

35 driven instruction. They will also be looking at what are best practices in a SHS
36 classroom. The school plans to build capacity through shared leadership.

37 Ms. Klipa stated that there is no time like the present. The staff has looked at best
38 practice research discussing how teachers expand their capacity to better meet the needs
39 of students. The staff met as departments to make connections between teachers and
40 reconnect themselves as a department to the Coalition principles. With the work came
41 some fun. The administration asked the departments to make videos of the connections
42 they made to the Coalition principles.

43 Mr. Warburton introduced the new administration and stated who was at the meeting
44 from the SAU to the people at home.

45 Mr. Ingram stated that enrollment is at 806 students. He asked the registrar to look at the
46 entry and exits of students so at the October meeting the board can have better sense of
47 what has happened. He gave the following Task force updates: Advisory task force -
48 does not have recommendations to the administration yet because they are working to
49 incorporate recommendations from the PPC; Inclusion task Force - will have
50 recommendations soon; Grading and Assessment task force is getting under way, pulling
51 the committee together, and the board will hear from them throughout the year.

52 Community Council (CC) Report

53 Mr. Scully stated that the Executive Council met today. Kevin Proctor did a wonderful
54 job last year and now Regina Sullivan and Paul Schlotman are taking over. In the
55 meeting, they set the agenda for first few meetings. Teacher members will be voted on
56 tomorrow. The 1st meeting is on September 19th with a few new proposals to look at. At
57 the meeting, they discussed bringing back the offsite and training for CC, but to have the
58 meeting onsite. The board and the superintendent will be invited. The idea is to promote
59 the school community and communities at large to participate in a CC meeting.
60 Everyone is excited and CC is off to good start.

61 Committee Reports

62 Mr. Brown stated that the Policy Committee would meet Wednesday.

63 Mr. Coughlan stated that PPC would meet Monday.

64 **PUBLIC TIME**

65 No Public present.

66 **CONSENT AGENDA**

67 Ms. Harrow asked to pull the August minutes.

68 **Mr. Coughlan made a motion to accept the Consent Agenda containing the**
69 **Treasurer's Report from June 2012 and July 2012. Mr. Brown seconded the motion**
70 **and the vote was unanimous.**

71 Ms. Harrow asked to make the following changes to the minutes: Line 89: SAU Chooses
72 to show.

73 Ms. Janson asked to make the following changes to the minutes: Line 17: all schools in
74 SAU; Line 26: Committee will come up with editorial calendar

75 **Ms. Harrow made a motion to accept the August minutes as amended. Mr. Brown**
76 **seconded the motion and the vote was, unanimous.**

77 **PRESENTATIONS/REPORTS**

78 Evaluations/Mentoring Models

79 Mr. Ingram stated that at the staff meeting on Wednesday they discussed looking at how
80 the school accesses best practice, including teacher observation and supervision. The
81 idea is to support good teaching. The discussion started by familiarizing staff with the
82 existing tools. The documents are not readily available to staff, so the administration will
83 work to get all of the documents on Sharepoint for staff.

84 Ms. Klipa discussed what the last staff meeting was about including reviewing the
85 documents for the staff including professional development, career growth, and
86 supervision and evaluation. She reviewed the documents for the board. She discussed that
87 part of the SAU master plan includes self-assessment, development of self-goals, and
88 looking at teacher professional standards including planning, instruction, classroom
89 environment, and professionalism. She discussed the cycles for continuing contract and
90 non-continuing contract teachers and what happens in each year for evaluation for both.
91 The administration is looking at the form this year that gives teachers feedback after an
92 evaluation. She discussed the 3-year career growth process, which is an inquiry-based
93 growth. This is not a mandatory activity and is separate from the recertification cycle.
94 She discussed the supervision list and how the staff was divided amongst the
95 administrators. All staff will have a face-to-face meeting with the designated
96 administration to check where they are in the cycle. Ms. Klipa stated that they are still
97 looking into what makes the most sense from year to year for keeping the same
98 administrator for evaluations or not. All administrators can and will visit classrooms of
99 teachers that are not assigned to them.

100 Mr. Ingram stated that he and Ms. Heimark met to discuss the use of Title 2a money.
101 There will be professional development for coordinators and new administrators. The
102 evaluation changes are not a parallel effort to SAU's effort. As the school focuses on
103 classroom instruction, they need to also look at evaluation. The idea is to make sure the
104 document at the SAU level will match the school values. By starting the work early they
105 can add to the SAU conversation better. The administration has started a document to
106 help teachers to know who to go to with certain questions. Ms. Klipa will be in charge of

107 all professional development for the school, but not doing all of the teacher evaluations.

108 Mr. Ingram discussed mentoring for new teachers. There is an old document developed
109 by a former Dean of Faculty about mentoring, but it was not a collaborative effort. The
110 school does have teachers assigned to new teachers and will be engaging in making that
111 mentoring better for new teachers. What new teachers need most often is clarifying
112 questions from mentors. The support in the classroom will come from the observation
113 model.

114 Technology report out – Bruce Chakrin

115 Mr. Chakrin discussed the Trumba calendar and the addition of staff calendars, which
116 will be embedded in the Sharepoint site so they are protected. They worked on IPTV,
117 because the old system is obsolete since the TV system is now a digital system. IPTV
118 will deliver cable TV channels across the network and does not require changing cables.
119 This system can record off of cable channels digitally and then staff can access the
120 recorded program with a computer and projector.

121 Ms. White thanked Sally Veronca for her hard work with the Trumba calendar and digital
122 signage software. She discussed that the 3 digital signs have had a nice slide show of
123 pictures from first few days, general information, announcements, classwork, and videos
124 for CC. The main building has 2 locations and there is one digital sign in the Annex.
125 They have been working on a Sharepoint collaborative site, which is up and running.
126 Teachers can use this to share ideas across districts. It will help to get all of the
127 information in one place so people can access it. The SHS technology committee will
128 reconvene because they need to look ahead for both the replacement cycles and what the
129 school will need in the future.

130 Mr. Chakrin discussed the infrastructure changes including a change in the ISP for data
131 and voice to Fairpoint. They expanded and upgraded the wireless, but still need to
132 increase access points as the devices used by teachers and students use bandwidth. They
133 are replacing cabling and started with AV and the offices. They are changing servers to
134 virtual servers, which save power and hardware. He stated that anything previous to
135 2009 is old. Jason has done a great job. They have started to put up wall-mounted
136 projectors, which also have interactive devices similar to interactive white boards. The
137 teachers love them.

138 Ms. White discussed tablet computing and the iPad pilots in science and special
139 education. There are also classroom sets to help with differentiated instruction. Language
140 Arts, World Studies, and Read 180 are also piloting the iPad. They are getting data back
141 from teachers to find out if the iPad is useful and what types of applications the teachers
142 are using.

143 Mr. Chakrin stated that Angel has been the class interface for years and was recently
144 purchased by Blackboard. They are starting to look at options to replace Angel and will

145 pilot Blackboard and Campus Pak.

146 Building and Grounds report out – Jim Miner

147 Mr. Miner gave the board a list of summer special projects and he discussed all of the
148 routine building maintenance that happens each summer. The special projects included
149 server room air conditioning; 2 locker pods; upgraded 13 exterior lights and poles and old
150 poles were repainted; carpeting and ceiling on first and second floors; new contract for
151 Natural Gas, which will have \$22,000 savings; exterior lock system (he complimented
152 Jason who figured out how to get the server set-up to handle this); they are still working
153 to get access card programming done and will be done by Wednesday only for the exterior
154 locks; the far back fields used for practice were renovated; parking lot was coated; dug-
155 outs redone; light sensors in the gym; the 3ft fence across the front field was replaced.
156 All of this work was handled out of already budgeted costs. The gas contract is a one-
157 year contract.

158 Mr. Warburton thanked Mr. Miner for his wonderful work.

159 **DISCUSSION**

160 Athletic Handbooks

161 Mr. Warburton asked the board to email Mr. Bigley with comments or questions. There
162 is still some editing to do and the edited version will be brought back to the board in
163 October.

164 The board discussed many places where language needed to be changed. Ms. Harrow
165 asked that all coaching positions be paid out of the budget and not out of the activity
166 fund. The board had decided many years ago that all employment decisions be part of
167 the budget. Mr. Brown asked to add the staff-conduct policy to the handbook. Mr.
168 Maresco discussed the conflicting language about fund raising. There is a policy and yet
169 each team needs to contribute to the activities fund, so they need to fund raise. Mr.
170 Grondstra stated that there is a conflicting message about the Athletic six. His concern is
171 that learning in school takes a back seat to athletics. If a student athlete misses game or
172 practice because of school then they are excluded from the next game. This practice by
173 coaches shows no respect of learning.

174 Mr. Ingram stated that part of the conversations with coaches is to have similar mindsets
175 and be more consistent. If this is happening then the student needs to talk to Mr. Bigley
176 or to Mr. Scully as the Dean of Students.

177 The board discussed whether coaches were given training in the policies including the
178 sexual harassment, bullying, and fund raising policies. Mr. Bigley is working on a
179 training session for the coaches, a way to articulate the policies, and who should give the
180 policy discussion. The principals have given these policies to all of the school's staff.

181 Mr. Warbruton stated that the leadership liaison to the AD is Rob Scully. He will be at all
182 of the meetings with the coaches.

183 The board agreed to send Mr. Bigley the feedback they discussed at the meeting tonight.

184 Update on funding for new athletic facility

185 Mr. Grondstra stated that the next meeting is next Wednesday.

186 Mr. Ingram stated that Mr. Bigley was looking into a cost of the feasibility study and will
187 have that information to the meeting on Wednesday.

188 Mr. Warburton stated that he and Ms. Shankel would be at meeting also.

189 June 2012 Staff Survey Results

190 **Ms. Harrow made a motion to go into NON-PUBLIC SESSION RSA 91-A:3 II.**
191 **(a),(c) at 7:31pm. Mr. Brown seconded the motion and the roll call was all yes.**
192