit Souhegan Cooperative High School classrooms and have attended high school events on a regular basis.

Over the past nine months, I have also worked closely with the Souhegan Cooperative School Board. By their actions, members of the Board display a strong commitment to the safety, welfare and education for all Souhegan students.

Over the past year, our curriculum efforts SAU-wide have been in the areas of mathematics as well as the transition to the Common Core Standards.

Additionally, as I began my duties as the new superintendent, I worked with each of our school boards in SAU #39 to prepare and communicate a comprehensive 'Entry Plan.' This plan can be found on our SAU #39 website at www.sprise.com.

For the past six months, Board members, staff and administrators, as well as SAU #39 staff have worked with the Souhegan Advisory Finance Committee to prepare a budget for the coming year. The FY13 proposed budget is an increase over last year of 0.07%.

The high school drop out rate continues to be low at .44%, acceptance at quality secondary institutions is increasing, programs and advisories are flourishing, and thousands of hours of community service continues to be one of the hallmarks of a comprehensive high school experience at Souhegan Cooperative High School.

I look forward to my continued collaboration with all those associated with Souhegan Cooperative School District, and I am honored to be your superintendent.

Peter Warburton

Superintendent of Schools
Amherst, Mont Vernon, and Souhegan Cooperative School Districts

SPECIAL INSTRUCTIONAL SERVICES' REPORT

Renea Sparks, Director of Special Instructional Services

It is my pleasure, once again, to provide a brief report on some of the highlights of the Souhegan Special Instructional Services Department. In conjunction with all of the faculty and staff at Souhegan, the district's learning specialists, paraprofessional staff, and related services providers have worked tirelessly for the students who require additional supports and services.

In FY11, Souhegan continued with its plan for the expenditure of the American Recovery and Reinvestment Act (ARRA) funds for its second year of the two year project. As of September, 2011, The District has expended these funds within three general categories: in the area of Professional Development, the District expended 31% or \$61,110.15; purchases of equipment totaled \$107,291.40 (54%); and in the category of specially designed programs, the expenditures were \$28,710.46, which was 15% of the total allocation.

In its second year, the READ 180 program exceeded all of our expectations. The number of students who have experienced high levels of growth in their reading level is remarkable. In

addition, the vocational programming implemented for approximately 15-25 of our students has grown tremendously. As at the end of June, 2011, Souhegan has partnered with over 32 local businesses who have graciously worked with these students to provide vocational job sites and internships. I would like to express my deepest appreciation to all of these local businesses who have opened their doors to provide such outstanding opportunities.

The efforts of all of the staff and faculty of Souhegan High School on behalf of our students who require extra support continues to be impressive. They envisage and encourage high expectations from all, go beyond to help students learn, foster working, collaborative educational teams, and facilitate strong family-school partnerships. The expertise of the special education teachers, service providers, support staff, nurses, and guidance counselors assists all students – one at a time. They have taken on leadership roles on their building teams and committees as well as with SAU wide initiatives. They are all vital contributors to the successes each student's experiences every day!

Last, but certainly not least, I would like to congratulate and commend the efforts of the students themselves. As students who, for one reason or another, learn differently than their peers, they must also work harder. Their grit and determination is evidenced by some very impressive statistics. For example, of the graduating class of 2011, all of the students with educational disabilities graduated, and over 80% of them immediately took on the challenges of college. Congratulations!

Respectfully submitted,
Renea A. Sparks
Director of Special Instructional Services

Souhegan Cooperative School District
 Actual Expenditures for Special Education Programs and Services
 FY 2009-2010 and FY 2010-2011 per RSA 32:11a

ITEM	FY 2009-2010	FY 2010-2011
REVENUES		
Catastrophic Aid	\$729,258	\$645,045
IDEA Grant	\$277,382	\$240,585
Medicaid	<u>\$157,968</u>	<u>\$159,912</u>
Total Revenues	\$1,164,608	\$1,045,541
EXPENDITURES		
Salaries	\$1,798,807	\$1,815,946
Employee Benefits	\$596,906	\$646,370
Purchased Services	\$1,433,700	\$1,354,019
Supplies	\$88,876	\$25,788
Equipment	\$12,239	\$16,553
Other	<u>\$0</u>	<u>\$780</u>
Total Expenditures	\$3,930,528	\$3,859,456
Net Cost of Special Education	\$2,765,920	\$2,813,914
Source DOE 25		

Souhegan Cooperative School District
 Report of the Treasurer to the School Board
 Fiscal Year 07/01/2010-06/30/2011

Cash on hand- as of 07/01/2010	373,569.93
Total Receipts- 07/01/2010-06/30/2011	21,342,752.91
Total Payments-07/01/2010-06/30/2011	<u>(21,174,962.47)</u>
Cash Balance- as of 06/30/2011	541,360.37

This represents the combined activity of three bank accounts.

 Ann Logan, Treasurer

**REPORT ON INTERNAL CONTROL BASED ON
AN AUDIT OF BASIC FINANCIAL STATEMENTS**

To the School Board
Souhegan Cooperative School District

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Souhegan Cooperative School District as of and for the year ended June 30, 2011 in accordance with auditing standards generally accepted in the United States of America, we considered the Souhegan Cooperative School District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Souhegan Cooperative School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Souhegan Cooperative School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, the School Board, and others within the entity, and is not intended to be and should not be used by anyone other than these specified parties.

Vachon Clukay & Company PC

November 28, 2011