

**MINUTES**  
**SAU 39 POLICY COMMITTEE MEETING**  
**DRAFT\*\*\* WEDNESDAY MARCH 29, 2017 \*\*\*DRAFT**  
**BRICK SCHOOL BOARD ROOM**

**PRESENT:**

**Superintendent:** Peter Warburton, **SCSC Board Members:** Howard Brown and Steve Coughlan, **ASD Board Members:** Galen Tremblay and Amy Facey, **MVVS Board Member:** Sarah Lawrence

**Call to order at 12:15 pm.**

**Motion: Approve Minutes**

**Steve Coughlan** motioned to approve the March 15, 2017 minutes. **Howard Brown** seconded the motion and was unanimously accepted, with **Sarah Lawrence** abstaining.

**Discussion: Policies Discussion and Review**

**Policy BEDH (Public Participation at Board Meetings)** Discussion. This policy will go to the SAU board for further discussion. The Superintendent will bring the old policy and the new policy, that has changes, for the SAU's board input. Because there had been emails concerning policy changes the policy committee had a discussion on email procedures. It was stated that best practice would be for board members to send questions to the Superintendent and/or the board chair. This would enable the board chair to add the subject to the agenda and not having board members be tempted to discuss matters via emails.

**Policy IGE (Exceptions to Use of Specific Course Material) and Policy IHAM (Health Education and Exemption from Instruction)** Discussion. Some revisions and committee will bring back these policies forward for the second readings.

**Discussion: "C" Policies**

**Superintendent Warburton** provided this committee with four policies: **Policy CB** (School Superintendent), **Policy CCB** (Line and Staff Relations), **Policy CFA** (Individual School Administrative Personnel) and **Policy CFB** (Building Principal Evaluation). He requested that the committee read these policies and be ready to discuss them at the next policy meeting.

**Discussion: Transgender Update(s) Affecting Policy Development**

**Superintendent Warburton** informed the committee that he had sent an email to **Dean Eggert**, Attorney, for an update on news or direction re; transgender students. He supplied **Dean's** email response to this committee and committee had a discussion on continued policy evaluation.

**Other:**

**Steve Coughlan** questioned if the project management “Smart Sheet” would be a feasible option for the policy committee. **Superintendent Warburton** replied that he would check and get back to us.

**Superintendent Warburton** informed this committee that future agendas will include “D” (Financial) policies. When these policies come forward he would have **Katie Hannan**, Director of Finance, present to help assist the board.

**Discussion: Policy Committee Date**

The next policy committee meeting dates: April 12, 2017 and April 19, 2017 at 12:15pm.

**Chairwoman Tremblay** adjourned at **1:22 pm**.