

1 **2019-01-29 Policy Committee Minutes -Draft**

2 Meeting Minutes

3 January 29, 2019 – Not Approved

4 **Call to Order**

5 The regular meeting of the 2019-01-29 Policy Committee Minutes -Draft was called to order at 8:29  
6 AM at 1 School Street, Amherst, NH by Galen Tremblay, Chair

7 **Present**

8 Galen Tremblay, ASD; John Glover, ASD; Steve Coughlan, SCSD; Amy Facey, ASD, (arrived at 9:00  
9 am); Sarah Lawrence, MVSD; Christine Landwehrle, SAU; Marie Maruca, SAU; Adam Steel, SAU

10 **Open Issues**

11 Continue to discuss the remainder of the priority/required policies:

- 12 • DID – Fixed Assets, Steve working on with Katie
- 13 • EHAB – Data Governance & Security – Carrie to add associated duties to Director of  
14 Technology & Network Administration Job description. Get updated EHB & EHB-R from  
15 NHSBA. Also, Christine & Bruce to review and bring back all 3 to policy committee at next  
16 meeting
- 17 • GADA – Go to districts and SAU with the SAU addition and Title Change
- 18 • GBAA - Go to Districts & SAU with Edits (bldg. to school)
- 19 • GBCD - /ADB Change our existing ADB to combine title codes and send to SAU
- 20 • GBEF – Already adopted
- 21 • GBED – Same as ADC, combine existing file codes then to SAU
- 22 • JLCA – Take out last paragraph & IHAE – Both to SAU
- 23 • JLCB – To SAU as is
- 24 • KD, KD-R, KD-C – Already adopted, post online
- 25 • KE to the end – Move to next meeting

26 Next meeting was scheduled for Tuesday, January 19, 2019 8:15 to 10:15am

28 **Adjournment – Meeting adjourned by Galen Tremblay at 10:18 AM**

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30 Minutes submitted by John Glover, ASB and Marie Maruca, SAU