SOUHEGAN COOPERATIVE SCHOOL BOARD 1 2 THURSDAY, SEPTEMBER 3, 2015 3 MEETING MINUTES 4 5 Attendees: 6 Administrative Team: Peter Warburton – Superintendent, Betty Shankel – Business 7 Administrator, Rob Scully- Principal SHS, Peter Gagnon- Dean of Students at SHS. 8 9 Souhegan School Board- Chair- Mary Lou Mullens, Vice Chair- Howard Brown, Secretary-10 David Chen, Jeanne Ludt, Christine Janson, Steve Coughlan, Pim Grondstra 11 Minute Taker: Danae Marotta 12 13 SHS Community Council Students- Danny Tiso and Mitch Greany 14 15 I. CALL TO ORDER 16 17 Ms. Mary Lou Mullens called the meeting to order at 6:07 pm 18 19 20 II. ANNOUNCEMENTS 21 22 A. Principal's Report-23 Mr. Rob Scully stated that he is excited to be back to school. He thanked the Senior Leadership 24 Group, and discussed how this year's online registration went well. 25 26 27 Mr. Scully then discussed the three recent retreats, the newcomers retreat, the staff retreat and the coordinators retreat. 28 29 30 He indicated that the newcomers retreat occurred on August 25, 2015. He discussed that this retreat was intended to introduce new employees to SHS philosophy and expectations. He then 31 32 discussed how new teachers, support staff and interns joined in activities designed to examine policy and procedures, to explore best practices and to appreciate their roles in the teaching and 33 learning community. 34 35 Mr. Scully then indicated that the staff retreat occurred on August 31st and September 1st, 2015. 36 He stated that this is an annual retreat and the theme this year was "Building the Student 37 Experience". He then discussed how this retreat included time for the teachers to develop and 38 revise curriculum. Mr. Scully then stated how the faculty and staff are firmly invested in using 39 the time to work on improving the student experience. 40 41 Mr. Scully then indicated that the coordinators retreat occurred on August 27<sup>th</sup> 2015. He 42 specified that this retreat was for coordinators to review existing initiatives- competency 43 development/adoption and performance assessment development/implementation as well as 44 finalizing department goals. Discussion ensued. 45

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48 Mr. Scully then discussed the Smarter Balanced Assessment Consortium (SBAC). House Bill

49 322 allows a school district to use the College Board SAT or the ACT college readiness

assessment to fulfill the high school assessment requirement. And the State will pay to

administer the test. Discussion ensued.

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Mr. Scully then discussed Teacher Leader Effectiveness as one of the primary focus areas.

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He then discussed the Summer Literacy Institute, which included the development of a scope and

sequence for humanities grades 7-12. He stated this work has made an impact of the

57 development/revision of curriculum specifically in English and social studies. Additionally he

stated that the needs assessment helped departments/grade levels identify areas of strengths and

areas for improvement.

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Mr. Scully then discussed the Summer Professional Development being effective over the last

few years through a needs based approach. He stated that teachers were able to access

approximately 180 days of professional development, and that two years ago SHS began a needs

based application process for these days.

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Ms. Mary Lou Mullens asked Mr. Scully about the number of enrollment at SHS. Mr. Rob

Scully stated that he believes that the number is either 837 or 838, and he will find out next

68 week.

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Mr. David Chen asked Mr. Scully what is the distribution of students according to grade level.

71 Mr. Scully stated that he will get back to him with that answer.

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Ms. Mary Lou Mullens stated that she heard that registration went really well and thanked Mr.

74 Scully for his report.

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76 B. Community Council Report

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78 SHS students Danny Tiso and Mitch Greany started their discussion on the SHS Community

Council. Danny identified that the tone of the Community Council is unity between the SHS and

the community.

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Mr. Tiso stated that there are lots of events the Community Council will be hosting, the biggest

being a homecoming event.

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85 Mr. Tiso and Mr. Greany then present their proposed Community Council budget for FY 15'-

16' to the Board. Mr. Tiso stated that He and Mr. Greany reviewed numbers from previous years

and are projecting costs for various events. He stated that the events are broken down by season,

88 fall winter, spring and then an all year category.

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91 Mr. Mitch Greany then stated that they are looking for \$700.00 and are hopeful to raise more

92 funds through various fundraising events throughout the year.

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Ms. Jeanne Ludt stated that the Board needed an explanation for the use of funds.

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96 Mr. Greany discussed why they are needing the funds for the year, describing how dances that 97 were held in previous years lost funds through excessive spending. Both students, Danny Tiso 98 and Mitch Greany stated that this is a one-time event asking for money.

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Mr. David Chen asked Mr. Tiso and Mr. Greany if they have thought of other ways to raise the funds.

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Mr. Mitch Greany stated that they were looking at fundraising cards, through a company called Adrenaline Fundraising. He stated that there is the Hope for Gus fundraiser which includes selling rally towels, a bonfire fundraiser, and they are looking forward to Fang Fest Fundraiser Dance as a big event.

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Ms. Mary Lou Mullens stated that the Board limited the amount of fundraising that committees are doing.

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- Mr. David Chen then stated that this is a learning experience, and to possibly ask individuals for the \$700.00. He then stated that he would be willing to loan the Community Council the
- 113 \$700.00.

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115 Ms. Betty Shankel stated that she is unsure about the loan procedure in this case. She then stated that it would be school money and as such there are specific rules to follow.

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118 Ms. Mary Lou Mullens stated that loans through private citizens are not possible.

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Ms. Betty Shankel stated that the Board could advance them the funds of \$700.00 with the expectation that it would be paid back. Ms. Betty Shankel then discussed the accounting portion of the loan.

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Ms. Jeanne Ludt asked Ms. Shankel where the money for the loan would come from.

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Ms. Shankel stated that they do have budget savings available due a couple of things one being low fuel prices.

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- Ms. Christine Janson stated that she is concerned with the loss of fundraising money in previous years. She is concerned with their projections for fundraising in the future and the guidelines.
- 131 She added that this is just a word of caution.

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Ms. Mary Lou Mullens stated that there is faculty involved on the Community Council and it and would not be only student participation.

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Mr. Mitch Greany stated that there were reasons why the Community Council lost money in the past years. He added that past members did not use the funds wisely on the semi-formal,

including renting chocolate fountain, and hiring a DJ. He then stated that there are students that 138 139 are interested in music that can fill that need. 140 141 Mr. Peter Warburton then asked them to relay the Boards' comments to the members of the Community Council. 142 143 Mr. David Chen then asked Mr. Tiso and Mr. Greany to put together a cash flow plan that the 144 Board can follow week by week. 145 146 Mr. Howard Brown made a motion to loan the Community Council \$700.00 to be repaid by 147 December 31st 2015 with the amendment of two financial reports in the meantime, the 148 motion was seconded by Mr. Steve Coughlan, and the vote was unanimous. 149 150 151 C. Committee Reports 152 Mr. David Chen discussed fundraising on the tiles for the new SHS turf field. 153 154 Ms. Jeanne Ludt asked Mr. Chen if they could possibly market fundraising to alumni on 155 Facebook. Mr. Chen stated that there are limited members on the Facebook alumni group. 156 Discussion ensued. 157 158 159 Ms. Mary Lou Mullens thanked Mr. David Chen for his report. 160 III. PUBLIC COMMENT 161 162 163 No public comment 164 165 IV. CONSENT AGENDA 166 Mr. Pim Grondstra made a motion to accept the consent agenda A. minutes from August 167 18th 2015. Mr. Pim Grondstra made the following changes to the minutes: Line 393- Mr. 168 Carl Benevides is a coach. Ms. Jeanne Ludt made the following changes to the minutes: 169 Line 190- Changed to wondered if the brick wall could be used for practice. Mr. David 170 Chen seconded the motion, the motion passed Mr. Steve Coughlan abstained. 171 172 173 174 VI. INFORMATIONAL 175

Mr. Rob Scully stated that Ms. Jenny Deenik, a SHS Science Teacher, received the Presidential Award for Excellence in Science Teaching. This award was given to Ms. Deenik on July 9<sup>th</sup>, 2015 in Washington, DC. Mr. Scully stated that she is also a soccer coach and is very deserving of this award.

Mr. Scully thanked Ms. Jenny Deenik for her service at SHS.

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- 183 Ms. Jenny Deenik discussed her appreciation for the Souhegan School District. She also stated
- that she believes that the students who are held responsible for their learning are more engaged in
- their studies.

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Ms. Jeanne Ludt stated that the Board is very happy to have her at SHS.

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189 Ms. Mary Lou Mullens congratulated Ms. Deenik and thanked her for her work.

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191 The Board thanked Ms. Jenny Deenik for her continued service.

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193 VII. DISCUSSION

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195 A. Strategic Planning Pillars Assignment

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- Ms. Mary Lou Mullens discussed getting the individual Board members to decide on a Strategic
- 198 Pillar that they would like to work on. Mr. Steve Coughlan- Streamline, Ms. Jeanne Ludt-
- 199 Connect, Mr. Pim Grondstra-Advance, Ms. Mary Lou Mullens -Unite, Ms. Christine Janson-
- 200 Streamline, Mr. David Chen- Advance.

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202 VIII. ACTION ITEMS

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204 A. DOE MS/25

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Ms. Betty Shankel stated that there are specific school board savings. She stated that SHS is still reducing funds from previous years.

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Ms. Mary Lou Mullens stated that it is great that there is a reduction in the cost per pupil and that the Board has worked hard to reduce costs.

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- 212 Ms. Betty Shankel stated that the cost reduction is not related to the default budget.
- 213 She stated that these savings happened through several events, the Healthtrust rebates, personnel
- savings and the decision to go to an hours based calendar.

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- 216 Mr. Steve Coughlan made a motion to accept the DOE 25 and MS 25 and sign them Mr.
- 217 Howard Brown seconded the motion, the vote was unanimous, motion passed

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219 B. Field Trips

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221 Mr. Peter Gagnon presented the Board with three different field trips.

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He first discussed the Baseball to Florida trip scheduled for April 2016.

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Mr. Howard Brown asked Mr. Gagnon a question about the price of flights. Discussion ensued.

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- Ms. Christine Janson asked if there was any repeat students from last year on the 2016 trip.
- There was one student present at the meeting.

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230	Mr. Pim Grondstra made a motion to approve the Baseball to Florida trip, scheduled for
231	April 2016, with Coach Dodd and one other coach to go, providing they will be leaving in
232	the morning or other economical time. Mr. Howard Brown seconded the motion, motion
233	passed. Mr. Steve Coughlan opposed, there were no abstentions
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235	Mr. Peter Gagnon then presented the Board with the Italy/Greece field trip for April 2016.
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237	Ms. Jeanne Ludt asked a question about the number of students that can go.
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239	Mr. Pim Grondstra asked a question about the ratio of students to chaperones.
240	Ma James Ludt asked Ma Dates Comes if it was appoint to have this approval from the David
241 242	Ms. Jeanne Ludt asked Mr. Peter Gagnon if it was urgent to have this approval from the Board tonight or can it be made at a later date. Mr. Gagnon stated that he can come back with an
242	itinerary at the October meeting.
243	ithlerary at the October meeting.
245	Mr. Pim Grondstra made a motion to approve the Italy/ Greece 2016 trip contingent on
246	the itinerary to be presented to the Board in October and to be limited to 2 faculty
247	members listed on the application. Mr. David Chen seconded the motion, the vote was
248	unanimous.
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250	Mr. Peter Gagnon then discussed the SHS Music Department Europe 2017 trip.
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252	Ms. Mary Lou Mullens suggested setting the decision for the Board to approve this trip at a later
253	date pending more information to follow.
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255	X. NON-PUBLIC SESSION – RSA 91-A: 3 II. (a) (b) (c) (d) (e) (f) (g) (h) (i)
256	There was no need to enter into a Non- Public Session.
257	XII. ADJOURN
258 259	Mr. Pim Grondstra made a motion to adjourn the meeting at 8:47 pm, Mr. Steve Coughlan seconded the motion, the vote passed unanimously.