

1 SAU #39 Policy Committee

2 Meeting Minutes

3 Monday, August 3rd, 2020- Not Approved

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5 Attendees:

6 Adam Steel- Superintendent, Christine Landwehrle- Assistant Superintendent, Abby Wallace-
7 Executive Assistant, SCSB Members: Steve Coughlan and Laura Taylor, ASB Members: Josh
8 Conklin and Elizabeth Kuzsma, MVSB Member: Sarah Lawrence

9 Meeting Minutes: Danae A. Marotta

10 Public: None

11 I. Call to Order

12 **Chair of the Policy Committee, Ms. Elizabeth Kuzsma, called the meeting to order at**
13 **8:30am.**

14 II. Discussion on Policies

15

16 • Masked Relations Policy

17 Ms. Kuzsma suggested that they start with the Emergency Policy on Personal Protective
18 Measures. She added her concern that this policy does not address the coloring coding status.

19 Superintendent, Mr. Adam Steel, responded that they need to clarify that all people on campus
20 and in school buildings need to have a face covering. They are not going to have visitors on
21 campus in Orange and Yellow status, possibly green. He suggested that they write the policy to
22 their plan and send it back to legal counsel for edits. What type of masks should also be included.
23 The Science and Medical group noted that they need to have a face covering or medical mask
24 that covers the face and nose.

25 Ms. Kuzsma added that they need to clarify that the bandanas tied in a triangle are not an
26 efficient face covering.

27 Mr. Conklin noted that there are face coverings that are almost like a turtlenecks.

28 Ms. Lawrence mentioned that in her office the covering needs to go under the chin as well.

29 Mr. Steel responded that they need to clarify that.

30 Ms. Taylor remarked that she has reached out to the policy attorney of the NHSBA. She
31 questioned why they did not come out with a policy. She added that he was very detailed, and
32 that the policy belongs in a plan that is approved.

33 Ms. Kuzsma replied that there still needs to be a mask policy.

34 Mr. Steel added that that this hinges on the top paragraph in the second page *“Any student who*
35 *refuses to do such shall be deemed a health hazard to themselves and others, shall be removed*
36 *from the school building and their parent/guardian shall be contacted and required to take their*
37 *child unless and until such time as they are willing to comply with the face mask or cloth*
38 *covering requirement”*. They need to have an enforcement mechanism.

39 Assistant Superintendent, Ms. Christine Landwehrle, referenced Johns Hopkins Medicine, that a
40 proper face mask “should cover the bridge of your nose to under your chin”.

41 Ms. Kuzsma added that this alleviates the bandana issue. A nearby school district policy states
42 “no holes”, that fixes the lace. Those two things can be effective.

43 Mr. Steel shared his screen with the Committee showing the policy relating to masks. He
44 suggested removing a segment.

45 Ms. Taylor added that she is not sure that the color coding should be included.

46 Ms. Kuzsma the main edit “all students and staff in the following circumstances” . When they
47 are Red status they will not be in the building.

48 Mr. Conklin inquired if they can use “at the discretion of the Superintendent” it ties back to the
49 policy.

50 Ms. Lawrence suggested that they keep with the wording “at the discretion of the Superintendent
51 or his designee”.

52 Mr. Steel read part of the policy.

53 Ms. Kuzsma remarked that they need to rework some of the bullet points because they do not fit
54 in with the plan.

55 Ms. Taylor asked if the committee had watched the Primex video, noting that it was informative
56 on how to protect yourself.

57 Ms. Kuzsma replied that she was on video call live.

58 Ms. Taylor commented that the video mentioned to be detailed enough for safety, easy enough
59 for employees, and a low probability for error.

60 Ms. Landwehrle added that they want to make sure that the language allows for mask breaks
61 even if they are indoors.

62 Mr. Steel suggested a change to the policy.

63 Mr. Coughlan asked Mr. Steel if he could change the word “implements” to “authorizes”. He
64 suggested adding “Principal”.

65 Ms. Lawrence questioned if they are discussing the style.

66 Ms. Landwehrle asked if they are discussing if it adequate to protect. She suggested not using the
67 word “style”.

- 68 Ms. Kuzsma commented that they are going to run into students forgetting their mask.
- 69 Ms. Lawrence remarked that things get messy, she questioned what happens if it gets dropped in
70 the mud.
- 71 Ms. Taylor asked if the line about the CDC guidelines is necessary. She added that they
72 reference them in other places in the document and asked if the CDC is the main standard.
- 73 Ms. Kuzsma remarked that the State of NH is using CDC guidelines.
- 74 Ms. Taylor added that it adds a burden to the school.
- 75 Mr. Steel suggested to add “NH DHHS”.
- 76 Ms. Taylor recommended “and other guidelines”.
- 77 Mr. Coughlan added that he is reading the NH DHHS guidelines.
- 78 Ms. Kuzsma it is due diligence.
- 79 Ms. Taylor asked Mr. Steel if he could show her the first paragraphs.
- 80 Mr. Steel showed Ms. Taylor the “Findings” section.
- 81 Ms. Taylor commented that there is Covid- 20 now, the wording seems limiting.
- 82 Mr. Steel replied that first, this is a temporary policy. The Governor’s State of Emergency is
83 based on Covid-19 pandemic and the specific Executive Order is called the Covid- 19 Executive
84 Order. Additionally, it states that “this policy shall remain in place until such time as the
85 Governor rescinds his Emergency Order, modifies his order to eliminate the face mask
86 recommendation, or the Board determines that there is no longer a substantial risk that unmasked
87 persons will present a hazard to themselves or others in the school setting, whichever event is the
88 latter.” Even if the Governor withdraws, they can keep this in effect.
- 89 Ms. Kuzsma recommended keeping in the legal references at the bottom.
- 90 Mr. Steel agreed. He read NH RSA 200:39.
- 91 Mr. Coughlan added that they normally do not include legal references in the policy.
- 92 Mr. Steel suggested leaving in the Emergency Orders and the NH RSA 200:39 as it makes it
93 easier for the parents to understand. He asked if they should put everything in this policy other
94 than masks and face coverings. There are other temporary issues and it might be helpful for the
95 public to know other implications.
- 96 Ms. Kuzsma remarked that there is an amendment to the Student Code of Conduct (JICD),
97 temporary provisions to parent transport for athletic events, limitations to the volunteer policy
98 and partial suspension to facilities to outside groups.
- 99 Ms. Taylor mentioned that she is not sure about the wording in the beginning of the policy
100 regarding the spread of the flu and Covid.

- 101 Ms. Lawrence clarified that it is just stating the Governor extended the State of Emergency.
- 102 Ms. Kuzsma added that it is key information to include.
- 103 Mr. Steel inquired if this temporary policy had a section at the bottom for other temporary policy
104 changes. It can then reference the other policies.
- 105 Mr. Coughlan questioned if the wording allowed for partial de-implementation of this policy.
- 106 Mr. Steel replied that eventually the Board will have to rescind it.
- 107 Ms. Taylor noted that she would like to see a review of the policy on a regular basis.
- 108 Ms. Kuzsma adding that reviewing it every three months keeps it in the forefront of their minds.
109 They can either rescind or even add to it if needed.
- 110 Ms. Taylor requested updates and implementation of the policy.
- 111 Mr. Coughlan suggested “quarterly”.
- 112 Ms. Kuzsma inquired about the revision of the Audio Video Recording Policy. She inquired
113 about other policies that are needed.
- 114 Mr. Steel commented on the reporting requirements.
- 115 Ms. Kuzsma replied that she understands that reporting within a building is less obvious. It is
116 being reported by WMUR and you can check it daily.
- 117 Mr. Steel questioned a duty to disclose.
- 118 Ms. Lawrence added that the State is notifying people if they were in contact with someone.
- 119 Ms. Kuzsma replied that the lag in time is going to cause additional positives. Leaving
120 notification up to the State is not adequate for their community.
- 121 Ms. Taylor asked if the parents are required to report to the State on their own.
- 122 Mr. Coughlan replied that the State is notified upon a positive test. He questioned what will
123 happen on social media if there is a notification.
- 124 Discussion ensued.
- 125 Mr. Conklin remarked that parents will be upset if there is not a policy to protect their children.
- 126 Ms. Kuzsma suggested notifying the parents that their child had come into direct contact with the
127 student.
- 128 Ms. Lawrence added that she did receive a question about the busses. There is the concept of
129 contact tracing.
- 130 Mr. Steel mentioned that he will question legal counsel about parents notifying them of testing
131 and/or results.

132 Ms. Taylor commented that per the Primex video, screening paperwork should be treated like
133 medical records.

134 Mr. Steel clarified that they are subject to FERPA not HIPPA. The School Nurses are included in
135 both FERPA and HIPPA due to their license.

136 Ms. Taylor inquired if the teachers could be included in HIPPA.

137 Mr. Coughlan replied that they can voluntarily tell them.

138 Ms. Taylor asked about the protocol for allowing students and staff, in quarantine, to come back.

139 Mr. Steel explained that if he can determine if someone is a hazard then he can determine when
140 someone is not a hazard. He is still working on that piece.

141 Ms. Kuzsma added that she knows places in the State that are requiring two negative tests before
142 they return.

143 Ms. Lawrence questioned Mr. Steel if someone tested positive, would he require a negative test
144 in order to return.

145 Mr. Steel replied, yes.

146 Discussion ensued about testing.

147 Ms. Taylor asked Mr. Steel for a revised draft of this policy.

148 Ms. Kuzsma replied that they can review and vote over the Trello.

149 Mr. Steel added that he has uploaded the draft policy called “SAU #39 Covid Policy”. He will
150 send it to legal counsel and then notify the Committee when he receives it back.

151 Ms. Kuzsma mentioned that when Mr. Steel notifies them voting can begin. If there is a “no”
152 vote, please list your comments.

153 III. Meeting Adjourned

154 **Ms. Kuzsma adjourned the meeting at 10:05AM.**

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