

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**ANNUAL FINANCIAL REPORT**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**ANNUAL FINANCIAL REPORT**  
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**JUNE 30, 2019**

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## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

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### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the School Board  
Souhegan Cooperative School District  
Amherst, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Souhegan Cooperative School District as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Souhegan Cooperative School District, as of June 30, 2019, and the respective changes in financial position and the respective budgetary comparison for the general fund and the grants fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Other Matters***

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the School District's Proportionate Share of Net Pension Liability,
- Schedule of School District Contributions – Pensions,

***Souhegan Cooperative School District  
Independent Auditor's Report***

- Schedule of the School District's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of School District Contributions – Other Postemployment Benefits,
- Schedule of Changes in the School District's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Souhegan Cooperative School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

December 9, 2019

*Plodzik & Sanderson  
Professional Association*

**Souhegan Cooperative School District  
Management's Discussion and Analysis (MD&A)  
Of the Annual Financial Report for the Year Ended June 30, 2019**

## **INTRODUCTION**

The Superintendent of Schools of New Hampshire School Administrative Unit #39, as management offers this Management's Discussion and Analysis of the financial activities of the Souhegan Cooperative School District for the fiscal year which ended June 30, 2019. Readers are encouraged to consider the information presented here in conjunction with additional information found within the body of the annual financial statements.

## **FINANCIAL HIGHLIGHTS**

- The District's total net position of (\$5,650,460) on June 30, 2019, consisted of \$8,323,512 in net investment in capital assets- a decrease of \$221,481, \$800 restricted for use- an increase of \$44, and (\$13,974,772) unrestricted net position balance- an increase of \$566,283. This was an increase in Total Net Position of \$344,846 from the previous fiscal year. See Note 12.
- Governmental funds reported combined ending fund balances of \$1,982,543, an increase of \$360,853 from the previous fiscal year. The General fund shows an ending fund balance of \$1,943,806, an increase of \$344,286, and Other Governmental Funds show an ending balance of \$38,737, an increase of \$16,567 from the previous fiscal year. See Note 13.
- The District's non-current portion of long-term obligations of \$18,380,556 consists of \$338,408 in total bonds payable, \$1,088,078 in compensated absences, \$13,958,273 pension related liability, and \$2,995,797 in other post-employment benefits. These liabilities are reflected as a reduction in net position. See Note 8.

## **OVERVIEW OF FINANCIAL STATEMENTS**

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The three sections together provide a comprehensive overview of the District. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

**Government-wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business, and to provide both long-term and short-term information.

The *Statement of Net Position* presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. This statement of net position includes debt and contractual obligations as elements of the liabilities of the District.

The *Statement of Activities* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows only in future fiscal periods. Growth in net position over time can generally be expected to reflect improving financial condition, while decline would indicate weakening financial condition.

**Fund Financial Statements.** The fund financial statements provide more detailed information about the District's most significant funds – not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular programs. Some funds are required to be established by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes or to show that the District is meeting legal responsibilities for using certain revenues. The District has two kinds of funds:

- Governmental funds – Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. The governmental funds statements provide a detailed short-term view that helps one to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the long-term focus of the government-wide statements, additional information is provided with the governmental funds statements explaining the relationship (or differences) between them.
- Fiduciary funds- The District is the trustee, or fiduciary, for the assets that belong to others; student activities funds and private purpose trust funds are fiduciary funds. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate Statement of Net Position (Exhibit E). These activities are excluded from the district- wide financial statements because the District cannot use the assets to finance its operation.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## **NET POSITION**

The District's negative net position is due to the following: As of June 30, 2016, the School District implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, which requires the School District to report their proportionate share of the New Hampshire Retirement System's net pension liability based upon their plan contributions for the year. The New Hampshire Retirement System has a statutory funding schedule whose goal is to reach 100% plan funding by June 30, 2039.

Change in net position for fiscal year 2019 compared to fiscal year 2018:

Summary of Net Position  
Governmental Activities

|                                  | June 30,<br>2019      | June 30,<br>2018      |
|----------------------------------|-----------------------|-----------------------|
| Current and Other Assets         | \$ 2,425,444          | \$ 1,998,566          |
| Capital Assets                   | 8,661,920             | 9,052,605             |
| Total Assets                     | <u>11,087,364</u>     | <u>11,051,171</u>     |
| Deferred Outflows of Resources   | <u>3,208,279</u>      | <u>3,699,809</u>      |
| Current Liabilities              | 414,030               | 373,305               |
| Other Liabilities                | 18,380,556            | 19,069,087            |
| Total Liabilities                | <u>18,794,586</u>     | <u>19,442,392</u>     |
| Deferred Inflows of Resources    | <u>1,151,517</u>      | <u>1,303,894</u>      |
| Net Position:                    |                       |                       |
| Net Investment in Capital Assets | 8,323,512             | 8,544,993             |
| Restricted                       | 800                   | 756                   |
| Unrestricted                     | (13,974,772)          | (14,541,055)          |
| Total Net Position               | <u>\$ (5,650,460)</u> | <u>\$ (5,995,306)</u> |

Summary of Changes in Net Position  
Governmental Activities

|  | June 30,<br>2019      | June 30,<br>2018      |
|--|-----------------------|-----------------------|
| <b>Revenues:</b>   |                       |                       |
| <b>Program Revenue:</b>                                      |                       |                       |
| Charges for Services   | \$ 555,296            | \$ 581,963            |
| Operating Grants and Contributions                           | 700,053               | 666,184               |
| <b>General Revenue:</b>                                      |                       |                       |
| School District Assessment                                   | 13,361,835            | 12,874,657            |
| Grants and contributions not restricted to specific programs | 3,193,690             | 3,343,210             |
| Interest   | 94,085                | 26,816                |
| Miscellaneous  | 53,123                | 58,119                |
| Total Revenues   | <u>17,958,082</u>     | <u>17,550,949</u>     |
| <b>Expenses:</b>   |                       |                       |
| Instruction  | 10,296,342            | 10,445,166            |
| Student Services   | 1,631,617             | 1,732,619             |
| Instructional Staff  | 585,529               | 545,996               |
| General Administration                                       | 86,742                | 94,178                |
| Executive Administration                                     | 795,529               | 811,191               |
| School Administration  | 757,592               | 766,138               |
| Business   | 2,244                 | 2,179                 |
| Operation and Maintenance of Plant                           | 2,034,798             | 1,793,812             |
| Student Transportation                                       | 577,858               | 663,345               |
| Other  | 425,299               | 401,387               |
| Food Service   | 416,589               | 390,540               |
| Interest on Long-Term Debt                                   | 3,097                 | 11,777                |
| Total Expenses   | <u>17,613,236</u>     | <u>17,658,328</u>     |
| Change in Net Position                                       | 344,846               | (107,379)             |
| Net Position, beginning                                      | <u>(5,995,306)</u>    | <u>(5,887,927)</u>    |
| Net Position, ending   | <u>\$ (5,650,460)</u> | <u>\$ (5,995,306)</u> |

**Changes in Net Position.** The District's total revenue was \$17,958,082 with the total expenses \$17,613,236 results in an increase of net position of \$344,846. The majority of the District's revenue (74.4%) came from the School District Assessment. The majority of the District's expenses (58.5%) were for Instruction.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

### **Capital Assets**

On June 30, 2019, the District reported capital assets of \$8,661,920 (net of accumulated depreciation), which consists of a broad range of capital assets, including buildings improvements, and machinery, equipment & furniture. More detailed information about the District's capital assets is presented in the notes to the financial statements. See Note 1-F and Note 5

### **Long-Term Liabilities**

General Obligation Bonds were reduced by \$169,204. Compensated absences had a net increase in potential future payments of \$988. The liabilities for other post-employment benefits had a net decrease in potential future payments of \$371,485. Net pension related liabilities had a net decrease in potential future payments of \$148,830. More detailed information about the District's long-term liabilities is presented in the notes to the financial statements. See Note 1-J, 1-K, 1-L, 1-M, and Note 8.

## **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, parents, participants, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact Adam Steel, Superintendent, at (603) 673-2690 or by mail at:

Souhegan Cooperative School District  
ATTN: Business Office  
PO Box 849  
Amherst, NH 03031

## ***BASIC FINANCIAL STATEMENTS***

**EXHIBIT A**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Statement of Net Position*  
*June 30, 2019*

|  | Governmental<br>Activities   |
|--|------------------------------|
| <b>ASSETS</b>                                    |                              |
| Cash and cash equivalents                        | \$ 1,621,138                 |
| Other receivables                                | 603                          |
| Intergovernmental receivable                     | 803,703                      |
| Capital assets, not being depreciated            | 2,305,090                    |
| Capital assets, net of accumulated depreciation  | 6,356,830                    |
| Total assets                                     | <u>11,087,364</u>            |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>            |                              |
| Amounts related to pensions                      | 2,410,488                    |
| Amounts related to other postemployment benefits | 797,791                      |
| Total deferred outflows of resources             | <u>3,208,279</u>             |
| <b>LIABILITIES</b>                               |                              |
| Accounts payable                                 | 235,405                      |
| Accrued salaries and benefits                    | 168,885                      |
| Intergovernmental payable                        | 3,699                        |
| Accrued interest payable                         | 6,041                        |
| Noncurrent obligations:                          |                              |
| Due within one year                              | 187,299                      |
| Due in more than one year                        | 18,193,257                   |
| Total liabilities                                | <u>18,794,586</u>            |
| <b>DEFERRED INFLOWS OF RESOURCES</b>             |                              |
| Unavailable revenue - received in advance        | 3,193                        |
| Unavailable revenue - grants                     | 31,719                       |
| Amounts related to pensions                      | 1,028,953                    |
| Amounts related to other postemployment benefits | 87,652                       |
| Total deferred inflows of resources              | <u>1,151,517</u>             |
| <b>NET POSITION</b>                              |                              |
| Net investment in capital assets                 | 8,323,512                    |
| Restricted                                       | 800                          |
| Unrestricted                                     | <u>(13,974,772)</u>          |
| Total net position                               | <u><u>\$ (5,650,460)</u></u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT B**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Statement of Activities*  
For the Fiscal Year Ended June 30, 2019

|  |                      | Program Revenues  |                   | Net (Expense)         |
|--|----------------------|-------------------|-------------------|-----------------------|
|  |                      | Charges           | Operating         | Revenue and           |
|  |                      | for               | Grants and        | Change in             |
|  | Expenses             | Services          | Contributions     | Net Position          |
| Governmental activities:                                     |                      |                   |                   |                       |
| Instruction  | \$ 10,296,342        | \$ 200,970        | \$ 637,735        | \$ (9,457,637)        |
| Support services:  |                      |                   |                   |                       |
| Student  | 1,631,617            | -                 | 3,261             | (1,628,356)           |
| Instructional staff  | 585,529              | -                 | 29,009            | (556,520)             |
| General administration                                       | 86,742               | -                 | -                 | (86,742)              |
| Executive administration                                     | 795,529              | -                 | -                 | (795,529)             |
| School administration  | 757,592              | -                 | -                 | (757,592)             |
| Business   | 2,244                | -                 | -                 | (2,244)               |
| Operation and maintenance of plant                           | 2,034,798            | 17,148            | -                 | (2,017,650)           |
| Student transportation                                       | 577,858              | -                 | 2,027             | (575,831)             |
| Other  | 425,299              | -                 | 7,771             | (417,528)             |
| Noninstructional services                                    | 416,589              | 337,178           | 20,250            | (59,161)              |
| Interest on long-term debt                                   | 3,097                | -                 | -                 | (3,097)               |
| Total governmental activities                                | <u>\$ 17,613,236</u> | <u>\$ 555,296</u> | <u>\$ 700,053</u> | <u>(16,357,887)</u>   |
| General revenues:  |                      |                   |                   |                       |
| School district assessment                                   |                      |                   |                   | 13,361,835            |
| Grants and contributions not restricted to specific programs |                      |                   |                   | 3,193,690             |
| Interest   |                      |                   |                   | 94,085                |
| Miscellaneous  |                      |                   |                   | 53,123                |
| Total general revenues                                       |                      |                   |                   | <u>16,702,733</u>     |
| Change in net position                                       |                      |                   |                   | 344,846               |
| Net position, beginning                                      |                      |                   |                   | (5,995,306)           |
| Net position, ending   |                      |                   |                   | <u>\$ (5,650,460)</u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT C-1**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Governmental Funds*  
*Balance Sheet*  
*June 30, 2019*

|  | General             | Grants            | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|--|---------------------|-------------------|--------------------------------|--------------------------------|
| <b>ASSETS</b>  |                     |                   |                                |                                |
| Cash and cash equivalents  | \$ 1,574,322        | \$ -              | \$ 46,816                      | \$ 1,621,138                   |
| Receivables:   |                     |                   |                                |                                |
| Accounts   | 293                 | -                 | 310                            | 603                            |
| Intergovernmental  | 682,465             | 100,842           | 20,396                         | 803,703                        |
| Interfund receivables  | 81,808              | -                 | -                              | 81,808                         |
| Total assets   | <u>\$ 2,338,888</u> | <u>\$ 100,842</u> | <u>\$ 67,522</u>               | <u>\$ 2,507,252</u>            |
| <b>LIABILITIES</b>   |                     |                   |                                |                                |
| Accounts payable   | \$ 219,305          | \$ -              | \$ 16,100                      | \$ 235,405                     |
| Accrued salaries and benefits  | 168,885             | -                 | -                              | 168,885                        |
| Intergovernmental payable  | 3,699               | -                 | -                              | 3,699                          |
| Interfund payable  | -                   | 69,123            | 12,685                         | 81,808                         |
| Total liabilities  | <u>391,889</u>      | <u>69,123</u>     | <u>28,785</u>                  | <u>489,797</u>                 |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                                   |                     |                   |                                |                                |
| Unavailable revenue - received in advance                              | 3,193               | -                 | -                              | 3,193                          |
| Unavailable revenue - grants   | -                   | 31,719            | -                              | 31,719                         |
| Total deferred inflows of resources                                    | <u>3,193</u>        | <u>31,719</u>     | <u>-</u>                       | <u>34,912</u>                  |
| <b>FUND BALANCES</b>   |                     |                   |                                |                                |
| Restricted   | -                   | -                 | 800                            | 800                            |
| Committed  | 659,365             | -                 | 37,937                         | 697,302                        |
| Assigned   | 33,248              | -                 | -                              | 33,248                         |
| Unassigned   | 1,251,193           | -                 | -                              | 1,251,193                      |
| Total fund balances  | <u>1,943,806</u>    | <u>-</u>          | <u>38,737</u>                  | <u>1,982,543</u>               |
| Total liabilities, deferred inflows<br>of resources, and fund balances | <u>\$ 2,338,888</u> | <u>\$ 100,842</u> | <u>\$ 67,522</u>               | <u>\$ 2,507,252</u>            |

The Notes to the Basic Financial Statements are an integral part of this statement.

*EXHIBIT C-2*  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position*  
*June 30, 2019*

|  |                     |                              |
|--|---------------------|------------------------------|
| Total fund balances of governmental funds (Exhibit C-1)  |                     | \$ 1,982,543                 |
| Amounts reported for governmental activities in the Statement of Net Position are different because:   |                     |                              |
| Capital assets used in governmental activities are not current financial resources, therefore, are not reported in the governmental funds.   |                     |                              |
| Cost   | \$ 21,859,495       |                              |
| Less accumulated depreciation  | <u>(13,197,575)</u> |                              |
|  |                     | 8,661,920                    |
| Pension and other postemployment benefits (OPEB) related deferred outflows of resources and deferred inflows of resources are not due and payable in the current year, and therefore, are not reported in the governmental funds as follows: |                     |                              |
| Deferred outflows of resources related to pensions   | \$ 2,410,488        |                              |
| Deferred inflows of resources related to pensions  | (1,028,953)         |                              |
| Deferred outflows of resources related to OPEB   | 797,791             |                              |
| Deferred inflows of resources related to OPEB  | <u>(87,652)</u>     |                              |
|  |                     | 2,091,674                    |
| Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.   |                     |                              |
| Receivables  | \$ (81,808)         |                              |
| Payables   | <u>81,808</u>       |                              |
|  |                     | -                            |
| Interest on long-term debt is not accrued in governmental funds.   |                     |                              |
| Accrued interest payable   |                     | (6,041)                      |
| Long-term liabilities are not due and payable in the current period, therefore, are not reported in the governmental funds.  |                     |                              |
| Bonds  | \$ 310,000          |                              |
| Unamortized bond premium   | 28,408              |                              |
| Compensated absences   | 1,088,078           |                              |
| Net pension liability  | 13,958,273          |                              |
| Other postemployment benefits  | <u>2,995,797</u>    |                              |
|  |                     | (18,380,556)                 |
| Net position of governmental activities (Exhibit A)  |                     | <u><u>\$ (5,650,460)</u></u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT C-3**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2019**

|  | General             | Grants         | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|--|---------------------|----------------|--------------------------------|--------------------------------|
| <b>REVENUES</b>  |                     |                |                                |                                |
| School district assessment                                   | \$ 13,361,835       | \$ -           | \$ -                           | \$ 13,361,835                  |
| Other local  | 347,846             | 18,234         | 354,658                        | 720,738                        |
| State  | 3,554,802           | -              | 757                            | 3,555,559                      |
| Federal  | 43,081              | 257,376        | 19,493                         | 319,950                        |
| Total revenues   | <u>17,307,564</u>   | <u>275,610</u> | <u>374,908</u>                 | <u>17,958,082</u>              |
| <b>EXPENDITURES</b>  |                     |                |                                |                                |
| Current:   |                     |                |                                |                                |
| Instruction  | 10,098,197          | 235,569        | -                              | 10,333,766                     |
| Support services:  |                     |                |                                |                                |
| Student  | 1,673,207           | 3,261          | -                              | 1,676,468                      |
| Instructional staff  | 576,657             | 29,009         | -                              | 605,666                        |
| General administration                                       | 86,748              | -              | -                              | 86,748                         |
| Executive administration                                     | 795,529             | -              | -                              | 795,529                        |
| School administration  | 824,767             | -              | -                              | 824,767                        |
| Business   | 2,244               | -              | -                              | 2,244                          |
| Operation and maintenance of plant                           | 1,589,081           | -              | -                              | 1,589,081                      |
| Student transportation                                       | 577,858             | -              | -                              | 577,858                        |
| Other  | 419,409             | 7,771          | -                              | 427,180                        |
| Noninstructional services                                    | -                   | -              | 422,384                        | 422,384                        |
| Debt service:  |                     |                |                                |                                |
| Principal  | 155,000             | -              | -                              | 155,000                        |
| Interest   | 20,538              | -              | -                              | 20,538                         |
| Facilities acquisition and construction                      | 80,000              | -              | -                              | 80,000                         |
| Total expenditures   | <u>16,899,235</u>   | <u>275,610</u> | <u>422,384</u>                 | <u>17,597,229</u>              |
| Excess (deficiency) of revenues<br>over (under) expenditures | <u>408,329</u>      | <u>-</u>       | <u>(47,476)</u>                | <u>360,853</u>                 |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                     |                |                                |                                |
| Transfers in   | -                   | -              | 64,043                         | 64,043                         |
| Transfers out  | (64,043)            | -              | -                              | (64,043)                       |
| Total other financing sources (uses)                         | <u>(64,043)</u>     | <u>-</u>       | <u>64,043</u>                  | <u>-</u>                       |
| Net change in fund balances                                  | 344,286             | -              | 16,567                         | 360,853                        |
| Fund balances, beginning                                     | 1,599,520           | -              | 22,170                         | 1,621,690                      |
| Fund balances, ending  | <u>\$ 1,943,806</u> | <u>\$ -</u>    | <u>\$ 38,737</u>               | <u>\$ 1,982,543</u>            |

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT C-4**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Reconciliation of the Statement of Revenues, Expenditures, and*  
*Changes in Fund Balances - Governmental Funds to the Statement of Activities*  
*For the Fiscal Year Ended June 30, 2019*

|   |                  |                   |
|---|------------------|-------------------|
| Net change in fund balances of total governmental funds (Exhibit C-3)   |                  | \$ 360,853        |
| Amounts reported for governmental activities in the Statement of Activities are different because:  |                  |                   |
| Governmental funds report capital outlays as expenditures, while governmental activities report depreciation expense to allocate those expenditures over the life of the assets. Depreciation expense exceeded capital outlay expenditures in the current year, as follows:   |                  |                   |
| Capitalized capital outlay  | \$ 441,552       |                   |
| Depreciation expense  | <u>(818,661)</u> |                   |
|   |                  | (377,109)         |
| The net effect of various miscellaneous transactions involving capital assets (i.e. sales and donations) is to decrease net position.   |                  | (13,576)          |
| Transfers in and out between governmental funds are eliminated on the Statement of Activities.  |                  |                   |
| Transfers in  | \$ (64,043)      |                   |
| Transfers out   | <u>64,043</u>    |                   |
|   |                  | -                 |
| Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. |                  |                   |
| Principal repayment of bond   | \$ 155,000       |                   |
| Amortization of bond premium  | <u>14,204</u>    |                   |
|   |                  | 169,204           |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.   |                  |                   |
| Decrease in accrued interest expense  | \$ 3,237         |                   |
| Increase in compensated absences payable  | (988)            |                   |
| Net change in net pension liability and deferred outflows and inflows of resources related to pensions  | 128,973          |                   |
| Net change in net other postemployment benefits liability and deferred outflows and inflows of resources related to other postemployment benefits   | <u>74,252</u>    |                   |
|   |                  | 205,474           |
| Change in net position of governmental activities (Exhibit B)   |                  | <u>\$ 344,846</u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT D-1**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Statement of Revenues, Expenditures, and Changes in Fund Balance*  
*Budget and Actual (Non-GAAP Budgetary Basis)*  
**General Fund**  
*For the Fiscal Year Ended June 30, 2019*

|  | Budgeted Amounts |               |               | Variance<br>Positive<br>(Negative) |
|--|------------------|---------------|---------------|------------------------------------|
|  | Original         | Final         | Actual        |                                    |
| <b>REVENUES</b>  |                  |               |               |                                    |
| School district assessment                                   | \$ 13,361,835    | \$ 13,361,835 | \$ 13,361,835 | \$ -                               |
| Other local  | 162,140          | 162,263       | 275,237       | 112,974                            |
| State  | 3,352,957        | 3,352,957     | 3,554,802     | 201,845                            |
| Federal  | 60,000           | 60,000        | 43,081        | (16,919)                           |
| Total revenues   | 16,936,932       | 16,937,055    | 17,234,955    | 297,900                            |
| <b>EXPENDITURES</b>  |                  |               |               |                                    |
| Current:   |                  |               |               |                                    |
| Instruction  | 10,598,164       | 10,502,486    | 10,093,105    | 409,381                            |
| Support services:  |                  |               |               |                                    |
| Student  | 1,850,724        | 1,841,625     | 1,673,207     | 168,418                            |
| Instructional staff  | 586,264          | 628,237       | 576,657       | 51,580                             |
| General administration                                       | 49,977           | 78,877        | 86,748        | (7,871)                            |
| Executive administration                                     | 841,315          | 803,609       | 795,529       | 8,080                              |
| School administration  | 798,447          | 832,782       | 824,767       | 8,015                              |
| Business   | 3,000            | 3,000         | 2,244         | 756                                |
| Operation and maintenance of plant                           | 1,217,458        | 1,255,123     | 1,211,189     | 43,934                             |
| Student transportation                                       | 752,796          | 723,235       | 577,858       | 145,377                            |
| Other  | 449,548          | 424,797       | 419,409       | 5,388                              |
| Debt service:  |                  |               |               |                                    |
| Principal  | 155,000          | 155,000       | 155,000       | -                                  |
| Interest   | 20,538           | 20,538        | 20,538        | -                                  |
| Facilities acquisition and construction                      | 150,000          | 150,000       | 80,000        | 70,000                             |
| Total expenditures   | 17,473,231       | 17,419,309    | 16,516,251    | 903,058                            |
| Excess (deficiency) of revenues<br>over (under) expenditures | (536,299)        | (482,254)     | 718,704       | 1,200,958                          |
| <b>OTHER FINANCING USES</b>                                  |                  |               |               |                                    |
| Transfers out  | (75,000)         | (129,045)     | (64,043)      | 65,002                             |
| Net change in fund balance                                   | \$ (611,299)     | \$ (611,299)  | 654,661       | \$ 1,265,960                       |
| Unassigned fund balance, beginning                           |                  |               | 596,532       |                                    |
| Unassigned fund balance, ending                              |                  |               | \$ 1,251,193  |                                    |

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT D-2**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Statement of Revenues, Expenditures, and Changes in Fund Balance*  
*Budget and Actual (GAAP Basis)*  
**Grants Fund**  
*For the Fiscal Year Ended June 30, 2019*

|                            | Budgeted Amounts |                | Actual         | Variance<br>Positive<br>(Negative) |
|----------------------------|------------------|----------------|----------------|------------------------------------|
|                            | Original         | Final          |                |                                    |
| <b>REVENUES</b>            |                  |                |                |                                    |
| Other local                | \$ -             | \$ 46,949      | \$ 18,234      | \$ (28,715)                        |
| Federal                    | 252,000          | 343,698        | 257,376        | (86,322)                           |
| Total revenues             | <u>252,000</u>   | <u>390,647</u> | <u>275,610</u> | <u>(115,037)</u>                   |
| <b>EXPENDITURES</b>        |                  |                |                |                                    |
| Current:                   |                  |                |                |                                    |
| Instruction                | 230,000          | 270,952        | 235,569        | 35,383                             |
| Support services:          |                  |                |                |                                    |
| Student                    | -                | 34,868         | 3,261          | 31,607                             |
| Instructional staff        | 22,000           | 64,579         | 29,009         | 35,570                             |
| Other                      | -                | 20,248         | 7,771          | 12,477                             |
| Total expenditures         | <u>252,000</u>   | <u>390,647</u> | <u>275,610</u> | <u>115,037</u>                     |
| Net change in fund balance | <u>\$ -</u>      | <u>\$ -</u>    | -              | <u>\$ -</u>                        |
| Fund balance, beginning    |                  |                | -              |                                    |
| Fund balance, ending       |                  |                | <u>\$ -</u>    |                                    |

The Notes to the Basic Financial Statements are an integral part of this statement.

***EXHIBIT E***  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Fiduciary Funds*  
*Statement of Net Position*  
*June 30, 2019*

|                           | <u>Agency</u>     |
|---------------------------|-------------------|
| <b>ASSETS</b>             |                   |
| Cash and cash equivalents | <u>\$ 174,669</u> |
| <b>LIABILITIES</b>        |                   |
| Due to student groups     | <u>\$ 174,669</u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

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***DETAILED NOTES ON ALL FUNDS***

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**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Souhegan Cooperative School District, in Amherst, New Hampshire (the School District), have been prepared in conformity with U.S. Generally Accepted Accounting Principles (GAAP) for governmental units as prescribed by the Governmental Accounting Standards Board (GASB) and other authoritative sources.

***1-A Reporting Entity***

The Souhegan Cooperative School District is a municipal corporation governed by an elected 7-member School Board. In evaluating how to define the School District for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity is made by applying the criteria set forth by the GASB. The School District has no component units to include in its reporting entity.

The following is a summary of the more significant accounting policies:

***1-B Government-wide and Fund Financial Statements***

***Government-wide Financial Statements*** – The Statement of Net Position and the Statement of Activities report information on all of the nonfiduciary activities of the primary government. Generally, the effect of interfund activity has been eliminated from these statements. Governmental activities normally are supported through assessments and intergovernmental revenues.

The *Statement of Net Position* presents the financial position of the School District at year-end. This Statement includes all of the School District's non-fiduciary assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as net position.

The *Statement of Activities* demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational requirements of a particular function. Assessments and other items not meeting the definition of program revenues are reported instead as general revenues. Resources that are dedicated internally are reported as general revenue rather than program revenue.

***Fund Financial Statements*** – Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds, and are presented in the other governmental column of the fund financial statements.

In the governmental fund financial statements, expenditures are reported by character: current, debt service or facilities acquisition and construction. Current expenditures are subclassified by function and are for items such as salaries, grants, supplies, and services. Debt service includes both interest and principal outlays related to bonds. Capital outlay includes expenditures for equipment, real property, or infrastructure.

***Other Financing Sources (Uses)*** – These additions to and reductions from resources in governmental fund financial statements normally result from transfers from/to other funds. Transfers are reported when incurred as "transfers in" by the receiving fund and as "transfers out" by the disbursing fund.

***1-C Measurement Focus, Basis of Accounting, and Financial Statement Presentation***

***Measurement Focus and Basis of Accounting*** – The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the fiduciary fund financial statements, except for agency funds which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources* measurement focus and the *modified accrual basis* of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

For this purpose, the School District generally considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, with the exception of reimbursement based grants, which use a period of one year. District assessments, intergovernmental revenue, and other local sources associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met. All other revenue items are considered to be measurable and available only when cash is received by the government.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

**Financial Statement Presentation** – A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to report financial position and the results of operations, to demonstrate legal compliance, and to aid financial management by segregating transactions related to certain government functions or activities.

The School District reports the following major governmental funds:

**General Fund** – is the School District’s primary operating fund. The general fund accounts for all financial resources except those required to be accounted for in another fund. The primary revenue sources include district assessments, state and federal grants, and other local sources. The primary expenditures are for instruction, support services, debt service, and facilities acquisition and construction. Under GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, guidance the other student funds, and expendable trust funds are consolidated in the general fund.

**Grants Fund** – accounts for the resources received from various federal, state, and local agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

**Nonmajor Funds** – The School District also reports three nonmajor governmental funds.

**Fiduciary Fund Financial Statements** – Fiduciary fund financial statements include a Statement of Net Position. These funds account for resources held by the School District for the benefit of other parties and include the agency funds. Fiduciary funds are accounted for on a spending or “economic resources” measurement focus and the accrual basis of accounting.

***1-D Cash and Cash Equivalents***

The School District considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. Deposits with financial institutions consist primarily of demand deposits and savings accounts. A cash pool is maintained that is available for use by all funds. Each fund’s portion of this pool is reflected on the combined financial statements under the caption “cash and cash equivalents.”

New Hampshire statutes require that the School District treasurer have custody of all money belonging to the School District and pay out the same only upon orders of the School Board. The treasurer shall deposit all such monies in participation units in the public deposit investment pool established pursuant to NH RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge and deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

***1-E Receivables***

Receivables in the government-wide and governmental fund financial statements represent amounts due to the School District at June 30, recorded as revenue, which will be collected in the future and consist primarily of accounts and intergovernmental receivables.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

***1-F Capital Assets***

Capital assets are reported in the governmental activities column in the government-wide financial statements. Purchased or constructed assets are recorded at actual cost or estimated historical cost if actual cost is unavailable. Donated capital assets are recorded at estimated fair value at the date of donation, if received on or before June 15, 2015. Donated capital assets received after June 15, 2015 are recorded at acquisition value. The School District has established a threshold of \$5,000 or more and an estimated useful life in excess of one years for capitalization of depreciable assets.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

The accounting and reporting treatment applied to capital assets associated with a fund are determined by the fund's measurement focus. General capital assets are assets of the School District as a whole. When purchased, such assets are recorded as expenditures in a governmental fund and capitalized as assets in the government-wide Statement of Net Position.

In the government-wide financial statements, the cost of property sold or retired, together with the related accumulated depreciation, is removed and any resulting gain or loss is included in income.

Capital assets of the School District are depreciated using the straight-line method over the following estimated useful lives:

| <b>Capital Asset Class:</b>         | <b>Years</b> |
|-------------------------------------|--------------|
| Land improvements                   | 20           |
| Buildings and building improvements | 10 - 30      |
| Equipment, and vehicles             | 5 - 20       |

***1-G Interfund Activities***

Interfund activities are reported as follows:

***Interfund Receivables and Payables*** – Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as “due to/from other funds” (i.e. the current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.” Interfund receivables and payables between funds are eliminated in the Statement of Net Position.

***Interfund Transfers*** – Interfund transfers represent flows of assets without equivalent flows of assets in return and without a requirement for repayment. In governmental funds, transfers are reported as other financing uses in the funds making the transfers and other financing sources in the funds receiving the transfers. In the government-wide financial statements, all interfund transfers between individual governmental funds have been eliminated.

***1-H Accounts Payable***

Accounts payable represent the gross amount of expenditures or expenses incurred as a result of normal operations, but for which no actual payment has yet been issued to vendors/providers as of June 30, 2019.

***1-I Deferred Outflows/Inflows of Resources***

***Deferred outflows of resources***, a separate financial statement element, represents a consumption of net position or fund balance that applies to a future period(s) and thus will not be recognized as an outflow of resources (expenses) until then.

***Deferred inflows of resources***, a separate financial statement element, represents an acquisition of net position or fund balance that applies to a future period(s) which will not be recognized as an inflow of resources (revenue) until that time. Although certain revenues are measurable, they are not available. Available means collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

***1-J Long-term Obligations***

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities Statement of Net Position. Bond premiums are deferred and amortized over the life of the bond using the straight-line method. Bonds payable are reported net of the bond premium.

***1-K Compensated Absences***

General leave for the School District includes vacation, and sick pay. General leave is based on an employee's length of employment and is earned ratably during the span of employment. Upon retirement or termination, employees are paid full vale for any accrued general leave earned as set forth by personnel policy.

Vested or accumulated general leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Amounts of vested or accumulated general leave that are not expected to be liquidated with expendable financial resources are maintained separately and represent a reconciling item between the fund and government-wide presentations.

***1-L Defined Benefit Pension Plan***

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date* requires participating employers to recognize their proportionate share of collective net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense, and schedules have been prepared to provide employers with their calculated proportionate share of these amounts. The collective amounts have been allocated based on employer contributions during the respective fiscal years. Contributions from employers are recognized when legally due, based on statutory requirements.

The schedules prepared by New Hampshire Retirement System, and audited by the plan's independent auditors, require management to make a number of estimates and assumptions related to the reported amounts. Due to the inherent nature and uncertainty of these estimates, actual results could differ, and the differences may be material.

***1-M Postemployment Benefits Other Than Pensions (OPEB)***

The School District maintains two separate other postemployment benefit plans, as follows:

***New Hampshire Retirement System Plan*** – For the purposes of measuring the total other postemployment benefit (OPEB) liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the New Hampshire Retirement System OPEB Plan (the plan) and additions to/deductions from the plan's fiduciary net position has been determined on the same basis as they are reported by the New Hampshire Retirement System. For this purpose, the plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except money market investments and participating interest earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

***Single Employer Plan*** – For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information has been determined based on the School District's actuarial report. For this purpose, benefit payments are recognized when due and payable in accordance with benefit terms.

***1-N Net Position/Fund Balances***

Government-wide statements – Equity is classified as net position and displayed in three components:

**Net Investment in Capital Assets** – Consists of capital assets, net of accumulated depreciation/amortization, reduced by the outstanding balances of bonds or other debt attributable to the acquisition, construction, or improvement of those assets.

**Restricted Net Position** – Results when constraints placed on net position use are either externally imposed by a third party (statutory, bond covenant, or granting agency) or are imposed by law through constitutional provisions or enabling legislation. The School District typically uses restricted assets first, as appropriate opportunities arise, but reserves the right to selectively defer the use until a future period.

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**Unrestricted Net Position** – Consists of net position not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

**Fund Balance Classifications** – GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, provides more clearly defined fund balance categories to make sure the nature and extent of the constraints placed on a government's fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

**Restricted** – Amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed** – Amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the legislative body (School District Meeting). These amounts cannot be used for any other purpose unless the legislative body removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

**Assigned** – Amounts that are constrained by the School District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the School Board or through the Board delegating this responsibility to the Superintendent or Business Administrator through the budgetary process.

**Unassigned** – The portion of fund balance that has not been restricted, committed, or assigned for a specific purpose.

When multiple net position/fund balance classifications are available for use, it is the government's policy to utilize the most restricted balances first, then the next most restricted balance as needed. When components of unrestricted fund balance are used, committed fund balance is depleted first followed by assigned fund balance. Unassigned fund balance is applied last.

***1-O Use of Estimates***

The financial statements and related disclosures are prepared in conformity with accounting principles generally accepted in the United States. Management is required to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources, the disclosure of contingent assets and liabilities at the date of the financial statements, and revenues and expenses/expenditures during the period reported. These estimates include assessing the collectability of accounts receivable and the useful lives of capital assets, among others. Estimates and assumptions are reviewed periodically and the effects of revisions are reflected in the financial statements in the period they are determined to be necessary. Actual results could differ from estimates.

***NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY***

***2-A Budgetary Information***

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. At its annual meeting, the School District adopts a budget for the current year for the general and grants funds, as well as the nonmajor food service fund. Except as reconciled below, the budget was adopted on a basis consistent with United States generally accepted accounting principles.

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total. All annual appropriations lapse at year-end unless encumbered.

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Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures, and are therefore, reported as part of the assigned fund balance at year-end, and are carried forward to supplement appropriations of the subsequent year.

State statutes require balanced budgets, but provide for the use of beginning unassigned fund balance to achieve that end. In the fiscal year 2019, \$611,299 of the beginning general fund unassigned fund balance was applied for this purpose.

**2-B Budgetary Reconciliation to GAAP Basis**

While the School District reports financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual is presented for each major governmental fund which had a budget. There are no differences between the budgetary basis and GAAP basis of accounting for the major grants fund. Differences between the budgetary basis and GAAP basis of accounting for the general fund are as follows:

|   |                      |
|---|----------------------|
| Revenues:   |                      |
| Per Exhibit D-1 (budgetary basis)                               | \$ 17,234,955        |
| Adjustments:  |                      |
| Basis difference:   |                      |
| GASB Statement No. 54:  |                      |
| Interest earnings related to the blended expendable trust funds | 67,517               |
| Other local revenue of the blended funds                        | 5,092                |
| Per Exhibit C-3 (GAAP Basis)                                    | <u>\$ 17,307,564</u> |
| Expenditures and other financing uses:                          |                      |
| Per Exhibit D-1 (budgetary basis)                               | \$ 16,580,294        |
| Adjustments:  |                      |
| Basis difference:   |                      |
| Encumbrances, beginning   | 410,000              |
| Encumbrances, ending  | (32,108)             |
| GASB Statement No. 54:  |                      |
| Other regular program expenditures of the blended funds         | 5,092                |
| Per Exhibit C-3 (GAAP basis)                                    | <u>\$ 16,963,278</u> |

**DETAILED NOTES ON ALL FUNDS**

**NOTE 3 – CASH AND CASH EQUIVALENTS**

The School District's deposits and certificates of deposit are entirely covered by federal depository insurance (FDIC) or by collateral held by the School District's agent in the School District's name. The FDIC currently insures the first \$250,000 of the School District's deposits at each financial institution, per case custodian. Deposit balances over \$250,000 are insured by collateral. As of year-end, the carrying amount of the School District's deposits was \$1,795,807 and the bank balances totaled \$2,447,656. Petty cash totaled \$795.

Cash and cash equivalents reconciliation:

|  |                    |
|--|--------------------|
| Cash per Statement of Net Position (Exhibit A)                   | \$1,621,138        |
| Cash per Statement of Net Position - Fiduciary Funds (Exhibit E) | 174,669            |
| Total cash and cash equivalents                                  | <u>\$1,795,807</u> |

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**NOTE 4 – RECEIVABLES**

Receivables at June 30, 2019, consisted of accounts and intergovernmental amounts arising from grants, school lunch program, and expendable trust funds held by the Town of Amherst Trustees of Trust Funds for the School District. Receivables are recorded on the School District's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation, and collectability.

**NOTE 5 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2018 consisted of the following:

|  | Balance,<br>beginning | Additions    | Retirements | Balance,<br>ending |
|--|-----------------------|--------------|-------------|--------------------|
| At cost:   |                       |              |             |                    |
| Not being depreciated:                           |                       |              |             |                    |
| Land   | \$ 1,949,231          | \$ -         | \$ -        | \$ 1,949,231       |
| Construction in progress                         | -                     | 355,859      | -           | 355,859            |
| Total capital assets not being depreciated       | 1,949,231             | 355,859      | -           | 2,305,090          |
| Being depreciated:                               |                       |              |             |                    |
| Land improvements                                | 1,336,414             | 9,344        | -           | 1,345,758          |
| Buildings and building improvements              | 17,230,832            | -            | (19,628)    | 17,211,204         |
| Equipment and vehicles                           | 921,094               | 76,349       | -           | 997,443            |
| Total capital assets being depreciated           | 19,488,340            | 85,693       | (19,628)    | 19,554,405         |
| Total capital assets                             | 21,437,571            | 441,552      | (19,628)    | 21,859,495         |
| Less accumulated depreciation:                   |                       |              |             |                    |
| Land improvements                                | (63,414)              | (119,517)    | -           | (182,931)          |
| Buildings and building improvements              | (11,826,432)          | (590,342)    | 6,052       | (12,410,722)       |
| Equipment and vehicles                           | (495,120)             | (108,802)    | -           | (603,922)          |
| Total accumulated depreciation                   | (12,384,966)          | (818,661)    | 6,052       | (13,197,575)       |
| Net book value, capital assets being depreciated | 7,103,374             | (732,968)    | (13,576)    | 6,356,830          |
| Net book value, all capital assets               | \$ 9,052,605          | \$ (377,109) | \$ (13,576) | \$ 8,661,920       |

Depreciation expense was charged to functions of the School District based on their usage of the related assets. The amounts allocated to each function are as follows:

|                                    |                   |
|------------------------------------|-------------------|
| Instruction                        | \$ 59,203         |
| Support services:                  |                   |
| General administration             | 14,712            |
| Operation and maintenance of plant | 725,918           |
| Other support                      | 17,913            |
| Noninstructional services          | 915               |
| Total depreciation expense         | <u>\$ 818,661</u> |

**NOTE 6 – INTERFUND BALANCES AND TRANSFERS**

Interfund receivable and payable balances consisting of overdrafts in pooled cash and budgetary transfers at June 30, 2019 are as follows:

| Receivable Fund | Payable Fund | Amount           |
|-----------------|--------------|------------------|
| General         | Grants       | \$ 69,123        |
|                 | Nonmajor     | 12,685           |
|                 |              | <u>\$ 81,808</u> |

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Interfund transfers during the year ended June 30, 2019 are as follows:

|                |               |
|----------------|---------------|
|                | Transfers In: |
|                | Nonmajor      |
|                | Fund          |
| Transfers out: |               |
| General fund   | \$ 64,043     |

Transfers are used to: (1) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them; and (2) use unrestricted revenue collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**NOTE 7 – DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

Deferred outflows of resources of at June 30, 2019 consist of amounts related to pensions totaling \$2,410,488 and amounts related to OPEB totaling \$797,791. For further discussion on these amounts, see Notes 9 and 10, respectively.

Deferred inflows of resources of at June 30, 2019 consist of amounts related to pensions totaling \$1,028,953 and amounts related to OPEB totaling \$87,652. For further discussion on these amounts, see Notes 9 and 10, respectively.

Deferred inflows of resources reported in the governmental funds for unavailable revenues are as follows:

|   |                 |                |
|---|-----------------|----------------|
|   | General<br>Fund | Grants<br>Fund |
| Fiscal year 2020 funds received in advance                        | \$3,193         | \$ -           |
| Local grant revenue collected in advance of eligible expenditures | -               | 31,719         |
| Total deferred inflows of resources                               | \$3,193         | \$31,719       |

**NOTE 8 – LONG-TERM LIABILITIES**

Changes in the School District's long-term liabilities consisted of the following for the year ended June 30, 2019:

|                                   | Balance<br>July 1, 2018 | Additions | Reductions  | Balance<br>June 30, 2019 | Due Within<br>One Year |
|-----------------------------------|-------------------------|-----------|-------------|--------------------------|------------------------|
| Bond payable:                     |                         |           |             |                          |                        |
| General obligation bond           | \$ 465,000              | \$ -      | \$(155,000) | \$ 310,000               | \$ 155,000             |
| Premium                           | 42,612                  | -         | (14,204)    | 28,408                   | 14,204                 |
| Total bonds payable               | 507,612                 | -         | (169,204)   | 338,408                  | 169,204                |
| Compensated absences              | 1,087,090               | 988       | -           | 1,088,078                | 18,095                 |
| Pension related liability         | 14,107,103              | -         | (148,830)   | 13,958,273               | -                      |
| Net other postemployment benefits | 3,367,282               | 20,905    | (392,390)   | 2,995,797                | -                      |
| Total long-term liabilities       | \$19,069,087            | \$ 21,893 | \$(710,424) | \$ 18,380,556            | \$ 187,299             |

The long-term bond is comprised of the following:

|                                  | Original<br>Amount | Issue Date | Maturity<br>Date | Interest<br>Rate | Outstanding at<br>June 30, 2019 |
|----------------------------------|--------------------|------------|------------------|------------------|---------------------------------|
| General obligation bond payable: |                    |            |                  |                  |                                 |
| 2013 Series C                    | \$ 1,090,000       | 2013       | 2021             | 2.14%            | \$ 310,000                      |

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The annual requirements to amortize the general obligation bond outstanding as of June 30, 2019, including interest payments, are as follows:

| Fiscal Year Ending<br>June 30, | Principal         | Interest         | Total             |
|--------------------------------|-------------------|------------------|-------------------|
| 2020                           | \$ 155,000        | \$ 12,245        | \$ 167,245        |
| 2021                           | 155,000           | 4,146            | 159,146           |
| Totals                         | <u>\$ 310,000</u> | <u>\$ 16,391</u> | <u>\$ 326,391</u> |

All debt is general obligation debt of the School District, which is backed by its full faith and credit, and will be repaid from general governmental revenues.

**NOTE 9 – DEFINED BENEFIT PENSION PLAN**

**Plan Description** – The New Hampshire Retirement System (NHRS or the System) is a public employee retirement system that administers one cost-sharing multiple-employer defined benefit pension plan (Pension Plan), a component unit of the State of New Hampshire, as defined in Governmental Accounting Standards Board (GASB) Statement No. 67, *Financial Reporting for Pension Plans* – an amendment of GASB Statement No. 25. The Pension Plan was established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The Pension Plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State are eligible and required to participate in the Pension Plan. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 54 Regional Drive, Concord, NH 03301.

**Benefits Provided** – The Pension Plan is divided into two membership groups. State and local employees and teachers belong to Group I. Police and firefighters belong to Group II. All assets are held in a single trust and available to pay retirement benefits to all members.

Group I members at age 60 or 65 (for members who commence service after July 1, 2011) qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest of either three or five years, depending on when their service commenced. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC) multiplied by years of creditable service. At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service.

Group II members who are age 60, or members who are at least age 45 with at least 20 years of creditable service, can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years. Members commencing service on or after July 1, 2011 or members who have nonvested status as of January 1, 2012 can receive a retirement allowance at age 52.5 with 25 years of service or age 60. The benefit shall be equal to 2% of AFC times creditable service up to 42.5 years. However, a member who commenced service on or after July 1, 2011 shall not receive a retirement allowance until attaining the age of 52.5, but may receive a reduced allowance after age 50 if the member has at least 25 years of creditable service where the allowance shall be reduced, for each month by which the member attains 52.5 years of age by ¼ of 1% or age 60.

Members of both groups may qualify for vested deferred allowances, disability allowances and death benefit allowances, subject to meeting various eligibility requirements. Benefits are based on AFC or earnable compensation and/or service.

**Contributions** – The System is financed by contributions from both the employees and the School District. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. All employees are required to contribute 7% of earnable compensation. For fiscal year 2019, the School District contributed 15.70% for teachers and 11.08% for other employees. The contribution requirement for the fiscal year 2019 was \$1,228,264, which was paid in full.

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**Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions** – At June 30, 2019, the School District reported a liability of \$13,958,273 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School District's proportion of the net pension liability was based on a projection of the School District's long-term share of contributions to the pension plan relative to the projected contributions of all participating towns and school districts, actuarially determined. At June 30, 2018, the School District's proportion was 0.29% which was an increase of 0.003% from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the School District recognized pension expense of \$1,105,363. At June 30, 2019, the School District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|   | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources |
|---|--------------------------------------|-------------------------------------|
| Changes in proportion   | \$ 108,758                           | \$ 592,925                          |
| Net difference between projected and actual investment earnings on pension plan investments | -                                    | 323,007                             |
| Changes in assumptions  | 965,982                              | -                                   |
| Differences between expected and actual experience  | 111,412                              | 113,021                             |
| Contributions subsequent to the measurement date  | 1,224,336                            | -                                   |
| Total   | <u>\$2,410,488</u>                   | <u>\$1,028,953</u>                  |

The \$1,224,336 reported as deferred outflows of resources related to pensions results from the School District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| Fiscal Year Ending<br>June 30, |                   |
|--------------------------------|-------------------|
| 2019                           | \$ 300,763        |
| 2020                           | 260,027           |
| 2021                           | (372,393)         |
| 2022                           | (31,198)          |
| Thereafter                     | -                 |
| Totals                         | <u>\$ 157,199</u> |

**Actuarial Assumptions** – The collective total pension liability was determined by an actuarial performed as of June 30, 2017, rolled forward to June 30, 2018, using the following assumptions:

|                            |   |
|----------------------------|---|
| Inflation:                 | 2.5% per year   |
| Wage inflation             | 3.25% per year  |
| Salary increases:          | 5.6% average, including inflation                                 |
| Investment rate of return: | 7.25% net of pension plan investment expense, including inflation |

Mortality rates were based on the RP-2014 employee generational mortality tables for males and females, adjusted for mortality improvements using Scale MP-2015, based on last experience study.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

**Long-term Rates of Return** – The long-term expected rate of return on pension plan investment was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rate of return net of investment expenses by the target asset allocation percentage and by adding expected inflation.

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Following is a table presenting target allocations and long-term rates of return for 2018:

| Asset Class                      | Target Allocation | Weighted average long-term expected real rate of return |
|----------------------------------|-------------------|---|
|                                  |                   | 2018  |
| Large Cap Equities               | 22.50%            | 4.25%   |
| Small/Mid Cap Equities           | 7.50%             | 4.50%   |
| Total domestic equities          | 30.00%            |   |
| Int'l Equities (unhedged)        | 13.00%            | 4.50%   |
| Emerging Int'l Equities          | 7.00%             | 6.00%   |
| Total international equity       | 20.00%            |   |
| Core Bonds                       | 4.50%             | 0.50%   |
| Short Duration                   | 2.50%             | (0.25%)   |
| Global Multi-Sector Fixed Income | 11.00%            | 1.80%   |
| Absolute Return Fixed Income     | 7.00%             | 1.14%   |
| Total fixed income               | 25.00%            |   |
| Private equity                   | 5.00%             | 6.25%   |
| Private debt                     | 5.00%             | 4.25%   |
| Opportunistic                    | 5.00%             | 2.15%   |
| Total alternative investments    | 15.00%            |   |
| Real estate                      | 10.00%            | 3.25%   |
| Total                            | 100.00%           |   |

**Discount Rate** – The discount rate used to measure the collective total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. For purposes of the projection, member contributions and employer service cost contributions are projected based on the expected payroll of current members only. Employer contributions are determined based on the Pension Plan's actuarial funding policy as required by RSA 100-A:16. Based on those assumptions, the Pension Plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term expected rate of return on Pension Plan investment was applied to all periods of projected benefit payments to determine the collective total pension liability.

**Sensitivity of the School District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** – The following table presents the School District's proportionate share of the net pension liability calculated using the discount rate of 7.25% as well as what the School District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.25%) or 1-percentage point higher (8.25%) than the current rate:

| Actuarial Valuation Date | 1% Decrease 6.25% | Current Single Rate Assumption | 1% Increase  |
|--------------------------|-------------------|--------------------------------|--------------|
|                          |                   | 7.25%                          | 8.25%        |
| June 30, 2018            | \$18,571,597      | \$ 13,958,273                  | \$10,092,167 |

**Pension Plan Fiduciary Net Position** – Detailed information about the pension plan's fiduciary net position is available in the separately issued New Hampshire Retirement System Cost-Sharing Multiple Employer Defined Benefit Pension Plan financial report.

**NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

**10-A New Hampshire Retirement System (NHRS)**

**Plan Description** – The New Hampshire Retirement System (NHRS or the System) administers a cost-sharing multiple-employer other postemployment benefit plan medical subsidy healthcare plan (OPEB Plan). For additional system information, please refer to the 2018 Comprehensive Annual Financial Report, which can be found on the system's website at [www.nhrs.org](http://www.nhrs.org).

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**Benefits Provided** – Benefit amounts and eligibility requirements for the OPEB Plan are set by State law (RSA 100-A:52, RSA 100-A:52-a and RSA 100-A:52-b), and members are designated in statute by type. The four membership types are Group II, Police Officers and Firefighters; Group I, Teachers; Group I, Political Subdivision Employees; and Group I, State Employees. The OPEB Plan provides a medical insurance subsidy to qualified retired members. The medical insurance subsidy is a payment made by NHRS to the former employer or its insurance administrator toward the cost of health insurance for a qualified retiree, his/her qualified spouse, and his/her certified dependent children with a disability who are living in the household and being cared for by the retiree. If the health insurance premium amount is less than the medical subsidy amount, then only the health insurance premium amount will be paid. If the health insurance premium amount exceeds the medical subsidy amount, then the retiree or other qualified person is responsible for paying any portion that the employer does not pay.

Group I benefits are based on creditable service, age and retirement date. Group II benefits are based on hire date, age and creditable service. The OPEB plan is closed to new entrants.

Maximum medical subsidy rates paid during fiscal years 2017 and 2016 were as follows:

For qualified retirees not eligible for Medicare, the amounts were \$375.56 for a single-person plan and \$751.12 for a two-person plan.

For those qualified retirees eligible for Medicare, the amounts were \$236.84 for a single-person plan and \$473.68 for a two-person plan.

**Contributions** – The OPEB Plan is funded by allocating to the 401(h) subtrust the lesser of: 25% of all employer contributions made in accordance with RSA 100-A:16 or the percentage of employer contributions determined by the actuary to be the minimum rate necessary to maintain the benefits provided under RSA 100-A:53-b, RSA 100-A:53-c, and RSA 100-A:53-d. For fiscal year 2018, the minimum rates determined by the actuary to maintain benefits were the lesser of the two options and were used to determine the employer contributions due to the 401(h) subtrust. The State Legislature has the authority to establish, amend and discontinue the contribution requirements of the OPEB Plan. Administrative costs are allocated to the OPEB Plan based on fund balances. For fiscal year 2019, the School District contributed 1.66% for teachers and 0.30% for other employees. The contribution requirement for the fiscal year 2018 was \$116,243, which was paid in full.

**OPEB Liabilities, OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB** – At June 30, 2019, the School District reported a liability of \$1,195,298 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The School District's proportion of the net OPEB liability was based on a projection of the School District's long-term share of contributions to the OPEB plan relative to the projected contributions of all participating towns and school districts, actuarially determined. At June 30, 2018, the School District's proportion was 0.26% which was a decrease of 0.09% from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the School District recognized OPEB expense of \$224,990. At June 30, 2019, the School District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|  | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources |
|--|--------------------------------------|-------------------------------------|
| Changes in proportion  | \$ -                                 | \$ 83,854                           |
| Net difference between projected and actual investment earnings on OPEB plan investments | 7,016                                | 3,798                               |
| Contributions subsequent to the measurement date   | 115,087                              | -                                   |
| Total  | <u>\$ 122,103</u>                    | <u>\$ 87,652</u>                    |

The \$115,087 reported as deferred outflows of resources related to OPEB results from the School District contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2020.

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Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

| Fiscal Year Ending<br>June 30, |                    |
|--------------------------------|--------------------|
| 2019                           | \$ (78,023)        |
| 2020                           | (1,185)            |
| 2021                           | (1,185)            |
| 2022                           | (243)              |
| Thereafter                     | -                  |
| Totals                         | <u>\$ (80,636)</u> |

**Actuarial Assumptions** – The total OPEB liability in this report is based on an actuarial valuation performed as of June 30, 2017 and a measurement date of June 30, 2018. The total OPEB liability was determined using the following actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

|                            |  |
|----------------------------|--|
| Price inflation:           | 2.5% per year  |
| Wage inflation:            | 3.25% per year   |
| Salary increases:          | 5.6% average, including inflation                              |
| Investment rate of return: | 7.25% net of OPEB plan investment expense, including inflation |
| Health care trend rate:    | Not applicable, given that the benefits are fixed stipends     |

Mortality rates were based on the RP-2014 healthy annuitant and employee generational mortality tables for males and females with credibility adjustments, adjusted for fully generational mortality improvements using Scale MP-2015, based on last experience study.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 – June 30, 2015.

**Long-term Rates of Return** – The long-term expected rate of return on OPEB plan investment was selected from a best estimate range determined using the building block approach. Under this method, an expected future real return range is calculated separately for each asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rate of return net of investment expenses by the target asset allocation percentage and by adding expected inflation. Following is a table presenting target allocations and long-term rates of return for 2018:

| Asset Class                      | Target<br>Allocation | Weighted average long-term<br>expected real rate of return<br><u>2018</u> |
|----------------------------------|----------------------|---|
| Large Cap Equities               | 22.50%               | 4.25%   |
| Small/Mid Cap Equities           | 7.50%                | 4.50%   |
| Total domestic equities          | <u>30.00%</u>        |   |
| Int'l Equities (unhedged)        | 13.00%               | 4.50%   |
| Emerging Int'l Equities          | 7.00%                | 6.00%   |
| Total international equity       | <u>20.00%</u>        |   |
| Core Bonds                       | 4.50%                | 0.50%   |
| Short Duration                   | 2.50%                | (0.25%)   |
| Global Multi-Sector Fixed Income | 11.00%               | 1.80%   |
| Absolute Return Fixed Income     | 7.00%                | 1.14%   |
| Total fixed income               | <u>25.00%</u>        |   |
| Private equity                   | 5.00%                | 6.25%   |
| Private debt                     | 5.00%                | 4.75%   |
| Opportunistic                    | 5.00%                | 2.15%   |
| Total alternative investments    | <u>15.00%</u>        |   |
| Real estate                      | 10.00%               | 3.25%   |
| Total                            | <u>100.00%</u>       |   |

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**JUNE 30, 2019**

**Discount Rate** – The discount rate used to measure the total OPEB liability as of June 30, 2018 was 7.25%. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made under the current statute RSA 100-A:16 and that plan member contributions will be made under RSA 100-A:16. Based on those assumptions, the OPEB Plan's fiduciary net position was projected to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB Plan investments was applied to all periods of projected benefit payments to determine the collective total OPEB liability.

**Sensitivity of the School District's Proportionate Share of the OPEB Liability to Changes in the Discount Rate** – The following table presents the School District's proportionate share of the OPEB liability calculated using the discount rate of 7.25% as well as what the School District's proportionate share of the OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.25%) or 1-percentage point higher (8.25%) than the current rate:

| Actuarial<br>Valuation<br>Date | 1% Decrease<br>6.25% | Current Single<br>Rate Assumption<br>7.25% | 1% Increase<br>8.25% |
|--------------------------------|----------------------|--|----------------------|
| June 30, 2018                  | \$ 1,244,071         | \$ 1,195,298                               | \$ 1,058,675         |

**Sensitivity of the School District's Proportionate Share of the OPEB Liability to Changes in the Healthcare Cost Trend Rate** – GASB No. 75 requires the sensitivity of the Net OPEB liability to the healthcare cost trend assumption. Since the medical subsidy benefits are a fixed stipend, there is no sensitivity to the change in the healthcare cost trend assumption.

**OPEB Plan Fiduciary Net Position** – Detailed information about the OPEB plan's fiduciary net position is available in the separately issued New Hampshire Retirement System Cost-Sharing Multiple Employer Defined Benefit OPEB Plan financial report.

**10-B Retiree Health Benefit Program**

**Plan Description** – GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, requires governments to account for other postemployment benefits (OPEB) on an accrual basis, rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially determined expense on the Statement of Activities when a future retiree earns their postemployment benefits, rather than when they use their postemployment benefit. The postemployment benefit liability is recognized on the Statement of Net Position over time.

**Benefits Provided** – The School District provides postemployment healthcare benefits for certain eligible retirees. The School District provides medical benefits to its eligible retirees. The benefits are provided through the New Hampshire HealthTrust.

**Employees Covered by Benefit Terms** – At July 1, 2017 the following employees were covered by the benefit terms:

|  |     |
|--|-----|
| Inactive employees or beneficiaries currently receiving benefit payments | 6   |
| Active employees   | 123 |
| Total participants covered by OPEB plan                                  | 129 |

**Total OPEB Liability** – The School District's total OPEB liability of \$1,800,499 was measured as of July 1, 2017 and was determined by an actuarial valuation of that date.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**Actuarial Assumptions and Other Inputs** – The total OPEB liability of \$1,800,499 in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

|                                |       |
|--------------------------------|-------|
| Discount Rate:                 | 3.58% |
| Healthcare Cost Trend Rates:   |       |
| Current Year Trend             | 9.50% |
| Second Year Trend              | 9.00% |
| Decrement                      | 0.50% |
| Ultimate Trend                 | 5.00% |
| Year Ultimate Trend is Reached | 2028  |
| Salary Increases:              | 2.00% |

The discount rate was based on the index provided by *Bond Buyer 20-Bond General Obligation Index* based on the 20-year AA municipal bond rate as of July 1, 2017.

Mortality rates were based on the RP-2000 Combined Health Participant Table Projected 10 years using Projection Scale AA.

**Changes in the Total OPEB Liability**

|  | June 30,     |              |
|--|--------------|--------------|
|  | 2018         | 2019         |
| Total OPEB liability beginning of year                                   | \$ 1,719,470 | \$ 1,779,594 |
| Changes for the year:  |              |              |
| Service cost   | 82,067       | 83,708       |
| Interest   | 60,530       | 62,469       |
| Assumption changes and difference between actual and expected experience | (25,106)     | (55,955)     |
| Benefit payments   | (57,367)     | (69,317)     |
| Total OPEB liability end of year   | \$ 1,779,594 | \$ 1,800,499 |

**Sensitivity of the School District's OPEB Liability to Changes in the Discount Rate** – The July 1, 2017 actuarial valuation was prepared using a discount rate of 3.58%. If the discount rate were 1% higher than what was used the OPEB liability would decrease to \$1,677,066 or by 6.86%. If the discount rate were 1% lower than what was used the OPEB liability would increase to \$1,931,152 or by 7.28%.

|                      | Discount Rate |                |              |
|----------------------|---------------|----------------|--------------|
|                      | 1% Decrease   | Baseline 3.58% | 1% Increase  |
| Total OPEB Liability | \$ 1,931,152  | \$ 1,800,499   | \$ 1,677,066 |

**Sensitivity of the School District's OPEB Liability to Changes in the Healthcare Cost Trend Rates** – The July 1, 2017 actuarial valuation was prepared using an initial trend rate of 9.50%. If the trend rate were 1% higher than what was used the OPEB liability would increase to \$2,012,100 or by 11.75%. If the trend rate were 1% lower than what was used the OPEB liability would decrease to \$1,617,453 or by 10.17%.

|                      | Healthcare Cost Trend Rates |                |              |
|----------------------|-----------------------------|----------------|--------------|
|                      | 1% Decrease                 | Baseline 9.50% | 1% Increase  |
| Total OPEB Liability | \$ 1,617,453                | \$ 1,800,499   | \$ 2,012,100 |

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB** – For the year ended June 30, 2019, the School District recognized OPEB expense of \$335,412. At June 30, 2019, the School District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|  | Deferred<br>Outflows of<br>Resources |
|--|--------------------------------------|
| Changes in assumptions                             | \$ 48,519                            |
| Differences between expected and actual experience | 627,169                              |
| Total  | <u>\$ 675,688</u>                    |

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

| Fiscal Year Ending<br>June 30, |                   |
|--------------------------------|-------------------|
| 2020                           | \$ 174,763        |
| 2021                           | 174,763           |
| 2022                           | 174,763           |
| 2023                           | 151,399           |
| Thereafter                     | -                 |
| Totals                         | <u>\$ 675,688</u> |

**NOTE 11 – ENCUMBRANCES**

Encumbrances in the amount of \$32,108 outstanding at June 30, 2019 are for operation and maintenance of plant.

**NOTE 12 – GOVERNMENTAL ACTIVITIES NET POSITION**

Governmental activities net position reported on the government-wide Statement of Net Position at June 30, 2019 include the following:

|  |                       |
|--|-----------------------|
| Net investment in capital assets:      |                       |
| Net book value of all capital assets   | \$ 8,661,920          |
| Less:                                  |                       |
| General obligation bond payable        | (310,000)             |
| Unamortized bond premiums              | (28,408)              |
| Total net investment in capital assets | 8,323,512             |
| Restricted for capital project         | 800                   |
| Unrestricted                           | (13,974,772)          |
| Total net position                     | <u>\$ (5,650,460)</u> |

**NOTE 13 – GOVERNMENTAL FUND BALANCES**

Governmental fund balances at June 30, 2019 consist of the following:

|                              | General<br>Fund | Nonmajor<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|------------------------------|-----------------|-----------------------------------|--------------------------------|
| <b>Restricted:</b>           |                 |                                   |                                |
| Capital project              | \$ -            | \$ 800                            | \$ 800                         |
| <b>Committed:</b>            |                 |                                   |                                |
| Expendable trust             | 659,365         | -                                 | 659,365                        |
| Recreation revolving         | -               | 37,937                            | 37,937                         |
| Total committed fund balance | <u>659,365</u>  | <u>37,937</u>                     | <u>697,302</u>                 |

(Continued)

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**JUNE 30, 2019**

*Governmental fund balances continued:*

|                                  | General<br>Fund     | Nonmajor<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|----------------------------------|---------------------|-----------------------------------|--------------------------------|
| <b>Assigned:</b>                 |                     |                                   |                                |
| Encumbrances                     | 32,108              | -                                 | 32,108                         |
| Student balances                 | 1,140               | -                                 | 1,140                          |
| Total assigned fund balance      | 33,248              | -                                 | 33,248                         |
| <b>Unassigned</b>                | 1,251,193           | -                                 | 1,251,193                      |
| Total governmental fund balances | <u>\$ 1,943,806</u> | <u>\$ 38,737</u>                  | <u>\$ 1,982,543</u>            |

**NOTE 14 – RISK MANAGEMENT**

The School District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During fiscal year 2019, the School District was a member of the New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) Workers' Compensation and Property/Liability Programs.

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) Workers' Compensation and Property/Liability Programs are pooled risk management programs under RSAs 5-B and 281-A. Coverage was provided from July 1, 2018 to June 30, 2019 by Primex<sup>3</sup>, which retained \$2,000,000 of each workers' compensation loss, \$500,000 of each liability loss, and \$200,000 of each property loss. The Board has decided to self-insure the aggregate exposure and has allocated funds based on actuarial analysis for that purpose. The workers' compensation section of the self-insurance membership agreement permits Primex<sup>3</sup> to make additional assessments to members should there be a deficiency in contributions for any member year, not to exceed the member's annual contribution. GASB Statement No. 10 requires members of a pool with a sharing risk to disclose if such an assessment is probable, and a reasonable estimate of the amount, if any. In fiscal year 2018-19 the School District paid \$50,173 and \$46,707, respectively, to Primex for workers' compensation and property/liability. At this time, Primex<sup>3</sup> foresees no likelihood of any additional assessment for this or any prior year.

The School District continues to carry commercial insurance for all other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**NOTE 15 – CAFETERIA BENEFIT PLAN**

Effective August 22, 2000, the School District implemented a cafeteria benefit plan pursuant to Section 125 of the IRS code. Under this plan, eligible employees may direct a contribution, made by the School District, into any combination of the following benefit categories:

1. Medical Insurance Premium Account;
2. Out of Pocket Medical Spending Account; or
3. Dependent Care Spending Account.

In addition to directing the School District's contribution to the above categories, eligible employees may elect to contribute pre-tax dollars to these categories. Under no circumstances may an employee direct more than \$5,000 annually into the Dependent Care Spending Account, and \$2,500 into the Medical Spending Account. This cap applies to both School District contributions and employee pre-tax contributions.

All regular full-time and part-time employees employed on a regular and continuous basis, including certain contractual employees, are eligible to participate in this plan. Temporary and casual employees are not eligible. The plan year adopted by the School District begins on July 1 and ends on June 30. To obtain reimbursement of expenses incurred within a plan year within the spending accounts (items 2 and 3 above), employees must submit claims within ninety days of the end of the plan year or separation of service from the School District, whichever occurs first. Funds unclaimed after ninety days of the close of the plan year are then remitted to the School District.

***SOUHEGAN COOPERATIVE SCHOOL DISTRICT***  
***NOTES TO THE BASIC FINANCIAL STATEMENTS***  
***AS OF AND FOR THE FISCAL YEAR ENDED***  
***JUNE 30, 2019***

***NOTE 16 – CONTINGENT LIABILITIES***

There are various claims and suits pending against the School District which arose in the normal course of the School District's activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the School District.

The School District has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies or their designee. These audits could result in a request for reimbursement from the grantor agency for costs disallowed under terms of the grant. Based on prior experience, the School District believes such disallowances, if any, will be immaterial.

***NOTE 17 – SUBSEQUENT EVENTS***

Subsequent events are events or transactions that occur after the balance sheet date, but before the financial statements are issued. Recognized subsequent events are events or transactions that provided additional evidence about conditions that existed at the balance sheet date, including the estimates inherent in the process of preparing the financial statements. Nonrecognized subsequent events are events that provide evidence about conditions that did not exist at the balance sheet date, but arose after the date. Management has evaluated subsequent events through December 9, 2019, the date the June 30, 2019 financial statements were available to be issued, and no events occurred that require recognition or disclosure.

***REQUIRED SUPPLEMENTARY INFORMATION***

**EXHIBIT F**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Schedule of the School District's Proportionate Share of Net Pension Liability*  
*New Hampshire Retirement System Cost Sharing Multiple Employer Defined Benefit Plan*  
*For the Fiscal Year Ended June 30, 2019*

|   | June 30,      |               |               |               |               |               |
|---|---------------|---------------|---------------|---------------|---------------|---------------|
|   | 2014          | 2015          | 2016          | 2017          | 2018          | 2019          |
| School District's:  |               |               |               |               |               |               |
| Proportion of the net pension liability   | 0.32%         | 0.32%         | 0.30%         | 0.30%         | 0.29%         | 0.29%         |
| Proportionate share of the net pension liability  | \$ 13,979,235 | \$ 11,951,376 | \$ 11,956,064 | \$ 15,984,325 | \$ 14,107,103 | \$ 13,958,273 |
| Covered payroll   | \$ 9,088,182  | \$ 8,856,904  | \$ 8,860,121  | \$ 8,705,717  | \$ 8,512,284  | \$ 8,188,416  |
| Proportionate share of the net pension liability as a percentage of its covered payroll | 153.82%       | 134.94%       | 134.94%       | 183.61%       | 165.73%       | 170.46%       |
| Plan fiduciary net position as a percentage of the total pension liability              | 59.81%        | 66.32%        | 65.47%        | 58.30%        | 62.66%        | 64.73%        |

The Note to the Required Supplementary Information – Pension Liability is an integral part of this schedule.

**EXHIBIT G**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Schedule of School District Contributions - Pensions*  
*New Hampshire Retirement System Cost Sharing Multiple Employer Defined Benefit Plan*  
*For the Fiscal Year Ended June 30, 2019*

|   | June 30,    |             |             |             |             |             |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
|   | 2014        | 2015        | 2016        | 2017        | 2018        | 2019        |
| Contractually required contribution                                   | \$ 807,658  | \$1,032,960 | \$1,012,518 | \$1,076,361 | \$1,050,844 | \$1,225,197 |
| Contributions in relation to the contractually required contributions | 807,658     | 1,032,960   | 1,012,518   | 1,076,361   | 1,050,844   | 1,225,197   |
| Contribution deficiency (excess)                                      | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        |
| School District's covered payroll                                     | \$9,088,182 | \$8,856,904 | \$8,860,121 | \$8,705,717 | \$8,512,284 | \$8,188,416 |
| Contributions as a percentage of covered payroll                      | 8.89%       | 11.66%      | 11.43%      | 12.36%      | 12.35%      | 14.96%      |

The Note to the Required Supplementary Information – Pension Liability is an integral part of this schedule.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION –**  
**PENSION LIABILITY**  
**FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

***Schedule of the School District's Proportionate Share of Net Pension Liability and  
Schedule of School District Contributions – Pensions***

As required by GASB Statement No. 68, and as amended by GASB Statement No. 71, Exhibits F and G represent the actuarial determined costs associated with the School District's pension plan at June 30, 2019. These schedules are presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

**Methods and Assumptions Used to Determine Contribution Rates for Fiscal Year 2018:**

|                               |  |
|-------------------------------|--|
| Actuarial Cost Method         | Entry Age Normal   |
| Amortization Method           | Level Percentage-of-Payroll, Closed  |
| Remaining Amortization Period | 22 years beginning July 1, 2018 (30 years beginning July 1, 2009)  |
| Asset Valuation Method        | 5-year smooth market for funding purposes  |
| Price Inflation               | 2.5% per year  |
| Wage Inflation                | 3.25% per year   |
| Salary Increases              | 5.6% Average, including inflation  |
| Municipal Bond Rate           | 3.62% per year   |
| Investment Rate of Return     | 7.25% per year   |
| Retirement Age                | Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2015 valuation pursuant to an experience study of the period 2010-2015. |
| Mortality                     | RP-2014 Employee generational mortality table for males and females, adjusted for mortality improvements using Scale MP -2015, based in the last experience study.                   |

**Other Information:**

|       |   |
|-------|---|
| Notes | The roll-forward of total pension liability from June 30, 2017 to June 30, 2018 reflects expected service cost and interest reduced by actual benefit payments. |
|-------|---|

**EXHIBIT H**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Schedule of the School District's Proportionate Share of the Net Other Postemployment Benefits Liability*  
*New Hampshire Retirement System Cost Sharing Multiple Employer Defined Benefit Plan*  
*For the Fiscal Year Ended June 30, 2019*

|  | June 30,     |             |             |
|--|--------------|-------------|-------------|
|  | 2017         | 2018        | 2019        |
| School District's proportion of the net OPEB liability   | 0.36%        | 0.35%       | 0.26%       |
| School District's proportionate share of the net OPEB liability (asset)  | \$ 1,759,875 | \$1,587,688 | \$1,195,298 |
| School District's covered payroll  | \$ 8,705,717 | \$8,512,284 | \$8,188,416 |
| School District's proportionate share of the net OPEB liability (asset) as a percentage of its covered payroll | 20.22%       | 18.65%      | 14.60%      |
| Plan fiduciary net position as a percentage of the total OPEB liability  | 5.21%        | 7.91%       | 7.53%       |

The Notes to the Required Supplementary Information – Other Postemployment Benefits Liability is an integral part of this schedule.

**EXHIBIT I**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Schedule of School District Contributions - Other Postemployment Benefits*  
*New Hampshire Retirement System Cost Sharing Multiple Employer Defined Benefit Plan*  
*For the Fiscal Year Ended June 30, 2019*

|  | June 30,     |              |             |
|--|--------------|--------------|-------------|
|  | 2017         | 2018         | 2019        |
| Contractually required contribution                                  | \$ 211,234   | \$ 205,808   | \$ 115,479  |
| Contributions in relation to the contractually required contribution | 211,234      | 205,808      | 115,479     |
| Contribution deficiency (excess)                                     | \$ -         | \$ -         | \$ -        |
| School District's covered payroll                                    | \$ 8,705,717 | \$ 8,512,284 | \$8,188,416 |
| Contributions as a percentage of covered payroll                     | 2.43%        | 2.42%        | 1.41%       |

The Notes to the Required Supplementary Information – Other Postemployment Benefits Liability is an integral part of this schedule.

**EXHIBIT J**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Schedule of Changes in the School District's Total Other Postemployment Benefits Liability and Related Ratios*  
*For the Fiscal Year Ended June 30, 2019*

|   |                     | June 30,            |                     |
|---|---------------------|---------------------|---------------------|
|   | 2017                | 2018                | 2019                |
| OPEB liability, beginning of year   | \$ 662,711          | \$ 1,719,470        | \$ 1,779,594        |
| Changes for the year:   |                     |                     |                     |
| Service cost  | 34,652              | 82,067              | 83,708              |
| Interest  | 26,456              | 60,530              | 62,469              |
| Assumption changes and difference between actual<br>and expected experience | 998,285             | (25,106)            | (55,955)            |
| Benefit payments  | (2,634)             | (57,367)            | (69,317)            |
| OPEB liability, end of year   | <u>\$ 1,719,470</u> | <u>\$ 1,779,594</u> | <u>\$ 1,800,499</u> |
| Covered payroll   | <u>\$ 7,992,560</u> | <u>\$ 7,992,560</u> | <u>\$ 8,152,411</u> |
| Total OPEB liability as a percentage of covered payroll                     | 21.51%              | 22.27%              | 22.09%              |

The Notes to the Required Supplementary Information – Other Postemployment Benefits Liability is an integral part of this schedule.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION –**  
**OTHER POSTEMPLOYMENT BENEFITS LIABILITY**  
**FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2019**

***Schedule of the School District's Proportionate Share of Net Other Postemployment Benefits Liability and Schedule of School District Contributions – Other Postemployment Benefits***

As required by GASB Statement No. 75, Exhibits H and I represent the actuarial determined costs associated with the School District's other postemployment benefits at June 30, 2019. These schedules are presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

There were no changes to benefit terms or assumptions in the current actuarial valuation report.

**Methods and Assumptions:**

|                               |  |
|-------------------------------|--|
| Actuarial Cost Method         | Entry Age Normal   |
| Amortization Method           | Level Percentage-of-Payroll, Closed  |
| Remaining Amortization Period | Not applicable under statutory funding   |
| Asset Valuation Method        | 5-year smooth market: 20% corridor   |
| Price Inflation               | 2.5% per year  |
| Wage Inflation                | 3.25% per year   |
| Salary Increases              | 5.6% Average, including inflation  |
| Municipal Bond Rate           | 3.62% per year   |
| Investment Rate of Return     | 7.25% per year, net of OPEB plan investment expense, including inflation for determining solvency contributions  |
| Retirement Age                | Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2015 valuation pursuant to an experience study of the period 2010-2015.   |
| Mortality                     | RP-2014 Healthy Annuitant and Employee generational mortality tables for males and females with credibility adjustments, adjusted for fully generational mortality improvements using Scale MP-2015, based on the last experience study. |

***Schedule of Changes in School District's Total Other Postemployment Benefits Liability and Related Ratios***

As required by GASB Statement No. 75, Exhibit J represents the actuarial determined costs associated with the School District's other postemployment benefits at June 30, 2019. The schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

***COMBINING AND INDIVIDUAL FUND SCHEDULES***

**SCHEDULE 1**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2019*

|  | Estimated     | Actual        | Variance<br>Positive<br>(Negative) |
|--|---------------|---------------|------------------------------------|
| School district assessment:                              |               |               |                                    |
| Current appropriation                                    | \$ 13,361,835 | \$ 13,361,835 | \$ -                               |
| Other local sources:                                     |               |               |                                    |
| Tuition  | 34,540        | 77,930        | 43,390                             |
| Investment earnings                                      | 12,600        | 26,525        | 13,925                             |
| Student activities                                       | 115,000       | 123,040       | 8,040                              |
| Miscellaneous  | 123           | 47,742        | 47,619                             |
| Total from other local sources                           | 162,263       | 275,237       | 112,974                            |
| State sources:   |               |               |                                    |
| Adequacy aid (grant)                                     | 1,656,069     | 1,656,069     | -                                  |
| Adequacy aid (tax)                                       | 1,537,621     | 1,537,621     | -                                  |
| Catastrophic aid   | 158,767       | 199,085       | 40,318                             |
| Vocational aid   | 500           | 2,027         | 1,527                              |
| Other state aid  | -             | 160,000       | 160,000                            |
| Total from state sources                                 | 3,352,957     | 3,554,802     | 201,845                            |
| Federal sources:   |               |               |                                    |
| Medicaid   | 60,000        | 43,081        | (16,919)                           |
| Total revenues   | 16,937,055    | \$ 17,234,955 | \$ 297,900                         |
| Use of fund balance to reduce school district assessment | 611,299       |               |                                    |
| Total revenues and use of fund balance                   | \$ 17,548,354 |               |                                    |

**SCHEDULE 2**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2019*

|   | Encumbered<br>from Prior<br>Year | Appropriations | Expenditures  | Encumbered<br>to Subsequent<br>Year | Variance<br>Positive<br>(Negative) |
|---|----------------------------------|----------------|---------------|-------------------------------------|------------------------------------|
| Current:  |                                  |                |               |                                     |                                    |
| Instruction:  |                                  |                |               |                                     |                                    |
| Regular programs  | \$ -                             | \$ 7,233,305   | \$ 7,157,106  | \$ -                                | \$ 76,199                          |
| Special programs  | -                                | 2,553,663      | 2,245,759     | -                                   | 307,904                            |
| Vocational programs   | -                                | 18,661         | 18,661        | -                                   | -                                  |
| Other programs  | -                                | 696,857        | 671,579       | -                                   | 25,278                             |
| Total instruction   | -                                | 10,502,486     | 10,093,105    | -                                   | 409,381                            |
| Support services:   |                                  |                |               |                                     |                                    |
| Student   | -                                | 1,841,625      | 1,673,207     | -                                   | 168,418                            |
| Instructional staff   | -                                | 628,237        | 576,657       | -                                   | 51,580                             |
| General administration  | -                                | 78,877         | 86,748        | -                                   | (7,871)                            |
| Executive administration  | -                                | 803,609        | 795,529       | -                                   | 8,080                              |
| School administration   | -                                | 832,782        | 824,767       | -                                   | 8,015                              |
| Business  | -                                | 3,000          | 2,244         | -                                   | 756                                |
| Operation and maintenance of plant  | 410,000                          | 1,255,123      | 1,589,081     | 32,108                              | 43,934                             |
| Student transportation  | -                                | 723,235        | 577,858       | -                                   | 145,377                            |
| Other   | -                                | 424,797        | 419,409       | -                                   | 5,388                              |
| Total support services  | 410,000                          | 6,591,285      | 6,545,500     | 32,108                              | 423,677                            |
| Debt service:   |                                  |                |               |                                     |                                    |
| Principal of long-term debt   | -                                | 155,000        | 155,000       | -                                   | -                                  |
| Interest on long-term debt  | -                                | 20,538         | 20,538        | -                                   | -                                  |
| Total debt service  | -                                | 175,538        | 175,538       | -                                   | -                                  |
| Facilities acquisition and construction                                       | -                                | 150,000        | 80,000        | -                                   | 70,000                             |
| Other financing uses:   |                                  |                |               |                                     |                                    |
| Transfers out   | -                                | 129,045        | 64,043        | -                                   | 65,002                             |
| Total appropriations, expenditures,<br>other financing uses, and encumbrances | \$ 410,000                       | \$ 17,548,354  | \$ 16,958,186 | \$ 32,108                           | \$ 968,060                         |

***SCHEDULE 3***  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Major General Fund*  
*Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended June 30, 2019*

|   |            |                           |
|---|------------|---------------------------|
| Unassigned fund balance, beginning                                |            | \$ 596,532                |
| Changes:  |            |                           |
| Unassigned fund balance used to reduce school district assessment |            | (611,299)                 |
| 2018-2019 Budget summary:   |            |                           |
| Revenue surplus (Schedule 1)                                      | \$ 297,900 |                           |
| Unexpended balance of appropriations (Schedule 2)                 | 968,060    |                           |
| 2018-2019 Budget surplus  |            | <u>1,265,960</u>          |
| Unassigned fund balance, ending                                   |            | <u><u>\$1,251,193</u></u> |

**SCHEDULE 4**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Nonmajor Governmental Funds*  
**Combining Balance Sheet**  
**June 30, 2019**

|                                     | Special Revenue Funds |                         | Capital<br>Project<br>Fund |                  |
|-------------------------------------|-----------------------|-------------------------|----------------------------|------------------|
|                                     | Food<br>Service       | Recreation<br>Revolving | Turf Field<br>Project      | Total            |
| <b>ASSETS</b>                       |                       |                         |                            |                  |
| Cash and cash equivalents           | \$ 795                | \$ 37,937               | \$ 8,084                   | \$ 46,816        |
| Accounts receivable                 | 310                   | -                       | -                          | 310              |
| Intergovernmental receivable        | 20,396                | -                       | -                          | 20,396           |
| Total assets                        | <u>\$ 21,501</u>      | <u>\$ 37,937</u>        | <u>\$ 8,084</u>            | <u>\$ 67,522</u> |
| <b>LIABILITIES</b>                  |                       |                         |                            |                  |
| Accounts payable                    | \$ 16,100             | \$ -                    | \$ -                       | \$ 16,100        |
| Interfund payable                   | 5,401                 | -                       | 7,284                      | 12,685           |
| Total liabilities                   | <u>21,501</u>         | <u>-</u>                | <u>7,284</u>               | <u>28,785</u>    |
| <b>FUND BALANCES</b>                |                       |                         |                            |                  |
| Restricted                          | -                     | -                       | 800                        | 800              |
| Committed                           | -                     | 37,937                  | -                          | 37,937           |
| Total fund balances                 | <u>-</u>              | <u>37,937</u>           | <u>800</u>                 | <u>38,737</u>    |
| Total liabilities and fund balances | <u>\$ 21,501</u>      | <u>\$ 37,937</u>        | <u>\$ 8,084</u>            | <u>\$ 67,522</u> |

**SCHEDULE 5**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Nonmajor Governmental Funds*  
**Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended June 30, 2019**

|  | Special Revenue Funds |                         | Capital<br>Project Fund |            |
|--|-----------------------|-------------------------|-------------------------|------------|
|  | Food<br>Service       | Recreation<br>Revolving | Turf Field<br>Project   | Total      |
| <b>REVENUES</b>  |                       |                         |                         |            |
| Other local  | \$ 338,091            | \$ 16,523               | \$ 44                   | \$ 354,658 |
| State  | 757                   | -                       | -                       | 757        |
| Federal  | 19,493                | -                       | -                       | 19,493     |
| Total revenues   | 358,341               | 16,523                  | 44                      | 374,908    |
| <b>EXPENDITURES</b>  |                       |                         |                         |            |
| Current:   |                       |                         |                         |            |
| Noninstructional services                                    | 422,384               | -                       | -                       | 422,384    |
| Excess (deficiency) of revenues<br>over (under) expenditures | (64,043)              | 16,523                  | 44                      | (47,476)   |
| <b>OTHER FINANCING SOURCES</b>                               |                       |                         |                         |            |
| Transfers in   | 64,043                | -                       | -                       | 64,043     |
| Net change in fund balances                                  | -                     | 16,523                  | 44                      | 16,567     |
| Fund balances, beginning                                     | -                     | 21,414                  | 756                     | 22,170     |
| Fund balances, ending  | \$ -                  | \$ 37,937               | \$ 800                  | \$ 38,737  |

**SCHEDULE 6**  
**SOUHEGAN COOPERATIVE SCHOOL DISTRICT**  
*Student Activities Funds*  
**Combining Schedule of Changes in Student Activities Funds**  
**For the Fiscal Year Ended June 30, 2019**

|                       | Balance,<br>beginning | Additions         | Deductions        | Balance,<br>ending |
|-----------------------|-----------------------|-------------------|-------------------|--------------------|
| Schools:              |                       |                   |                   |                    |
| Souhegan High School  | \$ 231,116            | \$ 753,553        | \$ 815,335        | \$ 169,334         |
| High School Athletics | 6,065                 | 55,314            | 56,044            | 5,335              |
| Totals                | <u>\$ 237,181</u>     | <u>\$ 808,867</u> | <u>\$ 871,379</u> | <u>\$ 174,669</u>  |