

MINUTES

SAU 39 POLICY COMMITTEE MEETING

DRAFT\*\*\* WEDNESDAY , OCTOBER 11, 2017 \*\*\*DRAFT

BRICK SCHOOL, SUPERINTENDENT'S OFFICE

**PRESENT:**

**SCSD Board Members:** Steve Coughlan (Minute Taker), Amy Facey, **ASD Board Members:** Galen Tremblay, **Superintendent:** Peter Warburton

**Chair Galen Tremblay – Call to order at 12:40 PM.**

**Discussion and Review:**

- **CCA – Administrative Succession Plan** – Ready to go to the SAU 39 Board as an SAU 39 Policy, not appropriate for the individual boards.
- **CA – Administration Responsibilities** – Ready to go to the SAU 39 Board.
- **CBI – Evaluation of the Superintendent** – Draft from the Superintendent Evaluation Committee (Elizabeth Kuzsma, Stephen O’Keefe, Dwayne Purvis, Steve Coughlan) reviewed. There was general satisfaction with the draft as received, but some thought that the policy should include a template for Superintendent goal setting explicitly aligned with the review template. Steve Coughlan will draft an amended policy for the next policy committee meeting.
- **BIE – Board Member Indemnification** – Thought to be needed and missed in the B-policy review. Deferred to a future meeting.

**NEXT MEETINGS: Meetings set for 12:30 PM at the Brick School for:**

- **October 25**
- **November 1, 8, 29**
- **December 6, 20**

**NEXT TOPICS:**

- **Clarify approval status of Board Quorum, Non-Public Session, and Board Indemnification policies.**
- **December 20 meeting will include lunch and a Yankee Swap (\$3 limit, policy-themed items)**

**MEETING ADJOURNED 1:15 PM**