

## MINUTES

### SAU 39 POLICY COMMITTEE MEETING

TUESDAY, JUNE 15, 2021

BRICK SCHOOL, FRONT PORCH

**PRESENT: SCSD Board Members:** Steve Coughlan (Minute Taker), John Glover; **ASD Board Members:** Elizabeth Kuzsma, Josh Conklin; **MVSD Board Members:** Sarah Lawrence; Jessica Hinckley.

**ABSENT: Superintendent** Adam Steel, **Assistant Superintendent** Christine Landwehrle, **Administrative Assistant** Abby Wallace.

**Elizabeth Kuzsma – Call to order at 9:00 AM.**

**Approval of Minutes:** Josh C. moved to approve the minutes of 8/18/20. Jessica H. seconded. Approved unanimously.

**Election of Officers:** Beth K. called for nominations for chair. Josh C. nominated Beth K. No other nominations were made. Beth K. was elected chair unanimously. Beth K. called for nominations for secretary. Steve C. volunteered. No other nominations were made. Steve C. was elected secretary unanimously.

**Policy Season:** Beth K. explained the calendar for this policy season. Each member of the committee has been assigned a set of policies to be responsible for. Policies will be discussed at each of the June 29, July 13, and July 20 meetings, and the committee plans to make final decisions on recommendations to the boards at the July 27 meeting. Committee members are encouraged to review all policies, sorted by the meeting date on the Trello board, and leave comments/recommendations in the card for each policy. The responsible member for each policy will lead the discussion of their policies, including review of the model, existing policies, and suggestions from committee members, administrators, board members, or the public. Committee members are encouraged to use the Trello cards to capture all relevant information for each policy so all members can see and be informed.

**Policy DFA Investment:** Each board is required to review this policy regularly, which the auditors interpret as annually. A typo was found (“treasurerwithout” need a space). The current posted versions are marked as having been revised in late 2020 by each board, but that is incorrect – they were only reviewed. Steve C. moved to send the policy to the SAU board as a “For Review” item, then on to the individual boards. John G. seconded, and the motion passed unanimously.

**Other Business:** Jessica H. noted that she cannot attend the 7/20 meeting either in person or remotely. Josh C. will be attending an upcoming meeting remotely. Beth K. led a discussion about how to keep track of which policies are unanimously recommended to the boards and which have dissenting policy committee member comments, so that the discussions and votes at the board meetings can efficiently deal with non-controversial items and focus on items where there are differences of opinion. Beth K. will talk to Abby W. to determine an efficient method to achieve this.

Next Meeting is scheduled for **June 29, 2021, 9AM-Noon**, at the **Brick School**.

**MEETING ADJOURNED 9:58 AM.**