

MINUTES

SAU 39 POLICY COMMITTEE MEETING

DRAFT*** WEDNESDAY , OCTOBER 25, 2017 ***DRAFT

BRICK SCHOOL, SUPERINTENDENT'S OFFICE

PRESENT:

SCSD Board Members: Steve Coughlan (Minute Taker), **ASD Board Members:** Galen Tremblay, John Glover, **MVSD Members:** Sarah Lawrence, **Superintendent:** Peter Warburton

Chair Galen Tremblay – Call to order at 12:29 PM.

Approval of Minutes:

- 10/11/2017 Minutes: It was noted that the while the minutes state that upcoming meetings are scheduled for 12:30, the calendar invitations were all sent out for 12:15, so upcoming meetings will begin at 12:15. Minutes were approved as written.

Information:

The Superintendent informed the committee that all employees are asked to sign a document each year (which is then kept on file) indicating that they have read and understand six important policies. This was skipped last year, and will be completed by Thanksgiving this year, and is scheduled for early in the school year in future years.

Discussion and Review:

- **CBI (and CBI-R) – Evaluation of the Superintendent** – The revision Steve drafted was reviewed. The committee agreed to the revisions and requested the Superintendent bring it to the SAU Board on 10/26.
- **FBB – Enrollment Projections** – Model not in packet, deferred to next meeting.
- **KA/IJO – School, Family, and Community Partnerships** – New policy, required. Model seems to follow requirements in ED 306.04(k), but with some changes. Committee agreed to some changes from the model language, as follows:
 - omit “faith-based” in final paragraph;
 - change second sentence in final paragraph to “Partnerships shall be encouraged with...”;
 - change “will” to “shall” in final paragraph.

John stated that he would prefer the policy more closely adhere to the language of ED 306.04(k), and he will compare the NHSBA model and ED rule language for the next meeting.

- **KD – School District Social Media Websites** – New to SAU 39 and wordy NHSBA model. Committee members asked to read and prepare comments for next meeting.
- **KDC – Website Publishing Policy** – New to SAU 39 and wordy NHSBA model. Committee members asked to read and prepare comments for next meeting.
- **KE – Public Complaints** – Exists as KEB [PUBLIC COMPLAINTS ABOUT SCHOOL MATTERS, PERSONNEL, EMPLOYEES, STUDENTS OR ADMINISTRATION] at Souhegan (Souhegan also has KE

[Public Comments]). Committee members asked to read existing Souhegan and model policies for next meeting.

- **KEC – Policy on Reconsideration of Instructional Materials** – deferred to next meeting.

Other Business

Galen requested that Pam update the tracking grid spreadsheet for the committee, as it is out of date, and some policies may have stalled in the approval process at individual boards.

NEXT MEETINGS: Meetings set for 12:15 PM at the Brick School for:

- **November 1, 8, 29**
- **December 6, 20**

NEXT TOPICS:

- **Clarify approval status of Board Quorum, Non-Public Session, and Board Indemnification policies.**
- **December 20 meeting will include lunch and a Yankee Swap (\$3 limit, policy-themed items)**

MEETING ADJOURNED 1:25 PM