

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
ANNUAL MEETING WARRANT
February 1, 2016 and March 8, 2016
AMHERST AND MONT VERNON, NEW HAMPSHIRE**

To the inhabitants of the Souhegan Cooperative School District, consisting of the towns of Amherst and Mont Vernon, in the County of Hillsborough, and the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at Souhegan High School in said district on Monday, February 1, 2016, at 7:00 p.m., for Session I (Deliberation), for the transaction of all business other than voting by official ballot. This session shall consist of the explanation, discussion and debate of warrant articles numbered 2 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

You are hereby further notified to meet on Tuesday, March 8, 2016, for official ballot voting on warrant articles numbered 1 through 4, and any other action required to be inserted on the official ballot. The polls for official ballot voting will be open as follows:

- Voting for Amherst residents: Souhegan High School, from 6:00 a.m. to 8:00 p.m.
- Voting for Mont Vernon residents: Village School, from 7:00 a.m. to 7:00 p.m.

Article 1 To elect all necessary Souhegan Cooperative School District officers for the ensuing terms by official ballot on March 8, 2016.

- Election of two (2) members of the School Board from Amherst for the ensuing three (3) years.
- Election of one (1) member of the School Board from Amherst for the ensuing one (1) year.
- Election of one (1) member of the School Board from Mont Vernon for the ensuing three (3) years.
- Election of one (1) school district moderator for the ensuing three (3) years.

Article 2 Shall the Souhegan Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **\$17,583,870**? Should this article be defeated, the operating budget shall be **\$17,160,949** which is the same as last year, with certain adjustments required by previous action of the Souhegan Cooperative School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority vote required to pass.

The Souhegan Cooperative School Board recommends the passage of this article by a vote of 6 to 1.

The Souhegan Cooperative School District Advisory Finance Committee recommends the passage of this article by a vote of 7 to 0.

The estimated tax impact of passing this article is a decrease of \$0.10 per \$1000 of assessment for Amherst and a decrease of \$0.22 per \$1000 of assessment for Mont

Vernon.

The estimated tax impact of not passing this article is a decrease of \$0.32 per \$1000 of assessment for Amherst and a decrease of \$0.48 per \$1000 of assessment for Mont Vernon.

Article 3

Shall the Souhegan Cooperative School District establish a Recreation Revolving Fund under the provisions of RSA 35-B:2,II? The money received from fees and charges for recreation services and facilities in the District shall be allowed to accumulate from year to year, and shall not be considered part of the general unassigned fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the School Board (no further legislative body approval is required). These funds may be expended only for the recreation purposes, including installation, replacement and maintenance of a synthetic turf field, stated in RSA 35-B and no expenditure shall be made in such a way as to require the expenditure of other funds that have not been appropriated for that purpose.

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative School District Advisory Finance Committee unanimously recommends the passage of this article by a vote of 7 to 0.

No Tax Impact.

Article 4

Shall the Souhegan Cooperative School District vote to raise and appropriate up to \$65,000 from the year-end undesignated fund balance (surplus) if available on July 1, 2016 to be added to the Expendable Trust Fund known as the School Maintenance Fund previously established in March, 2005?

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative School District Advisory Finance Committee unanimously recommends the passage of this article by a vote of 7 to 0.


The estimated tax impact of this article is an increase of \$0.03 per \$1000 of assessment for Amherst.

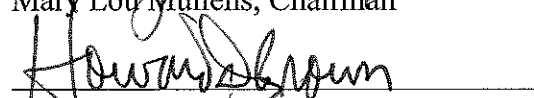
The estimated tax impact of this article is an increase of \$0.04 per \$1000 of assessment for Mont Vernon.

Article 5

To transact any other business that may legally come before the meeting.

This 2016 Warrant given under our hands at said Amherst this 22 day of January 2016:


Mary Lou Mullens, Chairman


Howard Brown



David Chen



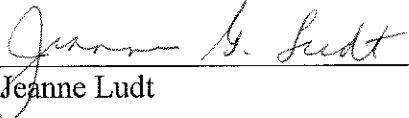
Stephen Coughlan

SOUHEGAN COOPERATIVE
SCHOOL BOARD

Pim Grondstra

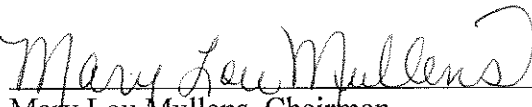


Christine Janson

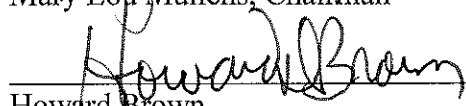


Jeanne Ludt

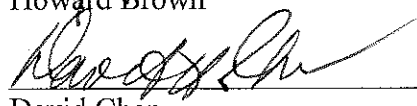
A True Copy of Warrant – Attest



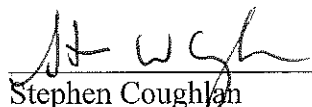
Mary Lou Mullens, Chairman



Howard Brown

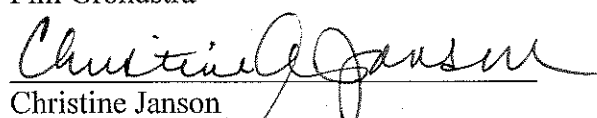


David Chen

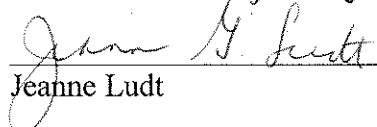


Stephen Coughlan

Pim Grondstra



Christine Janson



Jeanne Ludt



School Budget Form: Souhegan

(RSA 21-J:34)

Appropriations and Estimates of Revenue for the Fiscal Year from:

July 1, 2016 to June 30, 2017

Form Due Date: **20 days after meeting**

This form was posted with the warrant on: 1/25/16

For Assistance Please Contact:
NH DRA Municipal and Property Division
 Phone: (603) 230-5090
 Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board Members	
Printed Name	Signature
Mary Lou Mullens	<i>Mary Lou Mullens</i>
Howard Brown	<i>Howard Brown</i>
David Chen	<i>David Chen</i>
Stephen Coughlan	<i>Stephen Coughlan</i>
Pim Grondstra	
Christine Janson	<i>Christine Janson</i>
Jeanne Ludt	<i>Jeanne Ludt</i>

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

**NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487**

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
Instruction						
1100-1199	Regular Programs	2	\$7,331,220	\$7,510,384	\$7,237,342	\$0
1200-1299	Special Programs	2	\$2,823,481	\$2,869,395	\$2,437,367	\$0
1300-1399	Vocational Programs	2	\$0	\$0	\$5,000	\$0
1400-1499	Other Programs	2	\$449,354	\$489,285	\$661,776	\$0
1500-1599	Non-Public Programs	2	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	2	\$5,092	\$10,281	\$6,617	\$0
1700-1799	Community/Junior College Education Programs	2	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Support Services						
2000-2199	Student Support Services	2	\$1,615,818	\$1,827,104	\$1,650,029	\$0
2200-2299	Instructional Staff Services	2	\$494,594	\$555,540	\$569,562	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	2	\$61,095	\$73,878	\$72,561	\$0
Executive Administration						
2320 (310)	SAU Management Services	2	\$740,731	\$779,158	\$778,923	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	2	\$733,594	\$746,498	\$773,451	\$0
2500-2599	Business	2	\$3,032	\$3,500	\$3,500	\$0
2600-2699	Plant Operations and Maintenance	2	\$1,176,904	\$1,195,243	\$1,220,871	\$0
2700-2799	Student Transportation	2	\$670,840	\$719,450	\$734,678	\$0
2800-2999	Support Service, Central and Other	2	\$350,443	\$348,282	\$355,362	\$0
Non-Instructional Services						
3100	Food Service Operations	2	\$372,762	\$452,070	\$406,933	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement	2	\$0	\$220,000	\$225,000	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	2	\$160,000	\$155,000	\$155,000	\$0
5120	Debt Service - Interest	2	\$54,223	\$46,190	\$37,898	\$0
Fund Transfers						
5220-5221	To Food Service	2	\$10,030	\$15,000	\$15,000	\$0
5222-5229	To Other Special Revenue	2	\$245,668	\$226,000	\$237,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0

5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$17,298,881	\$18,242,258	\$17,583,870	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
1400-1499	Other Programs	3	\$0	\$0	\$1	\$0
Purpose: Recreation facilities operation and maintenance						
5252	To Expendable Trusts/Fiduciary Funds	4	\$65,000	\$65,000	\$65,000	\$0
Purpose: Add to Expendable Trust for School Maintenance						
Special Articles Recommended			\$65,000	\$65,000	\$65,001	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Individual Articles Recommended						

Revenues

Account Code	Source of Revenue	Warrant Article #	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Local Sources					
1300-1349	Tuition	2	\$87,629	\$75,000	\$80,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	2	\$4,139	\$4,000	\$4,000
1600-1699	Food Service Sales	2	\$325,371	\$430,534	\$384,933
1700-1799	Student Activities	2	\$133,831	\$135,000	\$133,000
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	2, 3	\$35,503	\$9,000	\$11,001
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	2	\$241,048	\$420,000	\$420,000
3240-3249	Vocational Aid	2	\$2,332	\$1,000	\$1,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	2	\$810	\$1,000	\$1,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
Federal Sources					
4100-4539	Federal Program Grants	2	\$44,368	\$29,000	\$40,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	2	\$33,660	\$20,000	\$20,000
4570	Disabilities Programs	2	\$180,311	\$195,000	\$195,000
4580	Medicaid Distribution	2	\$137,032	\$130,000	\$130,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Other Financing Sources					

5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$110,000	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	4	\$65,000	\$0	\$65,000
9999	Fund Balance to Reduce Taxes	2	\$259,716	\$723,570	\$276,468
Total Estimated Revenues and Credits			\$1,550,750	\$2,283,104	\$1,761,402

Budget Summary

Item	Current Year	Ensuing Year
Operating Budget Appropriations Recommended	\$17,992,364	\$17,583,870
Special Warrant Articles Recommended	\$65,000	\$65,001
Individual Warrant Articles Recommended	\$249,894	\$0
TOTAL Appropriations Recommended	\$18,307,258	\$17,648,871
Less: Amount of Estimated Revenues & Credits	\$2,283,104	\$1,761,402
Less: Amount of State Education Tax/Grant	\$3,449,507	\$3,361,263
Estimated Amount of Taxes to be Raised	\$12,574,647	\$12,526,206



Default Budget: Souhegan

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/25/14

For Assistance Please Contact:
NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Board or Budget Committee Certifications		
Printed Name	Position	Signature
Mary Lou Mullens	Chair	<i>Mary Lou Mullens</i>
Howard Brown	Vice-Chair	<i>Howard Brown</i>
David Chen	Secretary	<i>David Chen</i>
Stephen Coughlan	Member	<i>Stephen Coughlan</i>
Pim Grondstra	Member	<i>Pim Grondstra</i>
Christine Janson	Member	<i>Christine Janson</i>
Jeanne Ludt	Member	<i>Jeanne Ludt</i>

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NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
Instruction					
1100-1199	Regular Programs	\$7,510,384	(\$301,420)	(\$41,820)	\$7,167,144
1200-1299	Special Programs	\$2,869,394	(\$432,027)		\$2,437,367
1300-1399	Vocational Programs	\$0	\$5,000		\$5,000
1400-1499	Other Programs	\$489,285	\$135,965		\$625,250
1500-1599	Non-Public Programs	\$0			\$0
1600-1699	Adult/Continuing Education Programs	\$10,281	(\$3,664)		\$6,617
1700-1799	Community/Junior College Education Programs	\$0			\$0
1800-1899	Community Service Programs	\$0			\$0
Support Services					
2000-2199	Student Support Services	\$1,827,105	(\$180,036)		\$1,647,069
2200-2299	Instructional Staff Services	\$555,540	\$3,616		\$559,156
General Administration					
2310 (840)	School Board Contingency	\$0			\$0
2310-2319	Other School Board	\$63,878	(\$5,192)		\$58,686
Executive Administration					
2320 (310)	SAU Management Services	\$779,158	(\$235)		\$778,923
2320-2399	All Other Administration	\$10,000	\$2,000		\$12,000
2400-2499	School Administration Service	\$746,498	\$10,716		\$757,214
2500-2599	Business	\$3,500			\$3,500
2600-2699	Plant Operations and Maintenance	\$1,195,244	(\$15,759)		\$1,179,485
2700-2799	Student Transportation	\$719,450	\$10,460		\$729,910
2800-2999	Support Service, Central and Other	\$348,281	(\$6,484)		\$341,797
Non-Instructional Services					
3100	Food Service Operations	\$452,070	(\$45,137)		\$406,933
3200	Enterprise Operations	\$0			\$0
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0			\$0
4200	Site Improvement	\$0			\$0
4300	Architectural/Engineering	\$0			\$0
4400	Educational Specification Development	\$0			\$0
4500	Building Acquisition/Construction	\$220,000		(\$220,000)	\$0
4600	Building Improvement Services	\$0			\$0
4900	Other Facilities Acquisition and Construction	\$0			\$0
Other Outlays					
5110	Debt Service - Principal	\$155,000			\$155,000
5120	Debt Service - Interest	\$46,190		(\$8,292)	\$37,898
Fund Transfers					
5220-5221	To Food Service	\$15,000			\$15,000
5222-5229	To Other Special Revenue	\$226,000	\$11,000		\$237,000
5230-5239	To Capital Projects	\$0			\$0
5251	To Capital Reserve Fund	\$0			\$0
5252	To Expendable Trusts/Fiduciary Funds	\$65,000		(\$65,000)	\$0
5253	To Non-Expendable Trust Funds	\$0			\$0
5254	To Agency Funds	\$0			\$0
5310	To Charter Schools	\$0			\$0
5390	To Other Agencies	\$0			\$0
9990	Supplemental Appropriation	\$0			\$0
9992	Deficit Appropriation	\$0			\$0
Total Appropriations		\$18,307,258	(\$811,197)	(\$335,112)	\$17,160,949

Explanation for Increases and Decreases

Account	Explanation
1100	Decrease due to staffing changes
1200	Decrease due to staffing changes and out-of-district instructional services
1400	Increase due to reclassified positions
2100	Decrease in contracted student support services
3100	Decrease in food costs, increase in commodities