

MINUTES
SAU 39 POLICY COMMITTEE MEETING
FINAL* WEDNESDAY OCTOBER 26, 2016 ***FINAL**
BRICK SCHOOL BOARD ROOM

PRESENT:

Superintendent Warburton, SCSC Board Member: Howard Brown, **SCSC Board Member:** Steve Coughlan, **MVVS Board Member:** Sarah Lawrence @ 12:28, **ASD Board Member:** Galen Tremblay

Call to order at 12:21 pm.

Motion: Approve Minutes

Steve Coughlan motioned to approve the October 12, 2016 minutes. **Howard Brown** seconded the motion and was unanimously accepted.

Discussion: SAU 39 Policy Site

Superintendent Warburton informed the committee that he would advise the team when the SAU 39 website policy link was live.

Discussion: Policies to SAU

Galen Tremblay will explain this committee's Policy JCA (Change of School Assignment) to SAU board members at the next SAU board meeting, on October 27, 2016.

Discussion: Policy Approval

Steve Coughlan motioned for this policy committee to approve Policy ADB (Drug Free Workplace), and revisions, then send it to individual boards. **Howard Brown** seconded the motion and was unanimously accepted.

Discussion: Policy BDE (Committees and Delegates)

Superintendent Warburton explained that the following policy, Policy BDE (Committees and Delegates) is a new policy and one that is required by law. This committee looked at the NHSBAA sample policy and after some revisions will bring this policy to individual boards.

Discussion: Policy Review

Superintendent Warburton stated to this committee that the following policies were to be included for discussion:

Policy IGD (Curriculum Adoption – There is no policy IGD at Souhegan and this committee will begin to create a policy.

Policy JICH (Student Use of Drugs and Alcohol) and Policy JICG (Tobacco Products Ban) - A discussion was implemented on the revisions completed by this committee and Souhegan staff. **Sarah Lawrence** motioned for this policy committee to approve Policy JICG (Tobacco Products Ban), and revisions, then send it to individual boards. **Steve Coughlan** seconded the motion and was unanimously accepted.

Sarah Lawrence departed at 1:05 pm.

Discussion: Future Policies

Superintendent Warburton instructed this committee that “B” Policies (School Board Governance and Operations) would be the next group of policies that we would examine for completeness and revisions.

Discussion: Next Meeting

Emails will be sent out to check for times and dates, that will work for majority of policy committee members.

Chairwoman Tremblay adjourned at **1:14 pm**.