

SOUHEGAN COOPERATIVE SCHOOL DISTRICT

Financial Statements

June 30, 2013

and

Independent Auditor's Report

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
FINANCIAL STATEMENTS
June 30, 2013

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INDEPENDENT AUDITOR'S REPORT

To the School Board
Souhegan Cooperative School District

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Souhegan Cooperative School District as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

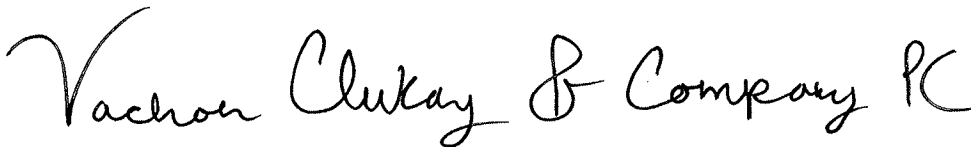
Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Souhegan Cooperative School District, as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and the schedule of funding progress for other post-employment benefits on pages i-vi and 20-22 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

A handwritten signature in black ink that reads "Vachon Clukay & Company PC". The signature is written in a cursive, flowing style.

Manchester, New Hampshire
November 25, 2013

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FISCAL YEAR ENDING JUNE 30, 2013**

Presented herewith please find the Management Discussion & Analysis Report for the Souhegan Cooperative School District (the District) for the fiscal year ending June 30, 2013. The responsibility for accuracy of the data, the completeness and fairness of this documentation (including all disclosures) rests with management. To the best of our knowledge and belief, the data contained herein is accurate in all material aspects. This report and its content have been designed to fairly present the District's financial position, including the results of operations of all the funds of the District. All the disclosures necessary to enable and to assist the reader in acquiring an accurate understanding of the District's financial activities have been included.

The District is responsible for establishing accounting and internal control structures designed to ensure that the physical, data, informational, intellectual, and human resource assets of the District are protected from loss, theft, and misuse, and to ensure that adequate accounting information is maintained and reported in conformity with generally accepted accounting principles (GAAP). Management also strives to ensure that these assets are put to good and effective use. The internal control structure is designed to provide reasonable assurances that these objectives are attained.

Overview of the Financial Statements

The financial statements presented herein include all of the activities of the District using the integrated approach as prescribed by GASB Statement 34.

This discussion and analysis is intended to serve as an introduction to the District's financial statements. The basic financial statements are comprised of the following three components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the basic financial statements

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to most private-sector companies.

The Statement of Net Position presents information on all of the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the remaining difference reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain the control over resources that have been segregated for specific activities or objectives. The District uses fund accounting to ensure and to demonstrate compliance with finance-related legal requirements. All the funds of the District are included in two categories, governmental and fiduciary funds.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FISCAL YEAR ENDING JUNE 30, 2013**

Governmental funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating the District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, our readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between the governmental activities Statement of Net Position and Statement of Activities.

The District maintains numerous individual governmental funds. Information is presented separately in the governmental fund Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances for the General Fund and Federal Projects Fund, which are considered major funds. Data for the other governmental funds, such as the Food Service Fund, are combined into a single, aggregate presentation.

The District adopts an annual appropriation budget for its governmental funds. A budgetary comparison has been provided for the General Fund to demonstrate compliance with this budget. Budgetary information has not been included in these financial statements for the Federal Projects Fund, as it is neither practical nor meaningful, as the awarded grants figures are not available at the time of the budget process.

Fiduciary funds: Fiduciary funds are used to account for resources held for the benefit of parties outside of the general School District's operating budget. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

Financial Highlights

As of the close of the fiscal year, total assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$9,086,681 (i.e., net position), an increase of \$744,953 from the previous fiscal year.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FISCAL YEAR ENDING JUNE 30, 2013**

Governmental funds reported combined ending fund balances of \$1,255,639, an increase of \$604,081 from the previous fiscal year.

The General Fund shows an ending fund balance of \$1,255,596, an increase of \$602,577 from the previous fiscal year.

The Nonmajor Governmental Funds show an ending fund balance of \$43, an increase of \$1,504 from the previous fiscal year.

Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$0, a decrease of \$580,000 from the previous fiscal year.

Government-Wide Financial Analysis

During the year, the District implemented GASB Statement No. 63, *"Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position."* Under Statement 63, the District has segregated previously reported assets and liabilities as deferred outflows of resources and deferred inflows of resources, respectively. This statement also identifies net position as the residual of all other elements presented in the statement of financial position. See the notes to the basic financial statements for further information.

Statement of Net Position for the fiscal years ending June 30, 2013 and 2012:

	<u>FY 2013</u>	<u>FY 2012</u>
Capital and other assets:		
Capital assets, net	\$ 9,195,694	\$ 9,578,460
Other assets	1,728,455	990,381
Total Assets	<u>10,924,149</u>	<u>10,568,841</u>
Deferred Outflows of Resources		
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>
Long-term and other liabilities:		
Bonds payable		580,000
Compensated absences	821,461	863,868
Other post-employment benefits	543,191	431,263
Other liabilities	441,590	287,272
Total Liabilities	<u>1,806,242</u>	<u>2,162,403</u>
Deferred Inflows of Resources		
Unearned grant revenue	15,885	17,410
Unearned food service revenue	10,595	10,333
Other unearned revenue	4,746	36,967
Total Deferred Inflows of Resources	<u>31,226</u>	<u>64,710</u>

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FISCAL YEAR ENDING JUNE 30, 2013**

Net Position:		
Net investment in capital assets	9,195,694	8,998,460
Restricted		59
Unrestricted (deficit)	(109,013)	(656,791)
Total Net Position	<u>\$ 9,086,681</u>	<u>\$ 8,341,728</u>

Statement of Activities for the fiscal years ending June 30, 2013 and 2012:

	<u>FY 2013</u>	<u>FY 2012</u>
Program revenues:		
Charges for services	\$ 449,068	\$ 432,867
Operating grants and contributions	1,030,952	1,135,987
Total Program revenues	<u>1,480,020</u>	<u>1,568,854</u>
General revenues:		
Property taxes	14,811,675	14,275,702
State adequacy grant	2,031,116	2,030,979
Interest income	84,463	10,324
Miscellaneous	196,158	210,266
Total General revenues	<u>17,123,412</u>	<u>16,527,271</u>
Total Revenues	<u>18,603,432</u>	<u>18,096,125</u>
Expenses:		
Instruction	11,607,271	11,546,666
Supporting services	1,022,105	1,002,461
Instructional staff services	539,408	563,886
General administration	1,949,555	1,928,325
Operation and maintenance of plant	1,704,791	1,889,075
Pupil transportation	580,626	585,051
Food service	431,637	439,028
Other miscellaneous	21,895	23,422
Debt service	1,191	128,742
Total Expenses	<u>17,858,479</u>	<u>18,106,656</u>
Change in net position	744,953	(10,531)
Net position, beginning of year	<u>8,341,728</u>	<u>8,352,259</u>
Net position, end of year	<u>\$ 9,086,681</u>	<u>\$ 8,341,728</u>

Financial Analysis

Government-Wide

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$9,086,681, an increase of \$744,953 from the previous fiscal year. See page 4 of the Basic Financial Statements for a detailed reconciliation between the government-wide and fund financial statements change in net position.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FISCAL YEAR ENDING JUNE 30, 2013**

The largest portion of net position \$9,195,694, reflects our investment in capital assets (e.g., land, buildings, machinery and equipment); less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of net position represents resources that are subject to external restrictions on how they may be used. The District did not have any restricted net position at current fiscal year end. The remaining unrestricted amount is what is available to meet the government's ongoing obligations to its citizens and creditors.

Governmental Funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$1,255,639, an increase of \$604,081 when compared to last fiscal year. This includes a \$602,577 increase in the total fund balance of the General Fund. The General Fund is the chief operating fund of the District.

Fund Balances for the District may fall into one of the five following classifications - Nonspendable, Restricted, Committed, Assigned and Unassigned.

Assigned Fund Balances account for a significant percentage of the total Fund Balance and includes \$585,515 designated to offset the subsequent fiscal year tax rate, \$22,778 for encumbrances, \$409 for other student funds and \$43 for food service operations. The Committed Fund Balance includes the Expendable Trusts balances of \$631,529 and encumbrances of \$1,095. The Nonspendable Fund Balance represents \$14,270 in prepaid expenses. Please see Note 11 in the Notes to the Basic Financial Statements, Components of Fund Balance, on page 18 for additional information.

General Fund Budgetary Highlights

Budgetary information for the District's major governmental funds (General Fund only, see below) is included in the "Required Supplementary Information" section. The budgetary information is not presented for the Federal Projects Fund, as it is neither practical nor meaningful.

Actual revenues on the budgetary basis exceeded the budgeted amount by \$203,876. A significant portion of this difference is due to additional funds received for special education, School Building Aid and Catastrophic Aid. Actual expenditures on the budgetary basis were \$480,824 lower than expected. Savings were realized in Instruction, Supporting Services, Instructional Staff Services, General Administration, and Pupil Transportation. See Schedule 1 on page 20 for additional information.

**SOUHEGAN COOPERATIVE SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FISCAL YEAR ENDING JUNE 30, 2013**

Capital Assets

The District considers a capital asset to be an asset whose cost equals or exceeds \$5,000 and has a useful life of greater than two years. Assets are depreciated using the straight-line method over the course of their estimated useful life. See Note 6 in the Notes to the Basic Financial Statements for additional information on the capital assets activity.

Long-Term Obligations

During fiscal year 2013 the District had a decrease in general obligations bonds of (\$580,000) due to scheduled payments made on an existing obligation. This was the final debt payment for this obligation and the District ended the fiscal year with a bonds payable balance of \$0. The liability for other post-employment benefits (OPEB) had a net increase in potential future payments of \$111,928 and the liability for compensated absences had a net decrease in potential future payments of (\$42,407). See Notes 8 and 9 in the Notes to the Basic Financial Statements for additional information regarding OPEB and other outstanding long-term obligations.

Contacting District's Financial Management

This financial report serves to provide our citizens and creditors with a general overview of the District's finances and to show accountability for the money it receives. If you have questions about this report or need to get additional information, contact the SAU #39 Business Office at PO Box 849-1 School Street, Amherst, NH 03031-0849.

EXHIBIT A
SOUHEGAN COOPERATIVE SCHOOL DISTRICT
Statement of Net Position
June 30, 2013

	Governmental Activities
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 945,992
Accounts receivable	8,910
Due from other governments	759,283
Prepaid expenses	14,270
Total Current Assets	<u>1,728,455</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	2,106,706
Depreciable capital assets, net	<u>7,088,988</u>
Total Noncurrent Assets	<u>9,195,694</u>
Total Assets	<u>10,924,149</u>
DEFERRED OUTFLOWS OF RESOURCES	
Total Deferred Outflows of Resources	<u>-</u>
LIABILITIES	
Current liabilities:	
Accounts payable	404,194
Accrued expenses	25,069
Due to other governments	12,327
Current portion of compensated absences payable	<u>45,553</u>
Total Current Liabilities	<u>487,143</u>
Noncurrent Liabilities:	
Compensated absences payable	775,908
Other post-employment benefits payable	<u>543,191</u>
Total Noncurrent Liabilities	<u>1,319,099</u>
Total Liabilities	<u>1,806,242</u>
DEFERRED INFLOWS OF RESOURCES	
Unearned grant revenue	15,885
Unearned food service revenue	10,595
Other unearned revenue	<u>4,746</u>
Total Deferred Inflows of Resources	<u>31,226</u>
NET POSITION	
Net investment in capital assets	9,195,694
Unrestricted (deficit)	<u>(109,013)</u>
Total Net Position	<u>\$ 9,086,681</u>

See accompanying notes to the basic financial statements

EXHIBIT B
SOUHEGAN COOPERATIVE SCHOOL DISTRICT
Statement of Activities
For the Year Ended June 30, 2013

Functions/Programs	<u>Expenses</u>	<u>Program Revenues</u>		Net (Expense) Revenue and Changes in Net Position
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>
Governmental Activities:				
Instruction	\$11,607,271	\$ 88,553	\$ 611,957	\$(10,906,761)
Supporting services	1,022,105			(1,022,105)
Instructional staff services	539,408		26,020	(513,388)
General administration	1,949,555			(1,949,555)
Operation and maintenance of plant	1,704,791			(1,704,791)
Pupil transportation	580,626		2,198	(578,428)
Food service	431,637	360,515	33,496	(37,626)
Other miscellaneous	21,895			(21,895)
Debt service	1,191		357,281	356,090
Total governmental activities	<u>\$17,858,479</u>	<u>\$ 449,068</u>	<u>\$ 1,030,952</u>	<u>(16,378,459)</u>
General revenues:				
				14,811,675
				2,031,116
				84,463
				196,158
				<u>17,123,412</u>
				744,953
				<u>8,341,728</u>
				<u>\$ 9,086,681</u>

See accompanying notes to the basic financial statements

EXHIBIT C
SOUHEGAN COOPERATIVE SCHOOL DISTRICT
Balance Sheet
Governmental Funds
June 30, 2013

	General Fund	Federal Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 945,942		\$ 50	\$ 945,992
Accounts receivable	8,354		556	8,910
Due from other governments	614,553	\$ 134,021	10,709	759,283
Due from other funds	117,419		1,183	118,602
Prepaid expenses	14,270			14,270
Total Assets	<u>1,700,538</u>	<u>134,021</u>	<u>12,498</u>	<u>1,847,057</u>
DEFERRED OUTFLOWS OF RESOURCES				
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 1,700,538</u>	<u>\$ 134,021</u>	<u>\$ 12,498</u>	<u>\$ 1,847,057</u>
LIABILITIES				
Accounts payable	\$ 401,684	\$ 767	\$ 1,743	\$ 404,194
Accrued expenses	25,069			25,069
Due to other governments	12,260		67	12,327
Due to other funds	1,183	117,369	50	118,602
Total Liabilities	<u>440,196</u>	<u>118,136</u>	<u>1,860</u>	<u>560,192</u>
DEFERRED INFLOWS OF RESOURCES				
Unearned grant revenue		15,885		15,885
Unearned food service revenue			10,595	10,595
Other unearned revenue	4,746			4,746
Total Deferred Inflows of Resources	<u>4,746</u>	<u>15,885</u>	<u>10,595</u>	<u>31,226</u>
FUND BALANCES				
Nonspendable	14,270			14,270
Committed	632,624			632,624
Assigned	608,702		43	608,745
Total Fund Balance	<u>1,255,596</u>	<u>-</u>	<u>43</u>	<u>1,255,639</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 1,700,538</u>	<u>\$ 134,021</u>	<u>\$ 12,498</u>	

Amounts reported for governmental activities in the statement of
net position are different because:

Capital assets used in governmental activities are not financial
resources and, therefore, are not reported in the funds 9,195,694

Long-term liabilities are not due and payable in the current
period and, therefore, are not reported in the funds. Long-
term liabilities at year end consist of:

Compensated absences payable (821,461)
Other post-employment benefits payable (543,191)

Net position of governmental activities \$ 9,086,681

See accompanying notes to the basic financial statements

EXHIBIT D

SOUHEGAN COOPERATIVE SCHOOL DISTRICT**Statement of Revenues, Expenditures and Changes in Fund Balances****Governmental Funds**

For the Year Ended June 30, 2013

	General Fund	Federal Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 14,811,675			\$ 14,811,675
Intergovernmental	2,768,231	\$ 260,341	\$ 33,496	3,062,068
Charges for services	88,553		360,515	449,068
Interest income	84,463			84,463
Miscellaneous	189,558	3,212	3,388	196,158
Total Revenues	<u>17,942,480</u>	<u>263,553</u>	<u>397,399</u>	<u>18,603,432</u>
Expenditures:				
Current:				
Instruction	11,413,149	236,819		11,649,968
Supporting services	1,022,386	527		1,022,913
Instructional staff services	512,028	26,207		538,235
General administration	1,833,991			1,833,991
Operation and maintenance of plant	1,303,604			1,303,604
Pupil transportation	580,626			580,626
Food service			429,295	429,295
Other miscellaneous	21,895			21,895
Capital outlay	24,474			24,474
Debt service:				
Principal retirement	580,000			580,000
Interest and fiscal charges	14,350			14,350
Total Expenditures	<u>17,306,503</u>	<u>263,553</u>	<u>429,295</u>	<u>17,999,351</u>
Excess of revenues over (under) expenditures	<u>635,977</u>	<u>-</u>	<u>(31,896)</u>	<u>604,081</u>
Other financing sources (uses):				
Transfers in			33,400	33,400
Transfers out	(33,400)			(33,400)
Total other financing sources (uses)	<u>(33,400)</u>	<u>-</u>	<u>33,400</u>	<u>-</u>
Net change in fund balances	602,577	-	1,504	604,081
Fund balances (deficit) at beginning of year	<u>653,019</u>	<u>-</u>	<u>(1,461)</u>	<u>651,558</u>
Fund balances at end of year	<u>\$ 1,255,596</u>	<u>\$ -</u>	<u>\$ 43</u>	<u>\$ 1,255,639</u>

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities

For the Year Ended June 30, 2013

Change in Fund Balances - Total Governmental Funds	\$ 604,081
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.	(382,766)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	580,000
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.	13,159
Some expenses reported in the statement of activities, such as compensated absences and other post-employment benefits, do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	(69,521)
Change in Net Position of Governmental Activities	<u>\$ 744,953</u>

See accompanying notes to the basic financial statements

EXHIBIT E
SOUHEGAN COOPERATIVE SCHOOL DISTRICT
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2013

	Student Activities <u>Agency Funds</u>
ASSETS	
Cash and cash equivalents	\$ 135,432
Total Assets	<u>\$ 135,432</u>
LIABILITIES	
Due to student groups	\$ 135,432
Total Liabilities	<u>\$ 135,432</u>

See accompanying notes to the basic financial statements

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2013

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Souhegan Cooperative School District conform to accounting principles generally accepted in the United States of America for local educational units of government, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Souhegan Cooperative School District (the District) is an independent governmental entity organized under the laws of the State of New Hampshire to provide public education within the borders of the Towns of Mont Vernon and Amherst, New Hampshire. The District's legislative body is the annual deliberative session followed by balloting of registered voters within the District and is governed by an elected School Board. Administrative services are provided to the District by School Administrative Unit #39. The District has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

Basis of Presentation

The District's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

During the fiscal year ended June 30, 2013, the District implemented GASB Statement No. 63, "*Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position.*" Under Statement 63, the District has segregated previously reported assets and liabilities as deferred outflows of resources and deferred inflows of resources, respectively. This statement also identifies net position as the residual of all other elements presented in the statement of financial position. Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources.

1. Government-Wide Financial Statements:

The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net position presents the financial condition of the governmental activities of the District at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that are required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

2. Fund Financial Statements:

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

Fund Accounting

The District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The District employs the use of two categories of funds: governmental and fiduciary.

1. Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources and liabilities and deferred inflows of resources is reported as fund balance. The following are the District's major governmental funds:

The *General Fund* is the main operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund.

The *Federal Projects Fund* is used to account for the financial transactions related to various state and federal education grants and the related expenditures.

2. Fiduciary Funds:

Fiduciary fund reporting focuses on net position and changes in net position. The District maintains one fiduciary fund, an agency fund known as the Student Activities Agency Funds. The fund was established to account for revenues generated by student managed activities. The District's agency fund is custodial in nature (assets equal liabilities) and does not involve the measurement of results of operations.

Measurement Focus

1. Government-Wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the District are included on the Statement of Net Position.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

2. Fund Financial Statements:

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and in the presentation of expenses versus expenditures.

1. Revenues – Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 2). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, interest, tuition, grants, and student fees.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

2. Unearned Revenue:

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as unearned revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as unearned revenue.

3. Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

Budgetary Data

The District's budget represents functional appropriations as authorized by annual District meetings. The school board may transfer funds between operating categories, as they deem necessary. The District adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but requires the use of beginning fund balance to reduce the property tax rate. For the year ended June 30, 2013, the District applied \$79,218 of its unappropriated fund balance to reduce taxes.

Encumbrance Accounting

Encumbrance accounting, under which purchase orders and other commitments for expenditure of monies are recorded in order to reserve a portion of the applicable appropriation, is employed as an extension of formal budgetary integration in Governmental Funds. Encumbrances outstanding at year-end are reported as a component of fund balance since they do not constitute expenditures or liabilities, but rather commitments related to unperformed contracts for goods and services.

Prepaid Expenses

Payments made to vendors for services that will benefit periods beyond June 30, 2013 are recorded as prepaid items.

Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their estimated fair values as of the date received. The District maintains a capitalization threshold of \$5,000. The District does not possess any infrastructure or intangible assets. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Years</u>
Land improvements	20
Buildings and improvements	20-30
Machinery, equipment and furnishings	5-20

Compensated Absences

Employees earn vacation and sick leave as they provide services. Pursuant to the District's personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused vacation and sick pay earned and upon severance of employment, will be compensated for such amounts at current rates of pay.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absences liability is reported on the government-wide financial statements.

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balance Policy

The District has implemented GASB Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. Statement 54 established new fund balance classifications and changed the definition of the governmental fund types. Under Statement 54, the District has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. These components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts that can only be spent for specific purposes stipulated by external resource providers or by enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers or the enabling legislation.
- *Committed Fund Balance*: Amounts that can be used only for specific purposes determined by a formal action of the District's highest level of decision making authority (the Annual District Meeting). Commitments may be changed or lifted only by taking the same formal action that imposed the constraint originally. The action must be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
- *Assigned Fund Balance*: Amounts the District intends to use for a specific purpose; intent can be expressed by the School Board or by an official or body to which the School Board delegates the authority.
- *Unassigned Fund Balance*: Amounts that are available for any purpose; these amounts are reported only in the General Fund, with the exception of any deficit fund balance of another governmental fund.

The School Board's policy is to return to the Towns, any unassigned fund balance at fiscal year end, to be used to offset the subsequent fiscal year's tax rate.

Spending Prioritizations

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, committed amounts should be reduced first, followed by assigned amounts and then unassigned amounts.

Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)

June 30, 2013

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include depreciation expense and the liability for other post-employment benefits.

NOTE 2--PROPERTY TAXES

Property taxes levied to support the Souhegan Cooperative School District are based on the assessed valuation of the prior April 1st for all taxable real property.

Under state statutes, the Towns of Mont Vernon and Amherst, New Hampshire (both independent governmental units) collect School District taxes as part of local property tax assessments. As collection agents, the Towns are required to pay over to the District their share of property tax assessments through periodic payments based on cash flow requirements of the District. The Towns assume financial responsibility for all uncollected property taxes under state statutes. For the year ended June 30, 2013, School District taxes were \$13,195,130 and State of New Hampshire Education taxes were \$1,616,545. The District is entitled to receive monies under the established payment schedule and the unpaid amount at the fiscal year end, if any, is considered to be an "accounts receivable" since the revenue is both measurable and available.

NOTE 3--RISK MANAGEMENT

The District is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended June 30, 2013, the District was a member of the Local Government Center (LGC). The District currently reports all of its risk management activities in its General Fund. This Trust is classified as a "Risk Pool" in accordance with accounting principles generally accepted in the United States of America.

The Trust agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 2013.

Property and Liability Insurance

The LGC provides certain property and liability insurance coverage to member school districts and school administrative units within New Hampshire. As a member of the LGC, the District shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. For the year ended June 30, 2013, the Trust retained \$500,000 of each loss, up to an aggregate of \$5,000,000. Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

Worker's Compensation

The LGC provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

NOTE 4--DEPOSITS

The District has combined the cash resources of its governmental funds. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance.

Deposits as of June 30, 2013 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and cash equivalents	\$ 945,992
Statement of Fiduciary Net Position:	
Cash and cash equivalents	<u>135,432</u>
	<u>\$ 1,081,424</u>

Deposits at June 30, 2013 consist of the following:

Deposits with financial institutions	<u>\$ 1,081,424</u>
--------------------------------------	---------------------

The School District's investment policy requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The District's deposits with financial institutions consist of demand deposits and savings accounts. Deposits for Student Activities Agency Funds are at the discretion of the School Principals and Superintendent of Schools.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the District's deposits may not be returned. The District's investment policy stipulates that all deposits and investments be covered by federal depository insurance, with all balances in excess of FDIC insurance limits collateralized.

Of the District's deposits with financial institutions at year end, \$1,258,079 was collateralized by securities held by the bank in the bank's name.

NOTE 5--DUE FROM OTHER GOVERNMENTS

Receivables from other governments at June 30, 2013 consist of various federal and state funding, funds held by the Town of Amherst Trustees of Trust Funds and reimbursements from other local governmental units. All receivables are considered collectible in full and will be received within one year, except for the District's trust funds which are held by the Town of Amherst's Trustees, as required by State law. A summary of the principal items of intergovernmental receivables is as follows:

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

State of New Hampshire - Federal Projects grants	\$ 134,021
State of New Hampshire - School Lunch Program	1,493
Other local education agencies	32,766
Town of Amherst - Trustees of Trust Funds	591,003
	<u>\$ 759,283</u>

NOTE 6--CAPITAL ASSETS

The following is a summary of changes in capital assets:

	Balance July 1, 2012	Additions	Reductions	Balance June 30, 2013
Capital assets not being depreciated:				
Land	\$ 1,949,231			\$ 1,949,231
Construction in progress	19,493	\$ 137,982		157,475
Total capital assets not being depreciated	<u>1,968,724</u>	<u>137,982</u>	<u>\$ -</u>	<u>2,106,706</u>
Other capital assets:				
Land improvements	47,820			47,820
Buildings and improvements	15,719,330			15,719,330
Machinery, equipment and furnishings	534,334	68,024		602,358
Total other capital assets at historical cost	<u>16,301,484</u>	<u>68,024</u>	<u>-</u>	<u>16,369,508</u>
Less accumulated depreciation for:				
Land improvements	(10,445)	(2,391)		(12,836)
Buildings and improvements	(8,444,549)	(524,619)		(8,969,168)
Machinery, equipment and furnishings	(236,754)	(61,762)		(298,516)
Total accumulated depreciation	<u>(8,691,748)</u>	<u>(588,772)</u>	<u>-</u>	<u>(9,280,520)</u>
Total other capital assets, net	<u>7,609,736</u>	<u>(520,748)</u>	<u>-</u>	<u>7,088,988</u>
Total capital assets, net	<u>\$ 9,578,460</u>	<u>\$ (382,766)</u>	<u>\$ -</u>	<u>\$ 9,195,694</u>

Depreciation expense was charged to governmental functions as follows:

Instruction	\$ 9,567
General administration	30,107
Operation and maintenance of plant	543,999
Food service	5,099
	<u>\$ 588,772</u>

NOTE 7--DEFINED BENEFIT PENSION PLAN

Plan Description

The District contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

Funding Policy

Plan members are required to contribute 7.0% of their covered salary and the District is required to contribute at an actuarially determined rate. The District's contribution rates for the year ended June 30, 2013 were 11.30% and 8.80% of covered payroll to teachers and general employees, respectively. The District contributes 100% of the employer cost for teachers and general employees of the District.

Under state law plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The District's contributions to the NHRS for the years ending June 30, 2013, 2012, and 2011 were \$980,630, \$967,237, and \$723,158, respectively, equal to the required contributions for each year.

NOTE 8--OTHER POST-EMPLOYMENT BENEFITS

In addition to providing pension benefits, the District provides post-employment health care and life insurance benefits to its eligible retirees and their spouses. The District provides medical, prescription drug, mental health and substance abuse benefits, as well as life insurance, to retirees and their covered dependents. Retirees under the age of 65 have a choice for a medical insurance plan of Anthem Matthew Thornton Blue HMO and Anthem BCBS Blue Choice POS. Retirees over the age of 65 must enroll in the Medicare Supplemental Plan. To qualify for these benefits employees must meet one of the following eligibility requirements: age 60 or older with no minimum service requirement, age 50 with 10 years of service, or age plus service equals 70 with a minimum of 20 years of service. Retirees pay the full cost of the medical premium. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of July 1, 2011, the most recent actuarial valuation date, approximately 12 retirees and 166 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

Annual OPEB Costs

The District's fiscal 2013 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid, on an ongoing basis, is projected to cover the normal cost each year and amortize the unfunded actuarial liability over a period of thirty years. The District's annual OPEB cost for the year ending June 30, 2013, including the amount actually contributed to the plan and the change in the District's net OPEB obligation based on an actuarial valuation as of July 1, 2011 is as follows:

Annual Required Contribution (ARC)	\$ 136,211
Interest on net OPEB obligation	17,251
Adjustment to ARC	(20,484)
Annual OPEB cost	132,978
Contributions made	(21,050)
Increase in net OPEB obligation	111,928
Net OPEB obligation - beginning of year	431,263
Net OPEB obligation - end of year	<u>\$ 543,191</u>

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the years ended June 30, 2013, 2012 and 2011 are as follows:

Fiscal Year	Annual	Percentage of	Net OPEB	Covered	OPEB Cost
<u>Ending</u>	<u>OPEB Cost</u>	<u>Annual OPEB</u> <u>Cost Contributed</u>	<u>Obligation</u>	<u>Payroll</u>	<u>% of Pay</u>
6/30/2013	\$ 132,978	15.8%	\$ 543,191	\$ 8,877,255	1.50%
6/30/2012	\$ 126,241	16.0%	\$ 431,263	\$ 8,660,737	1.50%
6/30/2011	\$ 157,753	34.1%	\$ 325,208	\$ 9,203,744	1.70%

The District's net OPEB obligation as of June 30, 2013 is recognized as a liability in these financial statements.

Funded Status and Funding Progress for OPEB

The funded status of the plan as of July 1, 2011, the date of the most recent actuarial valuation is as follows:

Actuarial Accrued Liability (AAL)	\$ 819,809
Actuarial value of plan assets	-
Unfunded Actuarial Accrued Liability (UAAL)	<u>\$ 819,809</u>
Funded ratio (actuarial value of plan assets/AAL)	0.0%
Covered payroll (active plan members)	\$ 8,660,737
UAAL as a percentage of covered payroll	9.5%

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events in the future. The total cost of providing post-employment benefits is projected, taking into account assumptions about current claim cost, turnover, mortality, health care trends, and other actuarial assumptions. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. The required schedule of funding progress presented as required supplementary information provides multi-year trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

Actuarial Methods and Assumptions for OPEB

Projections of benefits for financial reporting purposes are based on the plan as understood by the District and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the District and plan members to that point. Actuarial calculations reflect a long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

For the July 1, 2011 actuarial valuation, the Entry Age Normal Method was used. The actuarial value of assets was not determined as the District has not advance funded its obligation. The actuarial assumptions included a 4.0% investment rate of return and an initial annual medical cost trend of 8.5% which decreases to a 5.0% long-term rate for all medical benefits after seven years. The amortization

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

costs for the initial Unfunded Actuarial Accrued Liability (UAAL) is a level percentage of payroll for a period of thirty years on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 2.5% per year.

NOTE 9--LONG-TERM OBLIGATIONS

Changes in Long-Term Obligations

The changes in the District's long-term obligations for the year ended June 30, 2013 are as follows:

Type	Balance July 1, 2012	Additions	Reductions	Balance June 30, 2013	Amounts Due Within One Year
Bonds payable	\$ 580,000		\$ (580,000)	\$ -	\$ -
Compensated absences payable	863,868	\$ 66,481	(108,888)	821,461	45,553
Total	<u>\$ 1,443,868</u>	<u>\$ 66,481</u>	<u>\$ (688,888)</u>	<u>\$ 821,461</u>	<u>\$ 45,553</u>

Payments on the general obligation bonds payable are paid out of the General Fund. Compensated absences will be paid from the fund where the employee's salary is paid.

As included on the Statement of Activities (Exhibit B), interest expense on the general obligation bonds of the governmental activities for the year ended June 30, 2013 was \$1,191.

NOTE 10--INTERFUND BALANCES AND TRANSFERS

The District has combined the cash resources of its governmental funds. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance.

Interfund balances at June 30, 2013 are as follows:

	General Fund	Due from		Totals
		Federal Projects Fund	Nonmajor Governmental Funds	
Due to General Fund		\$ 117,369	\$ 50	\$ 117,419
Nonmajor Governmental Funds	\$ 1,183			1,183
	<u>\$ 1,183</u>	<u>\$ 117,369</u>	<u>\$ 50</u>	<u>\$ 118,602</u>

During the year, an interfund transaction occurred between funds. The General Fund transferred \$33,400 to the Food Service Fund, a Nonmajor Governmental Fund. The transfer was made in accordance with budgetary authorization.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

NOTE 11--COMPONENTS OF FUND BALANCE

The components of the District's fund balance for its governmental funds at June 30, 2013 are as follows:

<u>Fund Balances</u>	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Nonspendable:			
Prepaid expenses	\$ 14,270		\$ 14,270
Committed for:			
Expendable trusts	631,529		631,529
Encumbrances	1,095		1,095
Assigned for:			
Encumbrances	22,778		22,778
Other student funds	409		409
Designated to offset subsequent fiscal year tax rate	585,515		585,515
Food service operations		\$ 43	43
	<u>\$ 1,255,596</u>	<u>\$ 43</u>	<u>\$ 1,255,639</u>

NOTE 12--COMMITMENTS

Transportation Contracts

The District entered into long-term contracts with independent bus companies during April 2009 and May 2009 to provide pupil transportation services and special education transportation services, respectively, through June 30, 2014. For the year ended June 30, 2013, the District expended \$284,874 for pupil transportation and \$247,143 for special education transportation, under the terms of the agreements.

NOTE 13--CONTINGENT LIABILITIES

Federal Grants

The District participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

Litigation

There may be various claims and suits pending against the District, which arise in the normal course of the District's activities. In the opinion of legal counsel and District management, any potential claims against the District, which are not covered by insurance are immaterial and would not affect the financial position of the District.

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)
June 30, 2013

NOTE 14--SUBSEQUENT EVENTS

During July 2013, the District issued general obligation bonds payable in the amount of \$1,090,000, for the purposes of repair and replacement of the roof and heating, ventilation and air conditioning system at Souhegan High School. The bonds payable include a bond premium of \$135,000, with interest at 2.14% and mature on August 15, 2020.

SCHEDULE 1
SOUHEGAN COOPERATIVE SCHOOL DISTRICT
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis) - General Fund
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	Final Budget - Favorable (Unfavorable)
Revenues:				
Taxes	\$ 14,811,675	\$ 14,811,675	\$ 14,811,675	\$ -
Intergovernmental	2,607,915	2,607,915	2,768,231	160,316
Charges for services	34,000	34,000	88,553	54,553
Interest income	6,000	6,000	3,687	(2,313)
Miscellaneous	177,000	177,000	168,320	(8,680)
Total Revenues	<u>17,636,590</u>	<u>17,636,590</u>	<u>17,840,466</u>	<u>203,876</u>
Expenditures:				
Current:				
Instruction	12,000,021	11,838,958	11,403,632	435,326
Supporting services	993,940	1,025,940	1,021,891	4,049
Instructional staff services	526,748	527,948	511,753	16,195
General administration	1,861,449	1,885,806	1,843,112	42,694
Operation and maintenance of plant	1,174,038	1,206,612	1,246,220	(39,608)
Pupil transportation	550,257	602,789	580,626	22,163
Debt service:				
Principal retirement	580,000	580,000	580,000	-
Interest and fiscal charges	14,355	14,355	14,350	5
Total Expenditures	<u>17,700,808</u>	<u>17,682,408</u>	<u>17,201,584</u>	<u>480,824</u>
Excess of revenues over (under) expenditures	<u>(64,218)</u>	<u>(45,818)</u>	<u>638,882</u>	<u>684,700</u>
Other financing uses:				
Transfers out	<u>(80,000)</u>	<u>(98,400)</u>	<u>(98,400)</u>	<u>-</u>
Total other financing uses	<u>(80,000)</u>	<u>(98,400)</u>	<u>(98,400)</u>	<u>-</u>
Net change in fund balance	(144,218)	(144,218)	540,482	684,700
Fund balances at beginning of year				
- Budgetary Basis	<u>124,303</u>	<u>124,303</u>	<u>124,303</u>	<u>-</u>
Fund balances at end of year				
- Budgetary Basis	<u>\$ (19,915)</u>	<u>\$ (19,915)</u>	<u>\$ 664,785</u>	<u>\$ 684,700</u>

See accompanying notes to the required supplementary information

SCHEDULE 2

SOUHEGAN COOPERATIVE SCHOOL DISTRICT

Schedule of Funding Progress for Other Post-Employment Benefits

For the Year Ended June 30, 2013

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Unfunded AAL (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
7/1/2008	\$ -	\$ 942,912	\$ 942,912	0%	\$ 8,760,256	10.8%
7/1/2011	\$ -	\$ 819,809	\$ 819,809	0%	\$ 8,660,737	9.5%

See accompanying notes to the required supplementary information

SOUHEGAN COOPERATIVE SCHOOL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
June 30, 2013

NOTE 1--BUDGET TO ACTUAL RECONCILIATION

General Fund

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the District. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). General Fund budgetary revenues and other financing sources and expenditures and other financing uses were adjusted for non-budgetary revenues and expenditures, budgetary transfers out and encumbrances as follows:

	Revenues and Other Financing <u>Sources</u>	Expenditures and Other Financing <u>Uses</u>
Per Exhibit D	\$ 17,942,480	\$ 17,339,903
Non-budgetary revenues and expenditures	(102,014)	(46,369)
Budgetary transfers out		65,000
Encumbrances - June 30, 2013		23,873
Encumbrances - June 30, 2012		(82,423)
Per Schedule 1	<u>\$ 17,840,466</u>	<u>\$ 17,299,984</u>

Major Special Revenue Fund

The District adopts its budgets under regulations of the New Hampshire Departments of Education and Revenue Administration which differ from accounting principles generally accepted in the United States of America. Consequently, budgetary information is not presented for the Federal Projects Fund as the information is neither practical nor meaningful.

NOTE 2--SCHEDULE OF FUNDING PROGRESS FOR OTHER POST-EMPLOYMENT BENEFITS

In accordance with GASB Statement #45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, the District is required to disclose the schedule of funding progress for each of the three most recent actuarial valuations. The District implemented the provisions of GASB Statement #45 during the year ended June 30, 2009. Accordingly, the funding progress has only been presented for the two most recent actuarial valuation reports. Additional disclosures will be made as the information becomes available.