

**MINUTES**  
**SAU 39 POLICY COMMITTEE MEETING**  
**FINAL\*\*\* WEDNESDAY DECEMBER 7, 2016 \*\*\*FINAL**  
**BRICK SCHOOL BOARD ROOM**

**PRESENT:**

**Superintendent** Warburton, **SCSC Board Member:** Howard Brown, **SCSC Board Member:** Steve Coughlan, **ASD Board Member:** Amy Facey, **ASD Board Member:** Galen Tremblay, **MVVS Board Member:** Sarah Lawrence

**Call to order at 12:16 pm.**

**Motion: Approve Minutes**

**Steve Coughlan** motioned to approve the November 30, 2016 minutes. **Sarah Lawrence** seconded the motion and was unanimously accepted, with **Amy Facey** and **Howard Brown** abstaining.

**Discussion: Policy Committee Meeting Times**

A discussion was conducted on the Policy Committee meeting times. It was decided that the meeting time would start at 12:15 pm, on the selected dates.

**Discussion: Policies**

**Policy IGD (Curriculum Adoption)** This policy is a “work in progress” and will be brought back to the Policy Committee meeting on December 21, 2016.

**Policy BEA (Regular Board Meetings)** This policy to the SAU on December 22, 2016.

**Policy BA (School Board Self Evaluation) and Policy BEDH (Public Participation in Board Meetings)** These policies have some changes being completed and will be sent back to the committee for review, at the next meeting.

**Policy BG (Board Policy Process) and Policy BGD (Board Review of Administrative Regulations)** These policies were discussed and there will be further discussion on “review, revise and rescind” procedures.

**Policy BHE (School Board Use of Email)** This policy will be reviewed, by this committee, and brought back to the next meeting. This will be an agenda item for the December 22, 2016 SAU board meeting.

**Discussion: Policy Timeline Approval**

**Superintendent Warburton** discussed policy approval timelines and the different designation for policies.

**Motion:**

**Steve Coughlan** made a motion to bring policies BEA, BEDH, BGD and JICH to the December 22, 2016 SAU Board meeting for the first reading. **Sarah Lawrence** seconded the motion and was unanimously accepted.

**Discussion: Informational**

**Policy BID (Board Review and Signing of Manifests)** **Superintendent Warburton** will check with the NHSBA lawyer, Barrett Christine, on the legality of our manifest policy.

**Policy BIA (New Board Member Orientation)** Discussion on a possible update to this policy.

**Discussion: Other**

Discussion was started surrounding the policy for Superintendent evaluation.

**Discussion: Next Meeting**

**The next meeting will be December 21, 2016 at 12:15 pm.**

**Chairwoman Tremblay** adjourned at **12:59 pm.**