

## Parent Access: Signing into Empower

1. Go to <https://empower.sau39.org>



2. If you registered your child through PowerSchool with a Gmail address, click on the “Sign in with Google” box located below the submit button. You will be prompted to enter your Gmail address and password. This will give you access to Empower.
3. If you didn’t use a Gmail address when registering, enter your first initial and last name in the “Username” field and click “Forgot Password?” A system generated email will be sent to the email address you included when you registered your child. ***If you have a common last name, it is possible that your username has already been taken. You will need to complete a help desk ticket and we can email you your username and password.***
4. Check your email for a message from Empower prompting you to reset your password. Click on the link to create and confirm your new password. **When you are prompted to enter your email address, enter it in all lowercase letters.** Otherwise, you may get an error that your email address does not match. Please note that passwords must contain at least one lower case letter, one upper case letter and one number.
5. Login with your username and new password.