

**Amherst & Mont Vernon
VOTERS' GUIDE**
to the

Deliberative Session

of the
Souhegan Cooperative School District
(Grades 9 - 12)

February 1, 2016

7:00 p.m. – Souhegan High School Auditorium

Officers and Agents of the School District

Souhegan Cooperative School Board

Amherst Representatives

Mary Lou Mullens, Chair

David Chen

Stephen Coughlan

Christine Janson

Jeanne Ludt

Mont Vernon Representatives

Howard Brown, Vice-Chair

Pim Grondstra

School District Moderator

Addie Hutchison

School District Clerk

Catherine Jo Butler

School District Treasurer

Catherine Jo Butler

Souhegan Finance Committee

Ken D' Ambrosio, Co-Chair

Dwayne Purvis, Co-Chair

Suzanne Birchard

Ian Corcoran

Lisa Eastland

Jane King

Beth Kuzsma

Office of the Superintendent

Peter Warburton, Superintendent of Schools

Elizabeth Shankel, Business Administrator

Meg Beauchamp, Director of Student Services

Christine Landwehrle, Director of Curriculum & Professional Development

School Administration

Rob Scully, Principal

Peter Gagnon, Dean of Students

Kathy White, Dean of Faculty

Gigi Klipa, Dean of Faculty

A Message from the School Board Chair

What is the process for creating a \$17.5 million budget? What is it based on, and how do we ensure it is fiscally responsible? Our Souhegan budget utilizes a zero based budgeting approach. Souhegan department heads submit their budgetary needs to building administrators who review each section and make adjustments. SAU 39 and Souhegan administrators scrutinize together for additional reductions. Once finalized, three different presentations are made to the School Board, Advisory Finance Committee (AFC) and public. During that time, school board members meet with members of the AFC as well as SAU 39 and Souhegan administrators to review each section of the proposed budget, in order to report out on it. Additionally, the Board has at least one work session with administrators, outside of our regular board meeting, to discuss each warrant. The Souhegan Board also has a Budget Study Committee that meets on a regular basis throughout the year to review various aspects of our budget and make recommendations to the Board. **And ultimately, you, the voter has the final say as to whether it aligns with your ideals.**

Before you cast your vote, please take a look at what we, after much scrutiny, are presenting in this FY17 proposed budget. Below is a summary:

After asking the administration for budget presentations reflecting 3, 4 and 5% reductions, our **FY17 proposed budget is down 3.95% from the current FY16 Default Budget.**

- This reduction equates to a **\$0.10 Tax Rate Decrease in Amherst**, and a **\$0.22 Tax Rate Decrease in Mont Vernon.**
- **6.4 positions have been eliminated, including an administrator.**
- The **addition of a half time speech therapist** was necessary to meet student needs.
- We are in the second year of a two year contract with a negotiated **0% COLA for all staff.**
- We are at, or above, our **goal of 20 students per class and an 80:1 student/teacher facing ratio.**
- This proposed budget is **down 5.14% from FY12**, when we first started this round of targeted reductions.
- **Our Cost Per Pupil (CPP) is down \$1,232 per pupil from FY15**, which is the most current CPP reported by the DOE.
- Souhegan has **one of the slowest growths in Cost Per Pupil** of comparable schools.

While a reduction in taxes is good news, we realize that we are still asking for an investment from you by supporting this budget. *What is the value of your investment?*

- A Program of Studies continuously under review and aimed at engaging all students. These reviews are what led to the addition of STEM classes such as AP computer science, programming and robotics.
- The appropriate supports in place to maintain close to a 100% graduation rate.
- High College Attendance Rates - Typically, over 90+% of our graduates go on to college.

- Competitive College Acceptances - Of the typical 90+% who choose to attend college, well over half attend “very competitive” to “most competitive” schools.
- High Scores on a Meaningful Test - Our ninth and tenth grade students take the NWEA MAP assessment each year in math and reading. This is a Common Core aligned assessment that nearly 10 million students across the country take. Our ninth grade students performed at the 96th percentile in reading and at the 93rd percentile in math. Our tenth grade students performed at the 97th percentile in reading and the 95th percentile in math.
- College Readiness Index - Souhegan is always ranked in the top 10% of 88 high schools in the State as ranked by US News & Report.
- A Salary Structure that encourages our staff to earn their increases by keeping current in their field.
- A school that is an Innovator and Leader in Educational Practices as evidenced by:
 - Souhegan is one of only four schools invited by the State Department of Education to work on PACE (Performance Assessment of Competency Education). PACE is a first-in-the-nation accountability strategy that offers a reduced level of standardized testing together with locally developed common performance assessments.
 - Two separate visits to Souhegan by the US Department of Education to observe work being done on PACE.
 - Collaborations with universities such as Brown and Stanford.
 - Business partnerships that create extended learning opportunities such as internships, “Women In Technology” program, and “Computer Science Career Exploration Program.”
 - A Teacher/Leader Effectiveness Program that transcends traditional teacher observation models.
 - Student led programs that have regional and national attention and acclaim such as our student-led Ethics Forum which has received a Humanities Award and a Pulitzer Grant, and Community Council whose members presented at a National Conference.
- National Merit Scholar Finalists for the past two years (FY14 & FY15).
- A Well-Maintained Infrastructure that hosts many arts, athletic, academic, and community events for our towns.
- Strong Property Values, and Pride in the place you chose to live.

In addition to asking for your support of our operating budget, we would also like to ask for your support on Articles 3 (no tax impact Revolving Fund) and Article 4 (allows \$65,000 surplus - should there be any - to go into our Maintenance Expendable Trust). More on the Articles in the commentary that follows.

Our board feels privileged to work with an administrative team that is dedicated to ensuring our students are prepared for whatever future they choose. We would like to especially thank our staff for their professionalism and willingness to work with our board to control costs, while maintaining the high level of education our residents expect. We also realize that we cannot do our jobs without your support. We need your support. Your vote matters! Schools are one of the biggest investments in any town, and in our children’s lives. Please take the time to vote on

March 8, at Souhegan High School, 6:00 am - 8:00 pm for Amherst residents. Mont Vernon residents vote at Mont Vernon Village School, 7 am - 7 pm.

Respectfully submitted,

Mary Lou Mullens
Chair, Souhegan Cooperative School Board

Two-Part Voting Procedure for Souhegan Cooperative School District Annual Meeting

The Senate Bill 2 official ballot voting procedure is in effect for the Souhegan Cooperative School District.

Voting to adopt or amend Souhegan Cooperative School District warrant articles takes place at the February 1st Deliberative Session. Final ballot voting on the articles that emerge from the Deliberative Session takes place at the polls on Election Day, March 8th, as shown below.

Voting is a Two-Step Process

Deliberative Session	February 1 st
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7:00 p.m.
SHS Auditorium

Ballot Vote	March 8 th
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6:00 a.m. – 8:00 p.m.
SHS Gymnasium
for Amherst Voters

7:00 a.m. – 7:00 p.m.
Mont Vernon Village
School
for Mont Vernon Voters

In many ways the Deliberative Session resembles District Meetings of years past, but with one fundamental difference. Discussion and voting at this meeting will focus on the *wording* of the questions to be placed on the March 8th ballot, *not* on voting whether the budget, bond, or other warrant articles pass or fail. The wording of a warrant article can be amended to change the dollar amount and/or the wording; this is important to know. In recent years towns and school districts have seen warrant articles amended at the Deliberative Session to \$0.00, thereby defeating the original intent of the article. In other instances, the wording of an article has been amended to completely reverse the petitioner’s intent. Simply stated, it is important to attend the Deliberative Session and vote on Election Day for the full effect of your vote to be felt.

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The following pages contain the wording of the warrant articles, which will be presented at the Deliberative Session, plus school board commentary (noted in italics). A detailed report of recommendations by the Advisory Finance Committee follows these articles and commentaries.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
ANNUAL MEETING WARRANT
February 1, 2016 and March 8, 2016
AMHERST AND MONT VERNON, NEW HAMPSHIRE**

To the inhabitants of the Souhegan Cooperative School District, consisting of the towns of Amherst and Mont Vernon, in the County of Hillsborough, and the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at Souhegan High School in said district on Monday, February 1, 2016, at 7:00 p.m., for Session I (Deliberation), for the transaction of all business other than voting by official ballot. This session shall consist of the explanation, discussion and debate of warrant articles numbered 2 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

You are hereby further notified to meet on Tuesday, March 8, 2016, for official ballot voting on warrant articles numbered 1 through 4, and any other action required to be inserted on the official ballot. The polls for official ballot voting will be open as follows:

- Voting for Amherst residents: Souhegan High School, from 6:00 a.m. to 8:00 p.m.
- Voting for Mont Vernon residents: Village School, from 7:00 a.m. to 7:00 p.m.

Article 1 To elect all necessary Souhegan Cooperative School District officers for the ensuing terms by official ballot on March 8, 2016.

- Election of two (2) members of the School Board from Amherst for the ensuing three (3) years.
- Election of one (1) member of the School Board from Amherst for the ensuing one (1) year.
- Election of one (1) member of the School Board from Mont Vernon for the ensuing three (3) years.
- Election of one (1) school district moderator for the ensuing three (3) years.

Article 2 Shall the Souhegan Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling **\$17,583,870**? Should this article be defeated, the operating budget shall be **\$17,160,949** which is the same as last year, with certain adjustments required by previous action of the Souhegan Cooperative School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Majority vote required to pass.

The Souhegan Cooperative School Board recommends the passage of this article by a vote of 6 to 1.

The Souhegan Cooperative School District Advisory Finance Committee recommends the passage of this article by a vote of 7 to 0.

The estimated tax impact of passing this article is a decrease of \$0.10 per \$1000 of assessment for Amherst and a decrease of \$0.22 per \$1000 of assessment for Mont Vernon.

The estimated tax impact of not passing this article is a decrease of \$0.32 per \$1000 of assessment for Amherst and a decrease of \$0.48 per \$1000 of assessment for Mont Vernon.

Souhegan Cooperative School Board Commentary: The proposed budget represents a 3.95% decrease over the current year's default budget.

Article 3

Shall the Souhegan Cooperative School District establish a Recreation Revolving Fund under the provisions of RSA 35-B:2,II? The money received from fees and charges for recreation services and facilities in the District shall be allowed to accumulate from year to year, and shall not be considered part of the general unassigned fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the School Board (no further legislative body approval is required). These funds may be expended only for the recreation purposes, including installation, replacement and maintenance of a synthetic turf field, stated in RSA 35-B and no expenditure shall be made in such a way as to require the expenditure of other funds that have not been appropriated for that purpose.

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative School District Advisory Finance Committee unanimously recommends the passage of this article by a vote of 7 to 0.

No Tax Impact.

Souhegan Cooperative School Board Commentary: Article 3 has no tax impact. It asks that you allow the Board to set up a fund to accumulate monies collected from fees and charges for recreation services and facilities. These monies are to be expended only for recreation purposes, including the installation, replacement and maintenance of a synthetic turf field.

Article 4

Shall the Souhegan Cooperative School District vote to raise and appropriate up to **\$65,000** from the year-end undesignated fund balance (surplus) if available on July 1, 2016 to be added to the Expendable Trust Fund known as the School Maintenance Fund previously established in March, 2005?

Majority vote required to pass.

The Souhegan Cooperative School Board unanimously recommends the passage of this article by a vote of 7 to 0.

The Souhegan Cooperative School District Advisory Finance Committee unanimously recommends the passage of this article by a vote of 7 to 0.

The estimated tax impact of this article is an increase of \$0.03 per \$1000 of assessment for Amherst.

The estimated tax impact of this article is an increase of \$0.04 per \$1000 of assessment for Mont Vernon.

Souhegan Cooperative School Board Commentary: This article asks for \$65,000 of surplus (should there be any) to be added to the maintenance expendable trust fund. The trust is intended to meet maintenance needs, including unplanned emergencies. It is prudent for any district to have these reserves. Part of our desire to add to the fund this year is for paving projects that are long overdue.

Article 5 To transact any other business that may legally come before the meeting.

**Souhegan Cooperative High School Advisory Finance Committee
Report to the Souhegan Cooperative School District
FY17 Budget Deliberative Session**

Advisory Finance Committee Members

Mont Vernon: Jane King, Ian Corcoran.

Amherst: Beth Kuzsma, Suzanne Birchard, Lisa Eastland, Ken D’Ambrosio, Dwayne Purvis

Article #2

Advisory Finance Committee Vote: Supported 7-0

Commentary: The Advisory Finance Committee unanimously supports this article because they believe that the School Board and Administration have proposed a budget that is fiscally responsible while meeting their educational objectives. The following points underscore this opinion:

- 1) The budget is \$723,388 less than the adopted default FY2016 budget.
- 2) The budget decrease of 3.95% further improves upon the FY14 decrease of 3.70%.
- 3) The budget allows for class sizes of approximately 20 students, and a Student/Teacher ratio of approximately 80:1, which is the school target.
- 4) The budget keeps student support to maintain a zero dropout rate.
- 5) The budget maintains an Incentivized Salary Structure.
- 6) The budget includes enough maintenance expenditure to keep the facilities in good order.

We appreciate the transparency of the Souhegan officials who met with committee members and the opportunity to have both comparative and zero-based discussions about individual line items within the budget. We applaud the administration for reducing the overall costs of educating Souhegan students by 3.95% in this budget while maintaining the high quality of an education which is recognized on both the state and federal level as an example for other districts to follow.

Article #3

Advisory Finance Committee Vote: Supported Unanimously 7-0

Commentary: The Advisory Finance Committee unanimously supports this article because it represents the commitment that the Souhegan Cooperative School District shall not be responsible for the cost of maintenance and upkeep of the artificial turf field as a result of non Souhegan related uses.

Article #4

Advisory Finance Committee Vote: Supported Unanimously 7-0

Commentary: The Advisory Finance Committee unanimously supports this article because it is prudent and good practice to direct surplus funds to an Expendable Trust Fund dedicated to unforeseen maintenance or repair of the facility.

Respectfully submitted,
Souhegan Advisory Finance Committee

**Souhegan Cooperative School District
Projected Revenue Estimate
FY17 Proposed Budget**

Acct #	Item	FY15 DRA	FY16 DRA	FY17 Estimate	Change
	General Fund Expenditures	\$17,430,799	\$17,629,188	\$16,939,937	(\$689,251)
	Special Revenue and Food Service	\$692,703	\$678,070	\$643,933	(\$34,137)
	Roof & HVAC Bond	\$0	\$0	\$0	\$0
	Budgeted Expenditures (All Funds)	\$18,123,502	\$18,307,258	\$17,583,870	(\$723,388)
770	Unreserved Fund Balance	\$250,528	\$723,570	\$276,468	(\$447,102)
	State Aid				
3210	School Building Aid	\$0	\$0	\$0	\$0
3230	Catastrophic Aid	\$273,980	\$420,000	\$420,000	\$0
3290	Other (Child Nutrition & Vocational Aid)	\$1,000	\$2,000	\$2,000	\$0
	Subtotal: State Aid	\$274,980	\$422,000	\$422,000	\$0
	Federal Aid				
4500	Grants In Aid	\$224,000	\$224,000	\$235,000	\$11,000
4580	Medicaid	\$90,000	\$130,000	\$130,000	\$0
4590	Other Federal Sources (Child Nutrition)	\$20,000	\$20,000	\$20,000	\$0
	Subtotal: Federal Aid	\$334,000	\$374,000	\$385,000	\$11,000
	Other Revenue				
5100	Sale Of Bonds / Notes	\$0	\$0	\$0	\$0
5230	Transfer From Capital Reserve Fund	\$0	\$0	\$0	\$0
5230	Transfer from Expendable Trust Funds	\$0	\$110,000	\$0	(\$110,000)
	Subtotal: Other Revenue	\$0	\$110,000	\$0	(\$110,000)
	Local Revenue				
1300	Tuition - Parents, Summer School, Adult Ed	\$61,500	\$75,000	\$80,000	\$5,000
1400	State AV 1 Transportation Reimbursement	\$0	\$0	\$2,000	\$2,000
1510	Interest Income	\$4,000	\$4,000	\$4,000	\$0
1600	Food Service	\$445,703	\$430,534	\$384,933	(\$45,601)
1700	Pupil Activities	\$152,000	\$135,000	\$133,000	(\$2,000)
1910	Rentals	\$8,000	\$7,000	\$7,000	\$0
1990	Other - Local Grants & Trusts	\$2,000	\$2,000	\$2,000	\$0
	Subtotal: Local Revenue	\$673,203	\$653,534	\$612,933	(\$40,601)
	Assessment:				
	Budgeted Expenditures (All Funds)	\$18,123,502	\$18,307,258	\$17,583,870	(\$723,388)
	Less Unreserved Fund Balance	\$250,528	\$723,570	\$276,468	(\$447,102)
	Less Subtotal: State Aid	\$274,980	\$422,000	\$422,000	\$0
	Less Subtotal: Federal Aid	\$334,000	\$374,000	\$385,000	\$11,000
	Less Subtotal: Other Revenue	\$0	\$110,000	\$0	(\$110,000)
	Less Subtotal: Local Revenue	\$673,203	\$653,534	\$612,933	(\$40,601)
1111	Current Appropriation	\$16,590,791	\$16,024,154	\$15,887,469	(\$136,685)
1111	Current Appropriation	\$16,590,791	\$16,024,154	\$15,887,469	(\$136,685)
	Total Appropriation	\$16,590,791	\$16,024,154	\$15,887,469	(\$136,685)
	AMHERST SHARE	\$14,078,033	\$13,538,888	\$13,437,621	(\$101,267)
	Adequacy Aid Grant	\$1,245,362	\$1,311,283	\$1,228,091	(\$83,192)
	Statewide School Property Tax	\$1,426,453	\$1,415,536	\$1,361,342	(\$54,194)
	Total Credits- Amherst	\$2,671,815	\$2,726,819	\$2,589,433	(\$137,386)
	Assessment - Town of Amherst	\$11,406,218	\$10,812,069	\$10,848,188	\$36,119
	Net Assessed Value/\$1000 - Amherst	\$1,572,808	\$1,577,090	\$1,597,929	\$20,839
	Tax Rate - Amherst	\$7.25	\$6.86	\$6.79	(\$0.07)
	Local Assessed Value/\$1000 Less Utilities	\$1,533,345	\$1,537,637	\$1,533,345	(\$4,292)
	Statewide School Property Tax	\$0.93	\$0.92	\$0.89	(\$0.03)
	Total School Tax - Town of Amherst	\$8.18	\$7.78	\$7.68	(\$0.10)
	MONT VERNON SHARE	\$2,512,758	\$2,485,266	\$2,449,848	(\$35,418)
	Adequacy Aid Grant	\$442,346	\$494,523	\$535,382	\$40,859
	Statewide School Property Tax	\$205,178	\$228,165	\$236,448	\$8,283
	Total Credits- Mont Vernon	\$647,524	\$722,688	\$771,830	\$49,142
	Assessment - Town of Mont Vernon	\$1,865,234	\$1,762,578	\$1,678,018	(\$84,560)
	Net Assessed Value/\$1000 - Mont Vernon	\$247,400	\$252,884	\$250,412	(\$2,472)
	Tax Rate - Mont Vernon	\$7.54	\$6.97	\$6.70	(\$0.27)
	Local Assessed Value/\$1000 Less Utilities	\$245,035	\$250,356	\$245,035	(\$5,321)
	Statewide School Property Tax	\$0.84	\$0.91	\$0.96	\$0.05
	Total School Tax - Town of Mont Vernon	\$8.38	\$7.88	\$7.66	(\$0.22)

**Souhegan Cooperative School District
FY17 Proposed Budget Summary**

	FY15 Actual Expenditures	FY16 Voted Budget	FY17 Proposed Budget	Budget to Budget \$ Increase (Decrease)	Budget to Budget % Increase (Decrease)
Fund 10					
1100 Regular Education Programs- Teacher salaries, textbooks, substitutes, supplies	\$7,331,220	\$7,510,384	\$7,237,342	(\$273,042)	-3.64%
1200 Special Education Programs- Teacher salaries, aides, substitutes, evaluators, textbooks, supplies, and items specific to Special Services	\$2,823,481	\$2,869,394	\$2,437,367	(\$432,027)	-15.06%
1300 Vocational Programs - Tuition	\$0	\$0	\$5,000	\$5,000	#DIV/0!
1400 Co-Curricular Programs - Interscholastics, intramurals, student body activities	\$449,354	\$489,285	\$661,776	\$172,491	35.25%
1600 Adult Education Programs-	\$5,092	\$10,281	\$6,617	(\$3,664)	-35.64%
2100 Student Support Services- Guidance, health, nurses, and SRO salaries	\$1,615,818	\$1,827,105	\$1,650,029	(\$177,076)	-9.69%
2200 Instructional Support Services- Library salaries, supplies, curriculum coordinators, professional development, consultants	\$494,594	\$555,540	\$569,562	\$14,022	2.52%
2300 School Board- Treasurer, moderator, SB stipends, SB minute taker, legal, audit, actuarial, medicaid billing	\$61,095	\$73,878	\$72,561	(\$1,317)	-1.78%
2300 District Assessment - SAU 39 SCSD portion of the SAU budget	\$740,731	\$779,158	\$778,923	(\$235)	-0.03%
2400 School Administrative Services- Principal salaries, office staff, office equipment	\$733,594	\$746,498	\$773,451	\$26,953	3.61%
2500 Business- Printing costs	\$3,032	\$3,500	\$3,500	\$0	0.00%
2600 Operation and Plant Maintenance- Custodial salaries, electricity, heating oil, water, trash, loss and liability insurance premiums, building maintenance	\$1,176,904	\$1,195,244	\$1,220,871	\$25,627	2.14%
2700 Student Transportation- Bus contract, fuel	\$670,840	\$719,450	\$734,678	\$15,228	2.12%
2800 Support Service - Technology Technology staff salaries, local and wide area network costs	\$350,443	\$348,281	\$355,362	\$7,081	2.03%
4200 Site Improvements	\$0	\$220,000	\$225,000	\$5,000	2.27%
5100 Debt Service	\$214,223	\$201,190	\$192,898	(\$8,292)	-4.12%
5200 Fund Transfers	\$75,029	\$80,000	\$15,000	(\$65,000)	-81.25%
Total General Fund	\$16,745,451	\$17,629,188	\$16,939,937	(\$689,251)	-3.91%
Fund 21 Food Service Fund	\$372,762	\$452,070	\$406,933	(\$45,137)	-9.98%
Fund 22 Grant Fund	\$245,668	\$226,000	\$237,000	\$11,000	4.87%
Total of All Funds	\$17,363,881	\$18,307,258	\$17,583,870	(\$723,388)	-3.95%

**Souhegan Cooperative School District
FY17 Default Budget**

Acct #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	FY16 Adopted Budget	Reductions & Increases	Minus 1-Time Appropriations	FY17 Default Budget
1100-1199	Regular Programs	\$ 7,510,384	\$ (301,420)	\$ (41,820)	\$ 7,167,144
1200-1299	Special Programs	\$ 2,869,394	\$ (432,029)	\$ -	\$ 2,437,367
1300-1399	Vocational	\$ -	\$ 5,000	\$ -	\$ 5,000
1400-1499	Co-curricular Programs	\$ 489,285	\$ 135,965	\$ -	\$ 625,250
1600-1899	Adult & Community Programs	\$ 10,281	\$ (3,664)	\$ -	\$ 6,617
	INSTRUCTION (1000-1999)	\$ 10,879,344	\$ (596,148)	\$ (41,820)	\$ 10,241,378
2000-2199	Student Support Services	\$ 1,827,105	\$ (180,037)	\$ -	\$ 1,647,069
2200-2299	Instructional Staff Services	\$ 555,540	\$ 3,616	\$ -	\$ 559,156
	SUPPORT SERVICES (2000-2999)	\$ 2,382,645	\$ (176,421)	\$ -	\$ 2,206,225
2300-840	School Board Contingency	\$ -	\$ -	\$ -	\$ -
2310-2319	Other School Board	\$ 63,878	\$ (5,192)	\$ -	\$ 58,686
	General Administration	\$ 63,878	\$ (5,192)	\$ -	\$ 58,686
2320-311	SAU Management Services	\$ 779,158	\$ (235)	\$ -	\$ 778,923
2320-2332	Special Programs Administration	\$ 10,000	\$ 2,000	\$ -	\$ 12,000
2400-2499	School Administration Service	\$ 746,498	\$ 10,716	\$ -	\$ 757,214
2500-2599	Business	\$ 3,500	\$ -	\$ -	\$ 3,500
2600-2699	Operation & Maintenance of Plant	\$ 1,195,244	\$ (15,759)	\$ -	\$ 1,179,485
2700-2799	Student Transportation	\$ 719,450	\$ 10,460	\$ -	\$ 729,910
2800-2999	Support Service Central & Other	\$ 348,281	\$ (6,484)	\$ -	\$ 341,797
4000-4999	Facilities Acquisitions & Construction	\$ 220,000	\$ -	\$ (220,000)	\$ -
	Executive Administration	\$ 4,022,131	\$ 698	\$ (220,000)	\$ 3,802,829
5111	Debt Service - Principal	\$ 155,000	\$ -	\$ -	\$ 155,000
5120-5122	Debt Service - Interest	\$ 46,190	\$ -	\$ (8,292)	\$ 37,898
	OTHER OUTLAYS (5000-5999)	\$ 201,190	\$ -	\$ (8,292)	\$ 192,898
5220-5221	To Food Service	\$ 15,000	\$ -	\$ -	\$ 15,000
5252	To Expendable Trust	\$ 65,000	\$ -	\$ (65,000)	\$ -
	FUND TRANSFERS	\$ 80,000	\$ -	\$ (65,000)	\$ 15,000
	FOOD SERVICE FUND	\$ 452,070	\$ (45,137)	\$ -	\$ 406,933
	GRANT FUND	\$ 226,000	\$ 11,000	\$ -	\$ 237,000
	TOTALS	\$ 18,307,258	\$ (811,200)	\$ (335,112)	\$ 17,160,949

MODERATOR'S RULES OF PROCEDURE

Souhegan Cooperative School District Deliberative Session

1. No smoking in the building.
2. Non-voters will be permitted in the auditorium only if room permits after meeting has begun.
3. Motions to amend must be made in writing and will be voted separately. Amendments will not be allowed to accumulate.
4. Each speaker shall state his or her name and address and limit his or her time at the microphone to three minutes. No individual will be allowed to speak a second time until all others wishing to speak for the first time have done so.
5. Speakers wishing to address the meeting should form a line at either of the two standing microphones (one labeled "For" and one labeled "Against"). The moderator will attempt to alternate pro and con points.
6. The moderator will only accept a motion made at a microphone.
7. No motion to call the question shall be accepted by the moderator until there has been sufficient debate on the article.
8. A motion to restrict reconsideration in accordance with RSA 40 Section 10 should be made immediately following the announcement of the vote on that article.
9. The moderator will dispense with reading the warrant at this time; however, each warrant article will be read when it is moved to the floor for deliberation and action. The warrant is also printed in the Voters' Guide. The Annual Report and Voters' Guide to Official Ballot Voting will be sent to all residents prior to March 8th.
10. In case of secret ballot: Voters were given a sheet of "ballots" when they first checked into this meeting. Each ballot corresponds to a separate vote. When directed to vote, each voter present should proceed to the lobby where they will deposit their vote in one of the two ballot boxes available. Prior to depositing your ballot in the box, the Assistant Moderator on duty will mark the voter card given to you at check in to indicate that you have voted. This same procedure will be followed for each secret ballot vote taken during the evening.

Addie Hutchison
Souhegan Cooperative School District Moderator