

## MINUTES

### SAU 39 POLICY COMMITTEE MEETING

THURSDAY, MARCH 5, 2020

BRICK SCHOOL, COMMUNITY ROOM

#### PRESENT:

**SCSD Board Members:** Steve Coughlan (Minute Taker), Amy Facey; **ASD Board Members:** John Glover, Elizabeth Kuzsma; **MVSD Board Members:** Sarah Lawrence; Jessica Hinckley; **Superintendent:** Adam Steel; **Administrative Assistant:** Abby Wallace

**John Glover – Call to order at 8:40 AM.**

**Adam** discussed the Policy Season process, which will include the following steps:

- Identify Policies to be addressed for the year
- Publish them in advance
- Accept input from interested parties suggesting changes
- Policy Committee decides recommended language
- Present recommendations in a public hearing
- Boards accept recommendations or amend them, and adopt policies
- Do it all again in the following year season.

Questions to be resolved: how to organize and publish the policies? One option could be a public Trello board, which could include historical versions so the applicable policy version at a particular time in the past could be identified.

**Adam** suggested that there be base set of policies to be completely reviewed each year, grouped as follows:

- Year 1: A, K Policies
- Year 2: B Policies
- Year 3: D Policies
- Year 4: I Policies
- Year 5: J Policies
- Year 6: C, E, F, G Policies

In addition, policies either required by law or with recommended changes in the NHSBA Models each year would be added.

**John** asked if we were currently 100% up to date with required policies. **Adam** the process wasn't completed for all, but all are scheduled in the Trello board. **John** asked if we have adopted all the relevant policies for the SAU. **Steve** said that we were mostly there, with some still in process, and the major area not reviewed is the K policies, which we'll catch in Year 1 of the season process. **John** asked how we can support the Strategic Vision with policies, and if we need more. The discussion included all the sources

of policies to be addressed in a season (NHSBA recommendations, required by law, District needs, and Strategic Vision needs). The K policies need to be reviewed for gaps in the SAU vs. NHSBA available policies. A specific Strategic Planning policy consistent with ED Rules was identified as desirable (look to 303.01(g)).

**Approval of Minutes:** **Steve** moved to approve the minutes of the 12/18/19 meeting. **Beth** seconded. Approved 6-0, 1 abstention. **Steve** moved to approve the minutes of the 1/17/20 meeting. **Beth** seconded. Approved 6-0, 1 abstention.

**Policy IJL/KEC Reconsideration of Instructional Material:** After feedback from the 3/2/20 SAU Board reading, the committee discussed:

- How to select diverse members for a standing committee that is rarely called on to meet and act, and
- How to select student representation in lower grades.

**John** will take the discussion and draft a revised section on Committee Selection to make it more ad hoc, with diverse representation, for the next meeting.

**Draft Policy on Therapy Dogs:** **Adam** asked that the committee act on new policy to allow for therapy dogs, as there is both some demand, and an immediate ability to meet the demand in at least one school, but a policy framework is needed to allow for it. A draft policy, based on another district, was presented. **Amy** stated that there was a proposal for therapy dogs in Community Council, and she would bring it to the next meeting.

**Policy DAF, Fiscal Policies:** not taken up as time ran out. Mistaken for another policy at the time.

**MEETING ADJOURNED 10:05 AM.**